

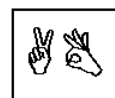
**MARIN COUNTY FREE LIBRARY COMMISSION**  
**Proposed Agenda**  
**Wednesday, February 12, 2020**  
**7:00 p.m.**

**South Novato Library**

921 C Street, Novato, CA 94940

Directions: From either North or South 101 exit at Nave Drive and turn onto Main Gate Rd. Follow Main Gate Road to C Street and turn left. The Library is past the North Bay Children's Center on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
7:00	1. Call to Order	Kaplan	Action
	2. Roll Call	Kaplan	Action
<b>“Libraries will get you through times of no money better than money will get you through times with no libraries.” Anne Herbert</b>			
	3. Approval of Agenda	Kaplan	Action
	4. Approval of January Minutes	Kaplan	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kaplan	Information
	7. Education Partnerships/STEAM	White/Walker	Information
	8. New Business		
	a.	Kaplan	Information
	9. Old Business		
	a.	Kaplan	Information
	10. President's Report for January	Kaplan	Information
	11. Director's Report for January	Jones/Walker	Information
	12. Announcements	Kaplan	Information
8:50	13. Adjournment	Kaplan	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

MARIN COUNTY FREE LIBRARY  
Fairfax Library  
--PROPOSED MINUTES--  
Wednesday, January 8, 2020

(1) CALL TO ORDER

Meeting started at 7:00 p.m.

(2) ROLL CALL

Present

Barbara Schoen	John MacLeod	Sue Ream
Anya Schandler	Sally Hauser	Nick Javaras
Loretta Farley	Linda Ward	Ann Kaplan
Margaret Kathrein	Ed Meagher	

Absent with Notification

Ali Iqbal

Also Present

Sara Jones, Director of County Library Services  
Chantel Walker, Assistant Director of County Library Services  
Margaret Miles, Branch Manager, Fairfax Library

(3) ADOPTION OF AGENDA

M/S/C-Javaras/Schandler – Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Schandler/Schoen – Minutes approved with the following corrections on page 5 – Director and President's report should be December instead of August.

(5) OPEN TIME FOR PUBLIC EXPRESSION—

NONE

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read –

- (7) YOUTH SERVICES REPORT – Margaret Miles, Branch Manager, at the Fairfax Library gave a youth services report to the Library Commission.

# Children's Services Team

Summer Challenge 2019

## Our 2019 Vision:

- Reach underserved families
- Reach non-library user families
- Empower families/family engagement
- Promote/embrace diversity
- Serve as a role model for literacy building

## Desired Outcomes

- Attract at least 10 new families to the library
- Create life-changing experiences for participants



Civic Center Library: East Peak State Park

- "We had multi-generations of families, our demographics were 99.9% non-white, we had infants in strollers up through grade-school kids. Most of the families had never been to East Peak. Every one very much enjoyed the trip and learned a great deal about our watersheds, the Gravity Train, Mt. Tam history and native animals and plants."

## Creating connections



## Novato Community Vehicle Rally

- Coordinated partnership
- Parks, Emergency services, Humane society, UPS and Pet grooming!
- Connecting patrons to community experts
- 165 attendees
- "Best parade ever"



## Craft programs

- Interactive
- Multi-generational
- Hands-on independent learning
- Spark creativity



## Outreach to Camp University

- 178 kids from Camp U participated in Summer Challenge
- 55% of kids have used library cards since library card campaign
- More parent engagement focus this year: 32 parents got library cards
- Staff saw more Camp U families visiting the library







## Reading on the Ranches

- Children participating: 98
- Parents participating: 9
- Books checked out: 711



## Abbott's Lagoon

### Partners:

- Point Reyes National Seashore Association
- Tomales Bay Library Association

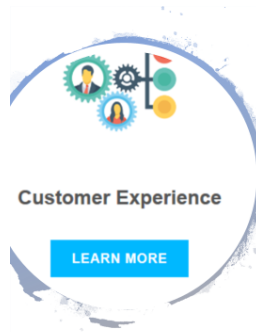


## Tapyness pilot: South Novato Children's area

- 1513 respondents
- 544 first-time visitors (37%)
- 29% took survey in Spanish

### What keeps them coming back?

- 43% Books & Other Media
- 25% Helpful Staff/Personal Service
- 33% Activities or Events



## Customer Experience

LEARN MORE

## Tapyness pilot: Novato Children's area

- 4,424 respondents
- 1,387 first-time visitors (32%)
- 25% took survey in Spanish

### What keeps them coming back?

- 59% Books & Other Media
- 27% Helpful Staff/Personal Service
- 22% Activities or Events

## Book bucks & prizes

Prizes focused on outdoor exploration and play:

- Magnifying bug viewers
- Nature journals
- Backpacks
- Binoculars
- Compasses
- Sports equipment
- 1,589 book bucks donated to Parks



## Tell a joke, earn a book buck



- Parents coached kids on their delivery
- Kids learned how to tell a story
- Kids interacted with library staff
- Library staff quacked up!

West Marin  
focused on:



- Reading: no store, no book bucks
- Non-users: shifted time and resources to reaching non-users



5,063 children participated  
over 1,000 were first-time participants  
New engaging experiences for kids and parents



Thanks to Friends!


Focus for Summer  
Challenge 2020

- Equity goals
- Simplify the program
- Draft metrics for success

KIDS SUMMER  
CHALLENGE

Literature  
Retreat  
January 24






## Fairfax Branch

- High performing team (Employee Voice)
- Fourth busiest branch in Marinnet (2019 circ stats)

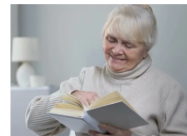
## Library card campaign: Ross Valley Charter

- K-5 children from throughout the county
- 192 cards processed
- 87 new cards issued
- 4<sup>th</sup> graders also received US Park Passes

## Outreach: Laundromats

Outreach:  
Bennett House  
Preschools  
White Hill Middle School



## Partnerships:

- Age Friendly Fairfax
- Gan Halev/Osher Marin JCC
- SURJ-Marin






## Creating Community

After a brief question and answer period, President Kaplan thanked Margaret for her presentation.

