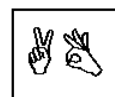


MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, October 10, 2018
7:00 p.m.

Fairfax Library
2097 Sir Francis Drake Boulevard, Fairfax, CA 94930

DIRECTIONS: Take the Sir Francis Drake Blvd to Fairfax; continue past the town center, the Library is on left side of the road, past Azalea Street. St. Rita's church is across the rd from Library. If you reach Olema Rd, you have gone too far. **NOTICE:** In order to assure a quorum, please let Administration know if you are unable to attend the meeting **(415-473-3222)**.

	<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>
7:00	1. Call to Order	Kaplan	Action
	2. Roll Call	Kaplan	Action
<p>"There is not such a cradle of democracy upon the earth as the Free Public Library, this republic of letters, where neither rank, office, nor wealth receives the slightest consideration.:" Andrew Carnegie</p>			
	3. Approval of Agenda	Kaplan	Action
	4. Approval of Minutes - September	Kaplan	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kaplan	Information
	7. Fairfax/Youth Svcs Reports	Miles	Information
	8. Old Business	Kaplan	Information
	a. Ethics Training		
	b. President's Dinner @ CLA	Walker	Information
	9. President's Report for September	Kaplan	Information
	10. Director's Report for September	Walker	Information
	11. Announcements	Kaplan	Information
8:50	12. Adjournment	Kaplan	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

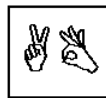
All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

- 4. Minutes for September 12, 2018
- 12. Library Director's Report for September 2018

Unnumbered Attachments:

MARINet Board minutes of July 19, 2018 held at MCFL Tech Services
1600 Los Gatos Dr., Suite 180, San Rafael CA



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MARIN COUNTY FREE LIBRARY
Corte Madera Library
--PROPOSED MINUTES--
Wednesday, September 12, 2018

(1) CALL TO ORDER

President Kaplan recited the following quotation: **“Without libraries, what have we? We have not past and no future”** by Ray Bradbury
Meeting called to order at 7:00 p.m.

(2) ROLL CALL

Present

Ann Kaplan	Nick Javaras	Sue Ream
Anya Schandler	Loretta Farley	John MacLeod
Margaret Kathrein		

Absent with Notification

Barbara Schoen	Ed Meagher	Ali Iqbal
Sally Hauser	Linda Ward	Craig Kennedy

Also Present

Sara Jones, Director of County Library Services
Edna Guadiana, Administrative Assistant II
Julie Magnus, Branch Manager, Corte Madera Library
Eva Patterson, Branch Manager, Civic Center Library

(3) ADOPTION OF AGENDA

M/S/C – Javaras/Ream minutes approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Schandler/Javaras minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION—

None

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read – Commissioner Kathrein commended Director Jones for starting a fundraising campaign for the Puerto Rico library. Marge also enquired how Commissioners could donate to this cause.

- (7) Corte Madera/Teen Services Report – Julie Magnus/Eva Patterson
Julie begin her presentation by sharing article below:

SEPTEMBER 15, 2015

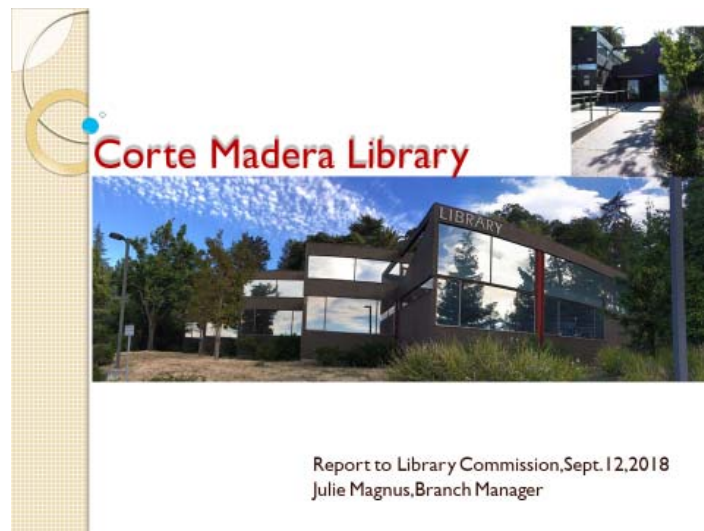
Libraries at the crossroads

The public is interested in new services and thinks libraries are important to communities

BY John Horrigan

Julie also commented on a book entitled “Palaces for the People” by Eric Klineberg, 2018 that was just released and on the NY Times list.

