

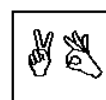
**MARIN COUNTY FREE LIBRARY COMMISSION**  
**Proposed Agenda**  
**Friday, December 13, 2019**  
**3:00 p.m.**

**Corte Madera Library**

Corte Madera Library --707 Meadowsweet Drive, Corte Madera, CA  
94925

Directions: From Highway 101 exit west on Tamalpais Dr. Turn left on Sanford & left on Meadowsweet. Library is on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

<b><u>ITEM</u></b>	<b><u>PRESENTER</u></b>	<b><u>STATUS</u></b>
3:00	1. Call to Order	Kaplan                      Action
	2. Roll Call	Kaplan                      Action
<b>"A library implies an act of faith." Victor Hugo</b>		
	3. Approval of Agenda	Kaplan                      Action
	4. Approval of November	Kaplan                      Action
	5. Open Time for Public Expression	
	6. Reading & Correspondence File	Kaplan                      Information
	7. New Business	
	a. 2020-2022 Library Commission Biennial Report	Kaplan                      Action
	8. Old Business	
	9. President's Report for November	Kaplan                      Information
	10. Director's Report for November	Jones                      Information
	11. Announcements	Kaplan                      Information
3:30	12. Adjournment	Kaplan                      Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

*Numbered List of attachments:*

4. Minutes for November 13, 2019
12. Library Director's Report for November

Unnumbered Attachments:

Unnumbered Attachments:

MARINet Board minutes of October 17, 2019 held at MCFL Tech  
Services, 1600 Los Gatos Dr., Suite 180, San Rafael CA

MARIN COUNTY FREE LIBRARY  
Novato Library  
--PROPOSED MINUTES--  
Wednesday, August 14, 2019

(1) CALL TO ORDER

Meeting called to order at 7:02 p.m.

(2) ROLL CALL

Present

Barbara Schoen	Ed Meagher	Ann Kaplan
Sally Hauser	Linda Ward	John MacLeod
Margaret Kathrein	Nick Javaras	Ali Iqbal
Any Schandler		

Absent with Notification

Tyrone Cannon	Loretta Farley	Sue Ream
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Also Present

Chantel Walker, Assistant Director of County Library Services  
Bonny White, Deputy Director of County Library Services  
Edna Guadiana, Administrative Assistant II  
Damon Hill, Library Services Manager  
Leslie Galiani, Administrative Services Manager  
Julia Noble, County Friends

(3) ADOPTION OF AGENDA

M/S/C-Schandler/Javaras--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Ward/Schoen minutes of August approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION— None

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read –

- (7) MEASURE A OVERSIGHT – Chantel Walker gave update on the MCFL 5-year Projection for Funds 2470 & 2480, Damon Hill gave update on Measure A active Capital Project Repairs FY 19/20 and Leslie Galiani gave update on where we are going.

Chantel reported that we are on track to spend the \$2.5m over the last 5 years after spending about \$500,000 annually on facilities. We will move some money from bottom line to support facilities needs and some of the deferred maintenance that we have had before. If a new Measure were not to pass in 2024, we will have a \$1.4m deficit. We will hopefully take a new Measure A to voters in 2023.

11/13/2019

MCFL 5-Year Projection for Funds 2470 & 2480

	Actuals FY 2016-17	Actuals FY 2017-18	Actuals FY 2018-19	Proposed FY 2019-20	Plan FY 2020-21	Plan FY 2021-22	Plan FY 2022-23	Plan FY 2023-24	Plan FY 2024-25
Property Tax	(12,658,651)	(13,083,654)	(13,272,185)	(13,758,191)	(14,243,792)	(14,751,450)	(15,256,268)	(15,782,848)	(16,332,149)
Measure A	(2,425,800)	(2,519,181)	(2,575,190)	(2,626,694)	(2,679,228)	(2,732,812)	(2,787,468)	(2,843,218)	
Other Revenue	(1,000,541)	(1,358,400)	(843,308)	(845,174)	(846,328)	(848,650)	(840,663)	(833,136)	(826,071)
<b>Total Revenue</b>	<b>(16,084,992)</b>	<b>(16,961,235)</b>	<b>(16,690,683)</b>	<b>(17,230,059)</b>	<b>(17,769,348)</b>	<b>(18,332,912)</b>	<b>(18,884,399)</b>	<b>(19,459,202)</b>	<b>(17,158,220)</b>
Salaries & Benefits	11,067,637	10,984,027	11,799,570	12,100,440	12,450,428	12,864,579	13,292,373	13,734,256	14,146,286
Services & Supplies	3,544,562	3,312,787	4,078,077	4,149,016	4,187,946	4,239,638	4,292,531	4,347,012	4,421,483
Capital Assets	48,987	396,326	792,008	664,401	494,255	496,611	499,026	501,502	104,040
Other Expenses	628,644	643,671	859,926	903,750	919,141	934,876	950,965	967,416	984,241
<b>Total Expenditures</b>	<b>15,289,830</b>	<b>15,336,811</b>	<b>17,529,581</b>	<b>17,817,607</b>	<b>18,051,770</b>	<b>18,535,704</b>	<b>19,034,895</b>	<b>19,550,186</b>	<b>19,656,050</b>
<b>Net Library Cost</b>	<b>(795,162)</b>	<b>(1,624,424)</b>	<b>838,898</b>	<b>587,548</b>	<b>282,422</b>	<b>202,791</b>	<b>150,496</b>	<b>90,984</b>	<b>2,497,829</b>
<b>Capital Investment (\$1.5M)</b>				<b>250,000</b>	<b>750,000</b>	<b>500,000</b>			
Begin Avail Fund Balance	5,545,525	5,545,525	4,669,949	3,831,051	2,993,503	1,961,081	1,258,290	1,107,794	1,016,810
Savings/(Use) of Fund Balance		1,624,424	(838,898)	(587,548)	(282,422)	(202,791)	(150,496)	(90,984)	2,497,829
Set-Aside Fund Balance		(2,500,000)		(250,000)	(750,000)	(500,000)			
<b>Ending Available Fund Balance</b>	<b>5,545,525</b>	<b>4,669,949</b>	<b>3,831,051</b>	<b>2,993,503</b>	<b>1,961,081</b>	<b>1,258,290</b>	<b>1,107,794</b>	<b>1,016,810</b>	<b>(1,481,019)</b>

ASSUMPTIONS	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY2024-25
Property Tax (Secured)	5.0%	5.0%	4.8%	4.8%	4.5%	4.5%	4.5%
Measure A	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Library Fees	-2.0%	-2.0%	-2.0%	-2.0%	-2.0%	-2.0%	-2.0%
Salaries	2.5%	3.0%	2.5%	3.0%	3.0%	3.0%	3.0%
Pension	22.0%	21.0%	21.5%	22.0%	22.5%	23.0%	23.0%
Benefits	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%

Damon Hill reported on expenditures to date, repairs to Novato Library roof for the next three years should be \$35,000; the second major project is the Corte Madera Roof – just finished a strong patching project & we are also going to do a \$27,000 repair to this roof in December, which should secure it for this rainy season. We have budgeted around \$400,000 for a roof replacement for the Corte Madera roof. Fire Suppression Systems will be installed in the Novato and the Corte Madera branches (they are estimated to cost \$350,000 and \$300,000). These will go out for bid soon with the hopes of installing in the spring of 2020. We installed an electric charging station for the Learning Bus at Los Gatos, which cost \$23,000. We have dedicated \$25,000 to hire an architect to design the Fairfax Garden.

