

MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Thursday, November 12, 2020
4:00 p.m.

Meeting will be held remotely

Please join Library Commission meeting from your computer, smart phone or tablet.

Join Zoom Meeting

<https://zoom.us/j/95289194964?pwd=MDI4TTJZTnp1azJlTW1seipaeVdFQT09>

Meeting ID: 952 8919 4964

Passcode: 818113

One tap mobile

+16699009128,,95289194964#,,,,,0#,,818113# US (San Jose)

+12532158782,,95289194964#,,,,,0#,,818113# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

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+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 952 8919 4964

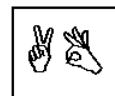
Passcode: 818113

Find your local number: <https://zoom.us/u/abeMaMSkXD>

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
4:00	1. Call to Order	Ream	Action
	2. Roll Call	Ream	Action

"The book to read is not the one that thinks for you, but the one which makes you think."

Harper Lee



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

	3. Approval of Agenda	Ream	Action
	4. Approval of October Minutes	Ream	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Ream	Information
	7. Old Business	Ream	Information
	a. Youth Commission Members	Walker	Information
	b. Library Services Expansion/Tier	Ream	Information
	8. a. Anne T Kent CA Room Report	Thompson	Information
	b. Teen Services Report	Patterson	Information
	c. Civic Center Report	Patterson	Information
	9. New Business	Ream	Information
	a.	Ream	Information
	10. President's Report for October	Ream	Information
	11. Director's Report for October	Jones	Information
	12. Announcements	Ream	Information
6:00	13. Adjournment	Ream	Action

Numbered List of attachments:

- 4. Minutes for October 14, 2020
- 11. Library Director's Report for October

Unnumbered Attachments:

MARINet Board minutes of August 20, 2020 held at MCFL Tech Services, 1600 Los Gatos Dr., Suite 180, San Rafael CA

Marin County Free Library
3501 Civic Center Drive, Suite #414, San Rafael CA 94903
www.marinlibrary.org

Brown Act:

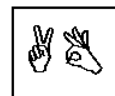
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA 94970



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MARIN COUNTY FREE LIBRARY
Virtual Meeting
--PROPOSED MINUTES--
Wednesday, October 14, 2020

(1) CALL TO ORDER

Meeting called to order at 4:05 p.m.

(2) ROLL CALL

Present

Ann Kaplan	John MacLeod	Sue Ream
Linda Ward	Barbara Schoen	Margaret Kathrein
Loretta Farley	Nick Javaras	Sally Hauser
Anya Schandler	Ed Meagher	

Absent with Notification

Ali Iqbal

Also Present

Sara Jones, Director of County Library Services
Chantel Walker, Assistant Director of County Library Services
Bonny White, Deputy Director of County Library Services
Damon Hill, Deputy Library Services Manager
Leslie Galiani, Administrative Services Manager
Edna Guadiana, Administrative Services Associate
Eva Patterson, Branch Manager, Civic Center Library
Margaret Miles, Branch Manager, Fairfax/Corte Madera Libraries
Jennifer Livingston, Janet Hughes, Teressa Snyder, Marcia Stieger
Bill Hale, Member of the public

(3) ADOPTION OF AGENDA

M/S/C-Schandler/Schoen – Agenda approved with the following revision:
move President's Report before Library Reports.

(4) ADOPTION OF MINUTES

M/S/C-Schandler/Kaplan – Minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION—

NONE

(6) READING & CORRESPONDENCE FILE

None.

(7) **PRESIDENT'S REPORT FOR SEPTEMBER**

President Ream honored employees who have retired, for their years of dedicated service. Sue read a commendation statement for each of the following employees:

- Marilyn Wronsky – 43 years of service
- Cirilo Carino – 32 years of service
- Teresa Snyder – 20 years of service
- Marcia Stieger – 20 years of service
- Janet Hughes – 20 years

President thanked them for their years of service, and wished them all well in their retirement.

