

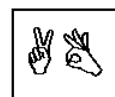
MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, August 8, 2018
7:00 p.m.

Maker Space Classroom next to South Novato Library

931 C Street, Novato, CA 94940

Directions: From either North or South 101 exit at Nave Drive and turn onto Main Gate Rd. Follow Main Gate Road to C Street and turn left. The Maker Space Classroom is next to the Library past the North Bay Children's Center on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

	<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>
7:00	1. Call to Order	Kaplan	Action
	2. Roll Call	Kaplan	Action
	3. Approval of Agenda	Kaplan	Action
	4. Approval of Minutes—June	Kaplan	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kaplan	Information
	7. South Novato/Spanish Svcs Report	Sonnie/Sanchez/Avalos	Information
	8. New Business	Kaplan	Information
	a. Library Director's Report	Jones	Action
	9. Old Business		
	a. Update on Vacancies	Jones	Information
	b. Review of Meeting Schedule		
	10. President's Report for June/July	Kaplan	Information
	11. Director's Report for June/July	Jones	Information
	12. Announcements	Kaplan	Information
8:50	13. Adjournment	Kaplan	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

4. Minutes for June 13, 2018
12. Library Director's Report for June & July 2018

Unnumbered Attachments:

Approved MARINet Board minutes of May 17, 2018 and June 21, 2018 held at Los Gatos

MARIN COUNTY FREE LIBRARY
McInnis Park
--PROPOSED MINUTES--
Wednesday, June 13, 2018

(1) CALL TO ORDER

Meeting called to order at 7:16 p.m.

(2) ROLL CALL

Present

Barbara Schoen	Ed Meagher	Sue Ream
Sally Hauser	Linda Ward	Loretta Farley
Margaret Kathrein	Nick Javaras	Ali Iqbal
John MacLeod	Craig Kennedy	Ann Kaplan

Absent with Notification

Anya Schandler

Also Present

Sara Jones, Director of County Library Services
Chantel Walker, Assistant Director of County Library Services
Bonny White, Deputy Director of County Library Services
Edna Guadiana, Administrative Assistant II
MCFL Staff: Terry Jones, Mildred Arencibia, Ale Cruz, Simon Woodard,
Eva Patterson, Janet Doerge, Amy Sonnie, Diana Lopez, Etienne
Douglas, Julie Magnus, Margaret Miles
Members of Library Foundation and County Friends

(3) ADOPTION OF AGENDA

M/S/C-Javaras/Hauser--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Schoen/Javaras minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION—

None

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read –

- (7) Reports of Committee Chairs and Other Committee Liaison
a. Elections of Officers: President Kathrein presented the slate of officers for 2018-2019.
The slate is:
(1) Ann Kaplan, President
(2) Sally Hauser, Vice-President
(3) Loretta Farley, Secretary

The nominating committee also re-appointed Anya and Linda as the Social Committee.

M/S/C Schoen/Kennedy--Slate of officers for 2017/2018 accepted as presented.

- (8) OLD BUSINESS
a. a. Meeting Schedule 7/18/18-6/30/20: M/S/C Javaras/Kaplan - After a brief discussion, the Library Commission approved the meeting schedule for July 2018 to June 2020. The Measure A Oversight Committee will meet @ 6pm three times annually prior to the Library Commission meeting.
- (9) PRESIDENT'S REPORT FOR JUNE
President Kathrein gave a brief re-cap of this past year.
- (10) DIRECTOR'S REPORT FOR JUNE
Director Jones thanked outgoing President, Marge Kathrein for all her hard work. Sara stated that her Director's report is included for all to read at their leisure. Sara announced that the Library Foundation had donated \$50,000 to the Library for the replacement of the FLAGShip. Chantel Walker representing the Foundation presented Sara with the check. Sara stated that we now have full amount needed to purchase the FLAGShip and gave everyone who helped with this effort a huge thank you! Director Jones announced newly appointed employees along with staff who have been promoted.
- (11) ANNOUNCEMENTS
Chantel Walker, Assistant Library Director announced that Director Jones was awarded the 2018 Sullivan Award for Public Library Administrators Supporting Services to Children by the American Library Association on June 26, 2018. This national award is presented annually to an **individual** in a library administrator role who has shown exceptional understanding and support of public library service to children.
- (12) ADJOURNMENT – M/S/C-Schoen/Ward -Meeting adjourned @ 7:35 p.m.

Sara introduced newly appointed Assistant Library Director, Chantel Walker and Deputy Director Bonny White who each gave a short speech on their future hopes for the library.

MCFL COMMISSION MEETINGS

Schedule for 2018 – 2019

7:00 – 8:30 p.m.

<u>Month</u>	<u>Date</u>	<u>Location</u>	<u>“Special Presentations”</u>
July		<u>NO MEETING</u>	
August	08	South Novato/C Street	South Novato/ Spanish Services (Sonnie/Sanchez & Avalos)
September	12	Corte Madera	Corte Madera/Teen Services (Magnus/Patterson)
October	10	Fairfax	Fairfax Report/Youth Services (Miles)
November	14	Measure A Oversight Committee @ 6pm (Facilities/Capital Needs) Civic Center Rm 410B	CCE/Anne T. Kent/California Room (Patterson/Thompson)
December	12	Novato	Novato Report/Adult Services (Doerge)
January	09	Corte Madera	Communications & Marketing (Walker/Robinson)
February	13	Measure A Oversight Committee @ 6pm (Budget) South Novato	Budget Report Collection Report (Walker/Hill)
March	13	Marin City	Marin City Report/ Equity Plan (Lopez/Walker)
April	10	Tech /Los Gatos	Bookmobile/FLAGShip Reports (Russo)
May	08	Pt. Reyes @ 2pm	Literacy/West Marin Report
June	12	McInnis Park @ 6pm	Annual Meeting/Social Event

Please Note: All meetings are subject to change. *Indicates revised.

cc: Deputy Director, Library Services Managers, Administrative Services Manager, Library Branch Managers, Digital Initiative Manager, Bookmobile Manager and MARINet Systems Administrator

NOTE: * Indicates Measure A Oversight Committee will meet @ 6pm prior to Library Commission meeting

MCFL COMMISSION MEETINGS

Schedule for 2019 – 2020

7:00 – 8:30 p.m.