Julie continued her report by giving an annual update on the Corte Madera Library below:



Report to Library Commission, Sept. 12, 2018
Julie Magnus, Branch Manager

OUR MISSION:
Provide welcoming, equitable
and inclusive opportunities
for all to connect, learn
and explore.

How did that happen this year?

What value did the library add to your life,
your community?

"Libraries are not just about what we have, but what
we do with and for the people in our community"



Libraries provide critical "social infrastructure"



*Palaces for the People: How Social Infrastructure Can Help
Fight Inequality, Polarization, and the Decline of Civic Life* by
Eric Klinenberg, 2018

To Restore Civil Society, Start with the Library

New York Times, Sept. 8, 2018 By Eric Klinenberg



Trusted Institution

- The 2017 Harvard Harris Poll on Crime and Safety (<https://caps.harvard.edu/news/latest-caps-harris-poll>) in America reports that voters rank healthcare, economy and jobs, and terrorism and national security as the most important issues facing the country today. In uncertain times, people turn to trusted institutions, such as libraries, for reliable information resources.
- The Pew Research Center reports (<http://www.pewinternet.org/2016/09/09/libraries-2016/>) that a growing number of people believe librarians can help them locate information they can trust, and a majority feel that the library provides a safe place to work and relax. Libraries and librarians empower people to lead with cutting-edge technologies, paths to lifelong learning, and responsiveness to social issues.

From: "Executive Summary", American Library Association, March 31, 2018.
<http://www.ala.org/news/state-americas-libraries-report-2018/executive-summary> (Accessed September 5, 2018)
Document ID: 08637103-a587-4280-a7d3-3675e89727f1

Trends for Libraries

STATE OF AMERICA'S LIBRARIES 2018

- The report (<http://www.ala.org/news/state-americas-libraries-report-2018>) affirms the invaluable role libraries and library workers play within their communities by leading efforts to transform lives through education and lifelong learning.
- During this time of rapid social change, libraries of all types are providing welcoming spaces to an increasingly diverse population; working with the community to offer social service support and health resources, career and small business development assistance; and combating fake news by providing tools to assess and evaluate news sources.
- The function of libraries as community centers is readily recognized. A Brookings Institution article (<https://www.brookings.edu/blog/up-front/2017/03/30/how-public-libraries-help-build-healthy-communities/>) even referred to librarians as "ad hoc social workers and navigators" who "help local people figure out the complexities of life." This role is especially evident, and never more essential, than in times of crisis, and 2017 had its share of adversity—from natural disasters to shootings on school campuses.

How public libraries help build healthy communities

Public Libraries

STATE OF AMERICA'S LIBRARIES 2018

"Public libraries continue to play a vital and expanding role in serving their communities. Through innovative programs and partnerships, they are narrowing the digital divide and the achievement gap for low-income families, as well as expanding access to health information.

Playing these important roles that help communities address critical needs in technology access, education, and health is changing the public's perception of libraries and shaping how libraries do business."

From: "Public Libraries", American Library Association, March 31, 2018.
<http://www.ala.org/news/state-americas-libraries-report-2018/public-libraries> (Accessed September 5, 2018)
Document ID: 146bd3cb-a55f-4c57-9533-e3ce92783f5e

MCFL's Strategic Plan

OUR MISSION:
Provide welcoming, equitable
and inclusive opportunities
for all to connect, learn
and explore.

- **Goal 1:** Be the preferred place for children, families and caregivers to connect, learn and grow together.
- **Goal 2:** Support youth in our community with opportunities for self-discovery and expression.
- **Goal 3:** Be a positive environment for mobile and digital literacy.
- **Goal 4:** Support adults through life stages with opportunities for self-development and independent learning.



