

## MARIN COUNTY FREE LIBRARY COMMISSION

### Proposed Agenda

WEDNESDAY, JUNE 13, 2018

6:45 p.m.

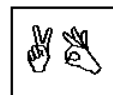
**THE CLUB RESTAURANT AT MCINNIS PARK GOLF CENTER**  
**350 Smith Ranch Road, San Rafael, CA 94903**

**DIRECTIONS:** One mile east of HWY 101 at the Lucas Valley Smith Ranch Road exit. From the SOUTH or the NORTH Take HWY 101 to the Lucas Valley / Smith Ranch Rd exit east onto Smith Ranch Rd, travel 1 mile. Continue straight through our entrance gate.

**NOTICE:** In order to assure a quorum, please let Administration know if you are unable to attend the meeting (415-473-3222).

**NOTE: Meeting will start @ 6:45pm followed by Speakers- Introducing: Assistant Director of Library Services, Chantel Walker, and Deputy Director of Library Services, Bonny White**

	<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>
6:45	1. Call to Order	Kathrein	Action
	2. Roll Call	Kathrein	Action
	3. Approval of Agenda	Kathrein	Action
	4. Approval of Minutes – May	Kathrein	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kathrein	Information
	7. Reports of Committee Chairs and Other Committee Liaison		
	a. Election of Officers	Kathrein	Action
	8. Old Business		
	a. Meeting Schedule 7/18/18-6/30/20	Kathrein	Action
	9. President's Recap for 2018-2019	Kathrein	Information
	10. Library Director's Report for May	Jones	Information
	11. Announcements		Information



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

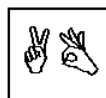
7:15 11. Adjournment Kathrein Action  
12. Speakers Chantel Walker & Bonny White

*Numbered List of attachments:*

- 4. Minutes for May 9, 2018
- 12. Library Director's Report for May 2018

Unnumbered Attachments:

Approved MARINet Board minutes of April 19, 2018 held at Los Gamos



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MARIN COUNTY FREE LIBRARY  
Point Reyes Station Library  
--PROPOSED MINUTES--  
Wednesday, May 9, 2018

(1) CALL TO ORDER

Meeting called to order at 2:05 p.m.

(2) ROLL CALL

Present

Barbara Schoen	Ed Meagher	Anya Schandler
Sally Hauser	Linda Ward	Loretta Farley
Margaret Kathrein	Nick Javaras	

Absent with Notification

Ali Iqbal	Sue Ream	John MacLeod
Craig Kennedy	Ann Kaplan	

Also Present

Sara Jones, Director of County Library Services  
Damon Hill, Acting Deputy Director of County Library Services  
Edna Guadiana, Administrative Assistant II  
Annemarie Russo, West Marin Literacy Coordinator, Point Reyes Library  
Jennifer Livingston, Community Library Specialist, Point Reyes Library

(3) ADOPTION OF AGENDA

M/S/C-Hauser/Schoen--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Schandler/Ward minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION—

Jennifer apologized to the Commission for Bonny White being absent, she is attending training. Commissioner Meagher gave a brief overview on training he attended in Ontario.

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read – President Kathrein added an article on photographs and negatives from UC Berkeley for all to read.  
Commissioner Hauser added an article on Robert Kennedy's last train ride.

- (7) LITERACY REPORT- Annemarie Russo, West Marin Literacy Coordinator/Community Library Specialist gave the following presentation:

# A year in the life of West Marin Literacy

## Our ESL Teachers

This is year we increased our ESL classes from once a week in Point Reyes, Tomales, & Bolinas, to five times a week in Point Reyes and Tomales. We offer two morning classes and three evening classes. Childcare is included and free. The increase in classes is due to an adult education grant secured through the Shoreline Unified School District.



## Our ESL teacher/Tutor & Student annual celebration



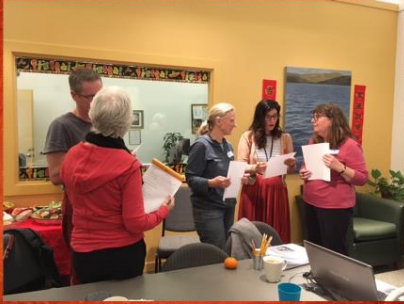
Delicious food everyone brought

## ESL Tutor Training

Last fall we offered a ESL tutor training. It was well attended and we attracted many new tutors.







ESL teacher bonding with her student's baby.



### Bilingual Craft "Felted Soap"

We like to provide many bilingual programs, our patrons love craft activities.



### Spanish-English Conversation Club "Tortilla making"

Last year, I offered a Spanish-English conversation club. This was a fun group and really helped weave together the community. It was a casual setting for students to learn new vocabulary in English and Spanish and practice with native speakers. Many of our meetings include hands on activities.



### Bilingual Storytime, Collaboration with the EAC & the month of the bird.

I recently provide a storytime in collaboration with the Environmental Action Committee. Our focus was local birds.



### More Bilingual Storytime & Crafts

I offer a Bilingual Storytime here at the library two times a month. We sing songs, read books, and learn rhymes in English and Spanish. After storytime we have a craft and snack.





We love  
our  
bilingual  
crafts  
"fairy  
making".



**Cesar  
Chavez  
Day with  
Francisco  
Herrera**

Every year  
we have a  
celebration  
for Cesar  
Chavez day.  
We have live  
music, food,  
and a photo  
slide show by  
our local  
Latino  
photography  
group.



**Jacob  
Leyva**



**Musicians  
Activists &  
friends**



We have had  
guest  
performers  
such as: Los  
Padres (music  
group), Ed  
Chira (who  
worked along  
side Cesar  
Chavez, & Iika  
Heartman,  
who took  
photos of the  
Farmers'  
Movement  
during the  
1970s.







"Día Del los Niños" Every year we collaborate with the local preschool for Día De Los Niños, we give away books, provide crafts, and a performer.



Book Give Away



"Button Flowers" a program in a box!



Our Citizenship Corner

Bonny and I met with our USCIS rep to get feedback and guidance on setting up a citizenship corner at the Point Reyes Library. The corner includes resources to prepare for the citizenship exam.



Our local immigration team

We have been working with Charles Nicolas (local Immigration lawyer) and the grass roots organization "standing together". This group helps organize "know your rights" workshops.



Our "Domina Ingles" Collection

A wonderful new collection of resources to learn English, from picture books, audio, DVD, and high-low books.



Team Meeting with teen aids for "Reading on the Ranches" summer program





Every summer teen aids go out to the ranches to read & play with the kids. They deliver books to children and adults.



### Way out at the point at a dairy ranch

Some of the ranches are 30-60 minutes from town on rough roads.

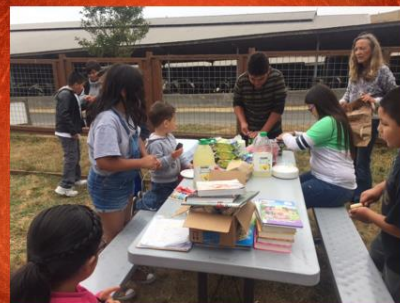


### Tomales Ranch End of the summer celebration

At the end of the summer we like to provide a little party for the families that participated in the program. It's a lot of fun!



### Point Reyes "Giacomini Ranch" end of the summer celebration.



This is by far one of our most beloved programs. It is fulfilling to provide a resource to children who would otherwise not receive the enrichment of books & summer fun due to location.

After a brief question and answer period, President Kathrein thanked everyone for their presentations.

- (8) NEW BUSINESS
- a. Library Commission Meeting Schedule 7/2018-6/2020: Director Jones stated that we would be doing things differently for the next 2 years worth of Library Commission meetings by including the Commissions input into what they'd like to have reported to them in the next couple of years. Director Jones will tally the results and come up with a schedule that should touch on everyone's choices.
- (9) OLD BUSINESS
- a. Update Slate of Officers: President Kathrein reported that the slate of officers who agreed to accept installation of office during the annual meeting on June 13<sup>th</sup> are:
- 1) Ann Kaplan, President
  - 2) Sally Hauser, Vice-President
  - 3) Loretta Farley - Secretary
- b. Update on District 2 & 4 vacancies: Director Jones asked the Commission if its preference would be to fill these two vacancies as soon as possible, or if the preference is still to continue looking for young and/or diverse representation. The Commission decided to continue looking for diverse representation on the Library Commission.
- c. Update June Business meeting – Director Jones reminded everyone that she is going to include the Library Foundation and MCFL Friend's Board members to attend the annual Commission June 13 meeting. This year's meeting will again start at 6pm at the McGinnis Club restaurant meeting room. Social hour will start @ 5:30 p.m.
- (10) PRESIDENT'S REPORT FOR MARCH/APRIL
- President Kathrein reported that Sara and Barbara had attended an event 10,000 Degrees at the Marin Center to raise money to provide tutoring and financial aid to first time college students.
- (11) DIRECTOR'S REPORT FOR April
- Director Jones announced thanked the West Marin staff for doing a great job preparing the Point Reyes Library (including providing goodies) for this meeting.
- (12) ANNOUNCEMENTS
- The Commission congratulated Director Jones on having received the 2018 Sullivan Award for Public Library Administrators Supporting Services to Children. The Award Ceremony and Reception is scheduled on Sunday, June 24 at the Morial Convention Center- during ALA in New Orleans.
- (13) ADJOURNMENT – M/S/C-Schandler/Ward -Meeting adjourned @ 3:35 p.m.