## MEASURE A CAPITAL PROJECT REPAIRS SUMMARY FY 19/20

Project No.	Project Title	Library Site	Service	Budget	Expended	Balance
54LP05ROOF	Novato Library Roof	Novato Library	Professional Services 522510	500K		
			Construction 540210	\$ 1,902.00		
			Miscellaneous Costs 522310	\$ 5,000.00	\$ 2,376.50	
			DPW Labor 561110			
				\$ 6,902.00	\$ 2,376.50	\$ 4,525.50
54LP06ROOF	Corte Madera Library Roof	Corte Madera Library	Professional Services 522510	\$ 2,120.00		
			Construction 540210	\$ 108,784.00		
			Miscellaneous Costs 522310			
			DPW Labor 561110			
				\$ 110,904.00	\$ -	\$ 110,904.00
54LPMISC	Corte Madera Air Sampling	Corte Madera Library	Professional Services 522510	\$ 5,423.00	\$ 1,248.00	\$ 4,175.00
			Construction 540210			
			Miscellaneous Costs 522310			
			DPW Labor 561110			
				\$ 5,423.00	\$ 1,248.00	\$ 4,175.00
54LPMISC	EV Learning Bus Charge Stati Los Gamos		Professional Services 522510	\$ 23,815.00	\$ 23,812.95	2.05
			Construction 540210			
			Miscellaneous Costs 522310			
			DPW Labor 561110			
				\$ 23,815.00	\$ 23,812.95	2.05
54LP	Fairfax Garden Design	Fairfax Library	Professional Services 522510	\$ 25,000.00		
			Construction 540210			
			Miscellaneous Costs 522310			
			DPW Labor 561110			
				\$ 25,000.00	\$ -	\$ 25,000.00
				\$ 172,044.00	\$ 27,437.45	\$ 144,606.55

### BUDGET WORKSHEET

#### NOVATO LIBRARY HEATING, VENTILATION & AIR CONDITIONING IMPROVEMENT PROJECT

Project No.	Site	Type	Org	Obj	Service	Contract No.	Provider	FY16-17	FY17-18	FY18-19	FY19-20
54LBP01	LBP1720	PROFSVCS	24846541	522510	Condition Assessment	31700973	FEA	\$ 14,000.00			
54LBP01	LBP1720	PROFSVCS	24846541	522510	Design & Engineering	31801218	Salas O'Brien		\$ 87.50		
54LBP01 [R]	LBP1720	PROFSVCS	24846541	522510	Design & Engineering	31801889	Salas O'Brien		\$ 33,965.00	\$ 13,571.50	
54LBP01 [U]	LBP1720	PROFSVCS	24846541	522510	Pending Change Order 2	31801889	Salas O'Brien				
54LBP01 [U]	LBP1720	PROFSVCS	24846541	522510	Haz Mat Testing	31900319	Monte Diegnan			\$ 2,025.00	
54LBP01 [U]	LBP1720	PROFSVCS	24846541	522510	Air Sampling	31901186	Monte Diegnan			\$ 1,861.00	
54LBP01 [U]	LBP1720	PROFSVCS	24846541	522510	Additional Air Sampling	31901522	Monte Diegnan			\$ 5,371.00	
								<b>\$ 14,000.00</b>	<b>\$ 34,052.50</b>	<b>\$ 22,828.50</b>	<b>\$ -</b>
54LBP01 [U]	LBP1720	CONSTRUCT	24846541	540210	Construction	31900759	S & H Construction			\$ 594,000.00	
54LBP01 [U]	LBP1720	CONSTRUCT	24846541	540210	Change Order 01	31900759	S & H Construction			\$ 20,509.13	
54LBP01 [U]	LBP1720	CONSTRUCT	24846541	540210	Change Order 02	31900759	S & H Construction				\$ 32,342.69
54LBP01 [U]	LBP1720	CONSTRUCT	24846541	540210	Duct Cleaning & Sealing	31901194	McGoldrick Enterprises			\$ 4,200.00	
54LBP01 [U]	LBP1721	CONSTRUCT	24846541	540210	Haz Mat Abatement	31901291	Southwest Hazard			\$ 9,491.64	
54LBP01 [U]	LBP1722	CONSTRUCT	24846541	540210	Leak Remediation Restoration	31901293	CWS Construction			\$ 13,045.00	
54LBP01 [U]	LBP1723	CONSTRUCT	24846541	540210	Water Repair		Marin County Parks			\$ 377.50	
54LBP01 [U]	LBP1723	CONSTRUCT	24846541	540210	Alarm		Redwood Security			\$ 494.00	
								<b>\$ -</b>	<b>\$ 642,117.27</b>	<b>\$ 32,342.69</b>	<b>\$ -</b>
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Building Permit		County CDA				\$ 5,734.00
								<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
54LBP01 [R]	LBP1720	MISCSUPP	24846541	522310	Reproduction		BPXPRESS			\$ 106.59	
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Reproduction		BPXPRESS			\$ 1,448.36	
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Reproduction		FEDEX			\$ 74.16	
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Relocation of Library Books		AHMED'S			\$ 1,818.13	
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Carpet Cleaner Rental		Bonnie White			\$ 91.39	
54LBP01 [U]	LBP1720	MISCSUPP	24846541	522310	Library Deep Cleaning		No More Dirt			\$ 1,954.00	
								<b>\$ -</b>	<b>\$ 5,492.63</b>	<b>\$ 5,734.00</b>	<b>\$ -</b>
54LBP01	LBP1720	PWLABOR	24846541	561235	Project Management Services		DPW	\$ 21,623.54			
54LBP01 [U]	LBP1720	PWLABOR	24846541	561235	Project Management Services		FY18 DPW		\$ 9,187.47		
54LBP01 [U]	LBP1720	PWLABOR	24846541	561235	Project Management Services		FY19 DPW			\$ 71,722.40	
								<b>\$ 21,623.54</b>	<b>\$ 9,187.47</b>	<b>\$ 71,722.40</b>	<b>\$ -</b>
								<b>\$ 35,623.54</b>	<b>\$ 43,239.97</b>	<b>\$ 742,160.80</b>	<b>\$ 38,076.69</b>
										<b>GRAND TOTAL</b>	<b>\$ 859,101.00</b>

Leslie Galiani gave an update on the history of Measure A. Measure A was passed in 2015; we received \$500K annually from Measure A; some years we spent the entire \$500K, and other years we did not; grand total money we have received to date from Measure A and other funding sources totals \$1.9m.