WE WELCOME

ALL AGES
ALL RACES
ALL RELIGIONS
ALL GENDERS
ALL COUNTRIES OF ORIGIN
ALL LANGUAGES
ALL SEXUAL ORIENTATIONS
ALL SIZES
ALL ABILITIES
ALL PEOPLE

WE STAND WITH YOU. YOU ARE SAFE HERE.

The Library continues to support social equity and works to provide opportunities for those with the most need, as well as providing foundational services to all.

Trends

Voters frequently visit libraries in person and online



Voter perceptions

OCLC, the ALA Office for Library Advocacy, and PLA collaborated in 2018 to update the seminal research published in OCLC's [From Awareness to Funding report \(PDF\)](#) in 2008 in order to get a current understanding of voter perceptions, use, and attitudes toward public libraries, librarians, and library funding.

Several themes emerged from the new survey, [From Awareness to Funding: Voter Perceptions and Support of Public Libraries in 2018 \(PDF\)](#), among them:

- A majority of US voters believe public libraries are essential to communities and a source of civic pride.
- Voters still highly value such traditional library services as free access to books and quiet areas, but they also increasingly value the library as a community hub.
- A disconnect still exists between the services libraries offer and public awareness and support for those services.
- Although a majority of voters are likely to support library funding at the local ballot box, fewer are committed to definite support.
- A majority of voters still do not realize that the primary source of library funding is local.

Other key findings

- Some 55% of voters view the library as an essential public institution, and 58% feel that public libraries advance education.
- As many as 44% of voters (up from 35% in 2008) view the library as a place for people in the community to gather and socialize. They increasingly see this as an important role for libraries.
- A total of 70% of voters visited a public library in the last year in addition to 52% who visited online.
- "Foundational" library services—including quiet spaces, access to books and technology, and Wi-Fi access—continue to be very important for two-thirds of voters.
- The majority of voters (58%) indicate they are likely to vote for local ballot efforts that benefit libraries. A strong majority also support federal funding for libraries and are willing to donate money to support libraries.
- There is confusion, however, in terms of the disproportionate impact of local funding for public libraries. Almost 60% believe public library funds come from sources other than local.
- The 2018 survey was once again conducted by Leo Burnett USA. It reuses many of the same questions and the same segmentation as the original study to allow for comparison with the 2008 results. As with the original research, the survey findings are expected to generate important conversations about what the data means for future library planning and advocacy—which will then inform future local, state, and national initiatives.

The Library - the place to connect to learning and the path to success

1. **Technology Access**—digital literacy, coding class, VR, teen summer tech, scamming protection class, computer tutoring, Chromebooks, eBook appointments, device help
2. **Health literacy**—partnership with Marin General Hospital, health programming, updated health material project/discretionary budget
3. **Education**—early learning, school readiness, collaborating with schools, education partner, building literacy, engaging tweens, a place for teens, homework help, study space, hands-on learning opportunities, lifelong learning

Overview

- **Staffing updates**
- **Facility updates**
- **Highlights of branch**
 - **Technology Access**
 - **Health Literacy**
 - **Education**
- **Trends in service:** snapshot of usage statistics

Moving forward, engaging and serving our community, staying responsive to changing needs

"You say good-bye..."

Retirement of Tami Fehrenbacher, long-time reference librarian at Corte Madera



"...and I say hello!"

Expanded hours for Ana Stanescu, reference librarian

Facility Updates



- Boiler repair (1/31/18) loss of heat until repaired; closed for repairs Sat. Feb. 17-Mon. Feb. 19, 2018)
- Additional smoke & CO detectors added
- Electrical panel replacement – planned improvement as part of Measure A facilities updates
- New blinds, fans for environmental control
- New tables in Children's Room - Courtesy of Friends of the Corte Madera Library
- Gas meter replacement

Technology Access

- Free Internet tutoring
- Fax and Scan for free
- Chromebooks
- Library Apps
- Device help
- eBook help
- Workshop "Protect Your Digital Information" partnership with Microsoft



Technology Access



Promoting Use of our Digital Services –Our philosophy is, "We will spend the time it takes."