<u>Month</u>	<u>Date</u>	<u>Location</u>	<u>“Special Presentations”</u>
July	<u>NO MEETING</u>		
August	07	Novato	Novato/Teen Services (Doerge/Patterson)
		<u>Measure A Oversight Committee @ 6pm (Strategic Plan)</u>	
*September	11	Corte Madera	Corte Madera/Digital services and Technology (Magnus/Robinson/ Stephens)
October	09	Fairfax	Fairfax/Youth Services Report (Miles)
November	13	South Novato @ 6:30pm	<u>MANDATORY—AB 1234 Training</u>
		<u>Measure A Oversight Committee @ 6pm (Facilities & Capital Needs)</u>	
*December (Thurs)	12	Civic Center/Rm410B	CCE/Facilities/Capital Needs (Patterson/Hill)
January	08	Fairfax	Collection Management
February	12	South Novato	Education Partnerships/STEAM (White/Walker)
		<u>Measure A Oversight Committee @ 6pm (Budget)</u>	
*March	11	Marin City	Marin City & Budget Report (Lopez/Galiani)
April	08	Tech/Los Gamos	MARINet/Anne T. Kent Annex(McMahon/Thompson)
May	13	Inverness@ 2pm	Literacy/West Marin Report (White)
June	10	McInnis Park @ 6pm	Annual Meeting/Social Event

Please Note: All meetings are subject to change. *Indicates revised.

cc: Assistant Director, Deputy Director, Library Services Manager, Administrative Services Manager, Library Branch Managers, Digital Initiatives Librarian, Bookmobile Manager, and MARINet Systems Administrator

NOTE: * Indicates Measure A Oversight Committee will meet @ 6pm prior to Library Commission meeting

**Sara Jones, Director of County Library Services
Marin County Free Library Report
For
Summer 2018**

Personnel

The recruitment for the June 2018 Collection Development Librarian II role came to a successful conclusion with the selection of (Mary) Katie Port as our new head selector for print materials. Katie Port comes to MCFL from the Santa Clara Library District and began work on July 30, 2018.

Recruitments for the Administrative Services Associate; Library Assistant II positions in Marin City, Novato and West Marin; and, the West Marin Branch Manager (Senior Librarian) positions will open soon. Chantel Walker, MCFL new Assistant Director, will working hiring managers to coordinate MCFL recruitments and develop a comprehensive onboarding with strategy for new hires. The following vacancies are under review, or are in process of recruitment, interview and/or selection:

- Library Assistant II, Marin City
- Library Assistant II, Novato/South Novato
- Library Assistant I, Fairfax (part time)
- Librarian II, Novato (Teen and Adult Services)
- Librarian I, (Youth Services Novato)
- Administrative Services Associate (Administration)
- Media Technician position (new)
- Bookmobile (Community Library Specialist)
- Community Library Specialist (Pt Reyes)
- Senior Librarian, West Marin Libraries

Library Activities:

Civic Center (Eva Patterson)

Kathleen has a summer planned with making kits including Flicker Bugs, Gumdrop Structures, Make Your Own Sunflower Planter, Make a Bracelet, Color Your Own Stand-up Robot and more. She hopes these self-directed learning programs will reinforce Mind in the Making essential skills building and be an effective way to deal with anticipated loud noise from the Civic Center roof repair this summer.

Human Resources now calls Summer Challenge volunteers “Student Ambassadors”. Kathleen recruited about a dozen or so tween and teen volunteers to assist the branch this summer, many of them previous volunteers. Their help is essential in keeping the Summer Challenge up and running while Kathleen works on multiple projects. (*Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together and Goal 2 – Support youth in our community with opportunities for self-discovery and expression*)



Student Ambassadors



Teen DIY Emoji Plushies

Natalie visited Juvenile Hall to deliver and book-talk new titles. In addition, she attended the high school graduation of one of the incarcerated students. In Natalie’s own words, “It was a really touching celebration attended by all Juvenile Hall staff, folks from probation and the public defender’s office, visiting teachers and artists, and the student’s happy, tearful mother. The youth ate pizza and offered words of pride and encouragement to the cap-and-gown clad graduate. It was a real challenge for her to reach the number of credits needed to earn her diploma while incarcerated, but she encouraged the other youth to make the best of a bad situation by getting it done to expand their options for the future. Making my word of the summer: Resilience!” (*Goal 2 – Support youth in our community with opportunities for self-discovery and expression*)

Carol expressed “Kudos to Elmer for excellent customer service he provided to a patron needing assistance with eBooks. Not knowing that I worked at the Civic Center Library, a

friend's mother was telling me that, having recently retired, she is grateful to have time for recreational reading, but feels behind in the technical aspects of accessing eBooks, using her kindle, using playaways, etc. She mentioned Elmer by name, saying how fantastic and patient he was to take the time to instruct her. After I told her I work at CCE – "I know Elmer!!" – She continued to sing the praises of all of the staff, our programs, and in particular our teen section's fantasy fiction, which is her favorite genre. She also thought it was incredible how easy it is to renew her items online, and how proud of herself she is that she can do this!" (*Goal 3 – Be a positive environment for mobile and digital literacy*)

Elmer and Linda presented library services to members of Marin Villages at their San Rafael location. Linda introduced the program as *Not Your Parents' Library*, focusing on online resources using quick-start guides she compiled for accessing such services as Discover and Go, and Consumer Reports. These guides will be posted to Adult Services on Backstage. Elmer acknowledged that books would always be the hallmark of libraries but reminded participants those non-print book-related materials such as audiobooks on CD and advancements in audiobook technology (e.g., Playaways) were available. He concluded with a mention of music CDs in various genres and a description of MCFL's Library Beyond Walls program. (*Goal 4 – Support adults through life stages with opportunities for self-development and independent learning*)

Anne T. Kent California Room (Laurie Thompson)



Thanks to an extremely generous grant from local philanthropist Jeff Craemer, the California Room's preservation and digitization funding is \$45,614.25 richer! Jeff's donation -made in the form of shares of Exxon-Mobil stock- was liquidated for us by the Marin Community Foundation and is being overseen by the Library Foundation. Some of this funding will be used to purchase several dozen more stainless steel flat files which are needed to preserve the remaining maps in the Schroeder Unrecorded Marin County map collection. (*Goal 1- Preferred place for children/families to connect, learn and*

grow together).