- (8) NEW BUSINESS - NONE
- (9) OLD BUSINESS
- a. 2020-2022 Library Commission Biennial Report – Director Jones reported that she is making a few more revisions before she submits.
- (10) PRESIDENT’S REPORT FOR DECEMBER
- President Kaplan reported that Fine Free is a national trend, and overdue fees are seen as an equity issue.
- (11) DIRECTOR’S REPORT FOR DECEMBER
- Director Jones reported on the following:
- Jesse Lumb has been hired to help Neil Vickers on the Bookmobile
  - Employee Voice Survey recently completed by county employees
  - Teams are working on issues raised by the Employee Voice Survey
  - Many retirements are coming our way and we are working on recruitments to fill these and other positions
  - Sara reported on her meeting with the Larkspur Friends of the Library
  - There was a short discussion of Wi-Fi hotspots project
  - Short discussion on census – we received a \$10,000 grant and will use the old FLAGship for outreach; the census project will be going on all summer; West Marin is problematical with regard to getting people counted
- (12) ANNOUNCEMENTS
- Next is scheduled on February 12 at 7pm in the South Novato Library
- (13) ADJOURNMENT – M/S/C Schandler/Ward Meeting adjourned @ 8:06 p.m.





**Marin County Free Library Commission Report**  
**Sara Jones, Director of County Library Services**

## **January 2020 Activities**

**OUR MISSION:**

*Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.*

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- d. Fairfax (Margaret Miles)
- e. Marin City (Diana Lopez)
- f. Novato (Janet Doerge)
- g. South Novato (Amy Sonnie)
- h. Technical Services, eServices and Marketing (Damon Hill)
- i. West Marin (Raemona Little-Taylor)
- j. Bookmobile (Neil Vickers)

**2. Library Director Activities**

**3. Personnel**

## Library Activities

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

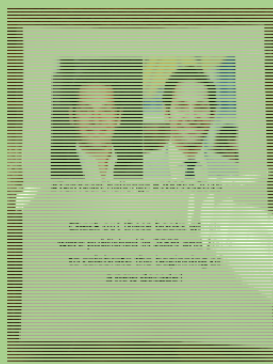
### Civic Center



Kathleen participating in the always-inspiring joint Children's and Teens Literature Review. Kathleen created "Measure Me!", a program idea that builds on the Mind in the Making 7 essential life skills. Kathleen realized that free paper yardsticks available at Home Goods and Ikea retail stores make a great opportunity for kids to measure their world. Kathleen provided a booklist that included print, dvd, and bilingual resources. Kathleen hopes this simple idea will work in multiple environments like Reading on the Ranches, The Learning Bus, the bookmobile, something to occupy siblings during Reading Buddies time, Laundromat outreach and more.

Support **youth** in our community with opportunities for self-discovery and expression.

### Civic Center



Natalie shares this story: After school one day, regular tween patron Dayana and a friend sat side-by-side at a public computer sharing a pair of headphones, listening to the Harry Potter and the Chamber of Secrets audiobook while flipping through the illustrated version. They whispered excitedly at favorite parts and ordered the following book right away, anticipating that they would be finishing very quickly. Library magic!

Be a positive environment for **mobile and digital literacy**.

### **Civic Center**

Natalie introduced a patron to Libby and the MARINet app on their Android device. The patron didn't know we offered e-audiobooks in addition to ebooks, so they had never looked into our digital collections, preferring to listen rather than read. They were very excited to learn that we have additional titles on Hoopla and downloaded that app as well.

Linda says: There have been several email reference questions this month about how to find and access Consumer Reports. Now that we don't have direct access to Consumer Reports some patrons are confused, but Ann Jonsson did a good job creating a link to Consumer Reports in EBSCO which I direct patrons too. Also one woman wondered how you renew a book on your Kindle. It is easy to renew using the Libby app, so I thought Kindle would be easy too. But you can't renew a Kindle book, you can just return it and check it out again.

Support **adults** through life stages with opportunities for self-development and independent learning

### **Civic Center**

We had a well-attended program on folded book art. We folded a double heart in a book in honor of the upcoming Valentine's Day. The patrons spent a lot of time measuring and folding so a comradery developed amongst the participants. They chatted and folded and helped each other.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**Anne T Kent  
California Room**

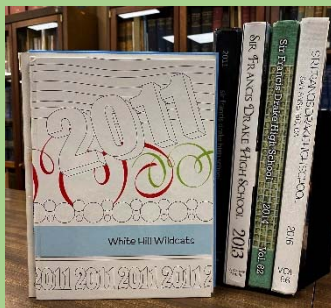


On January 27<sup>th</sup> our monthly history lecture explored West Marin through an engaging presentation by author and local historian Owen Clapp, the author of the recent **History of San Geronimo** published as part of Arcadia's Images of America series. Owen is a life-long resident of Woodacre and has spent the past 5 years researching the history of the Valley just west of White's Hill, becoming the local expert on the subject. The presentation was followed by an animated Q & A and guests also partook of delicious refreshments by caterer Marcie Miller (whose services are underwritten by the very generous Jeff Craemer).

In celebration of Voting Rights and the Centennial of the 19<sup>th</sup> Amendment, our Civic Center Library display cases showcase local women's suffrage activities, in particular, local & national suffrage leader Elizabeth Thatcher Kent. Thanks to community partner Fred Runner -historian of the Mountain Railway- one of our displays also documents an 1896 visit to Mt. Tam by famed suffrage leader Susan B. Anthony who rode the railway to the summit and made a speech to the men constructing the Tavern, encouraging them to support women's suffrage at the ballot box.

Support **youth** in our community with opportunities for self-discovery and expression.