We focus on promoting our digital services and teaching patrons how to use them, if possible, as they come in and for as long as needed.

From learning how to set up an online account in Bibliocommons, to downloading books and audiobooks, and how to stream videos --they are often amazed at the resources available to them.

Technology Access

Corte Madera Library offered free coding classes for kids through a partnership with the Redwood High School computer club.

Interest has remained high, and we plan to continue the sessions.

Recently, had a Mom called to ask when she can sign her kids up for the next coding class - she wanted to make sure she didn't miss it!



Technology Access



The Volunteer View

The Monthly Newsletter for Marin County Civic Center Volunteers and Student Interns
VOL 41 ISSUE 3 MARCH 2018

Interns Initiate Popular Coding Class for Kids

By Shirley Trimble

Two imaginative and tech-savvy Redwood High School juniors, Austin Patel and Ashutosh Padwal, came to Corte Madera Children's Librarian Marilyn Wronsky last summer with a proposal for a new class. Their idea: Teach kids to program using a simple visual programming language, Scratch. The kids would create games using Scratch and Java. Two-hour game-making workshops were to be taught by members of the Redwood Programming Club on Saturdays in July.



Austin Patel



Ashutosh Padwal

Technology Access

Explore the world with Virtual Reality



Technology Access

Explore the world with Virtual Reality



Health Literacy

Our collaboration with Marin General Hospital has enabled us to connect our community with local health experts on a variety of topics:



- Diabetes Care
- End of Life Planning
- Healthy Sleep Habits
- A Matter of Balance – Managing Concerns About Falls, an award-winning eight session fall prevention program for people aged 60 or older whose fear of falling limits their social & physical activity

Updated health information in the collection:

- Corte Madera Staff coordinated project to refresh books on health concerns, e.g. diabetes, heart health, etc.
- Highlighted health information in timely displays

Health Literacy



- Teen Health Info
- New collection added for Teens to browse

Education - Youth

- Early childhood development – “Baby Bounce”, “Stay’n Play”
- Early Learning Toolkit – family engagement in school readiness
- Building literacy – board books to picture books to easy readers
- Education Partner
- Collaborating with Schools
- Engaging Teens
- Place for Teens



Education - Youth

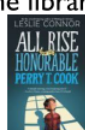
Connecting kids to reading & learning

- Creating a culture of learning, ideas and reading, encouraging empathy through literacy
- Starting in the Fall, librarians saturate the schools with book talks & build excitement about authors and who's going to win
- Have engaging displays of front-runners in the Children's Room
- Prizes for winners *Courtesy of the Friends*





Book Clubs for Kids & Teens in the library, and in school



- Book clubs – for 4th & 5th graders in the library with volunteer discussion leader Debbie Toizer expert in children's lit from Stanford University
- Sarah Butts, our Youth Services Librarian, continued her "embedded" book clubs at Kent Middle School during lunch
- Teen Summer Book Club



Summer Learning 2018



At CMA, **969** kids participated, adding up to a total of **7,295** book bucks earned... (that's over **12,158** hours of reading logged this summer!!!—or 506.5 days)

- Book bucks – kids "shopped" for prizes; opportunity to introduce financial literacy
- CMA kids donated **695** book bucks to Marin WildCare
- Many engaging events, like WildCare and Pippin the Possum, Science Lab, Coding Class, Origami, & Puppet Art Theater's "Tale of the Dragon's Tail"

You can come and build it!

- LEGO club going strong this year
- Record breaking turnout for LEGO Club! Nineteen kids! That's not counting parents/guardians. I've had an awesome core group for months--but still seeing new faces!



Teens



Summer learning "scratchers" returned as a fun way to engage teens

- **155** teens participated in earning **947** scratchers by doing book reviews, attending programs and decoding emojis in the weekly challenge to identify book titles
- **146** teens attended summer programs, like Summer Game night, featuring a literary scavenger hunt, VR & Xbox games, and an "escape room" puzzle

Heard on Teen Summer Game night, exclaimed with "informal" level enthusiasm:

Now that I've done the literary scavenger hunt, I know how to use the catalog to find books in the library!