On June 8th, Laurie went to the top of Mt. Tam & represented the California Room at a memorial service for Arlene Halligan, the moving force behind the creation of the Gravity Car Barn Museum on Tam's East Peak. Arlene generously donated to us scale models of the Mt. Tamalpais Scenic Railway cars, which we frequently incorporate into public exhibits. Arlene was beloved far and wide and her reach

extended to the Federal Government whom she lobbied when permission was being sought to build the Gravity Car Barn Museum on Tam's East Peak. Due to her efforts, Jared Huffman, Representative for California's 2nd Congressional District (pictured here) paid tribute to Arlene at her memorial service and incorporated Arlene's accomplishments into the Congressional Record. (*Goal 1- Preferred place for children/families to connect, learn and grow together*).



We were honored to receive a request from the U.S. Consulate in Mumbai, India, to display one of our Golden Gate Bridge images in their Embassy. Digital Archivist Carol Acquaviva worked with a representative at the U. S. State Department who is planning an event to celebrate America's *Spirit of Innovation* and requested a copy of one of our historic photographs of the Golden Gate Bridge that she found on our Digital Archive. We are thrilled to be a part of the U.S.'s Independence Day celebration in

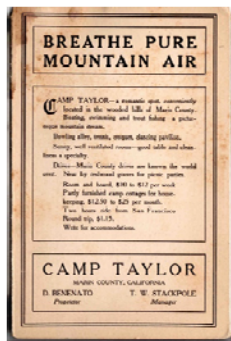
Mumbai! (*Goal 1- Preferred place for children/families to connect, learn and grow together*).



Over the past several months, Novato High School students Mitchell Tanaka and Georgia Lee did extensive research in the California Room on the Marin County Poor Farm. Once located off of Lucas Valley Road, the Poor Farm cared for the poor and homeless from 1893 through 1963. Tanaka and Lee examined our primary sources including cemetery records, resident logs, and newspaper articles. The result of their research is an exceptionally well-produced and engaging short-form documentary titled [A Silent Legacy](#). Included in the film are lengthy excerpts from an interview with Carol Acquaviva who discoursed on the treatment of Poor Farm residents as well as how society viewed those in need. The students commented: "We're really grateful that we got the opportunity to interview you. Your input became

some of the most crucial components to our film's plot. Your interview gave a voice to a lot of history that had been overlooked, and our documentary became all the better because of it." The documentary will be entered into several film festivals and will be aired on Novato.

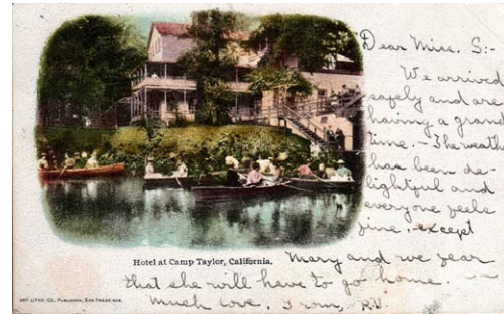




Community Television. (Goal 2- Support youth in our community with opportunities for self-discovery & expression; Goal 3- Be a positive environment for mobile and digital literacy).

Thanks to Digital Archivist Carol Acquaviva, our digital archive has been enriched with a collection documenting [San Geronimo Valley & Camp Taylor](#). The compelling images and source materials are part of a larger collection assembled by San Geronimo Valley collector Jim Staley and donated to us thanks to a grant from Jeff Craemer.

Lagunitas Creek and the resort known today as Samuel P. Taylor State Park, have been popular destinations for campers and for family outings since 1875 when the North Pacific Coast Railroad first made the San Geronimo Valley accessible to people living in San Francisco and beyond. Carol has also added a collection to our digital archive on [San Rafael's Laurel Dell School](#) documenting its expansion during the summer of 1954. These images were also donated to us by Jeff Craemer and will be used as a source by current Laurel Dell School principal Pepe Gonzalez who working on a new expansion project for Laurel Dell School. (Goal 3- Be a positive environment for mobile and digital literacy).



We are grateful to John Bratina III for donating additional materials from his family's collection. Much of the collection consists of his parents' memorabilia when they were members of Marin's Dance & Figure Skating Club, which performed at Marin's legendary *Skateland* roller skating rink in the mid-20th century. Among the items donated was a pair of John Bratina Jr.'s roller skates, which we have incorporated into our *Romance of Roller Skating* exhibit currently on display at the Civic Center. (Goal 1- Preferred place for children/families to connect, learn and grow together).



Serafina Kent –a granddaughter of William Elizabeth Kent (of Kentfield & Muir Woods the last week of June with us combing Kent Family collections and gaining insight



and fame)- spent through our into the lives

and thoughts of her grandparents via their personal letters, speeches and photographs. Serafina is in the process of writing a book about her family and our collection is key to her understanding of her ancestors. (4- Support adults through life stages with opportunities for self-development and independent learning).

We were unexpectedly closed for 2 days the week of July 4th due to hazards from the Civic Center roofing project currently underway. Out of an abundance of caution, DPW tarped our roof and other areas and we safely stored anything of value deemed to be vulnerable. Fortunately, we emerged unscathed and our happy to have this behind us!

Since 2016, Katherine Ralston and have been working with the California and preserve a collection pertaining to the **Center**, an organization which promoted justice in Marin from 1983 until it was disbanded. We are pleased to report that Lucienne have just completed this lengthy that the **Peace Center's** legacy is generations. (4- Support adults through opportunities for self-development and learning).



Lucienne O'Keefe Room to organize **Marin Peace** peace and social recently Katherine & project, ensuring available to future life stages with independent



We ended the month of June at the Elks Club in San Rafael where map archivist Dewey Livingston promoted the resources in our map collection with his magical program where maps and historic photographs –including aerial views- take the audience on a trip over Marin's changing geography and landscape from the mid-1850s right up until the present. The program was part of the Marin History Museum's local history lecture series and over 100 people were in attendance. Laurie & Carol fielded questions from attendees who look forward to visiting our map collection to do their own research in the

future. (Goal 1- Preferred place for children/families to connect, learn and grow together).