(8) **STAFF REPORTS –**

- a. Children's Report
- b. Learning Hub
- c. Fairfax Report



CST had conversations in November and January about our Summer Reading Program, and we had already decided we wanted it to be different this year. Little did we know how different it would become! In some ways the shutdown made it easier to put our plans into place – we wanted to target underserved populations and we wanted to move away from offering incentives for reading. Thanks to the State Library, we had an online reading program using Beanstack. Our goal, which we thought was pretty modest given previous years, was 1 million minutes. We made it to 209,000 minutes, which we still consider a success. Kids had the opportunity to log the minutes they read, and we gave away many paper reading logs during curbside.



The biggest part of our efforts however, was not the reading game. Instead of prizes, we turned our focus toward giving away free books to children, and we worked with existing partners in most cases to focus on populations that most likely didn't have enough books at home. This is a flyer for a book giveaway at Marin City's Bayside MLK elementary school.



This is the team that gave away books in Marin City, and as you can see, some kids could not wait to get home before opening their bags and looking at their brand new books.



Here is Simon getting giveaways ready in West Marin, and here is the thank you signs the families posted.

Curbside giveaways

- 31 locations
- 6,222 books
- Preventing summer slide
- Closing the opportunity gap



Our giveaway locations included food pantries, school lunch distribution centers, Reading on the Ranches program, Marin Foster Care Association, and childcare centers that stayed open. We heard from families at our book giveaways that had been reading one book over and over since the start of quarantine and COVID-19 and were thrilled to get a stack of new age-appropriate books. We purchased many bilingual and Spanish books, and we gave them all away and ordered more. Overall, we gave away over 6,000 books.

Cascada de Flores



We decided to offer one virtual program this summer, which we wanted to be bilingual, family oriented and interactive. We chose Cascada de Flores who had been offering Zoom programs to schools before school ended, and they were fantastic. Kids danced and sang along. One of the highpoints came when Arwen asked what words start with “ch,” one little girl volunteered in Spanish “Chocolate!” We knew we had reached our target audience.



In an effort to help parents get more books into the hands of their emerging readers, Children’s Services Team, with the help of Library Marketing, developed “Book Bundles,” a new service we started September 22. In the first few days, we received almost 50 requests.

Brain Breaks

- Virtual tips for caregivers
- Development of focused learning
- Build gross and fine motor skills
- Bonding activity



Our newest project is “Brain Breaks,” designed to give caregivers tips for breaking up the school day. Each short video will focus on an activity which will help kids focus and be ready to listen and learn.



Library Learning Hubs

Raemona Little Taylor,
Senior Librarian
October 10, 2020

Learning Hub Locations

- South Novato
 - Makerspace
 - XR Marin
- Point Reyes
- Civic Center

****For County Employees Only**

Staff working the hubs are County Disaster Service Workers

Popup Childcare or Learning Hub?

Emergency Childcare

- Eligibility: children of essential workers on the frontlines of COVID-19 response
- Priority: Healthcare workers and first responders
- Library Provides:
 - Safe Space for middle/high schoolers
 - Distance Learning Support
 - Strong Wi-Fi/Devices

Learning Hub

- Eligibility: Qualify for free or reduced lunch
- Priority: No access to Wi-Fi
- Library Provides:
 - Safe Space for 2nd-8th graders
 - Strong Wi-Fi/Devices
 - Distance Learning Support



FAIRFAX LIBRARY UPDATE 2020



Staffing:

Goodbye to
Janet Hughes &
Marcia Stieger



Staffing:

Welcome
Willow
Taraja and
Kim Tuold!



Building improvement: New Roof!



The bid came in lower than the last time the roof was replaced, and the work did not interfere with curbside. We also now sport shiny copper flashing around our skylight.