**Anne T Kent  
California Room**



The California Room's large and ever-expanding yearbook collection is of particular interest to youth who frequently drop by to see what their teachers looked like 10 years ago, or to learn something about the history of the school they're attending. One morning this month, we received a call from someone who was fulfilling their New Years resolution to declutter and reduce belongings. The person was on their way to the dump to dispose of many household items, among them a group of yearbooks from Drake High School, White Hill Middle School, and Wade Thomas Elementary School. She was wondering if she could deposit these with us, rather than throwing them away. Yes! We gladly accepted this thoughtful donation.

Be a positive environment for **mobile and digital literacy**.

**Anne T Kent  
California Room**

Thanks to our comprehensive digitization initiative undertaken last August, rare photo albums from the California Room's collection have been added to our digital archive this month. CLS Dewey Livingston catalogued the albums and digital archivist Carol Acquaviva added them to CONTENTdm in the form of "virtual albums" that viewers can flip through like a book. They include:

[Bear Valley – The Country Club, 1890-1930s](#)

The Country Club was located in today's "Divide Meadow" along the Bear Valley trail in the Pt. Reyes National Seashore. Founded in 1890,





Country Club members were prominent in San Francisco's Pacific Union Club. They enjoyed hunting, fishing, and other outdoor activities on 200 acres which included multiple lakes. The album documents their club house, horse barn, dog kennels, the lakes, creek and surrounding scenery. It also shows club members enjoying their annual "Bulls Head breakfast" in beautiful Divide Meadow.

[Baltimore Park and Palm Hill, Baltimore Canyon, circa 1910](#)

This album documents the burgeoning development of Baltimore Park in Larkspur and was used as a promotional piece by the developer, W.L. Courtright. As few homes had yet been built nor streets laid out, many of the photographs showcase a nearly virgin Baltimore Park & Canyon. The Northwestern Pacific Railroad line can be seen in many of the images and one image also captures the old Larkspur-Corte Madera school, the site of today's Marin Primary on Magnolia Blvd.

With fine weather now making an appearance, we've also posted a [map of hiking trails on Mount Tamalpais](#) and its vicinity, circa 1915. We are grateful to volunteer Brad Rippe for digitizing the map.

Support **adults** through life stages with opportunities for self-development and independent learning.

**Anne T Kent  
California Room**



For the past 6 months we've been working on a project with oral historian & archivist Owen Gump to document the long tradition of green & sustainable architecture in West Marin. Architect Sim Van der Ryn was the pioneer of that movement and mentored many others. Sim and his son Micah came to visit us last month and we gave them a tour of our Annex. Sim has subsequently donated a collection with us which Owen is archiving and photographing. This project has been underwritten by Jeff Craemer & is in partnership with the Jack Mason Museum of West Marin History. Stay tuned for future developments!

A resident of Mill Valley has donated a collection of color slide photographs taken by her father in 1968, including one of the first Renaissance Faires held in Marin. Photographer Peter Joseph, who died in 1973, was a World War II veteran and an esteemed surgeon. Photography was a hobby he was passionate about, having taken thousands of photographs of his family and his travels. We are thrilled to have these rare color images of the beloved Marin Renaissance Faire!

**Anne T. Kent California Room**

**Brief Additional Updates**

- At the end of December, Laurie & Carol completed all of their pending 2019 County trainings on Talentquest.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

## Corte Madera



Jackie Foster, LAL, shares: Our new volunteer Beth M. joined Linda V. and me at the laundromat to practice storytime. Sandy, another volunteer also popped in to observe. After waiting a bit... a family with a 4 year old girl (Sophia) came in.

We learned that it was her birthday that day! So we sang happy birthday as the beginning and closing song with books and more songs in between. Her father said she loves storytime and it was the best birthday present she could have hoped for.

Marilyn Wronsky, Children's Librarian II, shares: Early Monday morning, January 27, the 2020 Newbery Award was announced and 22 Corte Madera Library readers guessed it. Of these 22, five randomly chosen kids will take home a \$20 dollar gift card to Book Passage, thanks to the Friends of the Corte Madera Library. The Newbery winner, *New Kid* by Jerry Craft explores race, class and friendship in a New York City private school. It's the first graphic novel to win the Newbery.

Our annual Newbery Guess provides a midyear opportunity to visit schools and promote a diverse selection of terrific books. Sarah Butts, Youth Services Librarian I, Judi Evans and Carol Halpern, both contingency hire LIs, took book talks to over 40 classes in 10 schools. Marin Primary & Middle School really enjoyed the book talks that Judi Evans presented, as they commented: "Your book talks were wonderful! Thank you for inspiring our students with your passion for reading. We hope to partner with you again soon."

And we're seeing more schools do their own Mock Newberys. As I counted our 372 ballots, I was so impressed with both the quantity and quality of new books being read. Many of these titles with Newbery buzz will be loved for years to come. We're already starting to talk about 2021!

Support **youth** in our community with opportunities for self-discovery and expression.

### Corte Madera



Sarah Butts, Youth Services Librarian I, shares: Kim Tuold, Library Assistant I, has given us the parting gift of 3 January Crafternoons in the Children's Room, which all have had good turnout. We're starting to see a new crop of teen volunteers as well - two of our freshmen will be designing the teen decor for February and spring as their 10 hour project.

Shane Ebert, Library Assistant II: Overheard tonight a child with mom in the kids room. "You know what would be cool if I got a tattoo of the library card then I could use that to check out". I walk over as I hear mom telling the child he should tell the person up front about that idea. I tell him I heard what he said and it would indeed work. They don't have a magnet or anything just barcoded lines and if done correctly the scanner would read it. I tell them in fact let me see your card I'll be right back. I go into the back and use the barcode duplicator to spit out a sticker barcode take it out to them and explain what I have done and that we now have a "tattoo" for him, mom applies it to his arm we head to the self check he scans his new tattoo and they then use that to check out their books.

Be a positive environment for **mobile and digital literacy**.

### Corte Madera



Over the phone, we successfully helped someone set up their MARINet account, create a username, set up the MARINet app, and then download Libby, attach their library card, and download the audiobook they wanted - all in one fell swoop! The patron was very appreciative that we walked them through it all, as they were having trouble getting it all to work.