Laurie recently partnered with Libby Garrison at to archive and restore an architectural model proposed development for the Marin County had been designed as part of Marin's Renaissance decade ago. team member (a man of many restored the model, display case and plexiglas cover. The part of the California



Cultural Services documenting Fairgrounds which project about a California Room Dewey Livingston talents) cleaned & repainted the replaced the artifact now forms Room's Cultural

Services collection housed at our Map & Special Collections Annex. *(Goal 1- Preferred place for children/families to connect, learn and grow together).*

Volunteer Brian Crawford has imported over 700 maps and their corresponding metadata into our [Contentdm database](#) since June! Brian's technical skills and attention to detail as well as his growing knowledge of our map collections have been a huge asset to the California Room and allowed us to process our historic survey maps at a record pace. Brian worked with Map Archivist Dewey Livingston to standardize local place names and with Digital Archivist Carol Acquaviva to learn the ins-and-outs of Contentdm. The result is that our online map collection has grown exponentially in a short time; about 1000 of our maps are now available online. We are incredibly grateful for Brian's hard work and could not have reached this milestone without him. *(4- Support adults through life stages with opportunities for self-development and independent learning).*

Corte Madera (Julie Magnus)

In June the Corte Madera Library provided an opportunity for adults to learn how to protect their personal digital information while online, including important tips and tricks on identifying digital fraud and scams, how to avoid the pitfalls of false web ads, email junk and spam, and financial, video, and messaging scams. We collaborated with Microsoft, who provided a local trainer from their store to help educate our community on this topic. Protecting one's digital information across a range of devices and platforms is a challenge and our patrons appreciated the helpful guidance. Digital literacy is a critical skill in the 21st century for everyone and providing the tools for people to learn about this is one way the library can help make our communities and individuals more resilient and empowered. *(Goal 3 - Be a positive environment for mobile and digital literacy.)*

July 2018 marked the 28th anniversary of the Americans with Disabilities Act. Our libraries supported the County efforts to spread the word and celebrate this important advance, and hosted volunteers in the library for RevUp the Vote, to help people with disabilities register to vote. CMA created an accompanying display for all ages -- and our patrons really appreciated it. We received comments that our display of books related to disability was great, according to one patron "One of the best displays on this topic" that she has seen. Ana Stanescu, Librarian I, developed materials for the display, including working on booklists. She shares: "Working on the disability booklists with Raemona, publishing them in BiblioCommons, creating the display based on them, and having them shared at the staff movie events was definitely a highlight for me this month. I got to learn a lot more about what constitutes good media representation for people with disabilities, found some amazing projects and organizations (listed in the Resources section of my book list if you're curious), and added a bunch of titles to my to-read list! And of course that all goes in service to the patrons who get to benefit from the expertise." To browse the lists:

https://marinet.bibliocommons.com/list/share/638979799_corte_madera_staff_ana/1221105827_disability-related_nonfiction_and_resources_-_mcfl and

https://marinet.bibliocommons.com/list/share/638979799_corte_madera_staff_ana/1219586227
(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)



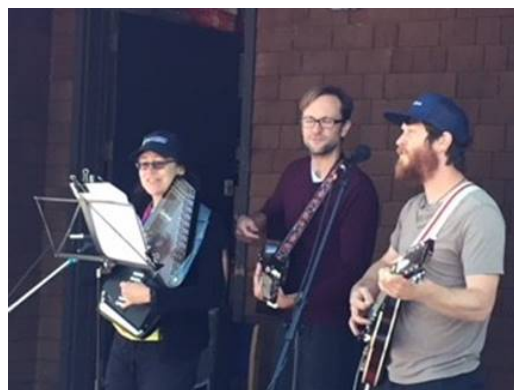
For teens in June and July, we provided numerous opportunities for kids to have new hands-on experiences while creating something of their own. In June, we did molecular gastronomy, in which kids used chemistry and experimentation to make tasty popping boba, and a soldering program in which kids learned to solder a circuit for a self-designed night light diorama. In July kids learned through trial and error how to use a motor, batteries, and various art supplies to make a doodle bot, and they also learned how to make customized and healthy sugar and gluten-free desserts. *(Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*

Summer in the library means all sorts of changes -- summer activities, travel and exploration, the busy buzz of summer learning, summer reading, and summer schedules—that lead to all sorts of creativity. Marilyn Wronsky, Children’s Librarian, relates that for several weeks prior to summer, she announces at story times that as of June, 10:00 Toddler Time is combined with 11:00 Storytime for the summer, as several special programs and guests visit on Wednesdays. She shared: “I knew that a few families would show up at 10, but what I didn’t imagine was that the parents and caregivers would put on an impromptu Storytime themselves. Several moms, caregivers and one dad took turns entertaining the kids with stories and puppets. They were great!” It was a wonderful opportunity to see our families use our space and resources in an animated, comfortable, spontaneous way to make connections and build community, enforcing a love of reading and learning. *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)*

Fairfax (Margaret Miles)

Fairfax Library kicked off its Summer Challenge with an outdoor party for all ages on June 16. Fairfax has a beautiful natural hillside behind the library shaded by huge heritage oaks. Families who arrived were greeted with a variety of activities. Iris Meinolf, Children’s Librarian, set up a number of large wooden games for children, and instructed everyone in the art of tie dying. Raemona Little Taylor, Adult & Teen Services L2, and John Elison, LA2, provided table games for teens. Travis Meinolf, extra hire LA1, brought his weaving supplies and taught backstrap weaving to all ages. Fairfax Friends of the Library supplied snacks, and County Friends funds provided live music for everyone. This was an extremely successful community event that attracted and engaged a diverse group of all ages. To date Fairfax has signed up over 330 children for the Summer Challenge and given out over 1,000 book bucks.