FACILITIES EXPENDITURES: MEASURE A											
FUNDING SOURCE:				Measure A Tax Revenue (2480)					Measure A Totals	MCFL Fund Balance (2470)	County Contribution
											Grant Funding
Fiscal Year				FY 15-16	FY 16-17	FY 17-18	FY18-19	FY19-20	as of	FY 19-20 - 21	FY 17-18
				\$500K	\$500K	\$500K	\$500K	\$500K	11/13/2019	\$1.5M	\$100K
<b>CAPITAL IMPROVEMENT PROJECTS:</b>											\$175K
Raker Assessment: CCE, CMA, FAI, NOV				\$ 44,410					\$ 44,410		
Lobby Upgrades: CCE, FAI, NOV				\$ 17,026					\$ 17,026		
CCE: Cafe Counter Project				\$ 19,180					\$ 19,180		
CCE Friends: Cafe Counter Project									\$ -		\$ 10,000
CMA: Bike Rack Project				\$ 37,991					\$ 37,991		
CMA Study Improve and/or Replace				\$ 6,500					\$ 6,500		
MCI - Furniture				\$ 2,664					\$ 2,664		
SNO: Landscape & Hardscape				\$ 21,700					\$ 21,700		
NOV Friends: Landscape									\$ -		\$ 15,000
CA Room (Annex)				\$ 134,372	\$ 11,195	\$ 9,421			\$ 154,988		
Electrical Panels: CCE, CMA, FAI, NOV				\$ 142,380	\$ 99,116				\$ 241,496		
HVAC NOV					\$ 35,624	\$ 43,240	\$ 742,161	\$ 38,077	\$ 859,102		
Path of Travel: FAI						\$ 43,533	\$ 64,630		\$ 108,163		
New Learning Bus						\$ 100,000			\$ 100,000		
Marin Community Foundation: Learning Bus									\$ -		\$ 100,000
General Fund: Learning Bus									\$ -	\$ 100,000	
Marin County Library Foundation: Learning Bus									\$ -		\$ 50,000
Air Quality: CMA							\$ 1,248		\$ 1,248		
EV Charging Station: Los Gatos								\$ 23,813	\$ 23,813		
NOV Roof Repairs								\$ 2,377	\$ 2,377		
CMA Roof Repairs								\$ -	\$ -		
AFAI Garden Design									\$ -		
<b>TOTALS as of 11-12-19</b>				\$ 283,843	\$ 189,199	\$ 295,310	\$ 808,039	\$ 64,267	\$ 1,640,658		\$ 100,000
											\$ 175,000
											\$ 1,916,906

(8) NEW BUSINESS

- December Mtg/Holiday/Book donations/day and time: After a brief discussion it was decided that the Library Commission would meet from 3-3:30 at the Corte Madera Library with a Holiday get together to follow from 4-6 with staff, Foundation members and the County Friends to join.
- EBook McMillan – Sara encouraged all Commissioners to sign the American Library Association's #eBooksForAll petition or send out a letter stating that the MCFL Library Advisory is making a strong statement that what you are doing is wrong. Schandler/Javaras M/S moved to give authority Sara Jones, Director the authority to proceed in asking to publicize the predicament with the library and the eBooks to encourage Ebook McMillan to stop from doing this.

(9) OLD BUSINESS

- Catch up for prescheduled mtgs: Director Jones reported that staff who was scheduled to give presentations in September and August have been asked to send their reports to Edna. Once all reports are received, she will send them out to the Commission for their information.

(10) PRESIDENT'S REPORT FOR AUGUST

None

(11) DIRECTOR'S REPORT FOR AUGUST

Sara reported that:

- The Learning Bus has arrived
- Various staff stepped up to help during the two power outages; Sara is so proud of them
- The Bookmobile and the FLAGship showed up and were used as charging stations

Chantel Walker, Assistant Director reported that it was a tough choice to discontinue Linda.com, which was bought by LinkedIn, which is owned by Microsoft. After this, everyone was required to set up an individual account in order to use Linda.com. We decided to align with the California State Library and end our Linda.com subscription.

Chantel reported that the Library Foundation has just conducted over the last 6 to 9 months a strategic planning process looking at their mission statement and what their goals would be and things that they would support. They will be approving their new mission statement on November 20.

(12) ANNOUNCEMENTS

(13) ADJOURNMENT – M/S/C-Schandler/Javaras -Meeting adjourned @ 8:30 p.m.



**Marin County Free Library Commission Report**  
**Sara Jones, Director of County Library Services**

**November 2019 Activities**

**OUR MISSION:**

*Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.*

**Table of Contents**

**1. Library Activities**

- a. Civic Center (Eva Patterson)
- b. Anne T. Kent California Room (Laurie Thompson)
- c. Corte Madera (Julie Magnus)
- d. Fairfax (Margaret Miles)
- e. Marin City (Diana Lopez)
- f. Novato (Janet Doerge)
- g. South Novato (Amy Sonnie)
- h. Technical Services, eServices and Marketing (Damon Hill)
- i. West Marin (Raemona Little-Taylor)
- j. Bookmobile (Neil Vickers)

**2. Library Director Activities**

**3. Personnel**

## Library Activities

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Civic Center

Teresa explains one day's experiences:

In the morning, a young patron, maybe 3-4 years old, was returning books through the book drop and peered in, looking around. Anne and I were in the room and we said, hello. He returned a book "Four Legs Bad, Two Legs Good," and said that it was his favorite. I got curious and opened the book to take a look. "Great pictures" I said. And then I started to read the story. As I was reading, our young patron filled in the words at the end of each bit and we started to read together. It was great fun for all of us. I asked, should I check the book in so he could have it again and the answer was a resounding "YES!" And off he went with his mom to pick out some more books to take home.

In the afternoon, a gentleman came in with his wife and (I assume) adult son. He asked did we have the 1928 National Geographic. Which month, I asked. He said it wasn't for a particular article, but rather an advertisement he was looking for. I wasn't sure if we had any that far back in the perimeter, but said I'll take a look and see what we have. We didn't have any way back issues of National Geographic, but we did have older issues of Life Magazine. I brought out one of the binders for 1937. We got the gentleman and his wife settled at a table so they could look. It turns out that he was born in 1924. It wasn't clear if he wanted magazines from that year or 1928, but either way, they were happy to look at the Life Magazines. They stayed for a long while looking at the magazines. I happened to run into them as they were leaving. The wife (herself, about 90) thanked me and said that was really good. Her husband has dementia and they brought him here for an afternoon outing. She said she'd like to come back by herself to look some more at the magazines.

Anyway, those two bookend patron experiences speak volumes for the role the library plays in the lives of people of all ages. I know so much is online, but if it weren't for the physical materials we provide, meaningful exchanges like these would not happen.

Kathleen updated all picture book lading graphics for CCE with images in alignment with our equity and diversity goals, and with intent towards adult users who may not read, adult and youth who may not speak English, children who may be on the spectrum, and with a intent towards children's ability to independently pathfind. The glade names are now in both English and Spanish, and thanks to Victor Avalos translating the glade descriptions, the bookmark pathfinders explain the glades will be bilingual as well.