## **MCFL COMMISSION MEETINGS**

**Schedule for 2018 – 2019**

**7:00 – 8:30 p.m.**

<b><u>Month</u></b>	<b><u>Date</u></b>	<b><u>Location</u></b>	<b><u>“Special Presentations”</u></b>
July		<b><u>NO MEETING</u></b>	
August	08	South Novato/C Street	South Novato/ Spanish Services (Sonnie/Sanchez & Avalos)
September	12	Corte Madera	Corte Madera/Teen Services (Magnus/Patterson)
October	10	Fairfax	Fairfax Report/Youth Services (Miles)
<b>November</b>	14	<b>Measure A Oversight Committee @ 6pm (Facilities/Capital Needs)</b> Civic Center Rm 410B	CCE/Anne T. Kent/California Room (Patterson/Thompson)
December	12	Novato	Novato Report/Adult Services (Doerge)
January	09	Corte Madera	Communications & Marketing (Walker/Robinson)
<b>February</b>	13	<b>Measure A Oversight Committee @ 6pm (Budget)</b> South Novato	Budget Report Collection Report (Walker/Hill)
March	13	Marin City	Marin City Report/ Equity Plan (Lopez/Walker)
April	10	Tech /Los Gatos	Bookmobile/FLAGShip Reports (Russo)
May	08	Pt. Reyes @ 2pm	Literacy/West Marin Report
June	12	McInnis Park @ 6pm	Annual Meeting/Social Event

**Please Note:** All meetings are subject to change. \*Indicates revised.

cc: Deputy Director, Library Services Managers, Administrative Services Manager, Library Branch Managers, Digital Initiative Manager, Bookmobile Manager and MARINet Systems Administrator

**NOTE: \* Indicates Measure A Oversight Committee will meet @ 6pm prior to Library Commission meeting**



## **MCFL COMMISSION MEETINGS**

**Schedule for 2019 – 2020**

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July	<b><u>NO MEETING</u></b>		
August	07	Novato	Novato/Teen Services (Doerge/Patterson)
*September	11	<b>Measure A Oversight Committee @ 6pm (Strategic Plan)</b> Corte Madera	Corte Madera/Digital services and Technology (Magnus/Robinson/ Stephens)
October	09	Fairfax	Fairfax/Youth Services Report (Miles)
November	13	South Novato @ 6:30pm	<b>MANDATORY—AB 1234 Training</b>
*December (Thurs)	12	<b>Measure A Oversight Committee @ 6pm (Facilities &amp; Capital Needs)</b> Civic Center/Rm410B	CCE/Facilities/Capital Needs (Patterson/Hill)
January	08	Fairfax	Collection Management
February	12	South Novato	Education Partnerships/STEAM (White/Walker)
*March	11	<b>Measure A Oversight Committee @ 6pm (Budget)</b> Marin City	Marin City & Budget Report (Lopez/Galiani)
April	08	Tech/Los Gamos	MARINet/Anne T. Kent Annex(McMahon/Thompson)
May	13	Inverness @ 2pm	Literacy/West Marin Report (White)
June	10	McInnis Park @ 6pm	Annual Meeting/Social Event

**Please Note: All meetings are subject to change. \*Indicates revised.**

cc: Assistant Director, Deputy Director, Library Services Manager, Administrative Services Manager, Library Branch Managers, Digital Initiatives Librarian, Bookmobile Manager, and MARINet Systems Administrator

**NOTE: \* Indicates Measure A Oversight Committee will meet @ 6pm prior to Library Commission meeting**

**Library Director's Report**  
**May 2018 Sara Jones, Director of County Library Services**  
**Marin County Free Library**

**Personnel**

The recruitment for the Assistant Director and the Deputy Director is finished! I'm thrilled to announce I have two new hires who officially started June 4! I am particularly happy to say the new team members are not new to the County family but have new executive leadership roles for the Library. First, I am excited to announce that Chantel Walker has been selected to be the Assistant Director of County Library Services. A national search for the position was conducted and interviews with finalists were held. Chantel was selected from a robust candidate pool from across the country. As a Principal Personnel Analyst, Chantel led the County of Marin's Organizational Development and Training Division within the Department of Human Resources for the last four years. She and her team delivered educational trainings, tools and strategies to build organizational capability and employee excellence in County of Marin departments and our 2200 person workforce.

During her more than 20 years of experience in philanthropy and the broader nonprofit sector, Chantel has worked as a technical assistance provider, grantmaker, advocate, senior executive and direct service provider throughout the country on children, family and neighborhood development issues. She has published and presented on issues of early childhood education and community development; community organizing and the role of philanthropy; human services reform; and, early childhood education finance and facilities development. She is fluent in Spanish, and an experienced convener and facilitator. The position of Assistant Director will oversee all internal operations, HR, administration, facilities and strategic planning.

Bonny White was selected from the recruitment and interview process to be the next Deputy Director of County Library Services. Bonny has been with the Library as Branch Manager, West Marin Libraries since 2008. She also worked for the South San Francisco Library as a Librarian I and Librarian II from 2006 to 2008.

From 1997-2006 Bonny worked in a variety of capacities at nearly all of our branch libraries. In addition, Bonny has been a member of MCFL's Executive Leadership team since 2008. Bonny continues to build on equity work in West Marin, additionally she has been deeply engaged in the past two years with county wide equity work, serving as a member of the first Government Alliance on Race and Equity (GARE) cohort, a trainer for the countywide Cultural Intelligence training team and expanding our emphasis on equity, diversity and inclusion.

Bonny has been providing additional administrative support for the education initiatives since the vacancy of the Deputy Director, particularly at South Novato. Equity is a core value for Bonny and she will bring direct experience with developing programs that serve our most vulnerable populations and support expanding programming for our entire system. Bonny's significant experience, enthusiasm and passion will serve MCFL well. The position of Deputy Director will oversee all of our public facing (external) operations, the 10 branches, and outreach services.

The following vacancies are open, under review or in recruitment stages.

- Library Assistant II, Marin City
- Library Assistant II, Novato/South Novato
- Library Assistant I, Fairfax (part time)
- Librarian II, Novato (Teen and Adult Services)
- Librarian I, (Youth Services Novato)
- Administrative Services Associate (Administration)
- Media Technician position (new)
- Bookmobile (Community Library Specialist)
- Community Library Specialist (Pt Reyes)
- Senior Librarian, West Marin Libraries

### **Library Activities:**

#### **Bookmobile & Outreach (Damon Hill/ Terry Jones)**

Our outreach activity of the month was staffing an MCFL table at the Marin County Career Day event on May 23<sup>rd</sup> and 24<sup>th</sup>. We had some of our Read to Lead books to show and also a great array of giveaway books at our table. Neil jumped in and manned the table the first day and Terry the second. It was fun answering questions about the library, showing off our new movie streaming service Kanopy, and signing up colleagues for library cards. Lots of books were given new homes and we issued about 20 new cards.





Planning for the Summer Challenge is well under way. Our department coordinated, placed and distributed the prize orders for the children's services team. Big thanks to Adrienne Graham for setting up the spreadsheets for everyone's orders! We will be ready for the summer signups to begin!

Although we did not do as many outreach events this month, our outreach materials are out doing their jobs throughout the county. Our Cubelet robots went to Fairfax for 2 teen events, our Strawbees went to Short School for a science event led by Ginny and Bill Schultz, and our rocks and fossils went to Laguna School to enhance their geology learning for 2 weeks. We lent our hula hoops and other games to Marin City for a community event which looked like great

fun. So it really is worthwhile having developed all of these materials so they can be used across the county at so many events.

Neil has passed his probation period with flying colors and we are so happy to have him on board. His skills really enhance the bookmobile experience for all of our customers and he is a pleasure to work with. In other staffing news, our supervisor Damon Hill is headed over to Technical Services to be their new head of staff. They are so very fortunate to have him there. He's been a wonderful supervisor and a hands on, can do person at all of our many outreach events and a steady hand through our many bookmobile adventures. We wish him well on his new path but will really miss him here.