And, a patron working on a guide to Pinnacles National Park came in with an ancient laptop and told us he needed some coaching with technology. We walked him through a very early version of Word to learn how to edit the document, and advised him about transitioning to his new laptop.


Support **adults** through life stages with opportunities for self-development and independent learning

### Corte Madera

Shereen Ash, Librarian II shared an experience with a patron she helped at the desk. While checking out for her, she noticed a fine that was for a Marin County Free Library book, and so told the patron that she could waive it since we no longer charge overdue fines. The patron smiled, and told Shereen that the book had helped her prepare for her citizenship test, which she had passed, and she was so happy that the library had helped her. And, our nutrition program

**MARIN COUNTY  
FREE LIBRARY**

**Reducing Inflammation &  
Managing Sugar**  
*A Lecture, Demonstration & Tasting!*



**Monday, January 13, 2020, 10:30 am – 12:15 pm**

Amanda Newman-Crutchier, the Nutrition Education Manager at Ceres Community Project, will discuss inflammation: what causes it, and which foods lower it. She will review the health impacts of sugar consumption and how to manage blood sugar without feeling deprived. Learn to prepare Ceres' Toasted Sunflower Seed Kale Pesto and Tahini Miso Sauce and then, enjoy eating them!

This free event is cosponsored by Corte Madera Library and Corte Madera Parks & Recreation Department.

presented by Ceres Community Project was of interest to many. One woman shared that she's "not a reader" but that she appreciated the free program and the opportunity to learn at the library that way, and that she might try reading again.

### **Corte Madera Brief Additional Updates**

- Lynn Fabian, Library Desk Supervisor, retired this month after 17 years of exemplary service at Corte Madera. We will miss her and wish her well!



Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Fairfax



With the goal of increasing the reader's advisory knowledge of library staff, the Teen Services Committee and Children's Services Team presented the 4<sup>th</sup> annual Literature Review on Friday, January 24. Staff from MCFL, City libraries as well as several school librarians filled the Corte Madera meeting room to hear about potential award winners, diverse titles from board books to teen, Spanish & bilingual titles, and other topics.

Iris Meinolf, Children's Librarian I, introduced the **Conscious Kids: Talking About Race** book kits. These kits are filled with a selection of beautiful, diverse picture books that center the stories of children of color. They are a component of the library's commitment to equity: patrons can use this tool to start or continue discussions about race with the children in their lives. The logo (left) was designed by Keith Waye, Media Technician.

Support **youth** in our community with opportunities for self-discovery and expression.

### Fairfax



Teen Tuesdays continue to attract a lively and thoughtful collection of teens and tweens. In January, April Hayley, Adult & Teen Services Librarian, and John Elison, Library Assistant II, held the Teen Cooking Club on January 7, the Teen Book Club on Jan. 21, and Dungeons and Dragons on Jan. 28.

The Cooking Club made nutella brownies in a mug which were a big hit; attendees had a great time following the directions to make their culinary creations. This program was attended by a mix of high school and middle school students which gave the middle school students an opportunity to discuss what high school is really like with the older kids.

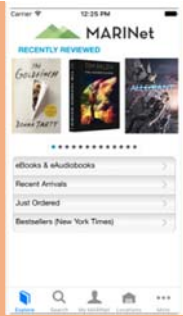
The Book Club discussed *March, book 1* by Andrew Aydin & John Lewis which deals with civil rights. April asked the students what they had learned in school about civil rights, and they said they felt like they weren't being taught enough about black history. This issue also came up during the SURJ-Marín film & conversation program "Radical Love: the Legacy of MLK Jr." on January 11. As a result of participating in both discussions, April is going to write a letter to White Hill Middle School encouraging them to incorporate more black history into the curriculum.

John led his Dungeons & Dragons campaign to a thrilling conclusion, and did a masterful job of maintaining some semblance of order while not curbing the teens' enthusiasm. April will be working with the teens to continue the game in future months.

Be a positive environment for **mobile and digital literacy**.

### Fairfax

A patron showed up at the desk in his bicycle attire (a very common occurrence here) and said "what if I don't have my library card with me, and I don't have my wallet or anything...can I check something out?" Margaret Miles, Branch Manager noticed that he was holding his phone. She asked "do you have the Marinet app on your phone?" He said yes. Margaret showed him how to bring up an image of his library card barcode on his screen and said "look at that, you have your library card with you!"



The gentleman was extremely pleased he could check out his hold. Janet Hughes, Library Assistant I, commented to Margaret that she tells between 3-10 people a week about this digital trick, and it's changing their lives.

Support **adults** through life stages with opportunities for self-development and independent learning

**c**



April Hayley, Adult & Teen Services Librarian, networked with Amanda Tomlin, Librarian I from Novato, to bring a craft program for seniors to the Fairfax branch. Memory wire bracelets require no fastenings, just beads, and those who attended were engaged and focused on creating the bracelets of their dreams. Amanda brought all supplies, offered suggestions and guidance, and everyone reported having a wonderful time.

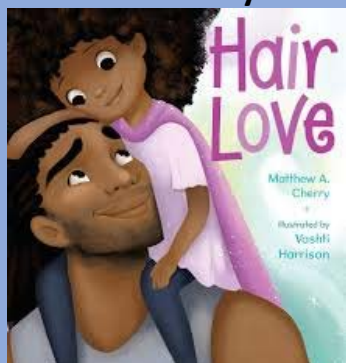
### Fairfax

#### Brief Additional Updates

- John Elison, Library Assistant II, accepted the position of Librarian & Recreation Leader with the City of Pleasanton. His last day was Tuesday, January 28.
- Anthony Puga, Circulation Supervisor, provided "Circ-lite" training to two new extra hire Librarians this month.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Marin City



At the Children's and Teen Annual Literature Review, Diana presented a list of Racially Diverse Board Books and Picture Books:

<https://marinet.bibliocommons.com/list/share/638905545/1565441739>

She also shared *Hair Love*, an Oscar-nominated animated short film from Matthew A. Cherry, which was based on the picture book of the same name. The video is a beautiful, heartfelt story of an African American father learning to do his daughter's hair for the very first time.