	<p>Kathleen shifted major portions of the picture book and folk and fairy tale collection to make a more suitable space for the Parent's Shelf books, the Bilingual collection and to begin initial brainstorming of where to shelve the "Conscious Kid's Kits" which will arrive soon. These hanging bag kits hold 5 to 6 books targeted to adults to begin talking with children about race.</p>
<p>Support <b>youth</b> in our community with opportunities for self-discovery and expression.</p> <p><b>Civic Center</b></p>	<p>Natalie co-facilitated with Marin City branch Manager Diana Lopez a discussion of the Marin Community Read title <i>High</i> by Nic and David Sheff. Students watched clips from the Dominican University talk with Nic and David Sheff, as well as Nic Sheff's 2009 presentation at the Branson School. They discussed the role of family history and genetics, stresses and pressures faced by young people that contribute to drug use, coping mechanisms, and the importance of sharing our stories with each other. They also discussed racial inequity of access to preventative medicine and mental health services, as well as racial disparities in drug arrests. Youth, staff, and librarians alike shared stories and it was a powerful conversation.</p> <p>Natalie attended the second meeting of the County Prevention and Early Intervention Collaboration Committee: The goal of the Collaboration is to identify, organize, and provide accessible information on programs and services to children and families in Marin, specifically targeting youth who are considered at-risk of entering the juvenile justice system. This resource would be available to County staff, law enforcement, school personnel, and local partners engaged with assisting youth. The committee is starting by cataloging County provided/funded programs. This is a valuable opportunity to make our resources more visible and accessible, and to identify gaps in service to our communities</p>
<p>Support <b>adults</b> through life stages with opportunities for self-development and independent learning</p> <p><b>Civic Center</b></p>	<p>In response to a patron bringing in a large donation of eyeglasses for the Lions Club and our donation box being full, Linda contacted the Lions Club. However, the person handling the box died two years ago. Linda emailed another Las Gallinas Lions Club member and took the donation to his home. Linda asked if the Lions still want our donations which they absolutely still do as they send the glasses to a prison in California. The glasses are repaired, the prescription is analyzed, and they are readied for re-use. In January 2020, the Lions plan to take 10,000 pair of glasses to Mexico.</p>

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**Anne T Kent  
California Room**

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.



November 18<sup>th</sup> brought a record crowd to historian Mike Moyle's compelling talk on the history of local dairy ranching. Benefactor Jeff Craemer's recent gift of a high-definition projector was timely in that we were able to display the presentation in a much larger format to the 100+ attendees. Among the audience were descendants of some of the original owners of the dairy ranches and their participation greatly enhanced the event. Over the past year, local historians Mike Moyle, with help from our own Dewey Livingston, set out to identify the sites of every dairy that ever operated in Marin. They found more than 330. During the presentation, Mike shared with us the results of this effort, with a particular focus on the cluster of thirteen dairies in northern San Rafael that were all within a mile or two of the California Room's Map & Special Collections Facility. As an additional bonus, Mike contributed his source materials & PowerPoint so we could host them on our digital archive. Digital Archivist Carol Acquaviva, went to great lengths to make sure the [collection](#) was posted right away so that the attendees -and local community- would have access to these resources.

Support **youth** in our community with opportunities for self-discovery and expression.

**Anne T Kent  
California Room**

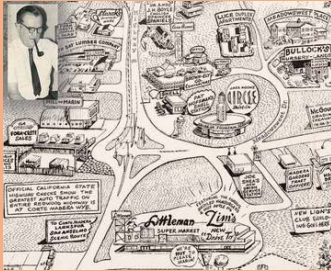


Our new Dominican University intern -Amanda Isaacs- reports that she is greatly enjoying organizing clippings and ephemera documenting the history of the Marin County Fair. She has a passionate interest in pursuing a career in the archival field and is excited to be learning from her experience with us.

Be a positive environment  
for **mobile and digital**  
**literacy.**

# Anne T Kent

## California Room



We are proud to report that our digital archive now features 70 distinct collections. This month digital Archivist Carol Acquaviva added is a small but compelling series documenting the incipient development of [Almonte](#) (near Tam Junction) from a collection of glass plate negatives recently donated by Jeff Craemer.

Thanks to information provided by the local history community – in particular Parker Pringle- we've been able to add very specific captions to the images.

Carol has also added a super fun collection of mid-20<sup>th</sup> century [Cartoon-O-Maps of Marin](#) by graphic designer Ted Hubbard.

Ted's maps aimed to promote the merchants and civic services in various parts of Marin County. Highlighted are local businesses: restaurants, dry cleaners, auto shops, boutiques, real estate offices, home goods, and grocers; plus schools, churches, and community organizations. These creative maps highlight the booming development of post-World War II Marin.

Our talented volunteer Dayle Reilly has added 30 more oral history [interviews](#) to our online collection; we now have 164 interviews for patrons to explore.

Support **adults** through life stages with opportunities for self-development and independent learning.

## Anne T Kent

## California Room

At the beginning of the month, Laurie met with Pamela Scott from the Marin Garden Club to discuss the future of the Club's archive which dates back to the 1930s. Their archive is of special importance to Marin County history as one of it's founding members was Caroline Livermore, who also initiated the Marin Conservation League, whose mission stemmed in part from work which was being done by the Marin Garden Club.

Laurie saw the Club's archive several years ago, stored above a garage in Ross. At the time, the Club was reticent to make their collection public, but they now seem ready to do so. After Laurie's meeting with Pamela, the Garden Club voted to archive their collection with the Anne T. Kent California Room.

Carol will be going to visit the archive before the end of November to conduct a space and preservation assessment.

## Anne T. Kent California Room

### Brief Additional Updates

- Laurie completed the Librarian's Guide to Homelessness.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Corte Madera



Jackie Foster, Library Assistant II, has been doing great work on a fantastic new project for the library on Laundromats and Literacy. From Jackie: Can't express how excited I am to share this!!! Back in July, MCFL started a partnership with Michael Gralnick, owner of the Corte Madera and San Anselmo laundromats. Thanks to teamwork and collaboration, we have kid friendly furniture and books galore in these "Family Corners". Bulletin boards to announce library events, literacy information and services helpful to the community.

And drum roll... MCFL's first laundromat story time was Saturday, November 23, starring Kerry Bacho from Parent Services Project! Marin IJ has featured an article on our literacy project at Michael's laundromats in Corte Madera and San Anselmo.

<https://www.marini.com/2019/11/15/san-rafael-mans-laundromat-literacy-program-encourages-young-readers/>

Brent, our PR guru with the County, has also sent out a press release <https://www.marincounty.org/main/county-press-releases/press-releases/2019/lib-laundromats-111819>

that is garnering attention from the media, including a team from Univision who came out and filmed a segment on it:

<https://www.univision.com/local/san-francisco-kdtv/lavanderias-se-convierten-en-bibliotecas-para-familias-del-condado-de-marin-video>.