### **Civic Center (Eva Patterson)**

*Dear Miss Kitty,*

*As summer approaches, it brings back memories of our two daughters eagerly signing up for The Summer Reading Program. Every summer you provided programs, prizes & encouragement & every summer our girls discovered new authors, new genres & new adventures. We would like to thank you for everything you did to make their summers a magical reading experience.*

*Today our oldest daughter Joanmarie is a junior at UC Riverside & heading to Spain for a semester abroad. Our youngest, Mei Mei, is a freshman at UC San Diego, majoring in writing and literature. They both consider summer a time for seeking out new books to read on vacation. They eagerly search bookstores for "Just the right book". We thank you so much for all you have done to make them readers for life.*

*Linda & Kevin*

Kathleen collaborated on an interesting survey with local parent and long distance library school student Joe Jennings. Mr. Jennings lives in San Rafael, works in the Sonoma County library system and is working towards an online library degree from Robert Gordon University in Aberdeen, Scotland. A parent of an 8-month old son himself, Mr. Jennings conducted an "Information Literacy in Public Libraries Questionnaire", that looked specifically at evaluating how public libraries support information literacy for parents in their local community. After surveying parents and caregivers immediately following our Music & Movement storytime, Mr. Jennings interviewed Kathleen in depth, analyzing specific practices like how adults utilize the "Parent's Shelf" in the Children's Room; what types of parenting materials are requested most often; what kind of services and programs does MCFL provide specifically for parents, and more. Kathleen appreciated the opportunity to look at ways MCFL can provide better service to parents and caregivers, including focused attention to non-native English speakers and working parents.

Kathleen continued in her role as co-chairperson for the Mind in the Making Taskforce. The dedicated team has been slowly and methodically analyzing all of the training data. They meet in June and July 2018 and then will create a formal report-out.

School visits for the Summer Challenge 2018 launched this month. Kathleen collaborated with San Rafael Public Library librarians. This year's presentation is a quiz for a team of kids chosen from the audience to answer about summer reading with a small prize awarded for participation. By scaling down the presentation, both the SRF librarians and Kathleen are managing the school blitz a little easier this month.

Kathleen continued her work on the Summer Evolution Committee. Plans are in the works to create a number of self-directed engaged activities for the kids to work on this summer. Kathleen is going to try a new format of having no paid performers this summer, instead providing weekly self-directed activities. Her goal is to further the work with Mind in the Making, do more intentional brain-building and growth activities, deal with the reality of the Civic Center Roof Replacement project (which is and will continue to be noisy and makes having a paid performer program difficult), and deal with a smaller budget this summer.

Kathleen (Miss Kitty) was greatly touched to receive a letter about the impact of summer reading from Linda Feltham. Ms. Feltham's comments helps us remember why we work so hard each summer to keep kids and teens reading.

Luckily, Victor removed 4 bins of LEGOs before the big leak (see below), and they are in a dry spot under a table in the check in room. LEGOs was very well attended in May and checking our stats from last year, Victor decided to offer LEGO club in June, before taking a short hiatus. Denise had her last Music and Movement group on May 30th before the summer break. May has been a record breaking month for Music and Music. We counted more than 200 little and big folks attending in May. What is really remarkable is seeing the smallest of them, maybe a year to 18 months, following all the directions: clapping, raising hands, jumping, etc., and really getting into it. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together)*

Natalie delivered books to Juvenile Hall; compiled a summer reading list of multicultural literature/international authors for a Marin School English instructor; presented book talks to 20 teens at Miller Creek Middle School; updated binders of award winners and new lists from such sources as YALSA and VOYA; and completed Teen Summer Challenge outreach to Terra Linda High School, Miller Creek Middle School, and Marin School.

Civic Center held its first virtual reality gaming program for teens. This drew a nice crowd and the teens can't wait for the next session. The favorite of the day was "Face Your Fears." Natalie hosted the final TAG meeting of the school year, during which they talked about the possibility of a teen volunteer-run after-school program, monthly virtual reality programs, and potential community service projects for next year.

Natalie and the library played host to the Marin County Youth Commission (MCYC) End of Year Forum. Made up of 23 youth, ages 12-23 years, MCYC acts as a political voice for young people by engaging with the Marin County Board of Supervisors and other policy makers. Youth leaders identify issues about which they are passionate, partner with community organizations, and then plan and implement



advocacy and social justice campaigns in an effort to create sustainable change.



This event was open to the public and prospective commissioners to hear how the Marin County Youth Commission is addressing housing issues, racial equity, youth substance use and education equity in Marin. Supervisor Damon Connelly was also in attendance to commend the youth for their hard work. Natalie is the MCFL liaison with the youth commission and helps the youths with their plans and campaigns. *(Goal 2 – Support youth in our community with opportunities for self-discovery and expression)*

Elmer provided one-on-one patron instruction sessions in downloading ePub-format eBooks to an iPad and solving the unexpected situation of the patron's Overdrive preference set for "Kindle format only" which disabled the display of the availability of the ePub format. He also assisted a patron, who approached the Desk with, "Hey, I thought Libby was supposed to be easier!" to successfully download Overdrive items via Libby to her iPhone.

Victor worked with an elderly gentleman and his daughter the other day. They had absolutely no familiarity with the computer and needed to request his birth certificate online from the State of Louisiana, to fulfill a housing requirement here in Marin. Victor worked tirelessly to access the site and to help them fill out the form. He could not fill in the confidential information, so instructed the daughter how to do that part. It was a big job that took nearly an hour. *(Goal 3 – Be a positive environment for mobile and digital literacy)*

This month our librarians proctored two exams; processed 11 interlibrary loan requests; responded to 4 mail and 14 email information requests; and compiled 58 Craig's List postings over four weeks to disabled patron in San Rafael. Elmer and Linda had their first real-time meeting with San Quentin

Librarian John Cornell to provide the San Quentin Library with four boxes of books to begin MCFL's Book Exchange Program with San Quentin. They discussed how to fine-tune future donations. There is great enthusiasm for the Exchange Program to move forward to benefit the reading interests of the San Quentin inmates.

Linda hosted programs on:

- Marin Villages
- YWCA 50+ Employment for Women
- Peace Corps
- League of Women's Voters: Marin County Ballot Measures – Pros and Cons (Program was recorded and is available at [www.marinlwv.org](http://www.marinlwv.org))



The Civic Center Brown Bag Book Club met to discuss *Salvage the Bones* by Jesmyn Ward. Displays: Getting Outdoors in Northern California, Woke Fiction: #staywoke (Teen), and Harvey Keitel: Birthday—May 13, 1939 (DVDs) (*Goal 4 – Support adults through life stages with opportunities for self-development and independent learning*)

#### **Other Activities:**

Elmer assisted in collecting the donation boxes from branch libraries for the Denim Drive promoted by the Marin County DA's Office to raise awareness of sexual assault. He collected over 100 denim items. Elmer thanks to all MCFL staff who encouraged patrons to donate and who donated themselves to this worthwhile effort!

Victor, Tricia, Denise, Caroline, Natalie and Hillsman attended Career Development Day, and reported excellent and inspiring speakers, panels and experiences. They will present on the Day at our next staff meeting. Eva presented as part of a Career Development Day panel on "Career Success and Structures to

Create Inclusion and Build Relationships.” Sara Jones was one of her panel partners in discussing MCFL equity initiatives.

Linda attended Marin County First 5 Policy Breakfast with Representatives Jared Huffman and Barbara Lee. She also attended the InfoPeople webinar: *Teaching Privacy in Libraries: Strategies and Tools*, and shared her summary and highlights with branch staff.

Victor and Eva participated in the selection process for the new Assistant Library Director and Deputy Library Director. They were asked to be on the “meet and greet” panels for the final candidates. Although they are sworn to confidentiality about the events of the day, they were honored to be part of the process and enjoyed the opportunity to participate and offer input.

### **Facilities:**

Noise and Water were the themes for this month – both courtesy of the building roof replacement. While the contractors moved their very loud grinding work to before we open, their other work is still loud and constant. Fortunate timing by staff near closing one evening, helped avert the loss of important California Room supplies. Staff discovered water dripping on the material in our perimeter storage. Quick action by staff and DPW provided coverage for the material. The next morning the contractors came in to ascertain the cause of the leaks (pressured-water used to remove the roof coating) and to cover perimeter materials in plastic sheeting. Staff worked to move material around, and the California Room moved its critical material to the Map Annex and to off-site storage. The contractors and DPW’s Cam Isaza have been very responsive to issues that arise from the roof replacement processes. A big shout out to Tricia, who really took the lead and got into the thick of it. We have to live with the noise and small water leaks a little longer. Denise reported that many patrons didn’t complain to her about the noise, but sympathized with staff who had to endure it day in and day out. Our patrons have been very supportive. We do have earplugs for them, just in case, but not that many have been requested.

The other big facility news for the Library and Admin staff was the unveiling of the new and improved kitchen. Out with the old and in with the new – new refrigerator, microwave, toaster oven and coffee maker. Newly painted walls. New table and chairs (replacing some that were thought to be at least 30 years old, if not older). New cubbies for personal items. The kitchen is now sparkling clean and up to date. After the ribbon cutting, we celebrated with a really fun and delicious potluck. Big thank you to Tricia, Carol and Carmen. They did an outstanding job organizing the teardown, ordering appliances, and then putting everything together.