[https://youtu.be/kNw8V\\_Fkw28](https://youtu.be/kNw8V_Fkw28)

She also presented a list called Racially Diverse Teen Reads:

<https://marinet.bibliocommons.com/list/share/638906168/1569251269>

Support **youth** in our community with opportunities for self-discovery and expression.

### Marin City



Shayla Davis continues to run Smarty Ants after school at Bayside MLK. Mike Wood, the creator of Leap Frog and Smarty Ants (seen pictured here) comes in regularly to work with the kids. He supports us in so many ways, including buying celebratory themed cakes for the children when they graduate from the different Smarty Ants levels. Each child gets to pick their cake design and flavor, and Shayla orders and picks them up. They take them home to their families so everyone at home can celebrate!

Shayla trained Annemarie Russo on Smarty Ants so that we could expand the program to West Marin as part of our Education Initiatives work. Shayla also works with the Reading Buddies volunteer students from Dominican to have them read with the kids as a complement to Smarty Ants for the students who need extra reading help.

Be a positive environment for **mobile and digital literacy**.

### Marin City

Etienne attended ALA Midwinter January 24-28 in Philadelphia to work in the XR Libraries booth. He ran several Facebook Live events during the conference.



Support **adults** through life stages with opportunities for self-development and independent learning

### Marin City



On Wednesday, January 15, we hosted a “Discover Your Census Story” program. Felecia Gaston, Founder and Executive Director of Performing Stars had used Ancestry.com to research her family history and found her grandmother’s Census records. She suggested we do a program as part of the Marin City campaign “Marin City Counts” that’s currently running in our hard-to-count community. With support from the Friends of the Marin City Library, we purchased flash drives and refreshments. We had a small group, and Diana, Katrina, Etienne, and Faheem all worked with patrons to assist them with their search. Each person in attendance took home printouts and digital files of various family records (including WWII draft cards). Since then we have had other patrons who heard about our Ancestry.com access come in to use it.

### Marin City Library

#### Brief Additional Updates

- On Tuesday, January 14, Marin City Community Services District Board Member Terrie Green asked us if we could do a spur-of-the-moment Census job workshop. We had done one a few weeks ago using our Chromebooks, and it was successful. We agreed, and we had 10 in attendance.
- On Tuesday, January 21, Juanita Jackson-Douglas, a trail-blazing woman in the construction field (and Etienne’s mom) did a workshop on an upcoming construction training program.
- On Saturday, January 25, we hosted Moms Demand Action for a presentation on their organization.
- On Tuesday, January 28 and Wednesday, January 29, Diana joined MCFL colleagues Chantel Walker, Mildred Arencibia, Michelle Hirsch, Daniel Avalos, Teressa Snyder, and Ezra Herdocia on interview panels for Library Aide positions.
- On Thursday, January 30, Diana served on the Community Panel oral boards for the Marin County Sheriff’s Office promotional Sergeant interviews.
- On Friday, January 31, we loaned Chromebooks to the Marin City Community Services District for their Census job workshop at the Senior Center.
- Diana and Kayla are preparing for the Bayside MLK Book Fair (February 10-14). Online shopping is also available. Information can be found at <http://bit.ly/bmlkbookfair2020>



Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Novato



The Children's area started out the New Year with a new layout. The public has made several positive comments on the room, saying that it looks bigger and refreshing. The Easy Readers were moved to be closer to the Easy Chapter books and the Graphic Novel shelves were pushed back to create a row for reading and studying.

The Dog Photography program took place on January 23<sup>rd</sup> in the Community Room. This was the first time the Humane Society did the program with young kids. The kids learned a lot about using a camera to capture a dog gone great image and the Humane Society learned that their program works as family program with younger kids. And, a great time was had by all, even the dogs!

Silvia's revised bilingual reading program is bringing in the boys! It is small but mighty group that ranges from a Kindergartener to a Fifth grader. These boys are getting lots of one on one attention and are learning to love reading. Silvia is also checking out Playaway Wonderbooks, which are picture books that have an audio option built into them.

The Marin County Parks came and did a Bugology program. Patrons learned about the parts of a bug and then created a bug painting. It was a huge hit with 37 kids participating!

This month, Children's launched a new bi-monthly program, Creation Challenge. Participants are challenged to create something out of one item. This month it was a CD and a paper tube. The creativity was off the charts and kids were able to learn from each other's great ideas. It was full house for both sessions with over 40 people attending.

Support **youth** in our community with opportunities for self-discovery and expression.

### Novato



Novato's Teen Advisory Group (TAG) has grown to 10 participants! On January 8 they met to plan volunteer opportunities and programs for the library.

Be a positive environment for  
**mobile and digital literacy.**

### Novato



Librarian Tom McGibney continues to be Novato Library's go-to person for all help that is mobile or digital. All staff can help but Tom has a reputation for consistent, patient and thorough assistance and many patrons ask for him by name and later applaud his efforts to guide them onto the information superhighway. This month Tom provided many impromptu eBook download sessions while working the information desk, but also set up a few very personalized one-on-one sessions with some of our senior patrons who need that little extra boost of time and effort.

Support **adults** through life stages  
with opportunities for self-  
development and independent  
learning

### Novato



Maria Lee Goodrich depends upon the generous help of a bevy of volunteers to make her English and Spanish Conversation Clubs a success. The groups meet every Monday and Tuesday, respectively, to practice their English or Spanish. In January she had 39 hours of Volunteer Service for both Clubs.

On Saturday January 25, Ranger Mike Warner of Marin County Parks presented a 1 hour slideshow on the history of Mount Burdell.

Marin Master Gardeners presented two delicious Saturday workshops in January. One unraveled the mysteries of growing garlic and onions (a.k.a. alliums) and the other highlighted the ease and joy of growing nutritious edibles in containers--either for those downsizing or wanting to raise their gardens up for greater comfort.