(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)



The teen summer challenge has seen a remarkable increase in participation this year, with more teens getting scratchers and winning prizes. Our most popular teen program this summer has been Molecular Gastronomy – that is a fancy name for “playing with your food.” On July 12, Raemona and John showed teens how to create boba, the pearls (usually made of tapioca) that come in drinks. Attendees experimented making boba from Hawaiian Punch, carrot juice, or lime soda. Those who attended were engaged, excited, and asked questions of each other and staff. A few boys that have only been interested in playing games on the computers came in and stayed for the whole program. *(Goal 2: Support youth in our community with opportunities for self-discovery and expression)*



Seniors attended an iPhone workshop on June presented by Triet Hoang of California Telephone Access Program, and learned about the ways they can use it to keep in touch with distant loved ones. Raemona learned of CTAP through Age Friendly Fairfax. This was the fourth program she has scheduled; two have covered Android phones. She requested that the trainer accept up to 10 attendees instead of his usual limit of 6, and all classes have been full. *(Goal 3: Be a positive environment for mobile and digital literacy)*



29
all

Raemona is continuing monthly screenings of films, which deal with equity issues, and then generating discussion following the viewing. In June, the film was **Do Not Resist**, an exploration of the rapid militarization of police in the U.S. Raemona invited Bryna Holland from Public Defender's Office and Larry Bragman, a local attorney who participated in the Standing Rock encampment, to co-lead the discussion. The posting on NextDoor for this event generated over 10 responses from people saying they would or might come, and one comment: "Very important for people who live in neighborhoods safe from police brutality to understand what happens in the OTHER neighborhoods!" The film generated an active community-minded discussion and those who attended thanked Raemona for presenting it. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning)*

Marin City Library (Diana Lopez)

For Summer 2018, there was a window of a couple of weeks between the time that Willow Creek's school year ended and when Bayside MLK Academy's school year ended. Community partners reached out to and contracted with Paul Austin, founder and owner of Play Marin, to run a two-week minicamp June 18th through June 29th. Fifty kids participated in sports and other activities. Each day a group of 20+ kids came to the library for different STEAM-focused activities. Library staff taught the kids about circuitry by teaching them how to make flicker bugs and doodle bots (pictured below). Kids also painted their own mugs and bandanas, made bead bracelets, bookmarks, and buttons. Also pictured below is Romeo who made a World Pease [sic] bookmark. Diana Lopez, Shayla Davis, Kayla Thompson ran the camp with help from Adrienne Graham and Faheem Bassa. Diana and her team also worked with the Boys & Girls Club of Central Sonoma County to coordinate breakfast and lunch food deliveries for 50 kids during the camp. *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*



The American Library Association Annual Conference was held in New Orleans June 21-26, 2018. Etienne Douglas was invited by Ultimaker (the manufacturer of our 3D printers) to attend ALA at their expense so that he could join them in their exhibitor booth and talk about the 3D printing program at the Marin City Library. Etienne wowed the Ultimaker staff and conference attendees with his portfolio about 3D printing at our branch. Ultimaker gave him several spools of filament to thank him for a job well done! Etienne was in attendance when Sara was presented with the Sullivan Award, for which she was nominated by Diana Lopez. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.) (Goal 3 - Be a positive environment for mobile and digital literacy.) (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)



We continue to do Smarty Ants (a cloud-based literacy program) 9 am to 12 pm Monday through Thursday as part of the Marin City SumMERSION community collaboration. Shayla Davis, along with help from Kayla Thompson, have been overseeing the program for the last few weeks. It is part of a rotation between Bridge the Gap's Little Readers and Mathletes for ages TK-3. Several kids have shown improvement in their reading level. Shayla provides parents with the child's login so that they can work on Smarty Ants from home and learn together. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

7-3-18 As part of our collaboration on the Book Rich Environment Initiative with Marin Housing, we received a large bin of books (1,560 books!) from Scholastic. We had an impromptu open house for Marin City kids, and children from all of our partner programs brought kids (ages 3-12) came over to choose books. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)



7-20-18 and 7-21-18 Felecia Gaston, Founder and Executive Director of Performing Stars of Marin coordinated a Marin City beautification/clean-up event. This included cleaning up Golden Gate Village Lots, e-waste and mattress recycling, and more. Volunteers cleared up a patch of land to create a butterfly garden for children. The library staff had tables at the event for people to create painted rocks and paper lunch bag planters. Diana donated pinwheels for the butterfly garden.



7-31-18 Bridge the Gap and Manzanita Children's Center kids (ages 5-8) came to cash in their book bucks and collect cool summer prizes! Many kids chose books and were really excited about reading them. (*Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.*)



Novato (Janet Doerge)

Summer Reading Challenge is off the hinges this summer! The room is hopping everyday but Librarian Laura Kennett and LA2 Willow Taraja have made their hard work look effortless.

In June there were 16 programs with 717 participants

In July, there were 17 programs with 712 participants

As of 7/20/18:

709 Participants

224 Gold Medal Readers (900 minutes)

5,856 Book Bucks Distributed

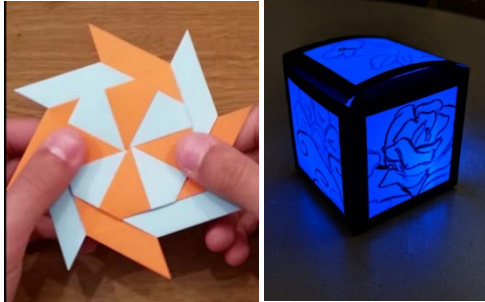
We rock!

Every year the option is available for kids to donate their earnings to a charitable cause. The young man pictured here, Rollie Connors, Age 10, made a big donation to Wildcare with \$36 Book Bucks that he saved from last year! To date NOV Kids have raised \$407 in Book Bucks for Wildcare. The Friends will match up to \$500 and the Foundation any amount over so that every book buck goes to the charity selected- so keep going, kids! You rock!