### Anne T. Kent California Room (Laurie Thompson)

Preservation has been a major theme for the California Room this month and I'm going to begin my report by introducing our newest volunteer, Owen Gump. Owen is a professional photographer and water issues in California have formed the basis of several of his photography projects. So, we asked Owen to help us preserve a collection of historic Marin Municipal Water District materials ranging from the mid-1940s through the 1970s which capture notable events in Marin's water history including the building of several reservoirs and dams and the drought of the mid-1970s. *(4- Support adults through life stages with opportunities for self-development and independent learning).*



As a result of the roofing project underway at the Civic Center, we decided to move forward with a project to create additional stacks at our Map & Special Collections Annex to accommodate collections of primary source materials and periodicals which we had been storing in the Civic Center Library's perimeter area. Thanks



to support from Branch Manager Eva Patterson and Damon Hill in Admin, we contracted with Ahmed's movers to help us assemble stacks and relocate our special collections to the Annex. Laurie & Carol worked hard over several days to supervise the move and re-organize our collections in their new space. We are very pleased with the final results! **(Goal 1- Preferred place for children/families to connect, learn and grow together).**

On May 4th California Room Librarian Laurie Thompson was the featured speaker at the Ross Historical Society's ongoing local lecture series. Laurie shared her in-depth research on the California Motion Picture Corporation's silent film studio in San Rafael and also discussed the lives and careers of the Corporations' principals: leading lady Beatriz Michelena and her husband, Director George Middleton. Over 40 people attended the event which included not only a PowerPoint but also an abbreviated screening of the silent film *Salomy Jane*. **(Goal 1- Preferred place for children/families to connect, learn and grow together).**



Meanwhile, Digital Archivist Carol Acquaviva also did outreach on May 4<sup>th</sup>. She was invited to Dominican University to view the final projects presented by Dr. Jordan' Lieser's Honors class, most of which centered around the history of the Marin County Fair and Frank Lloyd Wright's Civic Center complex. Throughout the school year, the California Room has been assisting the students with their research by providing mentoring on their individual projects and by providing access to our Cultural Services collection. The fruits of the Dominican students' research can be viewed online via [a dynamic website, which includes audio, video, and an e-magazine](#). The students' thesis topics include the Fair's move from the Marin Art & Garden Center in Ross to the Fairgrounds at the Marin Civic Center; the Fair's impact on the environment; and the legacy of *Star Wars* at the Fair. **(Goal 2- Support youth in our community with opportunities for self-discovery & expression; Goal 3- Be a positive environment for mobile and digital literacy).**

May 5<sup>th</sup>, California Room Map Archivist and local historian Dewey Livingston represented the California Room at the Kentfield-Greenbrae Historical Society's annual May Day event, held this year at the Bon Air Center



in Greenbrae. Not only did we prepare a fun Trivia Quiz handout on Kentfield-Greenbrae history, but we also held a raffle and signed up dozens of new subscribers to the California Room's local history blog. Dewey also prepared an engaging digital display featuring photographs and maps documenting the history of the area. Dewey tells us that he was especially taken with one 12-year old boy who spent over 30 minutes with him, fascinated by our historical photographs and maps. Several people Dewey met at the event have subsequently come to the Annex to use our map collections. *(Goal 1- Preferred place for children/families to connect, learn and grow together).*

We were truly honored to host author and historian Lynn Downey on May 21<sup>st</sup> when she gave a fascinating presentation on Levi Strauss and the creation & marketing of the iconic jeans still so popular today. Lynn is the author of a recent biography on Levi Strauss and for decades served as archivist for Levi Strauss & Co. Lynn dispelled some popular myths and provided insight into Levi Strauss' life and character. A stimulating Q & A and book-signing followed the talk. *(4- Support adults through life stages with opportunities for self-development and independent learning).*



Oral historian Marilyn Geary and Librarian Laurie Thompson conducted an interesting interview with life-long Marin resident Sylvia Thoelecke (b.1926) who grew up in Corte Madera and Larkspur. Sylvia told us about what life was like in Corte Madera during the Depression years including how her Uncle raised fruits, vegetables, chickens & cows on the family's vacant lot and shared them with neighbors in need. Sylvia also remembered how a teacher at the Larkspur-Corte Madera School taught her students to make slippers from newspapers so they wouldn't catch cold during the winter months when their shoes became sodden from walking to school. Sylvia has a prodigious memory and enlightened us on many aspects of daily life in Southern Marin during the 1930s and 40s. Pictured is Sylvia at age 1 with her mother -Pilar- who died when Sylvia was just 6 years old. *(4- Support adults through life stages with opportunities for self-development and independent learning).*





The California Academy of Sciences recently reached out to us to request one of our images for an upcoming exhibit. The photograph shows Botanist Alice Eastwood standing along the fault trace near Olema following the 1906 Earthquake.



For many years Eastwood was the curator of the Botany Department at the Academy. Right after the Earthquake, she and a colleague were key in saving 1,479 specimens from the Academy's collection when they risked their lives to retrieve Eastwood's carefully segregated specimens from the fire that had already begun to destroy a neighboring building. *(Goal 1- Preferred place for children/families to connect, learn and grow together).*



I'll end this report with a mention of Archivist Carol Acquaviva's recent efforts to better organize and house the entirety of our artifact, scrapbook and document collections which included coming up with a creative solution to store historic newspapers and some of the many enlargements we've created over the years for our exhibits. The vertical storage bin –pictured here- has helped us better organize some of these oversize materials.





## Corte Madera (Julie Magnus)

Lynn Fabian, Library Desk Supervisor, shares some recent comments from the public: One of our regular adult patrons, Barbara Squires, wanted to say thank you today for the library getting all the new DVDs so quickly. She was checking out a lucky day, *Three billboards outside Ebbing, Missouri*. Another adult patron stopped by the desk to say she 'LOVES' the Staff Picks! Has been reading some gems from that collection. And finally, a Biblio compliment from Biblio Commons, our online catalog: Unless you become telepathic, to be even better than you are already, you guys are fantastic!!!

And Dan McMahon, MARINet Administrator, replied that telepathy is on our list for next year! (*Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.*)

Our long-time volunteer, Blossom Young, received her Certificate of Appreciation from the County for 13 years of service this month. Blossom has been a wonderfully constant and positive force at Corte Madera, and we are so fortunate she shares her time with us! We took the time this month to honor all our volunteers and Friends by sending them custom-designed personalized cards, with individual comments and praise from all our branch staff. This was a new way to show our volunteers how much we are grateful for the gift of their time and service, and for being part of our library family. (*Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.*)



Shane Ebert, Library Assistant II, shares: A patron came up to the front desk very excited. She had a book in her hand from our discovery wall display. The book display for the month showcased flowers to compliment the two paper flower craft workshop and included titles on growing flowers, creating craft flowers, drying and arranging them. The patron said she has a rose bush at her home that has been

growing for 20 years she had started as a trimming. She had put together a bouquet for her sister-in-law's wedding. And the sister-in-law had been asking her ever since what the name of the rose was but the patron couldn't remember. But there it was in the book and she was so pleased after all these years to know the name and be able to tell her sister-in-law.



This month, we carried the floral theme into craft programs for both kids and adults to create flowers. The Saturday before Mother's Day, kids were able to make lovely bouquets for Mom, using buttons and pipe cleaners.



The following week, adults got their turn to get creative with paper and make colorful blooms during a paper flower making workshop, given by Jackie Foster Library Assistant II and Shereen Ash Librarian II. Patrons were delighted with their work, and were eager to create more. One person commented that she planned to make paper dahlias for her co-workers birthdays, since it was an inexpensive but personal gift. Jackie put a great deal of time into assembling the materials and instructions and her efforts were greatly appreciated. Both events were filled with happy crafters! *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

Two of the adult programs this month focused on creating, either with words or materials. Susanne West gave a two and a half hour writing workshop entitled Poetry and Transformation enabling patrons



to write and explore the connections between poetry and interpersonal growth. In another program, local author Patricia Ravasio, discussed her book chronicling her interviews with R. Buckminster Fuller and the affect it had on her life. *(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

Julie Magnus, Branch Manager, was able to help a patron who came in asking for help with her genealogical search. She said that she and her husband had sent in genetic samples to Ancestry.com, but that she wasn't having much luck finding information on her ancestors in the database. She was searching for information on her grandmother, who immigrated to the U.S. through Ellis Island. She had some information and we dove into Ancestry.com together. Because she wasn't sure how her grandmother's name may have been spelled, we tried a variety of options. After sifting through a few spellings of her name and a few other details, we came across records that matched! The patron was very excited and rushed off with print-outs, and said she'd come back to do some more searching. She returned the next day, with more info, and we found some original details from census records to city directories to marriage licenses! She was very grateful. *(Goal 3 - Be a positive environment for mobile and digital literacy.)*

Taking the time to help patrons load the Bibliocommons app to access the online catalog is rewarding and most people really appreciate learning how to manage their account, place holds, renew titles, download eBooks....and realizing they don't have to carry their library card! The ability for the app to generate a scan-able version of their account barcode is a great feature. Patrons are impressed with how easy it is to use. *(Goal 3- Be a positive environment for mobile and digital literacy.)*

Staff members Carol Sarkis, Library Assistant I, Marilyn Wronsky, Children's Librarian, and Shereen Ash, Librarian II, attended the annual Corte Madera Senior Fair on May 24. This is a great opportunity to connect with the senior community and share information about our resources and programs. *(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

Now through July 26, on display in our Friends of the Corte Madera Library Community Room is the exhibit "Oh! The Things You Can See in the Dark!" by cat Francisco. A local artist and author, Cat Francisco plays with all types of photography including silver gelatin, digital prints, photo-montage, mixed media, and Polaroid transfers. Her results reveal the beauty and magic often overlooked at night. Cat's recent children's book, *Oh! The Things You Can See In the Dark!* Mesmerizes the eye while feeding curious minds.