MCFL Adult Services Committee sponsored a "Detect & Connect" workshop at Novato Library to help staff and community members, when interacting with older adults, learn how to detect behaviors that might reflect mental health or dementia issues, and how to compassionately respond and connect them to resources. This workshop was created and produced by the members of the Marin Aging Action Initiative Mental Health and Dementia Workgroup, a collective effort of over 65 different agencies, grassroots organizations, commissions and neighborhood groups, funded by the County of Marin. 28 people were in attendance.

### Novato

#### Brief Additional Updates

- Sadly, two wolves left the pack. Library Assistant II Miguel Sanchez accepted a Supervising Library Assistant Position with the San Mateo Public Library; his last workday was January 7, 2020. Miguel worked at the Novato Library for over 13 years; his time here has been filled with great successes and enormous contributions.
- Library Assistant II Sandy Fong retired from MCFL on January 10, 2020 after 21 years of dedicated service to our communities in Novato. It's hard to imagine the Novato Library without Sandy; she has been a strong and respected leader, whose contributions have had a positive impact on staff and the public alike, helping to make the Novato Library what it is today.
- We celebrated Miguel and Sandy with a farewell party on Sunday, January 5.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### South Novato



MCFL offers a warm welcome to our new group of on-call Librarians! South Novato is especially excited to introduce **Serena Makofsky**, a well known children's specialist and bilingual educator who will be helping with our Reading Buddies program and outreach to local schools.

On Serena's first day, a student exclaimed to his mom: "She the one who sings and dances!" His mom bee-lined for Serena, "¿Hablas español, si?" They remembered Serena from our pizza party last month. Who could forget?! Serena delivered a high-energy storytime that wow'ed our veteran librarians, parents and kids. We can't wait to see what's next!

Support **youth** in our community with opportunities for self-discovery and expression.

### South Novato



Reading Buddies tutor Barbara Stewart is so beloved by her students Joshua and Camila that their mom asked her to begin tutoring her nephew, who's in 6th grade and reading at a 3rd/4th grade level. While this is outside the Reading Buddies program, we gladly agreed. Mom Kenia is able to bring all three students together each week, so Barbara can spend time with each of them. Kenia was really appreciative and excited that Barbara was willing to help her nephew out, and we love to see each member of the family discovering a love of reading and libraries.

Did we mention one of our amazing neighbors also donated a giant Panda?! The Panda has quickly become a favorite for kids visiting the library.

Be a positive environment for **mobile and digital literacy**.

As we mark the beginning of a new decade, it's hard to escape how tech-dependent our lives have become. All the more reason why the Library-Makerspace-Media Studio provides youth opportunities to explore, design and build. Our theme this month was Inventions.

Students were encouraged to use Paper, Fabric and Recyclables to build something new and innovative. Projects included folded and woven paper objects, embroidery badges designed using code to program our new embroidery machine, machine sewn pillows and bags, cardboard armor, and a giant fort made out of recycled egg cartons.

## South Novato



Some students used Scratch to design interactive 1- and 2-player games. Their creations this month can be found online in our Scratch gallery:  
<https://scratch.mit.edu/studios/25631573/>  
(Don't miss Baby Yoda Floating in a Pod!)

We also had three members working on large cardboard arcade games for a school project. They incorporated all sorts of engineering principles, from mechanical, with ramps and gears, to electrical, having switches triggered at the end of those ramps to feed tickets out the front. They were inspired by Cain's Arcade.

Support **adults** through life stages with opportunities for self-development and independent learning.

## South Novato




South Novato continued two weekly ESL classes, Senior Social, the Next Chapter Book Club, Knitfest, the monthly Hamilton Book Club hosted by Judy Morris, and a weekly maker program for adults from Cypress School. We love seeing our regulars come back week after week and a steady stream of new visitors.

## South Novato

### Brief Additional Updates

- Branch manager Amy Sonnie is headed to Nashville to present at the **Public Library Association** conference alongside colleagues Diana Lopez and Raemona Little Taylor. The trio will present on MCFL's innovative school-library partnerships. Look out for a full report next month.



<p>Be the <b>preferred place</b> for children, families, and caregivers to connect, learn, and grow together.</p> <p><b>Technical Services, eServices and Marketing</b></p> 	<p>Completed production of all print and marketing materials for the “Conscious Kids” book kits</p> <p>Wonderbook pilot was launched</p>
<p>Support <b>youth</b> in our community with opportunities for self-discovery and expression.</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Completed final branding assets for Education Initiatives PLA video.</p>
<p>Be a positive environment for <b>mobile and digital literacy</b>.</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Creation of webpage to showcase Conscious Kids Book kits.</p> <p>Created post with tax filing information.</p>
<p>Support <b>adults</b> through life stages with opportunities for self-development and independent learning</p> <p><b>Technical Services, eServices and Marketing</b></p>	<p>Completed production of all print and marketing materials for the "Voting Rights &amp; 19th Amendment" celebration campaign.</p>

**Technical Services, eServices and Marketing**  
**Brief Additional Updates**

- Facilities work continued on Design of the Corte Madera Roof and Fire Suppression Systems for Corte Madera and Novato. Anticipate reviews in February.
- Novato temporary roof work was completed over a 3 day period.
- Clara McFadden attend webinar on Diverse BookFinder and presented to Children's Services Team
-

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**West Marin**  
**Point Reyes,**  
**Inverness, Stinson**  
**and Bolinas**



During the week of January 27 through 30, the Learning Bus partnered with the Marin County Children's Oral Health Program to provide free dental education to 85 children along with their parents and caregivers. 70 kids received free dental screenings! Many of which had their very first dental checkup. Other children also conquered their fear of the dentist thanks to our fabulous dental hygienist, Jen Colombo and her amazing skills and presentation. The children painted a dirty black tooth with toothbrushes and white paint.

Annemarie Russo, Alejandra Cruz, and Silvia Molina presented a Spanish/Bilingual Children's booklist at the 4<sup>th</sup> annual Children and Teen Literature Retreat at Corte Madera Library.