Many thanks to our new team member in Library Accounting, José Rodas, who generously helped out on the Univision film shoot.

People have been inquiring about ways to donate and volunteer! We're accepting children's books in good condition (English or Spanish), and educational/toddler friendly toys at the Corte Madera Branch. There are also volunteer opportunities for laundromat stockers and story tellers. Contact Jackie at the Corte Madera Library if you're interested – we're particularly looking for story tellers with bilingual language skills in Spanish and English.

Support **youth** in our community with opportunities for self-discovery and expression.

### Corte Madera



Shared by Kim Turoid, Library Assistant I:

This month, Corte Madera Library hosted a Stuffie Sleepover. Kids brought their favorite (or second favorite) stuffie for a storytime by Sarah Butts, Youth Services Librarian, followed by a craft. Everyone made a personalized sleep mask for their stuffie and filled in bio cards about their stuffie--we had some interesting ones! Everyone said goodnight and we carefully tucked them all into the hammock for a good nights sleep.

But these stuffies had other plans--and we have the pictures to prove it! They got into all sorts of mischief--climbing the shelves, playing with book carts, building a fort and much more.

We had a super awesome teen volunteer to help--she even asked her mom if she could stay late to help.

Fun was had by all, including everyone who got a chance to view the pics that we shared of the stuffie shenanigans!

Be a positive environment for **mobile and digital literacy**.

### Corte Madera



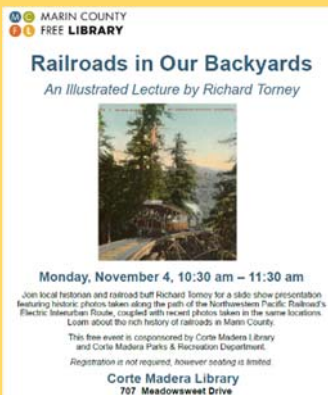
Jenna Selzler, Library Assistant I, shares: I just had a wonderful interaction with a patron. She was telling me about how she just lost her job and she is using the library more often now for job searching and using our digital resources. She was thrilled with how many resources we have for her to use during her job search. She also expressed how happy she was with the overall way libraries seem to be heading...we are more open, friendly, and accessible than ever - I completely agree!

Recently we've also had the opportunity to make life easier for some stressed out patrons needing to have some documents printed. Our library mobile printing feature, which allows people to send print jobs wirelessly to the printers in the library from smartphones, tablets, and laptops, is a big hit when people hit a snag like running out of ink, or lacking a printer altogether.

Just a couple of examples: one woman needed to print copies of her pay stubs from a website and she needed them right away. She tried to send them from her smartphone, but it was a bit overwhelming, so she came in to the branch and we were able to help her navigate the app and walk away a few minutes later with what she needed. Then, a college student who was frustrated dealing with documentation needed for a course, wanted to print off a certificate for a training she had done from her laptop, and we were able to help her be successful with that task, as well!

Support **adults** through life stages with opportunities for self-development and independent learning

### Corte Madera



Shereen Ash, Librarian II, shares: Local history is a strong interest in our community. Richard Torney's presentation, *Railroads in Our Backyards*, drew a full house. Many people lingered after the talk to ask more questions and chat with Richard. I spoke to several patrons who wanted more information about local history and directed them to the books on our shelves and to the Anne T. Kent California History Room at the Civic Center Library. They were surprised and pleased to learn about the riches there and on their website, and the number of books published on Marin history.

And, in an episode we like to think of as "sharing the love", Shane Ebert, Library Assistant II, shares: A patron came in with a very overdue/billed book ready to pay fees on it. I checked it in and told her we no longer charge fees. She was surprised and happy and asked if she could still give me money, I said yes of course I would give it to the Friends of the Library. Well she then handed over \$50! I thanked her for her generosity and she went out to browse. I then realized this would be more than enough for her to become a member of the Friends of the Library, so I grabbed one of the envelopes and tracked her down. She was happy to fill it out and join, making a new member and hopefully a future one too!

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### Fairfax



Marcia Stieger, LBA, is always looking for ways to promote youth materials and make the children's room more welcoming. Working with Iris Meinolf, Children's Librarian, she shifted the Spanish picture books to the counter above the English picture books. The Spanish E collection had been on shelves facing the ramp; those shelves have their back to the picture book area and have a railing in front of them. The new location helps to feature the collection and make it more accessible.

Ross Valley Charter School now resides across the street from the library. This month Anthony Puga, Circulation Supervisor and Neshama Franklin, Library Assistant 1, completed a library card campaign for all 192 students. Several of the classes came to the library for a tour and story from Iris. Iris partnered with the "Every Kid in a Park" campaign hosted by National Parks Foundation, and Loretta, a retired National Parks ranger, presented every 4<sup>th</sup> grade student with a free pass to the National Parks.

Support **youth** in our community with opportunities for self-discovery and expression.

### Fairfax



April Hayley, Adult/Teen Services Librarian II, met with the Teen Book Club on November 19 to talk about "The Hate U Give." She was concerned that because it was a minimum day kids would not show up for the program. Instead, she found that the group who've been attending all decided to have lunch together and then hang out until the program started. They enjoyed talking about the book, and wanted to learn more about Black Lives Matter. April worked with them to chart what they have learned and what else they'd like to know. This group of teens has been very engaged in reading books with social justice themes.

April partnered with SURJ-Marin for "Justice is Not Colorblind," a Film & Conversation program November 2 that followed up on the issues raised at the previous program. She invited Don Carney, Director of Restorative Justice and Youth Court, and two youth advocates. Her report states "We set out to highlight the fact that Youth Court (the only restorative justice program for youth who commit infractions like Marijuana possession in Marin County) is not equally available to all teens in Marin. The Marin Sheriff Department, which has jurisdiction over Marin City, the only the majority African American community in Marin, does not refer cases to Youth Court, and therefore African American teens who break the law are often excluded from accessing the program. While fifteen percent of juveniles are arrested in Marin County are African American, only one percent of these offenders are referred to Youth Court. We invited teen Youth Court volunteers to speak about this issue with the hope that participants could work together to plan ways to alleviate the current disproportionalities." The audience decided they would form a task force to tackle the failings of a recent Grand Jury report. This program, in addition to being educational for attendees, offered teens an opportunity to speak up.

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### Fairfax



At our November staff meeting, all Fairfax staff discussed what worked and what didn't after the power outage in late October. Aaron Fong, Library Assistant 2, inventoried the emergency bags, and we are discussing what other technology or supplies we need to prepare for future outages. Because we lost virtually all communication, Margaret Miles, Branch Manager, developed a procedure for staff to know whether and when to report to work which is now in place for the next outage.

Support **adults** through life stages with opportunities for self-development and independent learning

### Fairfax



April held an Age-Friendly craft program on November 22, making paper flowers to decorate your Thanksgiving table. Several seniors who attended said they had put it on their calendars so they wouldn't miss it, and one said she'd been saving tissue paper for ages. April has found that seniors who attend her craft programs are often afraid of failing at a craft, and they've been delighted when they discover that they can learn and succeed. Anna Brunton, recently retired Library Assistant 1, attended and said she found it calming after the chaos of packing up her house.