Marilyn Wronsky, Children's Librarian, and Sarah Butts, Youth Services Librarian, have been visiting local schools to spread the word about summer opportunities for kids and teens to read and learn at the library -- Summer is coming! And we want to let everyone know about the fun, engaging activities, book clubs, movies, crafts, STEAM events (like soldering) and great stories to read at the library! *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*

Ana Stanescu, Librarian I, has been busy ordering audiobooks – mostly mysteries, made possible by a generous donation of \$5000 from the Robert and Kaye Hiatt fund. It was a great opportunity, and it has made a big difference to our patrons' experience. The items have been circulating really well and it's nice to see newer and more sought after titles available for use. *(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

### **Fairfax (Margaret Miles)**

Raemona visited Juvenile Hall and shared books with the young inmates. JH has rules about what types of books are allowed inside, and Raemona is working to get library cards into their hands so when they get out, they can check out anything they want. *(Goal 2: Support youth in our community with opportunities for self-discovery and expression)*

Angela Wawryznek's (Librarian I) latest display is "Show Us Your Bookface!" Patrons were invited to use their imaginations and "think outside the book" by submitting photos of themselves posed to complete

the image on the cover. Friends of the Library provided Scoop gift cards for the raffle. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning)*



In preparation for the 28<sup>th</sup> anniversary of Americans with Disabilities Act in July, Margaret Miles, Branch Manager, researched and submitted orders for titles featuring children with disabilities. Mildred Arencibia, Library Selector, was additionally able to purchase some of the titles in Spanish. *(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)*

Raemona Little Taylor (Librarian II) visited Washington D.C. for National Library Legislative Day. She paid a visit to Congressman Jared Huffman, and then saw him again at a First Five breakfast locally which included Huffman and Congresswoman Barbara Lee. Raemona re-introduced herself to Huffman. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning)*



Raemona and John Elison (LA2) visited White Hill Middle School on May 2 and had 31 kids visit them during their lunch hour. Some of them were teens who didn't get to try VR last month and others were new. The cubelets were also very popular. Their lunchtime outreach is building connections with local teens that it is hoped will eventually attract them to in-library programming as well. [photos in email] *(Goal 2: Support youth in our community with opportunities for self-discovery and expression)*

Raemona and John hosted Crafternoon and Teen Tech Takeover programs for teens. Crafternoon attracted a total of 7 participants from ages 9-14, and 3 teen volunteers attended to earn community service hours. Raemona showed them how to use the silhouette vinyl cutting machine to create and design stickers to decorate the teen area. John helped them use the button maker to much excitement. TTT drew 15 participants and 2 teen volunteers. One parent said her three kids had been WAITING to attend this program. Jim Murphy, coach of the Drake High School Robotics team, heard about our

program and visited to learn more. He offered to have Coding club students bring a robot they built to demo at the next TTT. These programs move us towards our vision of teen volunteers leading programs for other teens and tweens. *(Goal 2: Support youth in our community with opportunities for self-discovery and expression)*



Raemona has worked with 7 teen volunteers during the past month who created 2 booklists "Thought-provoking books for people in a hurry," and "New and Old Fantasy Series that every teen should read" They also created two displays: "Magical Renegade Women" and "Summer Reads," co-led the Teen Tech Takeover program, and helped us prep for the teen summer challenge.

When our May Crazy Science program had to be cancelled due to the presenter's absence, Iris Meinolf (Librarian I) brought our collection of board games to the community room. She successfully engaged kids and their caregivers in learning the game rules, taking turns, and developing simple strategies. *(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)*



Raemona and John showed "Forbidden: Undocumented and Queer in Rural America" as our May feature film. They invited members of DREAM who served as panelists for a discussion after the film. Of those who attended, several shared their experiences as immigrants. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning)*

Erin Williams (LA2) coordinated the final detailed shifting of our Big Shift, and created new signs for the ends of our shelves. Multiple families have commented positively on finding all the juvenile non-fiction shelved together. *(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)*

Iris visited Lagunitas, Cascade Canyon, and Manor schools, and Raemona and John visited White Hill Middle School to promote the Summer Challenge, and we had several students show up that very day to sign up! *(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)*

Iris worked with Cascade Canyon to schedule a program promoting a book written by the 2<sup>nd</sup>/3<sup>rd</sup> grade class. After the class studied Roald Dahl they wrote stories in his style. The program, whose attendance spilled out into the lobby, featured a short film of interviews with the young authors. The authors then read selected passages from their stories, participated in a panel q/a session, and signed copies of the book. The program was a remarkable community building event, and an opportunity for the students to talk about and present their stories. The teacher contributed a \$35 donation to Fairfax Friends, which was 50% of book proceeds. *(Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together)*



Equity: At our May staff meeting, we viewed 4 short videos about bias produced by NY Times. After each one we paused shared our thoughts. It generated great discussion and helped affirm the importance for all of us to be mindful of implicit biases when serving our patrons.

### **Marin City Library (Diana Lopez)**

On Saturday, May 12, Patron Guy Biederman led it our first writing class for teens and adults, Writing Groove. Guy said the five participants were enthusiastic and enjoyed sharing their work. We are very excited because Guy is an experienced writing teacher, and a published writer. He has taught creative writing at SF State, College of Marin, and Santa Rosa Junior College, and his stories have been published in various literary journals. He came to us offering to teach the class! We will be hosting it monthly from now on. *(Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*

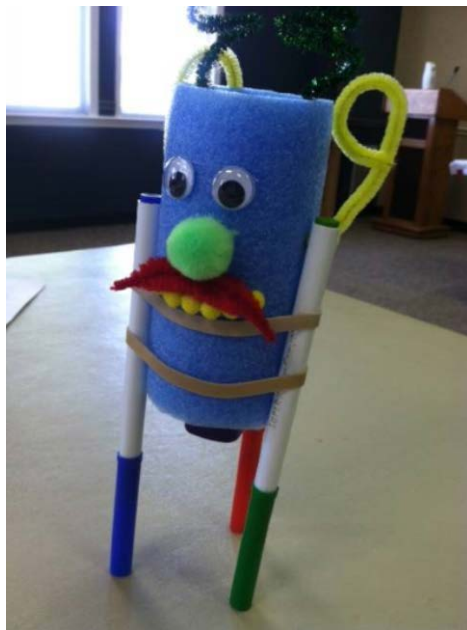


*(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

On Tuesday, May 22, Sara Jones and Diana Lopez joined Lewis Jordan, Executive Director of Marin Housing; Alicia Maldonado from the Campaign for Grade-Level Reading; Rob Fredericks, City of Santa Barbara Housing Authority; and Melinda Cabrera, United Way Santa Barbara County, on a panel at the Pacific Southwest Regional Council of NAHRO (National Association of Housing and Redevelopment Officials) conference in Sacramento. Sara, Diana, and Lewis spoke about their collaboration—in particular the Marin City Library and Marin Housing Authority’s work on the Book Rich Environment Initiative (BRE), a Nationwide collaboration headed by the National Book Foundation. Last year we gave away over 2,500 books (Pre-K through high school). This year we expect to give away even more! Donations are solicited and coordinated by the National Book Foundation. Diana, Sara, and Lewis work with the Marin Community Foundation and the Friends of the Marin City Library to obtain book donations for events such as Read for the Record. *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)*

For movie night on Tuesday, May 22, Etienne Douglas screened *Whose Streets?* The film examines the uprising in Ferguson after unarmed teenager Michael Brown is killed by police and left lying in the street for hours. *(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

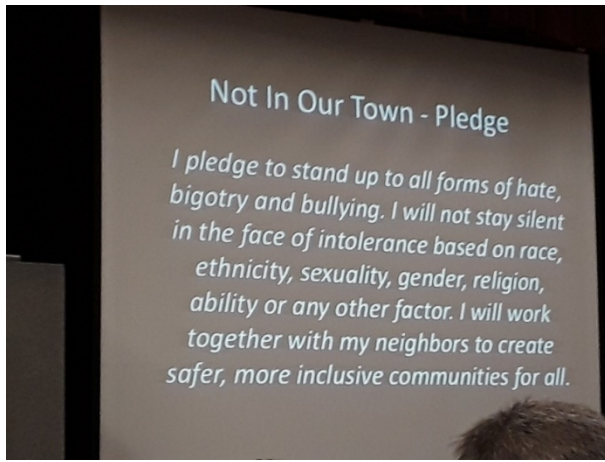
Librarian Adrienne Graham and Library Assistant Kayla Thompson taught kids how to create their own doodlebots as part of our ongoing STEAM programming. *(Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*



Bess the Book Bus is a mobile literacy outreach program that travels the country giving brand new books to kids so that they can build home libraries. They are celebrating their 10th annual nationwide tour! Jenn Frances, founder of Bess the Book Bus worked with Diana to bring the books bus to our community on Tuesday, May 29th, 2018. Bess the Book Bus parked at the Marin City Recreation Center and children from Marin Learning Center (Pre-K), Marin Horizon Community School, Head Start, and Bayside MLK (K-3rd) came to choose books. (*Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.*)



## Novato (Janet Doerge)



Branch Manager Janet Doerge attended a screening of the film *Light in the Darkness* on May 17, 2018.