Support **youth** in our community with opportunities for self-discovery and expression.

**West Marin**  
**Point Reyes,**  
**Inverness, Stinson**  
**and Bolinas**



Our ESL and Reading Buddies tutor, Sally, mentored 6<sup>th</sup> graders with their scholarship essay applications for the Young New Leaders Conference in Washington, DC.

Be a positive environment for **mobile and digital literacy**.

**West Marin**  
**Point Reyes,**  
**Inverness, Stinson**  
**and Bolinas**

Jennifer Livingston, Simon Woodard, and Raemona Little Taylor visited 62 students at West Marin School's 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. We provided tutorials on how to use the library's online resources and databases for students including Explora Middle School and Biography Reference Center. We also showed students how to search the library catalog and download e-books on their school-issued Chromebooks. The students are currently working on reports about student activists and we were excited to share our digital resources with the youth in their classrooms.



Support **adults** through life stages with opportunities for self-development and independent learning

**West Marin  
Point Reyes,  
Inverness, Stinson  
and Bolinas**



The January Bolinas Reads column (<https://marinlibrary.org/bolinas-reads-january-2020/>) included an interview and original drawing of Mimi Calpestri. The interview was conducted by Jane Silvia and original drawing by Vanessa Waring. Mimi's answer to the question Why I Read:

*Why I read: to feed my soul; to connect with other like-minded people; to learn "how-to;" to share experiences of people I admire; to learn about things I haven't a clue about; for the pleasure of poetry's insight; ditto for fiction; and finally, for a sort of daydreaming at times.*

- The Bolinas Drawing Club had 12 attendees this month.
- Inverness "Talking About Race" Book Club discussed Jonathan Metzel's book *Dying of Whiteness*

**West Marin  
Point Reyes, Inverness, Stinson and Bolinas  
Brief Additional Updates**

- West Marin Branch Manager, Raemona Little Taylor, participated on the interview panel for the vacant supervising librarian position at Pickleweed.
- Raemona Little Taylor and Alejandra Cruz met with Health and Human Services staff to discuss partnering to support families with children aged 0-5.
- Raemona Little Taylor met with principals at Bolinas-Stinson School, Tomales Elementary, and Nicasio School to discuss school-library partnerships.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

### Bookmobile



In late January the Bookmobile was proud to welcome aboard Jesse Lumb as its new Mobile Library Assistant.

The Bookmobile had been operating with a limited staff (1 Person!), since early November and was more than ready to resume a fuller customer service experience for our patrons.

Jesse has been with MCFL for two and a half years and has worked at just about every branch, though predominately in West Marin & South Novato.

His experience at various libraries and an ever changing lineup of patrons has proved to be excellent preparation and a perfect fit for the Bookmobile.

MCFL will also be happy to learn that Jesse also does a bit of outreach and advertising on our behalf in his other part-time job as a radio host Sunday nights for KWMR in West Marin where he plugs the Bookmobile's schedule and MCFL's services whenever he gets a chance.

Support **youth** in our community with opportunities for self-discovery and expression.

### Bookmobile



The Bookmobile added a temporary location In late December and into January to accommodate our 1 room school stop at Las Palmas Children's Center (formerly Hamilton Child Development Center located at 531 Hamilton Parkway), being unfortunately shut down and relocated to Community Action Marin's larger site off of Nave Drive due to a detection of lead levels in the paint.

Community Action Marin's' larger site comprised of Novato Children's Center and Marin Head Start had always been part of our regular schedule to begin with, in fact our first stop for that schedule day.

With the absorption of Las Palmas requiring a temporary classroom located at the opposite end of the school property, we are still able to accommodate all three sites, albeit using two separate entrances.

It remains to be seen how long this adjustment for both Las Palmas and the Bookmobile will be, but fortunately the situation has not hindered our ability to provide uninterrupted services to the teachers and children there.

Be a positive environment for **mobile and digital literacy**.

### Bookmobile



We have noticed and were glad to receive the new Playaway Kids Audiobooks format from Tech.

The newer players are brightly colored and have been appealing to our younger patrons.

We have found that as long as an item's shelf life is monitored regarding its creation date, patrons really do hone in on anything with a "NEW" sticker on the spine and this has worked especially well with the Playaways in general because of how they are presented on our shelves.



Support **adults** through life stages with opportunities for self-development and independent learning

### **Bookmobile**



Since bringing on Extra-Hires in December and especially with the hiring of a new Mobile Library Assistant, the Bookmobile has finally been able to perform some long overdue weeding of our collection, with an emphasis on keeping the adult fiction, non-fiction, mysteries and DVD's as current as possible and rotating the older materials out to allow space as soon as new items come in.


Naturally, we are constantly reminding all patrons of our hold shelf and their ability to request their interests, whatever they may be, to be picked up on the Bookmobile.

## Library Director Activities – January 2020 Activities

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

	<ul style="list-style-type: none"> <li>•</li> </ul>
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## Personnel – January 2020 Activities

	<p>Please join us in welcoming <b>Jesse Lum</b>, who joined MCFL as the <b>Bookmobile's Mobile Library Assistant (MLA)</b> in January.</p> <p>The recruitment for the Mobile Library Assistant on Learning Bus did not yield in a full-time hire from the initial opening in December. The <b>Mobile Library Assistant Learning Bus</b> recruitment will be re-opened. The <b>Library Aide</b> recruitment filled 8 positions, totaling 4.75 full time equivalent positions. We expect the new Library Aides to join us in February 2020. The <b>Senior Librarian</b> position at Technical Services was successfully filled by the January recruitment.</p> <p>During January, an internal recruitment began for a Library Desk Supervisor at the Corte Madera Branch. Interviews for the <b>Library Desk Supervisor</b> are expected in February.</p> <p>The following full-time and part-time vacancies are under review:</p> <ul style="list-style-type: none"> <li>• <b><u>Administrative Services Associate:</u></b> <b>2.0 FTE</b> - Tech Services; Admin</li> <li>• <b><u>Library Assistant I:</u></b> <b>2.4 FTE</b> -Fairfax; Corte Madera</li> <li>• <b><u>Library Assistant II:</u></b> <b>5.0 FTE</b> – Marin City; Novato; Stinson; Bolinas</li> <li>• <b><u>Librarian I:</u></b> <b>2.8 FTE</b> – Tech Services; Civic Center; Novato</li> <li>• <b><u>Library Services Manager:</u></b> <b>1.0 FTE</b> - Facilities &amp; Projects</li> </ul>
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## Commission Members:

**MCFL and the County of Marin**

**THANK YOU for the time and talents that you share with us daily, monthly and annually.**

**MARINet Board Meeting Minutes**  
Dec. 19, 2019  
MCFL Tech Services  
1600 Los Gatos Dr., Suite 180, San Rafael CA  
**9:00 a.m. – 12:00 p.m.**

Present: Abbot Chambers (Sausalito), Anji Brenner (Mill Valley), Sara Jones (MCFL), Linda Kenton (San Anselmo), Gary Gorka (Dominican), Joey Della Santina (Belvedere Tiburon), Henry Bankhead (San Rafael). MARINet staff: Dan McMahon

The meeting came to order at 9:07 a.m.

- I. Public Comment Period: No members of the public in attendance.
- II. Introduction of Guests: Joey Della Santina from Belvedere Tiburon.
- III. Approval of minutes as corrected from previous meeting: Sara Jones, Linda Kenton.
- IV. Old Business
  - A. JPA task force – next steps:

Issues relating to the JPA will be discussed at the upcoming board retreat. Anji and others listed some issues addressed at the previous meeting, including:

    - Updating the entire document
    - Status of academic affiliates: full members? Can DUC be a full member if it is not a public agency?
    - Formula: currently a public library-based formula; durability of formula as circulation shifts to electronic materials
    - Requirements for new members
    - Each consortium library's ability to set local policy
    - Keep 51% majority vote?
    - Expectations for new members to maintain quality records
    - Cost expenditures; the ability to aid libraries in distress
    - Requirements for attendance

Other considerations:

- Is there a philosophical aspect to what MARINet is that would shape any of the above discussions?
- Would the consortium want more members, and if so, what kind? Does language in the JPA facilitate this? (For example, special libraries such as a hospital or seminary)
- To take into the account workload of MARINet office (OverDrive, CENIC, database authentication, network maintenance); MARINet office can alert directors on size and scope of most of its projects. (Bigger projects are currently covered in the Systems Report.)
- Could revised MARINet JPA use other existing JPAs for ideas, language, structure?

Action item: Dan will find some JPAs (maybe 3) to look over as a group.

- B. January Retreat Planning
  - Strategic planning, working on JPA
  - Disaster preparedness could be discussed not at the retreat but at a future MARINet board meeting.
- C. Additional Bookdrops
  - Budget item for January.
- D. NBCLS: Next Steps
  - Next NBCLS session will address retiree benefits. Will be closed session item on benefit issue. Start time for next session: try for 9 a.m. Will try to get details/updates before next meeting.
- E. Marin IT and CENIC updates
  - The most recent power outage over the weekend did not affect CENIC connection (see MARINet Systems Report for December 2019).
- F. OverDrive Holds (DRWG recommendation)
  - Would change OverDrive maximum holds from 10 to 15.
  - Sara motions to accept. Linda seconds.

V. New Business

- A. Innovative's Sale to Ex Libris
  - Thoughts were discussed.
- B. Plan for Firewall replacement
  - Motion to approve by Sarah Jones. Linda seconds.
- C. Update List of Director Contacts
  - Dan will email all directors for contact info.

VI. Standing Items for the agenda

- A. System Administrator's Report
  - Link+ savings from last year will be applied to Link+ costs this year. Dan will present budget in January.
- B. Topics for Future Agenda
  - Budget
  - JPA
  - NBCLS
  - RFID (not until at least February)

VII. Non-Action Items

There were none.

VIII. Announcements

MVPL: Initiative: a yearlong focus on climate change: "Borrowed Time" (<https://borrowed-time.org/>) to include talks, documentary screenings, book club with a scientist, monthly café to discuss current issues. Kickoff event: Feeding the Future with Brian Fisher on Friday, Jan. 3.  
-In the process of conducting a survey of local patrons on their reading habits and what

they expect out of their library.

-Holiday hours: closing early on 12/24 and 12/31. Closed 12/25 and 1/1.

SAN: An LA announced their retirement. The position will become a full-time one.

-Holiday hours: closed 12/24 and 12/25. Half day on 12/31 and closed 1/1.

BET: Holiday hours: closed 12/24-12/26, 12/31, and 1/1.

Construction is going smoothly. The parking lot is being torn up.

SRPL: Downtown library will be closed 12/24-12/27, 12/31 and 1/1.

-Pickleweed will be closed 12/24-1/1.

-Northgate will be closed 12/24, 12/25, 12/31, and 1/1.

-Other announcements: creating a new teen section on the second floor of the Downtown Library.

-Changed job requirements for supervising librarian: MLIS desired but not required.

MCFL: Has 19 vacancies at MCFL. Hiring for new bookmobile/learning bus.

Holiday hours: closing at 1pm on 12/24 and 12/31. Closed 12/25 and 1/1. SNO will be open from 10 a.m. to 1 p.m. on 12/24 and 12/31.

DUC: Paid for salary survey for librarians.

-Completed a data-driven weed using OCLC Greenglass software that can analyze a collection across consortiums.

-Working with Internet Archive on projects.

Holiday hours: closed 12/20 – 1/3.

SAU: Closed 12/24, 12/25, closing 5pm 12/31 and closed 1/1.

-Made an offer to a new children's librarian that has been accepted. Will start Jan. 13.

Meeting adjourned at 11:32 am.

Minutes submitted by Joey Della Santana, Belvedere Tiburon Library.