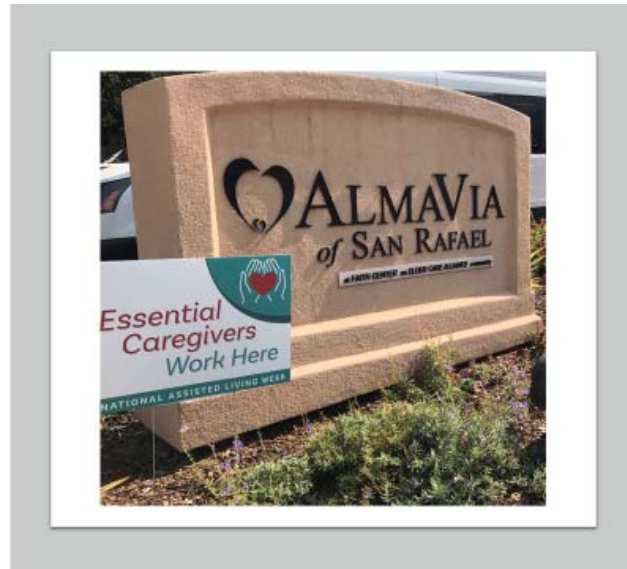
Memory Care
Activity Kits

- A variety of games, puzzles, art supplies, conversation cards, music and books.
- Grant from California State Library Mental Health Initiative
- Seven distinct Memory Care Activity kits
 - "Memory Lane" Kit series - a Hands-on activity kits based on a familiar decade (**1940's, 1950's and 1960's**)
 - Memory Activity Kit series - Hands-on activity kits based on the stages of Dementia/Alzheimer's (**early stages, mid stages, late stages**)
 - Caregiver Kit - Materials and resources for family members that function as caregivers

This was a grant I applied for which became a much bigger project than I had envisioned. The goal is to provide caregivers of adults with different stages of memory loss a kit of tools they can use to spark conversation and create positive interactions. We were awarded a grant for each of our 10 branches to have a set of seven kits. All the items for the kits were delivered separately. I wish I had photos of the stacks of kits, or of the teens who April recruited to put the kits together out of the tens of boxes in our workroom.

Memory Kit giveaways

- Bello Gardens, San Anselmo
- Drake Terrace, San Rafael
- Atria Tamalpais, Novato
- Windchime of Marin, Kentfield
- Aegis Living, Corte Madera
- Greenwood Assisted Living, San Rafael
- AlmaVia, San Rafael



It took months to put the kits together, and about the time, we were ready to start circulating them, Shelter-in-place happened. We decided to offer the kits to Memory Care facilities. Joan Glassheim with H&HS Ombudsman program gave us names and contacts of local facilities, and Willow made the connections.



Willow delivered kits to each location, and they were thrilled to get the kits.

Comments from facilities:

Windchime: I can't tell you what a benefit these kits will be for our residents. Already put the cd players in resident's rooms that did not have one.

Atria Tamalpais: daughter visiting talked with Willow, would be using the kits with her parent.

AT also posted to FB about the kits

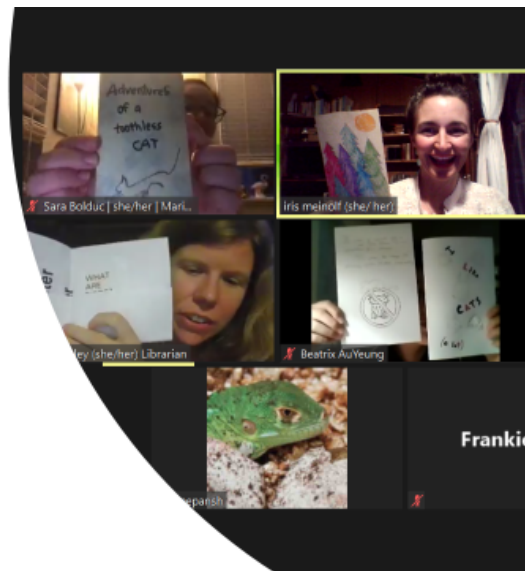


Here is some of the finished products, in a Facebook post from Atria Tamalpais.

Zoom, Zoom, Zoom!

Outreach & Programs

- Teen Volunteers (April)
- Ross Valley Seniors (Margaret)
- Zine program (Iris)



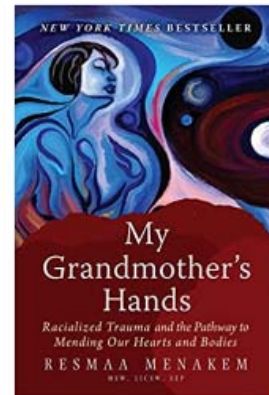
Just because we can't visit in person does not mean outreach has stopped.