**Co-Sponsored and Presented by** Novato

Multicultural Commission, City of Novato, Novato Unified School District and Not In Our Town (NIOT) Marin. *Light in the Darkness* shows how a Long Island, NY community came together after an immigrant was killed in a hate crime attack by local high school students. Discussion afterward addressed how can we stop hate together and create a culture of inclusion in Novato. One vibrant speaker was a student at San Marin High who spoke of racism among his peers. (*Goal 2: Support*

*youth in our community for opportunities for self-discovery and expression.*) (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)



Novato Friends graciously thanked library staff and volunteers at their annual Tea on May 10. (*Goal 2: Support youth in our community for opportunities for self-discovery and expression.*) (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)



18 people attended Marin Master Gardener Joe Jennings' vegetable gardening presentation on May 5. Joe discussed ways to increase vegetable flavor, planting to promote pollination, and container vegetable gardening. (*Goal 4:*



*Support adults through life stages with opportunities for self-development and independent learning.)*



The Children's space got a new colorful welcoming sign, it is bilingual and done in MCFL colors – thank you, Keith Waye! *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*

Willow Taraja helped a mom checkout last week with her son who was having a tough day. She came back the next week and gave Willow a \$15 Trader Joe's Gift card. It was made out to a Sweet Lady from a boy and his mommy. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*

There was a popular and well attended Pop-Up Mother's Day craft on Wednesday, May 9<sup>th</sup>. Children made paper flowers and cards for their moms. 25 people attended. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*







Silvia Molina and Laura Kennett attended Rancho Elementary School's Multicultural Night. People were excited to see their library ladies and to make a bookmark. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*



Park Ranger, Sara Burkhart from Marin County Parks – 81 people! May 16. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*



Rancho Elementary School's 1<sup>st</sup> graders came to the library for storytime on May 21. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*

Laura Kennett started outreach to 6 Elementary Schools the week of May 20. Kids have been so excited to see her and hear about our Summer Challenge. *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*

Amanda Tomlin hosted her Open Studio workshop on May 15, instructing adults on how to make some folded paper boxes. A lively group of 7 people discussed plans for bringing future ideas to fruition, including designing envelopes to flood our books with



notes of good cheer. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)*

### **South Novato (Amy Sonnie)**

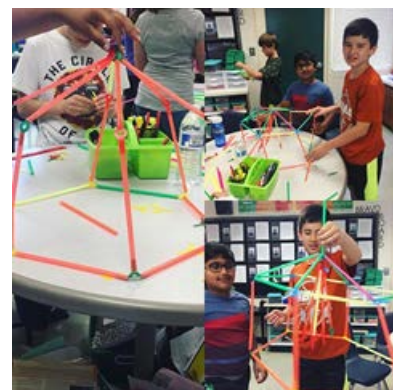
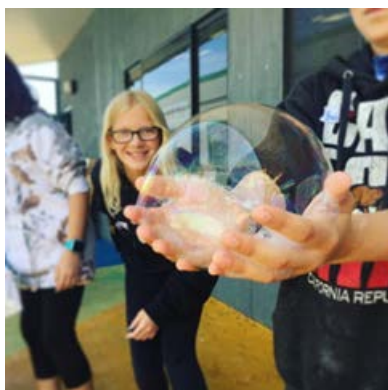
A few weeks ago, a patron stopped by the front desk to give us some feedback: “I love absolutely everything single thing that is happening here right now. **This place is alive with energy!**”



It was a busy Tuesday after school. Teens were crowded around tables telling stories. Tutors were teaching English and Farsi. Kids were playing with the Puppet Theater. Everywhere people were reading, asking library staff for help and using technology. Adrienne was hosting a science program outside. As Tamara pointed out, “It was especially fantastic when I looked out the window and saw several of the older Novato Charter School students participating and helping some of the younger ‘scientists.’ Lots of smiles.” Just another day at SNO reaching all four of MCFL’s goals!

Adding to the fun, our Full STEAM Ahead series continues this month with two programs from the **Bay Area Discovery Museum**: Stretch It, Shape It, Grow It and Fairy Tale Engineering. For each of these programs kids don their scientist hats as they learn engineering, neuroscience, and problem solving -- all in the name of helping their favorite Fairy Tale characters! *(Goal 2: Support youth in our community with opportunities for self-discovery and expression.)*

Another highlight this month was our **Make Your Own Perfume** program with artisan perfumer and Loma Verde mom Loreto Remsing. In honor of Mother’s Day, we invited parents and kids to learn the art and science of perfume as they designed their own unique scent. Some families made gifts to surprise mom; some came together for a special mom-kid activity. What a fun morning! *(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)*



During the month of May, the **Makerspace served 134 youth** through afterschool programs and hosted 6 field trips/class visits with NUSD.

- Students from **Rancho Elementary** explored matter with Bubble Engineering, conductive playdough, liquid reaction experiments, 2D and 3D geometry and engineering principles with Strawbee Engineering kits.
- First graders from **Hamilton Meadow Park** spent a week with us at the Makerspace as they explored conductivity and sound. During the first visit, students constructed their own cardboard music instruments, complete with strings, handmade drums and more. During their second visit, students learned about conductivity as they hooked up their instruments to Makey Makey and formed a rock band!

*(Goal 2: Support youth in our community with opportunities for self-discovery and expression. Goal 3: Be a positive environment for mobile and digital literacy.) Registration is now underway for Summer Maker Camps, [www.cecmake.com/programs/summer/](http://www.cecmake.com/programs/summer/)*



Twice a month on Saturdays we host the Share a Book program from the **Marin Humane Society** where the children get to practice their reading with a service dog. We have had children of all ages excited to share stories with our visiting friends! This has become a routine for many of our storytime families. With the summer coming, we are also promoting it as a way for kids to earn their Book Bucks. *(Goal 2: Support youth in our community with opportunities for self-discovery and expression.)*

As South Novato gets ready to add a new book club, we want to acknowledge Library Assistant **Judy Morris** for the longstanding **monthly book club** she hosts on the second Tuesday of each month. Last week a patron stopped by to let us know how much she loves the book club here at SNO. Even though she now lives closer to the downtown branch, she told us, she still makes it a point to come to Judy's book club each month. *(Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)*

### **Technical Services, eServices & Marketing (Jen Robinson)**

Kanopy streaming movies is doing very well. In May, our patrons watched 681 videos, or over 24,000 minutes! The top 5 movies played were: Kedi, What We Do In The Shadows, Hunt for the Wilderpeople, Swallows and Amazons, and My Friend Dahmer. Someone (not staff) posted on San Rafael's Next Door website about Kanopy and how great it was. By May 12th there were 83 "thanks" on the post and over 25 replies. It's always great when the public sees us doing something they like! *(Goal 3- Be a positive*

*environment for mobile and digital literacy; Goal 4- Support adults through life stages with opportunities for self-development and independent learning)*

At this month's County Public Information Team (PIT) meeting, when Jen said she was from the library, a staff member from the Public Works Department said "Oh! Hey! I love Libby!" Libby is the newish app for eBooks from OverDrive. Also in the PIT meeting, the woman in charge of redesigning the Parks & Recreation Department's website said they based a lot of what they were doing on the library's website and appreciated our approach. *(Goal 3- Be a positive environment for mobile and digital literacy)*

Feedback from a patron this month, via Bibliocommons: "Fantastic! So friendly. I feel grateful and truly blessed to be a member of Marin Free Library. I use the website all the time to organize my book list. Your entire system, along with the Link+ works like a charm, like a well-oiled machine, bravo my friends!!! Well done!" *(Goal 3- Be a positive environment for mobile and digital literacy)*

Several iterative improvements and additions to the website were made in May:  
*(Goal 3- Be a positive environment for mobile and digital literacy)*

- Redesigned Streaming Movies page to include Kanopy
- Created new Streaming Music page
- Redesigned Digital Magazines page
- Added Accessibility page w/ resources

Jen is working on a "Visiting the Library" page that will be in a Social Story format, aimed at patrons and families of those on the Autism spectrum. Social Stories use photographs and simple, easy to understand sentences to describe appropriate behaviors and to show what happens in given situation. These types of introductions to a new experience can be invaluable in helping children and adults with developmental disabilities prepare to enjoy a new setting. *(Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow; Goal 4- Support adults through life stages with opportunities for self-development and independent learning)*

Keith and Anna were super busy in the Marketing department! There was a lot to do to help launch Kanopy and to prepare for the Summer Learning programs.