One special program this summer was The **Super Reader Adventure to the Marin Headlands** in partnership with the National Park Service. It was such a success--we had 72 participants! This was the first time the National Park Service offered this type of trip to the Novato Library location. Sign-ups were slow so Children's Services took this opportunity to use it as a reward for the Gold Medal Readers (900 minutes of reading) at our location. Ranger Jasmine Reinhardt from the National Park Service arranged and planned this trip, as well as paid for the shuttle buses that took the families to the Marin Headlands. Laura Kennett and Willow Taraja went along as group leaders. The park rangers greeted them when they arrived. They took a group photo, met the park rangers, and were told the day's schedule. The One Tam Nature Van was there with pelts, skulls, wildlife photos and maps of the park. The rangers had chairs, hula hoops and mats waiting on the beach for the group. The group got time to eat and explore the beach; afterwards people could learn about the different rocks on the beach and go rock hunting or take a moderate hike. Then it was time to get back on the bus where the rangers talked about the park pass program at the library and all the kids got a Reading Ranger badge. It is an awesome wooden badge and Laura I managed to snag one for herself. □ The park service did right by the library and the parents raved about the trip even with the weather being windy and overcast.

A shout out to Willow Taraja who did a fantastic job checking people in for the trip, organizing the goodie bags and books that the library gave out, and talking up our amazing readers, library and park partnership. Go Willow!

We have 224 Gold Medal Readers to date! Way to go kids! (*Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.*)



TAG (Teen Advisory Group) and Shani Boyd has used her talents to teach teens Origami and Lantern Making (shown). Amanda Tomlin has used her organizational skills to track scratchers and prizes. To date there are 85 teens participating and 20 book reviews have been submitted. The New Teen Fiction section has been pretty much empty all summer so teens are reading up a storm! (*Goal 2: Support youth in our community with opportunities for self-discovery and expression.*)

Librarian Tom McGibney is our go-to person for **e-book help**, offering one-on-one sessions with patrons as well as answering eBook questions submitted through Bibliocommons--in June and July we only received 4 (we usually get more, for example in May there were 6). He recently had a one-on-one session with a patron who didn't have much experience using her Kindle Fire, or reading eBooks, but she was over the moon about Tom's help and commented, "Thank you! With some practice I know I'll get the hang of this - I feel like a whole new world is open to me." (*Goal 3: Be a positive environment for mobile and digital literacy.*)



Novato Friends, along with Adult Services Librarian Amanda Tomlin, have designed a unique program called "Cigar Boxes Among Friends." Beginning July 27, and culminating August 26, three locations will display cigar boxes altered by local artists. The project is a collaboration between the Novato libraries and their Friends group with the intention of raising money for future endeavors at both branches. The boxes will be offered through silent auction at the Novato Library, South Novato Library, and the Book Place. Bidders will register at the display locations and receive a number to use on the auction sheets. The 11 boxes will be sold at the wrap-up party, August 26, with many of the artists in attendance as well as a speaker, beverages, and snacks. The project is the brainchild of Librarian Amanda Tomlin, who received a big donation of cigar boxes and wanted to emulate the highly successful box show held annually at Gallery Route One in Point Reyes Station. If successful, the program will be held next year as well. (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)

South Novato (Amy Sonnie)

Summer at South Novato has been a blast. We got off to a great start on June 9 with a day of fun, music, virtual reality and Legos, featuring a bilingual performance by Cascada de Flores.

That was just the beginning! This summer, South Novato Library collaborated with NUSD's **Camp University**, serving English-language learners. As part of MCFL's commitment to improve Third Grade Reading outcomes, we aimed: To prevent summer slide, help students improve reading, and connect families to the library. Over five weeks we joined NUSD and the YMCA to:

- Give **every student a library card!** 106 new cards; 153 updated cards!
- Host **18 class visits** to the Library and Makerspace.
- Launch **BookNook**, an app that supports reading instruction. Camp U students participate more than **800 tutoring sessions**. That's more than 33,000 minutes of literacy instruction!
- Among students who used BookNook more than 10 times, **92% increased or sustained their reading level**. In fact, a majority (56.8%) increased by almost a full level.
- Many thanks to the Library Foundation for supporting this effort.
- Enrolled all students in Summer Challenge. **221 became Gold Medal Readers**. That's 97%!
- Gave away **242 free books** to parents at Camp U Family Day!

(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)

With inspiration from Diana Lopez at Marin City, SNO helped convene a countywide effort to develop **self-directed learning activity kits** and brain builders for kids. And just in the nick of time! On the first Tuesday of summer... up pulls a bus filled with second graders! Much to our surprise! Luckily, we had **FlickerBug activity kits!** Students created their bugs, named them, drew scenery for their habitat and then told us bug stories. "This is soooooo fun!" one of them proclaimed.

(Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

So far, the Makerspace has served a whopping **753 youth** this summer. We hosted 11 class workshops and 6 week-long summer camps focused on Immersive Media Production. From Battle Gear to Board Games to Bots – our makers blend digital skills and hands-on learning!

During our first camp, youth used 3D design software and a laser cutter to create warrior costumes out of cardboard. Makerspace director Sara Bolduc even joined the fray. Picture horns and helmets, battle axes and forts! Other projects included: creating cardboard arcades like pinball, skee-ball and targets; and building compressed air rocket launchers from PVC pipe. In July, the Makerspace partnered with Mentor Me and BACR to help middle school students create customized Operation board games. And just in case we needed more fun: Sara Bolduc joined New Media Learning to build and curate 6 exhibits for the Marin County Fair.

(Goal 3: Be a positive environment for mobile and digital literacy.)

In July, amateur astronomer Ken George brought his homemade telescope to the library. **200 lucky residents got a glimpse of Saturn, Jupiter and the moon!** This pop-up program was a huge success. All week happy patrons have been popping by to thank us, and Ken, for bringing the stars to Hamilton.

In June, we launched our inaugural **Social Justice Book Club** with the book *Homegoing*. Eleven community members joined the discussion, exploring race and racism, historical memory, slavery, belonging, home and resilience. Community volunteer Jenny Burt has done a fantastic job creating this vital space for dialogue, so we can “shape a more just future together.”

On August 21, we will discuss, [*We Too Sing America*](#): *South Asian, Arab, Muslim, and Sikh Immigrants Shape Our Multiracial Future*.

(Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)



Technical Services, eServices & Marketing (Damon Hill)

Mildred applied for and obtained the 2018 \$7,500 bilingual grant for children's materials from California State Library's Immigrant Alliance Project. As with last year's grant, it will allow us to purchase a variety of bilingual children's books in a variety of languages (e.g. Spanish, Russian, Vietnamese, Farsi, French, Mandarin, and many others). Branch staff has often reported high satisfaction from patrons upon realizing that the library has materials in their native languages. Having broad and inclusive collections ensures that our communities will be strengthened with representation and cultural competence skills.

Jennifer set up trials for 2 databases/resources created for children which has been a challenge to find for the age group. *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)*

Tec staff supported the presence of the Marin County Fair. High quality discards saved over the course of the year ended up in the hands of Fair attendees. Damon coordinated Fair scheduling, set-up and participated in the Fair along with Mildred, Sharon, Vanessa and Thomas. Tec provided the most staff support of any work unit for the Fair. *(Goal #2 - Support youth in our community with opportunities for self-discovery and expression.)*

Sharon is now fully trained and has taken over most of the copy cataloging duties including foreign language materials. She also helps troubleshoot issues with the display of cataloged materials in BiblioCommons. For example, she is now running monthly headings reports to address wrong usage of subject headings, series titles, and author names in records. In addition, she helps Mildred correct errors that might prevent titles from displaying correctly in the new Grouped Search feature of BiblioCommons. These tasks enhance the catalog with clear records which in turn reduces user confusion and speeds up site navigation.

Wildly successful curated reading lists in OverDrive included: Hi Dad! (to celebrate Father's Day), Love is Love...Celebrating Pride Month, Black Mirror Read-Alikes, Must-read Magical Realism, Mind-Hunter Read-Alikes, Man Booker Prize Winners, Shhhh...They're Coming! A Quiet Place Read-Alikes, PEN/Faulkner Award, The Shape of Water Read-Alikes, 2017 National Book Award, Oprah's Book Club, Pulitzer Prize, and Listen Before You See the Movie. Curated by Mildred, these are helping make June 2018 one of the highest checkout months since the MARINet/OverDrive collection started. *(Goal #3 -Be a positive environment for mobile and digital literacy.)*

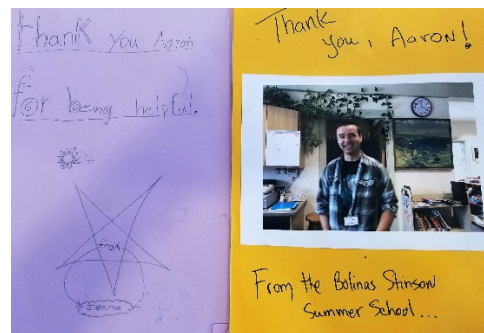
Damon Hill presented at the County of Marin celebration of ADA to highlight programs and services available through MCFL. Also, the Library partnered with the ADA Office on a film series at the Civic Center featuring DVDs purchased by the Library and the streaming resource Kanopy. Mildred also created canned searches in BibloCommons for the staff to easily locate materials as part of July promotion.

Damon, Jen Robinson and Mildred participated in interview and selection of very competitive process for Librarian II – Adult Selector with Katie Port starting July 30th. *(Goal #4 -Support adults through life stages with opportunities for self-development and independent learning.)*

West Marin (Bonny White)

Children and teens are having a great summer in West Marin, where we have partnered heavily with other local agencies to provide exciting programs and services. We always present some of our programs at local community centers because our libraries can be a little too small for the crowds our great summer programming attracts. So far, we have welcomed Circus of Smiles for “Be a Ninja” (all about social/emotional learning) and “Join the Circus” workshops. Dan Chan, Master Magician was a real hit at the Dance Palace in Point Reyes and at the Bolinas Community Center.

Teens in Point Reyes and Stinson Beach showed up in great numbers for our teen henna programs and to participate in the Summer Challenge. Children from Papermill Creek Children’s Corner and the Dance Palace Summer Camp both enjoyed library visits in June and July. Summer campers in Stinson and Bolinas also partnered with the library this year and then sent adorable thank you cards, including the thank you card addressed to “Aaron the Librarian,” pictured below. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*



As predicted, West Marin patrons love our new streaming video service, *Kanopy*. During June and July, Dan Carr hosted *Kanopy* trainings for the public at the Inverness and Point Reyes libraries. *(Goal 3 – Be a positive environment for mobile and digital literacy.) (Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



Jane Silvia and Vanessa Waring of the Bolinas Library have been collaborating for several months on a column for the Bolinas Hearsay News featuring local residents discussing what they are reading, and aptly named, *Bolinas Reads*. Jane does the interviews and Vanessa makes sketches of each featured community member. Now, Ann Bertucci of the Inverness library has figured out a way to link the Hearsay feature to the Bolinas page on our library website. Pictured below is Bolinas' own Liz Grace, the subject of the June interview <http://www.marinlibrary.org/bolinas-reads-june-2018/> (*Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.*)



Library Director Activities

- Participated in Advisory Committee for Age Friendly Marin
- American Library Association, June 22-June 25.
- Prepared for the potential work stoppage on July 1, 2 & 3
- Worked at the Marin County Fair. It was a phenomenal outreach activity. We gave away 8,000 books and everyone was so appreciative of the free books! They miss the Bookmobile but were very excited to hear the new FLAGship early literacy vehicle will be at next year's fair.
- Vacation July 10-23 (had a great and relaxing time)
- Supporting Chantel Walker, Assistant Director and Bonny White, Deputy Director in their new leadership positions.

MARINet Board Meeting Minutes

May 17, 2018

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

9:00 a.m. – 12:00 p.m.

Attendees: Linda Kenton (Chair, San Anselmo), Anji Brenner (Mill Valley), Jessica Trenary (MARINet), Dan McMahon (MARINet), Janice Akel (Larkspur), Abbot Chambers (Sausalito), Jen Robinson (MCFL), Patty McDonough (Belvedere Tiburon), Sarah Frye (College of Marin), Sarah Houghton (San Rafael)

Meeting called to order at 9:03 a.m.