Anthony Puga, Circulation Supervisor, coordinated the gallery show this month featuring photographs of Phil Arnot, WWII Veteran and wilderness guide. His show, titled "The Second Hundred Years!" included a reception on November 9 that attracted a full room of listeners for his amazing stories.

### Fairfax Brief Additional Updates

- Anna Brunton, Library Assistant 1, retired on November 16 after many years serving the public.
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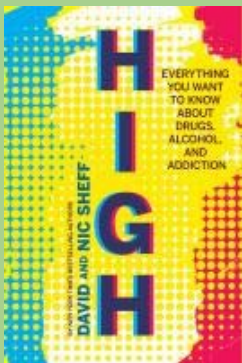
### Marin City



We continue to have Dominican University Service Learning students as Reading Buddies. At Bayside MLK we have four volunteers who go to the school library after school and work alongside Shayla Davis as a complement to the Smarty Ants program. We have two volunteers who go to Willow Creek Academy as part of the after-school program there. Then we have one volunteer who comes to the branch on Tuesday evenings to work on-on-one with a third grader. The kids and volunteers have really enjoyed working together, and the kids look forward to seeing the volunteers each week.

Support **youth** in our community with opportunities for self-discovery and expression.

### Marin City



On Friday, November 15, Diana joined Natalie Weber, Teen Services Librarian at Civic Center, at the Juvenile Hall for a book discussion on *HIGH: Everything You Want to Know About Drugs, Alcohol, and Addiction* by David and Nic Sheff. There were about 8-10 teens, mostly young, Latino men and one young, Latino woman. Natalie had some great discussion questions prepared as well as some video clips. There were a couple of young men (one in particular) who contributed very honestly and openly to the discussion. Both Natalie and Diana shared some of their own experiences. One of the young men said that he really valued the book and that all schools should have a copy of it. Diana was so impressed with the clear connection that Natalie has established with the teens.

Be a positive environment for **mobile and digital literacy**.

### Marin City



Etienne continues to do his digital literacy classes with David our community volunteer. These classes are a collaboration with Performing Stars of Marin and the Marin City Community Services District. The light-up LED scarves are such a big hit that Etienne is working with Felecia on doing the program at the Senior Center.

Support **adults** through life stages with opportunities for self-development and independent learning

### Marin City

**MARIN**  
CENSUS  
**2020**

On Tuesday, November 12, Canal Alliance/Marin Census 2020's Stephanie McNally was here to do a workshop for people who were interested in getting jobs with the Census. We provided space and chromebooks. We had 10 participants.

### Marin City Library

#### Brief Additional Updates

- On Monday, November 4, Raemona Little Taylor, Amy Sonnie, and Diana Lopez spoke at the Marin/First 5 Communications Forum called Libraries, Literacy, and Equity. They talked about the equity work that they do at their branches. Diana spoke about the partnership with Marin Housing Authority on the Book Rich Environment Initiative and having embedded staff at Bayside MLK to run the library and Smarty Ants.
- On Tuesday, November 5, Etienne had our monthly movie night. He showed *Blackkkklansman*. We had 14 in attendance.
- On Tuesday, November 19, Diana and Sherrell Duanes (one of our extra-hire Library Assistants) staffed a table at the Marin City Senior Health Fair. They gave away water bottles and MCFL backpacks. Many were interested in Library Beyond Walls.

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### Novato



Novato Kids staff continues to focus on connecting patrons and community experts. Adrienne Graham our in-house expert on storytimes for young children is seeing over 70 participants for her Baby Storytime and her Stories Rhyme and Wiggle Time. Ray Kwei continued to work on his Eagle Scout project by providing a Scout Skills program the combined navigation skills and first aid. Garen Kazajian from Recology Somona/ Marin provided a "What Happens to our Trash?" program that was very informative. Patrons and staff learned some great information about composting, recycling and garbage in Novato.

Support **youth** in our community with opportunities for self-discovery and expression.

### Novato



The San Jose Middle School Book Club is so large that Librarian Amanda Tomlin had to bring 2 selections for teens to read. The library aide at SJMS is such a tireless advocate of the book club that she asked if Amanda could accommodate more than 15 kids. Heck yeah! Amanda confesses that she has never had as much fun at a program as at this one. She brings a treat for the monthly Friday lunch-time sessions and the 20+ kids talk about the books. She tries to make one selection a graphic novel, so as not to create a reading barrier for those who would like to be part of the group. Many kids read both books. Ms. Brown, the library aide, gives each kid a ticket when they come in and at the end of the session we raffle off some prizes. This is quite the diverse group of readers with at least 60% being kids of color. Ms. Brown has encouraged new English language learners to also attend and it's great to see them delve into the books and participate in the discussion. The Novato Friends have committed to funding special activities for this group as well such as pizza and prizes.

On November 6 Bara Sapir conducted the workshop "Taking the Stress Out of Taking Tests." 11 teens and parents learned techniques for eliminating test anxiety, enhancing retention, and strengthening concentration and confidence on tests such as the SAT and ACT. Bara combines mindful and holistic human potential techniques with content mastery, test-taking strategy, and time management tools for fully comprehensive, integrated test preparation.

Teen Advisory Group (TAG) TAG was a hit this month (although it was by far the loudest meeting and pointed out the need to establish ground rules for future meetings...)! We had three new middle schoolers and came up with some solid Teen programming ideas for December/January.

Be a positive environment for **mobile and digital literacy**.

**Novato**



A Customer Comment form was filled out by a patron with praise for one of our contingent hire librarians, Paul North, for his consistent supportive computer help. We were asked to "Please accept my very highest compliments for your staff member Paul. He is always exceptionally helpful, friendly, positive, professional and especially resourceful. He was so superbly helpful in printing/PC usage. He truly embodies the very highest level of customer service." Thank you so very much, Paul!

Support **adults** through life stages with opportunities for self-development and independent learning

**Novato**



Docent Elizabeth Hannon gave a presentation on the USS Potomac, FDR's "Floating White House," currently docked and open for the tours in Oakland's Jack London Square. 15 people showed up with lots of WWII era stories and questions for Elizabeth. It was also a good opportunity to promote Discover & Go, which offers passes for the ship.

34 people attended Jack Gedney's presentation on Birdwatching in Northeast Marin. Jack, a local bird guide, Marin IJ nature columnist, and co-owner of Novato's Wild Birds Unlimited, discussed the best birdwatching sites in Novato and San Rafael, and offered tips on how to see more birds in the area.

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Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### South Novato



Recently, a woman came into South Novato with her two teen daughters. While the older daughter was looking for books, the mother and younger daughter did a puppet show for each other. She later told Tamara **how much fun** they had. A few days later, she stopped by again. This time she **donated \$10** to the Friends of the Novato Libraries because the “young man with dark hair and glasses” (Ezra) was so kind and helpful!