Teens

Summer Game Night

Escape Room Puzzle



Teens – Aiming for relevant experiences for their futures

- Hands-on experiences with VR
- Summer programs touched on skills of soldering, healthy food preparation, and library navigation (our big scavenger hunt!)
- College test and application assistance
- Place to prepare for finals for older teens
- Test Anxiety management strategies
- Self-Defense Workshop

From our youth services librarian, Sarah Butts: "Teens these days are savvy and concerned about their futures, we want to give them the help they need to become competent and confident young adults."



Teen Self-Defense Workshop

redwoodbark.org News Sports Opinion Culture Review Video Photo

Self-defense class at Corte Madera Library teenage audience

By Michael Chan on February 17, 2018
On Friday Feb. 16, Ingrid Bay Area, a self-defense organization in Oakland, hosted an hour-long introduction to self-defense at the Corte Madera Library. The event was attended by about 20 teenagers, who were taught the basic actions and steps to take if they find themselves in an unsafe situation.



According to Ingrid Bay Area, the library's teen section at the Corte Madera Library, the library's teen section is a safe space for teens to learn self-defense. The library's teen section is a safe space for teens to learn self-defense. The library's teen section is a safe space for teens to learn self-defense.

"We're all about the information here at the library, and we're giving people tools and all different types of things and this is just one of the things that I feel should be useful," Bay Area said. "I'm a parent of two teenage daughters, and it would be nice if my kids learned a little something other than 'no'."

The class, instructed by Ingrid Bay Area, focused on three main aspects of self-defense: awareness, verbal de-escalation, and physical defense. Bay Area stressed the importance of awareness, which is the first line of defense. She said, "If you're aware of your surroundings, you can avoid a lot of trouble."

A lot of people experience, after taking classes, that they feel more free to live their



<http://redwoodbark.org/2018/02/17/self-defense-class-corte-madera-library-teaches-basic-skills-teenage-audience/>

Teens & Tweens – Hands-on learning

- Tween/Teen Science Labs: Slime, Popping Boba, Scribble Bots, Nightlight Diorama, Concoctions—illustrate ideas like surfactants, robotics, spherification and more, kids learned how to solder, make a battery, etc.
- No-Bake Cookie Making—healthy eating options
- HennaArt
- Crafts



Teen Study space...

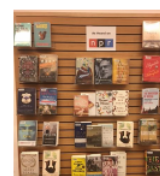
- **Tutor Central**
 - Every afternoon in the Community Room
- **FinalsWeek Study Hall**
 - Teens only
 - 9-11 pm
 - Supported by staff, who switch schedules to make it possible
 - Friends of the Corte Madera Library generously provide brain fuel (pizza & snacks)
 - Very positive response by students—not many places for teens to go to study



TeenArea – space just for Teens!

All ages can discover ... with the Cello Collection

- enhances the browsing experience
- CMA librarians select titles for this collection with an endowment of donated funds
- allows targeted selection for local interest and demand
- rave reviews



➤ "I don't have to go beyond the wall to find what I want, or what I didn't even know that I wanted!"

Extend Your Reach

- Booklists – from print to BiblioCommons
- Displays – from the Discovery wall to the blog
- Interactive



Engage and Delight



Expand Horizons & Inspire

National Disability Voter Registration Week

We created a display, booklists and hosted volunteers

https://marinet.bibliocommons.com/list/share/638979799_corte_madera_staff_ana/1221105827_disability-related_nonfiction_and_resources_mcl



Expand Horizons & Inspire



RACIAL JUSTICE BOOK CLUB



SUNDAY SEPTEMBER 23, 3-4:30 PM

Join us for a discussion of *Waking Up White And Finding Myself in the Story of Race* by Debbie Irving. A racial justice educator and writer, Irving works with other white people to transform confusion into curiosity and anxiety into action.

Irving writes: *Waking Up White* is the book I wish someone had handed me decades ago. My hope is that by sharing my sometimes cringe-worthy struggle to understand racism and racial tensions, I offer a fresh perspective on bias, stereotypes, manners, and tolerance.

CORTE MADERA LIBRARY

Community connections

This year we continued to support our seniors in our partnership with the Town of Corte Madera Parks & Recreation Department, and Marin Villages, to create a series of educational workshops & seminars on Monday mornings.