- I. **Public Comment Period:** There were no public comments.
- II. **Introduction of Guests:** There were no Guests.
- III. **Approval of Minutes from April 19, 2018:** Minutes were approved unanimously with a motion by Akel and a second by Brenner. Robinson and McDonough abstained.
- IV. **Old Business**
 - a. **Cenic:** Dan provided update on costs. The recent bill is the third large bill (\$49k). There will be another large bill, then bills will decrease. When Pickleweed comes on board in about a year, bills will decrease further. Sausalito reported an issue with bandwidth for upload and download. Dan will visit. There will be a better estimate of bandwidth speed/costs when the next bills come in.
 - b. **Joint Library Amnesty Program:** The board will consider a joint fine amnesty program, with all MARINet libraries participating. The Board will give guidelines but decided this should go to the Circ Working Group for further planning.
 - c. **One Book One Marin:** Sara Jones sent an email recapping a productive discussion with Elaine. There will be further discussions going forward about MARINet participation in OBOM. Larkspur had to leave due to cost, and San Rafael City Manager is encouraging SRPL to leave, too. Board will invite Denise Lucy to a meeting in July or September. OBOM Working Group will continue meeting to discuss process for selection, etc.
- V. **New Business**
 - a. **Wi-Fi Security for Public:** Many public libraries are now requiring (or considering requiring) Wi-Fi passwords. Dan will write a proposal for next month with timetables, pros/cons, policy, and a draft "splash page," etc. Dan will eventually need specific language from each Library regarding disclaimers for individual libraries' "splash pages." Dan will also work with Cooper to set a MARINet password. The Board will make this a priority and implement across all libraries at the same time. The goal is to make this as simple as possible for patrons.
 - b. **Sierra 4.0: Auto Renewal, etc.:** 4.0 became available on May 14th. This version fixes the volume problem in BiblioCommons, now enabling holds on individual volumes. The beta version had issues with call number display; Innovative IUG can help fix this, but some libraries are having problems. MARINet will move as soon as possible once errors are fixed. Sierra 4.0 will require longer, more complex passwords as of June 6th. Users can work with Innovative or MARINet to reset forgotten passwords.

New features of 4.0: Ability to include more patron types; circ can see cancelled holds; can set up auto-renewal by loan rule. Jessica and Dan will ask the Circ working Group to discuss logistics of auto-renewal and the Board will discuss further in June. Auto-renewals will be set to zero for initial move to Sierra 4.0.

- c. **Other non-action items:** The Board discussed whether to keep EBSCO, Kanopy, and Enki: MARINet will get a bill from Enki next month. Enki circulation is falling, and ease of use is a factor. Jessica/Dan will ask DRWG to make a recommendation whether to keep Enki and the Board will discuss at a future meeting.

Discussed whether EBSCO is useful for the public. Jessica/Dan will ask DRWG to continue looking for an alternative resource (pay-per-use or other). Mill Valley will look at usage of EBSCO on reference desk.

Decided to wait to discuss Kanopy for now and instead focus on Enki and/or EBSCO.

Board decided to take money out of Overdrive to help pay for Hoopla and work to get other libraries on Hoopla so it can be included in the catalog.

Future emails regarding adding/removing databases will be sent by the Board, not DRWG.

Jessica/Dan will have BSWG look at call number display in BiblioCommons. Currently, there may be a variety of call numbers associated with the same title (i.e. Bio Caputo, others 959.704 Caputo, DS79.74 .S96 2005). The result list displays the call number associated with the first cataloged copy of an item. This is confusing for patrons. Preference is to have no call number displayed in result list so patrons to have to click to view list with library-specific call numbers.

VI. Standing Items for the Agenda

- a. **System Administrator's Report:** MARINet will take time filling Elisa Rodrigues' position since this will provide savings on salary. In the meantime, MARINet will increase Aaron to 20 hours per week.

Dan/Jessica provided an update regarding Online Library Cards; the project is continuing to do well.

Board discussed inefficiency of sending print notices: MARINet currently sends about 60 print notices per day with individual notices for each item; notices often don't reach patrons in a timely manner due to USPS delays. Folding machine will be expensive to replace when it breaks, and the paper is expensive. Jessica/Dan will include message on print notices to asking patrons to provide an email address and notifying patrons that print notices will be discontinued by December.

- b. **Correspondence:** There was no correspondence.
- c. **Topics for Future Agenda:**
 - WiFi Security

Auto-Renewals

Online Library Card Process

Ending Print Notices by December

Review MARINet Jobs

UXWG Discussion/Visit

Each Director will talk to circ staff about auto-renewals, and UX person about UXWG.

VII. Announcements:

Larkspur: Recent class study and retirement will result in reconfiguration of duties. This may limit staff participation in Working Groups over the next few months. Full-time Electronic Services Librarian position will be advertised in June. Upcoming summer programming: Summer Reading, Pop-Up Libraries (hosted by Friends of the Library), and participation in Fourth of July Parade.

Sausalito: In the process of moving YA from mezzanine to main level. Reported significant issues with shelving vendor.

MCFL: Hired Deputy Director. Conducting Assistant Director interviews today. In process of hiring Selection Librarian.

Belvedere Tiburon: Recent article in IJ regarding municipal funding. Expansion is moving forward! Upcoming Programs: Coding, Art Workshops.

COM: Offering extended hours and free printing (sponsored by student government) this week. Transfer Reception Friday, May 18th. Graduation Friday, May 25th.

San Rafael: Recently filled two Trustee positions. One new trustee works for CALSTERS and brings significant financial knowledge, the other constructs wine barrels. This fills out the Board and provides one alternate. SRPL is moving ahead with Baker and Taylor with the goal of getting to 95% pre-processing. Information-seeking regarding new building will take place over the summer.

Mill Valley: Received PBS Great American Read Grant. Eight Books that Made Me Podcast released Arlie Russell Hochschild's episode, which is connected to this year's OBOM. Other libraries are encouraged to help promote this episode. Recruiting is ongoing for Head of Adult Services, Children's Services, and Technical Services with positions slated to begin in July. Michael Krasny will lead an Author Panel in September.

San Anselmo: Intern is taking Grant Writing class and is hoping to secure funds to upgrade Reading Room technology. Working to add shelving and tables and rearrange other furniture. Friends of the Library are continuing discussions on keeping their bookstore going with volunteers.

Meeting Adjourned at 11:05 a.m.

Minutes taken by Sarah Frye (College of Marin)