- Designed Kanopy marketing materials for print and digital: Firesigns/Web Graphics, Shelf Talkers Signs for BKM
- Ordered 6000 Summer Challenge reading logs
- Distributed all Summer Challenge materials to branches
- Designed event flyer templates for Summer Challenge
- Designed and printed Lynda.com flyers for County Career Day
- Designed and printed large sign for NOV kid's room
- Designed special "Summer" flyer w/ Park Passes, Discover & Go, and Events highlighted
- Ordered 500 MCFL drawstring backpacks
- Business cards and badges for those in need



*(Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow; Goal 2 - Support youth in our community with opportunities for self-discovery and expression; Goal 3- Be a positive environment for mobile and digital literacy; Goal 4- Support adults through life stages with opportunities for self-development and independent learning)*

### **Acquisitions**

Acquisitions welcomed a new staff member - Catherine Pedneault! She is a Library Aide helping with materials processing and delivery sorting. We also said goodbye to one Acquisitions LTA II - Sharon Ho - who transitioned to copy cataloging and e-resources. She didn't go far, just moving a few feet away, but she will be missed at our biweekly meetings!

### **Selection and Cataloging**

Sharon is beginning to train on the copy cataloging of audiovisual materials such as DVDs, audiobooks and Playaways. As part of that training she is also learning how to do pre-cataloging so that records are entered fully in the catalog at the point at which they are ordered rather than waiting until the materials arrive in Technical Services. This speeds up the processing of materials and how quickly they arrive at the branches. It also enhances the catalog with clear records which in turn reduces patron confusion around placing holds on specific formats. *(Goal 3- Be a positive environment for mobile and digital literacy)*

In May, Sharon and Mildred participated in the staff panels for the Assistant Director and Deputy Director selection process respectively. They represented the Technical Services point of view and gave their thoughtful input to the Library Director and colleagues. Their participation was important as the Library moves to support practices of equity, diversity and inclusion in both staff panels and candidates.

Sharon also attended a training on building Relationship Skills: One of the Keys to Success as part of the County's Career Development days. Inter-personal skills such as trust, respect and good communication, are keys to building effective working relationships. Those in turn fuel work efficiency with team members reporting higher job satisfaction and increased productivity.

Clara and Mildred are selecting children's materials that address disabilities to support July branch programming on the subject (July 16 is Disability ADA Awareness Day). A variety of materials at the branches will also include bilingual books in English and Spanish. In the end, the materials will foster principles of equity, diversity and inclusion in little ones and their caregivers. *(Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow; Goal 2 - Support youth in our community with opportunities for self-discovery and expression)*

Mildred applied for the 2018 bilingual grant for children's materials from California State Library's Immigrant Alliance Project. Last year the library received a grant of \$7,500 which allowed us to purchase a variety of bilingual children's books in a variety of languages (e.g. Spanish, Russian, Vietnamese, Farsi, French, Mandarin, and many others). Branch staff reported high satisfaction from patrons upon realizing that the library has materials in their native languages. Having broad and inclusive collections ensures that our communities are strengthened with representation and cultural competence skills. *(Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow)*

## West Marin (Bonny White)

FLAGship celebrated El Dia del Niño with a MESSterpiece party week! The children explored different art mediums such as tempera paint, watercolors and chalk. The children LOVED getting messy with paint and expressing themselves with no rules or time limits. Even the grownups got into the action! One of the favorite activities was painting with recycled water bottle bubblers. The colorful bubbles were a hit and it was beautiful to see children practicing group collaboration and side-by-side work. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



For Mother's Day, FLAGship children made sparkly picture frames. Then staff took very cute instant pictures of the children as gifts for their mommies. The moms did an awesome job of pretending this would be a surprise! *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



FLAGship children love fairy tales! The Three Billy Goats Gruff allowed for imaginary play where children held masks as they pretended to "Trip, trap, trip, trap" over the bridge, roaring like trolls. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



The Three Little Pigs theme led to building with recycled materials to create their own houses. There seem to be many budding architects here! *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*





On Monday, April 30, Bonny represented the Marin County Free Library at an Immigrant Community Resource Fair at the Marin County Office of Education. Other community partners who attended included Canal Alliance, North Marin Community Resources, USCIS, the Consul General of Guatemala, and Marin County Health and Human Services. Immigrant families visited with us throughout the evening learning about how each of our agencies works to provide services in our communities. *(Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



In early May, West Marin staff members were intently working on passing their IST Online Security Training. Each day, more people received and forwarded to me this happy news! *(Goal 3 – Be a positive environment for mobile and digital literacy).*

“Course completed: 2018 IST Information Security!”

On May 4, noted local author, Renata Stendahl visited the Point Reyes Library to discuss her recent book, *Kiss Me Again, Paris*. It was a rather small group because of a competing event about local housing just up the street, but the small size of the group actually allowed for deeper discussion of the material. The author and the attendees, with Jennifer facilitating, all had a great evening. *(Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



On May 7, 8, and 9, Bonny attended a training about High Performance Organizations with other County leaders. The focus of the training was on creating less hierarchical workplaces where “everyone is a leader.” The training was extremely timely and helpful and provided a nice opportunity to meet managers from other county departments.





On Wednesday, May 9, with Bonny away at a training, Jennifer Livingston and Annemarie Russo welcomed the Library Commission for their annual meeting in West Marin. This year, the Commission met at the Point Reyes Library where they heard a report and slideshow from Annemarie Russo, all about the activities of West Marin Literacy Services. Annemarie and Jennifer also provided tasty West Marin treats for all.

On May 11, Bonny and many other MCFL employees attended the First 5 Marin Policy Breakfast where Representatives, Jared Huffman and Barbara Lee were the featured speakers. We also ran into many of our community partners including folks from Canal Alliance, North Marin Community Services, the San Geronimo Community Center, and Marin Promise. Pictured below is MCFL's Raemona Taylor with Congresswoman Lee. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



On May 17 and 18, Bonny completed the process of applying to be Deputy Director of the Marin County Free Library by interviewing with two panels and with Sara Jones and Chantel Walker, the newly appointed Assistant Director of the Library. The interviews were successful so Bonny will begin her new duties as Deputy Director on June 4.

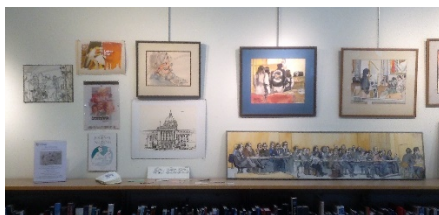
West Marin had a very interesting connection to the Royal Wedding of Prince Harry and Meghan Markle that took place on May 19. Local resident and master pastry chef, Claire Ptak was selected to make the wedding cake, much to the delight of her mother, Elizabeth Ptak of Inverness. Elizabeth and Claire are both good friends of Kerry Livingston and when she heard the news, Kerry was inspired to hold a royal wedding celebration at the Stinson Beach Library. Patrons made and wore "fascinators" and shared lovely and authentic baked treats and tea on Saturday, May 19. Taking a cue from her coworker, Jennifer organized a similar event at the Point Reyes Library! *(Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



On May 21, Bolinas hosted author Lynn O'Hare, reading from her recent book, *All My Marbles*, describing her experiences in California and Mexico from 1973 to the present. In addition to her writing, Ms. O'Hare is affiliated with the non-profit organization, *Libros para Pueblos* in Oaxaca Mexico that helps communities to establish children's libraries. Knowing the community as she does, Jane was sure that some people would be interested, but we were all surprised at the huge turnout of Lynn's fans and followers. *(Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



During May, the art show at the Stinson Beach Library featured the work of courtroom illustrator, Jim Schwering, formerly of Stinson Beach. Jim's work dates from before cameras were allowed in the courtroom and documents many important trials of the day including illustrations featuring Bolinas own Tony Serra. *(Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)*



Ever since West Marin Literacy's Annemarie Russo began offering monthly bilingual story times, attendance has steadily grown. Due to the popularity of the program, starting in June, we will offer bilingual story time every Monday morning instead of twice monthly. This is just one of the many ways that Annemarie has helped us to reach our Spanish-speaking patrons in West Marin, for which we are all very grateful. Annemarie's bilingual and bicultural skills have deepened and broadened our ability to

serve everyone in West Marin. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



May was Science Month in West Marin with the Save Nature folks bringing their engaging, hands-on insect encounters to very young audiences throughout West Marin. As we say so often, wildlife is a passion to West Mariners. Preschool and kindergarten teachers focused curricula and activities around the highly anticipated Insect Discovery Lab visits, studying insects and watching for them in the wild in preparation for these exciting programs. On May 30, Save Nature will also visit with middle-school students in Point Reyes. Perhaps inspired by all of this, Kerry has set up her caterpillar/chrysalis/butterfly exhibit for the second year at the Stinson Beach Library. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)*



On May 30, we celebrated a great West Marin tradition, the Summer Challenge Kick-off Play at the Point Reyes Library. First graders from Inverness School performed Mo Willems stories for students from Papermill Creek Children's Corner Preschool and the second graders from West Marin School. This is a great opportunity to get everybody excited about summer activities and reading incentives. Our incentives this year are almost all hands-on maker kits, put together by our exceptional staff members, Jennifer Livingston and Vanessa Waring. *(Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



### Library Director Activities

- Primary activities this month have been working on the recruitment for the Assistant Director and Deputy Director positions. Two-day interview processes were conducted for 11 candidates.
- Presented for the Library at Board of Supervisors Equity workshop, May 1, where Marin City work was highlighted, particularly the school partnership and the WebStars led by Diana Lopez and Etienne Douglas.
- Attended National Library Legislative Day in Washington DC, May 7-9.
- Participated on Community panel for Health and Human Services (HHS) Chief Strategy Officer, May 14.
- May 22, presented on successful partnerships with Diana Lopez and Lewis Jordan to California Housing Authorities conference in Sacramento, May 22.
- May 30 attended celebration of a student created reading mural at Lu Sutton elementary in Novato.
- Presented on Library equity, diversity and inclusiveness initiatives at Marin County Career Day, May 23 & 24.
- Met several times with stakeholders about One Book One Marin in 2019.