- End of Life Planning
- Digital Safety
- Local History
- Using poles for safe walking
- Chair yoga
- Travel guide to Antarctica
- Senior Friendly Hikes
- Panel Discussion by Mystery Writers



Highlights of Adult Programming

Other offerings for adults included:

- Art talks by docents from local museums
- Writing Workshops
- Craft Programs
- Presentation on Self-Publishing
- Introduction to Miwok baskets by a local expert
- Marin Master Gardeners
- Author talks & readings
- Jazz music
- Talk on Anxiety in children
- Affects of Climate Change in Marin



One tangible measure of our success is that our adult email program notification list has grown to over 470 recipients; all people who are interested in knowing what programs they can expect at the Corte Madera Library.

Visual Learning

- Art exhibits in the library continue to provide food for thought
- Local artist highlights
- Adult Coloring
- Special Display for Pauline Ivancovich Teller's work— Friends of the Corte Madera Library



Visual Learning



Local Job Connections

- Partnering with CareerPoint Marin
- Job Fairs, Career Classes & More
- Local County Listings
- Library Resources



Visits to the Corte Madera Library, and assorted fun factoids

Fiscal year 7/1/17-6/30/18

TotalVisits = **212,153**

@ 4,079 visits per week

Staff answered **24,763** questions from 7/1/17-6/30/18. June had the most with 3709. Overall, Wednesdays are the busiest.

Programs, 7/1/2017-6/30/2018

- **Total programs= 311**
- **Total attendance= 8219**

43% programs for preschool
17% for school age (11 & younger)
10% for teens
30% for adults

- **Preschool=4,868**
- **SchoolAge=1,619**
- **Teen=525**
- **Adult=1,207**

Behind the scenes...



Staff at Corte Madera Library during 7/1/17-6/30/18:

- Unpacked **4,008** delivery bins
- Received **50,826** requested items for holds
- Searched for **28,530** paging slips to send items to other libraries

Trends in Service

CMA for fiscal year 7/1/17-6/30/18

Check-outs+ Renewals	Check-ins	Holds Filled (picked-up)
273,176	244,564	50,263

MCFL for fiscal year 7/1/17-6/30/18

Check-outs+ Renewals	Check-ins	Holds Filled (picked-up)
1,407,875	1,288,250	280,227

All MARINet locations in 7/1/17-6/30/18 (includes virtual transactions)*

Check-outs+ Renewals	Check-ins	Holds Filled (picked-up)
2,859,644	2,224,346	464,638

eBook Use



OverDrive Total Checkouts
MARINet consortium totals

2018, Jan-Aug = 181,164
2017 = 212,303
2016 = 171,559
2015 = 135,066
2014 = 111,504
2013 = 95,016

Biggest month ever, July 2018 with 26,180

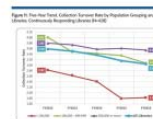
Turnover
Audience: All
Library Branch: Corte
Madera

FY Turnover
17/18 4.82

Turnover Rate = Circulation / Physical Materials Held

Turnover Rate relates the number of materials checked out relative to the size of the collection. It is the number of materials circulated divided by the number of physical materials held. Turnover rate indicates how often each item in the collection was lent, thus this measure is relevant to use of the collection.

Comparison of national data from
PLDS Survey 2017



Public Internet Use Fiscal Year 2017-18



Total workstations = **15** (including 2ADA)

Total sessions = **22,662**

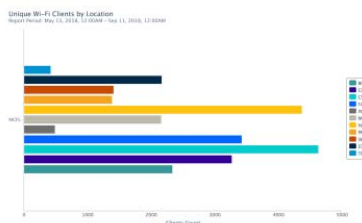
Total time used, in hours = **16,820.71** (the equivalent of **700 days of 24/7 use!**)

Average session length, in minutes = **44.53**

Chromebooks were also available for use in the library
and many many visitors used the library wifi on their own devices

WiFi Usage Snapshot May 13 - September 11, 2018

Corte Madera Library - had the greatest number of unique WiFi users:
CMA = 4,633, NOV = 4,374, FAI = 3,432



Eva Patterson gave the following Teen Services Report:

Looking at bigger picture of our work.