Iris has also done virtual class visits, and both Iris and April have contributed story time videos to MCFL YouTube channel

April has also presented SURJ-Marín programs and teen book clubs

Willow is working on Bilingual book club

Racial equity discussions



Staff have also had weekly Zoom meetings, and a few months ago, we turned every other one into a racial equity discussion. Our second one we decided to go in-depth discussing 2 OnBeing podcasts featuring Resmaa Menakem, and this led to all of us reading "My Grandmother's Hands." We are reading two chapters every 2 weeks and then discussing them.

Curbside

- Average 80 patrons per day
- 187 patrons Sept. 16
- June-September: 15,361 items checked out



Computer Appointments

- Monday & Thursday 10-2
- 3 seatings
- Mobile printing available



I told you a lot about curbside 2 months ago, and Fairfax is still doing a booming business. Our record so far is September 16, after we had been closed for several days due to poor air quality. Starting next week we will be opening for Computer appointments – huge thanks to Jim Stephens for reconfiguring our computers.

After a brief discussion, President Ream thanked Margaret and Raemona for very informative reports.

(9) NEW BUSINESS

- a. Commission Recruitment - President Ream requested that we continue a conversation on filling the vacant District 5 (2) and District 4 (1) Library Commission seats. Director Jones stated that the last time this we discussed this it was suggested to get youth members, possibly one or more of our interns (students, WebStars, XR Stars, etc.) and pay them their hourly wage. After a brief discussion, the Commission was interested in having staff explore further having youth as commission members, including a possible by-law change. We will send out feelers to our students to see who might be interested.

(10) OLD BUSINESS - NONE

(11) DIRECTOR'S REPORT FOR SEPTEMBER

Director Jones reported on the following:

- Library Hubs are working out well;
- Sara had a good evaluation in two parts due to COVID and the fires'
-

(12) ANNOUNCEMENTS

Our next meeting is scheduled on **Thursday, November 12**, via Zoom at 4pm.

(13) ADJOURNMENT – M/S Kaplan/Schoen - Meeting adjourned @ 5:35 p.m.



Marin County Free Library Commission Report
Sara Jones, Director of County Library Services
October 2020 Activities

*(Operating Framework Designed to Meet the Requirements of the
Shelter In-Place Orders at the County and State Levels)*

OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

Table of Contents

1. Library Activities and Equity Focus

- a. Children's
- b. Teen Services
- c. Adult Services
- d. Collection Development and Management (Digital and Physical)
- e. Educational Equity
- f. Specialized COVID Responses
 - i. Countywide WIFI Hotspot Distribution
 - ii. Communications and Website Enhancements
 - iii. Curbside Services and Reopening

2. Personnel

3. Library Director Activities

Library Activities and Our Equity Focus



Children's Services

During the Shelter in Place



- Our online program offerings for children and their caregivers continued this month with the “STEAM at Home” series led by Vanessa Waring (<https://www.youtube.com/watch?v=tPsmeWkwopc>). Learning and creativity often begin with observation. With these activities, we highlight ways to engage with our environment as well as use the tools around us to help frame our surroundings.
- Diana Lopez led a spectacular book giveaway at the County’s Spooktacular on October 31 and Nov. 1. Using the remaining summer books and prizes from previous years, Diana, Bonny and several others created and gave away over 2,000 gift bags for the families who drove up to the fairgrounds. Some children were opening and reading their books before they got inside the gates. Pete the Cat (Bonny) and Ms. Frizzle (Sara) were on hand to help distribute bags. One young man with developmental disabilities was overjoyed by the crafts project he received, and the staff on hand heard “thank you, thank you” all day long.