## **MARINet Board Meeting Minutes**

April 19, 2018

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

**9:00 a.m. – 12:00 p.m.**

**Attendees:** Linda Kenton (Chair, San Anselmo), Sarah Houghton (San Rafael), Abbot Chambers (Sausalito), Sarah Frye (College of Marin), Sara Jones (MCFL), Dan McMahon (MARINet), Anji Brenner (Mill Valley), Jacki Dunn (Belvedere Tiburon), Gary Gorka (Dominican University), Jessica Trenary (MARINet)

Linda Kenton called the meeting to order at 9:00 a.m.

**Public Comment Period:** There was no public comment.

**Introduction of guests:** There were no guests.

**Approval of minutes March 15, 2018:** The minutes were approved with a minor revision (SH/SJ)

### **Old Business**

**A. Cenic – progress report:** Dan met with Dave Cooper to check on the status of the project. More work needs to be done on MCFL wifi. Graphs of usage show considerable room for growth with no increase in cost, and directors were encouraged to promote bandwidth use at their libraries.

In a recap of the costs of CENIC, Dan noted that the group is not saving much now, but that within one to three years, we should be paying about 60 percent of what we were paying before. This is still more than what we were led to believe it would cost. The amount each library is getting through ERate and CTF varies, so it is difficult to determine the exact costs per library. Dan is working to even out the costs among the consortium. All agreed the improved service is welcome and that even if costs increase, we would continue with CENIC. Without the eRate and CTF subsidies, the cost would be \$150-200,000 per year.

Chambers asked if CENIC was considering adding municipalities into the system. This would affect several of the city libraries. Dan did not have an answer to this question.

Chambers also asked about security connected with the use of CENIC. Currently usage within libraries by the public is wide open. Dan said that having a passworded portal, even a simple one, would be difficult to support, but would increase security. How staff uses wifi and whether it is passworded is another question. The Board will look more at this at a future meeting.

MARINet staff is working on a pop up screen for patrons that would let patrons know the wifi is insecure. It would also give us stats of wifi usage.

**B. Joint Library Amnesty Program proposal:** Joint library Amnesty Program proposal – Kenton reported that nothing has been done on this proposal yet. Will revisit at the next meeting.

Jones said she received a suggestion that fines for seniors should be waived as they are for children in some libraries. Dan said it could be done using patron type in records.

**C. One Book One Marin:** A discussion about the future of the One Book One Marin program was held. The issue will be revisited at a later Director's meeting.

**D. Ebooks/Kanopy/Hoopla:** Expenditures for ebooks was discussed. Libraries are encouraged to add money to their budgets to keep up with demand.

Jones and Houghton talked about the partnership supporting Kanopy between MCFL and San Rafael. There has been a positive response to this resource from patrons. One consideration to keep in mind is that Kanopy includes public performance rights for its films, which could allow libraries to drop their other movie licensing obligations. Directors will look at pricing and usage of Kanopy in six months to determine whether a consortium-wide subscription might be desirable.

Jessica reported that the DRWG has done a good job in stretching their budget. Directors will look to the working group for a recommendation on Kanopy as well as the question of whether to continue with EBSCO resources. The DRWG expects Overdrive use to continue to rise.

## **New Business**

**A. Holds Limit:** The CWG recommends the Board decrease hold limits. The current limit is 500 items per patron. Chambers moved that the Board take the CWG's recommendation to limit holds to 200 per patron. Dunn seconded the motion and it passed. McMahon will implement the change.

**B. Marin Comics Fest:** Houghton reported that the first meeting of interested staff was held April 18 in San Rafael, and was well-attended by enthusiastic participants from most of the libraries. It was decided events will take place over the full month of September. Artists and creators are being contacted now to determine levels of participation, and a list will be distributed to the libraries in 2-3 weeks to begin booking events. Houghton mentioned the possibility of more adult-type events to be held off-site from libraries.

### **C. Other non-action items:**

NorthNet – Chambers brought up the subject of the Marin libraries' participation in NorthNet. A discussion ensued about the benefits and obligations of the regional consortium, with Kenton giving a short history of the relationship, and how State law requires all libraries to be in regional consortia in order to get State money. Jones suggested one MARINet director represent the whole group with NorthNet, but no decision was made. The issue will be revisited at a later meeting.

Jones reported on Califa, which has become a 501(c)3 organization outside its previous umbrella organizations, PLP/PLS/NorthNet. Califa oversees CENIC, provides trainings through InfoPeople, and has other services. The staff consists of 3-5 people, and uses consultants for projects.

## **Standing Items for agenda**

**A. System Administrators report:** McMahon reported that a bill was received for our cloud backup. The backup was originally a 5-year agreement, then year-to-year after that. The 5 years is up, so MARINet will cover the bill on a yearly basis from now on. This will add \$4,000 a year to the budget.

The new server is on order and will take 2-3 weeks to be delivered. It will then need to be prepared for Innovative, followed by a few days to move the data.

The budget is good this year. Marinet will be able to cover the CENIC bill on money left in budget.

Trenary reported that the UXWG could use direction from the Board. The group is looking at a number of projects using usability testing, and Trenary and McMahan want to be sure they know the limits of the current MARINet interfaces. The group would like support from the Board to get training in User Experience methods. Houghton suggested training be approved, followed by group members present ideas and staff time requirement to the Board. Kenton recalled the UXWG's original tasks were to go over MARINet website pages and improve them, coming up with tools to help patrons better use resources. There is an online Infopeople training available for \$150 per person. Directors decided that it is ok to send UX members – the library of each WG member can pay for the course.

The possibility of using phone/Skype for meetings was brought up to save time for members of all MARINet committees.

Materials delivery – New bins and bags have been purchased. Delivery man Trevor is doing okay.

**B. Correspondence:** There was no correspondence.

**C. Topics for future agenda:** CENIC, Password/wifi security, One Book One Marin, joint fines amnesty

## **Announcements**

- **Mill Valley:** Applied for PBS Great America grant. Will be doing an adult reading challenge. Recruitment for open positions is ongoing.
- **Belvedere Tiburon:** The Pop Up 94920 fundraiser event to be held at a local yacht club is coming up next week. Several elderly patrons have passed away in the last few weeks, which is sad for staff members.
- **Sausalito:** New wing-back chairs with pillows have been purchased for the library. Staff is putting together a new book group for age 20-40 singles to take place at a local bar or restaurant. It will be moderated by a librarian.
- **MCFL:** Recruitment for the Assistant Director and Deputy Director positions is going on now, and there are 10 other vacancies in the system.
- **Dominican:** A senior librarian is retiring and recruitment for a replacement is happening. The academic year is winding down, and construction on the library unfortunately won't begin at least until the fall.
- **College of Marin:** Frye announced that the Tamalpais High School District, after lots of public input, decided to keep its librarians. Staff is meeting with the architect for new Resources Center.
- Library open hours will be extended the week before finals (May 25 graduation).

- **San Rafael:** The Friends of the Library are celebrating 10 years of running the bookstore next month. But with several strong volunteers leaving, it is difficult to keep it going. Facilities project – the Safeway site for the downtown library has been taken off the table as new owners are not interested. They continue to look at other options. Staff position descriptions for all union positions are being rewritten, as they haven't been revised for 25 years. Houghton will be attending a summit in Sonoma looking at equity in North Bay region.
- **San Anselmo:** Friends of the Library are looking at bookstore, trying to decide if they should renew lease. They have decided to continue keeping store open contingent on lease amount. The Library is having a Merry May festival on May 5 with a Shakespeare theme. Programs include one with a falconer. Kenton is talking to Group 4 about redesigning their upstairs space.

Meeting adjourned: 11:15 a.m.

Minutes submitted by Jacki Dunn, Belvedere Tiburon