South Novato’s Reading Buddies surpassed **100 reading sessions** in November, totaling more than **70 hours of reading fun for 24 students!** A big thanks to our volunteer tutors: Barbara, Zelina, Elijah, Sam, Miko, Leslie, Bryanna, Jose, Ashley and Ali. Plus our staff tutors Tamara, Ruth and Ezra!

*“Today really helped me realize the connection I have built with my kids,” one tutor shared. “...They tell me how much fun they have coming here and how much they look forward to [it].”*

Support **youth** in our community with opportunities for self-discovery and expression.

### South Novato

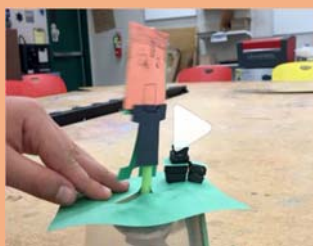


We welcomed Hamilton’s **new class of kindergarteners** this month with another fun-filled story-build. Before the big bad wolf blew the houses down, 76 students built houses out of sticks, straws, paper and kiva blocks to see which structure would hold up best. We saw some especially cool designs and teamwork this year!

Afterschool fun continues, too! Our makerspace averaged 23 students per day this month. Whew! The theme for this month was **Things that Nourish Us**. Members used food, paint and technology to make something nourishing. This resulted in a lot of “passion projects,” as students focused more on the emotional aspects of nourishment. Many students made **gifts for family and friends**, including laser cut ornaments and word art engravings, as well as 3D printed charms.

Be a positive environment  
for **mobile and digital**  
literacy.

### South Novato

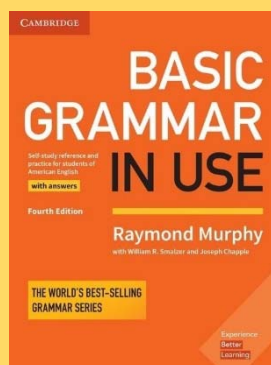


After 8 months of training, **XRStars** now serve as regular teaching assistants for XRMarin's ROP academies and during daily programs in the makerspace. The teens also plan and host monthly family **Craft-n-Create**. This month featured Morse Code beaded bracelets and necklaces, optical illusion phenakistoscopes and interesting art created with our spin art boxes and drawing pendulum.

Sara also hosted two special workshops this month. One was for families from a local church. About 35 people worked on marble mazes, keva block building, watercolor resist art, paper circuits and strawbees. The second workshop welcomed the Cub Scouts. **Ten 5th graders worked to earn their engineering badge** by designing and building their own automata (see photo left and video [here](#)).

Support **adults** through life  
stages with opportunities for  
self-development and  
independent learning

### South Novato



The South Novato **ESL class is fostering cross-cultural connections and empowering students** to share their knowledge in an intimate classroom setting. In Mattie's Wednesday class, most students are from Central or South America, and one student is from Italy. They all delight in discovering the similarities and differences between English, Spanish and Italian. It's also particularly satisfying when one student has an "a-ha" moment in the lesson that they then can use to help another student. **Thank you Mattie and Renee**, our amazing instructors!

### South Novato

#### Brief Additional Updates

- In case you missed it, we had a special guest visit recently... kids' favorite Mo Willems characters popped by! Of course, the kids wanted in on the dress up fun too. Don't be surprised if you start seeing branch manager Amy doing story time in costume:



<p>Be the <b>preferred place</b> for children, families, and caregivers to connect, learn, and grow together.</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Keith designed and developed Learning Bus schedule &amp; locations flyer.</p>
<p>Support <b>youth</b> in our community with opportunities for self-discovery and expression.</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Keith designed and developed new Webstars logo.</p>
<p>Be a positive environment for <b>mobile and digital literacy</b>.</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Anna worked on developing graphics and imagery for the MCFL HUB page and November Newsletter.</p>
<p>Support <b>adults</b> through life stages with opportunities for self-development and independent learning</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Mildred finalized Ann Bertucci's selection training. Ann will now be assisting selectors with all non-fiction and music selection</p> <p>Clara finalized the revision of the Adult Reference and NOLO standing orders with the Adult Services Committee</p>

#### Technical Services, eServices and Marketing

##### Brief Additional Updates

- Sharon staffed the Point Reyes library and kept it open during one Saturday when all the West Marin staff was helping at the celebration event for the new Learning Bus

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**West Marin**  
**Point Reyes, Inverness,  
Stinson and Bolinas**



Bolinas library's new arts/crafts afternoons organized by Vanessa Waring are a big hit. This month, children created leaf creatures and decorated leaves for our giving tree.

The Learning Bus, formerly FLAGship, is back on the road after a month of outreach and special events to welcome the brand new vehicle, including a special appearance at the November Library Commission at South Novato Library and appearing on KWMR radio station! We are excited to increase our total stops to 10 with a new stop in Tomales.

The Point Reyes Library's "Parent and Child Yoga" class held at the Dance Palace was featured on the front page of the Point Reyes Light this month. This program is sponsored by the Tomales Bay Library Association, Coastal Health Alliance, and the Dance Palace. Annemarie Russo shared that some of the young children in attendance are starting to remember the yoga pose sequence. This class supports early childhood development areas of movement, language, and social emotional learning.

Our biweekly storytimes with Inverness School (TK-1) and Papermill Creek Children's corner continue to delight our youngest patrons and inspire a love of reading.

Support **youth** in our community with opportunities for self-discovery and expression.

**West Marin**  
**Point Reyes, Inverness,  
Stinson and Bolinas**



Our Reading Buddies program continues to grow with our "near peer" teen mentors supporting the program by reading books aloud and playing literacy games with the younger children in between tutoring sessions. This month we also introduced Wonderbooks, which are picturebooks enabled with audio "learning" and "reading" modes.

Be a positive environment for  
**mobile and digital literacy.**

**West Marin**  
**Point Reyes, Inverness,  
Stinson and Bolinas**



Raemona Little Taylor visited Nicasio school's K-8<sup>th</sup> grade classes on November 5th. For the middle school, she demonstrated library databases and digital resources that can be used to support school research and advanced search features.

Support **adults** through life stages with opportunities for self-development and independent learning

**West Marin**  
**Point Reyes, Inverness,  
Stinson and Bolinas**



This month's edition of Bolinas Reads features Nicole Lavelle, "an artist, graphic designer, and researcher who lives in Lagunitas, works in Olema and Bolinas, and is on staff at the Hearsay as a Wednesday printer.

The Point Reyes Library hosted "She Rides Solo: Slideshow and Talk by Tessa Hulls", organized by Kerry Livingston and Jennifer Livingston on November 21<sup>st</sup>. Tessa Hulls is an artist/writer/adventurer who is fascinated by the concept of home. As the daughter of two first generation immigrants who landed in Point Reyes Station, she spent her formative years reading her way through the public library and roaming alone through the hills with a backpack full of books. This love of solitude, research, and forward motion informs much of her creative practice. Her restlessness has joyously dragged her across all seven continents. She is currently working on a nonfiction graphic novel titled *Feeding Ghosts*.