Teen Services

During the Shelter in Place

- We decided to have a teen volunteer write the post/article for MCFL’s October monthly e-newsletter. Fairfax activist Sophia Martin wrote an essay about racial equity. Book and web resources were added to support the essay
- We are beginning an audit of our Teen Fiction of the last 2 years as part of the CREI (Cultivating Racial Equity & Inclusion) Action Plan. The audit will help us determine the current racial diversity of our Teen Fiction collection and help advise future collection needs
- We continue our online program offerings this month with various coding types, book clubs, zine making, and pumpkin carving. We also offered What Stars Are Made Of: The Life of Cecilia Payne-Gaposchkin--A Talk by Author Donovan Moore. Our teens are eager to help develop our programs.
- South Novato WebStars Dillon, Bryanna and Ruth created their first virtual programs this month. As experts in distance learning, their experience has greatly informed their topics, creation and delivery techniques. Get started with Xander’s 3D Design class [here](#). This month, the Makerspace also offered an Intro to Python class. Coordinator Sara Bolduc created 58 exercises for students to use throughout the course, posted 21 video tutorials, and held 4 live classes. Anyone can follow along by watching [the tutorials](#) on YouTube.



Adult Services

During the Shelter in Place

- There were 25 virtual programs offered for adults in October by our librarians using the Zoom platform. Marin Master Gardeners continued to dazzle with their unique offerings like “Edible Flowers: Beyond the Beauty” and “Worms Make it Happen!” The popular All Things Apple! classes taught by dedicated volunteer instructor Beryn Hammil continue to be offered 4 times per week and averages over 150 students per session. Conversation Clubs in English and Spanish met 9 times in October. Two Book Clubs entered the scene this month, one discussing Tommy Orange’s *There, There* and the Bilingual Book Club tackled *El Libro Secreto de Frida Kahlo*. Special programs this month included “Walking the Camino de Santiago” with Diana St. James, owner of Dimensions in Travel and “Serving as an Older Peace Corp Volunteer” panel and information session. All told, more than 2,581 adults attended virtual programs in October, which is a 34% increase over September!
- Blog posts each week continue to feature a new “Adults at Home” blog post added to our website. These posts are written, edited, and formatted by adult librarians. Here are the October topics: ·Where to Donate Your Books ·Kanopy Films: Bay Area Protest in the 1960s · Mushroom Season is Coming Soon ·Voter Information & Election Resources – November 2020 ·MacArthur Fellows of 2020 · Halloween Crafts · Getting into the October Mood
- The Talk to a Librarian Line 415-473-2272 has expanded its hours and is now staffed Monday – Friday from 9 am to 6 pm., Saturdays from 9am to 3pm and Sundays from 1-4pm. Librarians are standing by to handle all questions. Weekend hours were added in anticipation of more traffic brought on by the introduction of in-library computer appointments being made available in our branches on a limited basis beginning October 19. Word traveled very quickly; librarians on the line reported people were calling even in advance of opening day. We know this will prove to be a valuable service to our patrons without computer access at home. Mobile Print service is also now available for patrons with devices but no printer. They can now submit their print jobs to us and pick them up during curbside hours.



Collection Development and Management

During the Shelter in Place

- Digital resources were augmented this month with the addition of Consumer Reports on the Flipster platform. We subscribed to this resource to continue to provide access to the popular source for consumer information when the MARINet subscription to the EBSCO periodical databases expired at the end of September.
- On our website, many student online learning resources are now available courtesy of the California State Library, including Britannica School Edition and Britannica Escolar (Spanish language), a variety of ProQuest resources, including periodical articles, eBooks, and research topics guides, and



TeachingBooks.net, which provides tools for book exploration and student engagement.

- Also recently added are JobNow & VetNow, available on the BrainFuse platform (Homework Help). These career and veteran support tools offer live coaching for job seekers, help with interview preparation and applications, as well as resume help. Veteran Support Tools include **Live Navigator**: Connect with an expert veteran to learn more about eligible VA benefits and community resources; and, **Veteran Resources**: Review carefully selected resources to help you understand your benefits and community resources.



Educational Equity

During the Shelter in Place



- The Library Learning Hubs continue providing virtual learning support for students without internet access in South Novato, Civic Center, and Point Reyes. The Point Reyes Hub increased student capacity and moved to the West Marin School Library with supervision and staffing by John Macleod of XR Marin.
- Our Reading Buddies program is going strong at 3 locations in partnership with Dominican University. Tutors at Marin City are working to evaluate reading resources online. Tutors at South Novato and Point Reyes are meeting with students weekly, providing hundreds of hours of reading practice via Zoom. Attendance has been awesome, and students show excitement each week as they eagerly share topics they want to read about: baby seals, baking cupcakes, dinosaurs, sea monsters, scary books, oh my!
- After the successful summer launch in West Marin, the Learning Bus team is busy expanding the Little Learners kits program to families in Central Marin, including the Canal district, Novato, and Marin City, in addition to hosting virtual pre-school and library curbside book distributions for children 0-5.

Specialized COVID Responses

Wi-Fi Hotspots Project

Library staff are meeting with Novato Unified School District every two weeks for updates about digital access needs. NUSD is calling all families to provide technical support and trade in devices that are no longer needed as families get connected through Comcast Internet Essentials. Available devices are being reallocating to families on their wait list, or shared with other school districts.

Communication and Website Enhancements


This month we produced 3 Savannah email newsletters for the community: to announce the Marin City Live! Children's Author Events, a series available through Zoom; to alert the public about the Corte Madera Library construction project to complete replacement of the roof, windows, and damaged siding; and our monthly newsletter, which focused on our expansion of in-person library services to provide computer appointments. The Library Marketing team also produced flyers to encourage patrons to vote, to highlight our Book Bundles program for kids, to provide information on the computer appointment schedules and procedures, and to highlight our Mobile Printing service available for curbside pickup. We created website pages to house the computer appointment schedules, links to the online reservation system, and information about what patrons needed to know about the new service. We also communicated about power outages that affected branches, and created a series of photos highlighting Library staff performing essential services for a County employee recognition campaign, "I'm Here."

Curbside and Reopening

Curbside service continues to be very popular with library patrons across Marin. Statistics show that we are currently checking out a little more than half the physical materials we were checking out before the COVID pandemic hit.



During October, a subcommittee of library managers from across the system met weekly and developed plans to offer limited computer access at most of our branches. Although plans vary depending upon staffing, space, and equipment, most libraries are offering one-hour computer "seatings." Patrons make advance appointments, arrive at the same time and leave at the same time, allowing time for staff to disinfect equipment between seatings. Patrons can either reserve sessions at our library website or call the reference line where library staff will make an appointment for them. We soft-launched computer access at most locations the week of October 19, with publicity following during the week of October 26. Early feedback is that patrons appreciate this added service and the number of appointments is growing.

Personnel Update

	<p>October was a fast-paced month for recruitment and hiring. MCFL hired 4 Librarian I:</p> <ul style="list-style-type: none"> • Anne Bertucci (Tech Services, promotion) • Danny Le (Novato, new to MCFL) • Diana Miranda (South Novato, new to MCFL) • Isaiah Hurtado (Marin City, new to MCFL) <p>All of the Librarian Is mentioned above will begin their new roles in November 2020.</p> <p>During October we also opened a recruitment for 6 full-time and 3 part-time Library Assistant I Positions totaling 8.13 FTE. Once hired, the Library Assistant Is will join the Civic Center; Corte Madera; Fairfax; Marin City and Novato Teams. The recruitment is open until November 6th and has gathered more than 150 applications as of the end of October. Interviews are expected in November.</p> <p>The following full-time and part-time vacancies are under review:</p> <ul style="list-style-type: none"> • <u>Administrative Assistant II:</u> 1.0 FTE - Admin • <u>Library Aide:</u> .8 FTE – Fairfax • <u>Library Assistant II:</u> 2.5 FTE – Spanish-Speaking Srvs.; Novato; W. Marin; • <u>Library Services Manager:</u> 1.0 FTE - (Facilities & Projects)
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Library Director Activities

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

 	<ul style="list-style-type: none"> • Attended several Digital Marin Executive Steering Committee meetings . This is a new county wide effort to close the digital divide for all residents. It intersects with the wi-fi Hotspot project for students. • Working with staff for second stage of reopening for computer use and planning for further reopening based on Governor’s announcement of libraries expanding opening further, related to the County moving into Orange Tier. • Preparation for trick or treat with preparing and handed out 2000 bags with books and Halloween kids activities and prizes at the Marin Cultural Services Halloween Fair Food Drive thru Spectacular • Provided support to the Marin History Museum.
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Commission Members:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming, equitable and inclusive library services.