**West Marin Branches**  
**Brief Additional Updates**

- Raemona Little Taylor presented at the First 5 Marin "Libraries, Literacy, and Equity" with Amy Sonnie and Diana Lopez on November 4th.

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### Bookmobile



At our stop in Tomales, proud to have 3 generations (2 current and 1 in training), of avid Bookmobile supporters on the truck.

Support **youth** in our community with opportunities for self-discovery and expression.

### Bookmobile



We are in the process of weeding a portion of our J-Fiction books and other materials requested by a proactive teacher at Whitehill Middle School in Fairfax, in the hopes of getting a segment of his 4<sup>th</sup> to 6<sup>th</sup> grade students caught up to the reading level they should be.

Support **adults** through life stages with opportunities for self-development and independent learning




### Bookmobile

A patron at Deer Park Retirement Community in Novato was interested in trying to start a book club but didn't know where to start. With the permission of another retirement community's book group leader, I was able to pass along the latter's 2019 and upcoming 2020 discussion schedules (with personal and/or non-relevant information deleted), to serve as suggestions and ideas.

## Library Director Activities – November 2019 Activities

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

 <p>MARIN COUNTY FREE LIBRARY</p>	<h3>Marin County Libraries Respond!</h3> <p>Communities and libraries connected to work together during the power outage and Kincaid Fire. MCFL staff and our community came together to be of service during the PG&amp;E power outage and the Kincaid Fire. Terry Jones', our Bookmobile Program Coordinator spent her last official days before retirement serving the evacuees at the Marin Center. In fact, we had a small celebration in her honor and shared cake and pizza with them! That's just one example of dozens where the commitment, tremendous flexibility and adaptability of your library system served our communities as we all dealt with the power outages, the fire and the evacuations.</p> <p>We deployed the old FLAGship bus over several days with Marin City staff as a comfort station not only providing charging of devices, Internet access, water but also books and game. One patron called us the VIP comfort station! In addition to the Bookmobile we took the Learning Bus to the evacuee center and provided books, games, soccer balls and just a place to chill for families spending many days there in cramped conditions and uncertainty about whether they would have homes to return to. Nearly all staff in the system lost power at their homes. For several of our working days we had no power at any facility, but as always library staff stepped up and did what they could to assist our communities- opening as soon as they could to serve them. We learned a lot in this event and hopefully if or when it happens again we will be even more prepared.</p>
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## Personnel – November 2019 Activities

 <p>MARIN COUNTY FREE LIBRARY</p>	<p>Two Recruitments for <b>Mobile Library Assistant</b> Positions– Bookmobile and Learning Bus – closed in November garnering over 40 applicants. Interviews are expected in December for both Mobile Library Assistant Positions.</p> <p>The following full-time and part-time vacancies are under review:</p> <ul style="list-style-type: none"><li>• <b>Library Aides:</b> Civic Center; Marin City; Novato; Technical Services; Novato</li><li>• <b>Library Assistant I:</b> Fairfax; Stinson; Bolinas; CMA</li><li>• <b>Library Assistant II:</b> Marin City; Novato</li><li>• <b>Library Services Manager:</b> Facilities</li></ul>
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	<ul style="list-style-type: none"><li>• <b>Senior Librarian:</b> Tech Services – Digital as well as Marketing</li><li>• <b>Librarian I:</b> Tech Services – Selector; Fairfax</li><li>• <b>Librarian II:</b> Novato; SNO</li><li>• <b>Library Technical Assistant:</b> Tech Services</li><li>• <b>Supervising Library Technical Assistant:</b> Tech Services</li></ul>
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**Commission Members:**

**MCFL and the County of Marin**

**THANK YOU for the time and talents that you share with us daily, monthly and annually.**

**MARINet Board Meeting Minutes**  
October 17, 2019  
MCFL Tech Services  
1600 Los Gamos Dr., Suite 180, San Rafael CA  
**9:00 a.m. – 12:00 p.m.**

Present: Abbot Chambers (Sausalito), Anji Brenner (Mill Valley), Sara Jones, (MCFL), Linda Kenton (San Anselmo), Debbie Mazzolini (Belvedere-Tiburon), Dan Schwartz (Larkspur), Henry Bankhead (San Rafael). MARINet staff: Dan McMahon and Jessica Trenary.

- I. Public Comment period: No members of the public in attendance.
- II. Introduction of Guests No guests in attendance
- III. Approval of minutes, September 19, 2019: MSA Bankhead, Brenner
- IV. Old Business
  - A. NBCLS Retirement and Health (pre-call discussion and docs)  
Reviewing the implications of the obligation and the different scenarios and general discussion in preview of the call.

ADJOURNED FOR THE NBCLS meeting @ 10:00 am  
Meeting reopened MARINet @ 11:25

- B. eBooks/MacMillan Pricing Update. Discussing joining the boycott other libraries.  
Lucky Day for Overdrive could be very positive. Recommendation to start the collection. Could be done in the normal budget.
    - C. Additional Book Drops in Marin County.
    - D. NBCLIS Conference Call (see above)
    - E. PSPS Report-lessons learned included in announcements
    - F. MARINet JPA  
Brief discussion on process, history and current agreements. Dan McMahon sent notes Dan Schwartz sent around other JPAs on Thurston.
- V. New Business
  - A. Future of One Book One Marin  
A discussion on the future of community read. The general consensus was no need to restart the program but to be open to opportunity if one presents.
  - B. High School Librarian- Librarian's are being/have been laid off. Letters stating the issues to be sent outlining the negative impacts.
- VI. Standing Items for the Agenda
  - A. System Administrator's Report (written report submitted)
  - B. Correspondence
  - C. Topics for future agenda: Ebooks/JPA

VII. Non-Action items—there were none

VIII. Announcements

1. Sausalito: Staffing change Erin Wilson moving on to Berkeley. PSPS told power would be going out but didn't. Library was impacted greatly. Libraries will have impact if/when it happens in the future.
2. Mill Valley has three vacancies, maybe will be four. Salaries are an issue PSPS was planned and then didn't happen. No generator but hope for one. Next time wait a little bit longer. Upgraded technology center everything the same, less computers.
3. Marin County Free Library: Power outage for Marin City, Stinson and Bolinas. We deployed former FLAGship for comfort station including charging devices. Staffing is still a struggle for MCFL.
4. San Anselmo: not impacted watching neighbors, talked about it had plan in place. Down two staff members which created challenges.
5. Belvedere Tiburon No power outage. Putting up fencing for construction next week or the week after. Final building permit today or tomorrow.
6. San Rafael: Power went off in Marin City. Etienne Douglas came to the mall. Teenagers working. Library Foundation cancelled their dinner. It's rescheduled for November 7. Last Monday the final report was presented to the Council.
7. Larkspur- Did not lose power. Most Members of risk pool. Go turn everything off when you know it's. opened the recruitment for the Library Director.
8. Dominican joined Link+ and is going well.
9. COM: Plan to move into Fusselman Hall in late May. Interviewing for part time temp pool.

Respectfully submitted,  
Sara Jones  
Marin County Free Library