MARINet Board Meeting Minutes

August 20, 2020

Online Meeting

9:00 a.m. to 11:30 a.m.

Please join the meeting from your computer, tablet or smartphone.

<https://zoom.us/j/95279589968?pwd=c3FsWTN0TFc0RmZTUXUvVnNuelpTdz09&from=msft>

Meeting ID: 952 7958 9968 Passcode: 758906

One tap mobile +16699006833,,95279589968#,,,,,0#,,758906# US (San Jose)

+12532158782,,95279589968#,,,,,0#,,758906# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 312 626 6799

US (Chicago) +1 929 436 2866 US (New York) +1 301 715 8592 US (Germantown)

Meeting ID: 952 7958 9968 Passcode: 758906

I. Public Comment Period 9:00

An opportunity for any citizen to address the MARINet Board on any MARINet matter.

Please limit statements to 3 minutes

Bill Hale addressed the Board.

II. Introduction of guests 9:05

Joey Della Santina, Bill Hale

III. Approval of minutes July 16, 2020 9:10

Minutes approved by Anji. Henry seconded. Approved by group.

IV. Old Business

A. Curbside Updates -- all 9:15

Directors mentioned strategies for curbside service and changes to curbside hours.

B. Reopening/redesigning services, TF Report, updates and plans 9:30

Anji presented findings from task force: providing both curbside indoor service concurrently; researching opening plans and protocols of other libraries; assigning staff to monitor capacity; not accepting payments in person; installing plexiglass dividers and practicing social distance requirements. Libraries are awaiting further direction from Marin Recovers.

C. RFID project – preliminary steps 9:40

Sarah Jones is pursuing support from the County. An RFID consultant will present to the Board in September. Henry, Sarah Jones, and Franklin discussed pros and cons of implementing an RFID system and automatic materials handling systems. Note: RFID tags are universal.

V. New Business

D. Recovered Fines from FY17-18, FY18-19 10:00

Dan mentioned ways to distribute recovered fines, encouraged libraries to set up electronic funds transfer (ETF).

E. Orange Boy (Sept. presentation) 10:10

A rep will present to the Board in September.

F. Universal Borrowing and E-Book/Audio limits 10:15

Henry mentioned the possibility of allowing electronic materials to be borrowed by MARINet cardholders who currently cannot check out electronic items.

G. Retreat planning: Topic is Equity

10:45

VI. Standing Items for the agenda

H. System Administrator's report

11:00

Dan discussed the contents of the Report.

I. Topics for future agenda

11:05

VII. Non-Action Items

11:10

No items were mentioned.

VIII. Announcements

11:15

MCFL is looking to provide learning centers/learning hubs.

Bel Tib and Bolinas are closed for curbside service today due to air quality.

Meeting adjourned at 11:38

Minutes submitted by Joey Della Santina, Belvedere Tiburon

All MARINet meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling: (415) 473-6775 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

MARINet Consortium

1600 Los Gamos Dr., Suite 190, San Rafael CA 94903 <https://marinet.lib.ca.us>

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Belvedere Tiburon Library

1501 Tiburon Boulevard, Tiburon, CA 94920

College of Marin

835 College Ave., Kentfield, CA 94904

Dominican University Library

50 Acacia Ave., San Rafael, CA 94901

Larkspur Public Library

400 Magnolia Avenue, Larkspur, CA 94939

Marin County Free Library

3501 Civic Center Drive, #414, San Rafael, CA 94903

Mill Valley Public Library

375 Throckmorton Avenue, Mill Valley, CA 94941

San Anselmo Public Library

110 Tunstead Avenue, San Anselmo, CA 94960

San Rafael Public Library

1100 E Street, San Rafael, CA 94901

Sausalito Public Library

420 Litho Street, Sausalito, CA 94965