Our Statement of Purpose:

The Teen Services Committee (TSC) aims to foster connections, learning, expression and leadership among teens through culturally responsive, equitable, innovative and youth-driven services, programs and technology. TSC supports youth to connect, create and collaborate, while supporting library staff to understand models of youth participation and leadership development and connected learning for the 21st century.

Our TSC Values Statement is still a work in progress. These values would be “underlying principles that guide the decisions, actions, and behaviors of library staff working with and for teens.” (YALSA 2015). As of this moment, our fundamental values are **Authentic Youth Participation, Social Justice, Literacies, Intellectual Freedom**.

Programs and services that support our values are:

Juvenile Hall outreach – monthly visits to book talk, book selection for on site library, book club series on Truth, Racial Healing & Transformation (applied for a grant but did not receive, working to do with local partnership)

School outreach – book clubs, book talks, database introductions, virtual reality

Annual Literature Review – book talks, book previews, for any MARINet staff serving teens. Had a section on books on social justice

Summer Challenge – teen participation in reading, writing book reviews, attending programs, making decisions about programming, volunteering in the library

Signups – 599, Scratchers – 3233, Book Reviews – 726, Programs 48, Attendance – 618

What we are working on:

2019 Literature Review – Friday, January 25

2019 Summer Challenge

Branch Honor Collections – books on teen issues that can be borrowed but don’t have to be checked out

Finalizing TSC Values

Truth, Racial Healing & Transformation book discussion series

Video on teens & libraries from teen’s perspective – improve interactions between both groups. Hoping to have available for ASD.

Social Justice Sewing Academy – paid program idea that we think can become Program-in-a-Box and staff lead.

After a brief question and answer period, President Kaplan thanked Julie and Eva for their very interesting presentations.

- (8) NEW BUSINESS
 - a. Department Head Evaluation: Director Jones announced that she's scheduled for her annual evaluation on September 24 at 3:30. She invited all commissioners to feel free to submit any comments prior to this date to the BOS to include in her evaluation.
- (9) OLD BUSINESS
 - a. Status on Commission Vacancies: Director Jones announced that we still have 2 Commission vacancies; one in District 4 and one in District 5.
- (10) PRESIDENT'S REPORT FOR SEPTEMBER
NONE
- (11) DIRECTOR'S REPORT FOR SEPTEMBER:
Director Jones gave a shout out to Assistant Library Director Chantel Walker for the newly formatted Director's report.
- (12) ANNOUNCEMENTS
President Kaplan announced the next meeting will be October 10 at 7pm in the Fairfax Library.
- (13) ADJOURNMENT – M/S/C – Kathrein/Farley Meeting adjourned @ 8:30 p.m.



Marin County Free Library Commission Report
Sara Jones, Director of County Library Services

September 2018 Activities

OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

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Library Activities

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

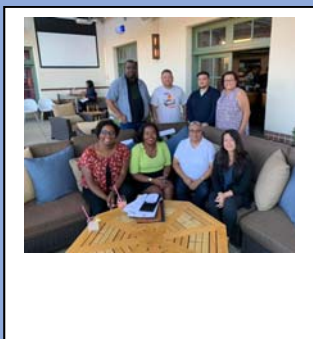


CIVIC CENTER
(Preferred Place 1 of 2)

It began like any usual patron interaction, with a good morning and a request for a library card. He introduced himself as Curtis and asked to speak with the branch manager – not usually a clue for good things to come. I introduced myself and he told me a most unusual and inspiring story.

He said he learned to read at the Civic Center Library. He had taken a break from college at the time. He was able to fake his way through elementary school, high school, and some college on the strength of a great personality and bad handwriting, and everyone thought he had been doing just fine. One evening he saw a commercial for the MCFL Literacy Program, and after several attempts, worked up the courage to call the number. His tutoring took place at Fairfax and Civic Center. One night here at Civic Center it finally dawned on him that he was finally a reader! He has his masters from Dominican University, and is a successful celebrity chef who has cooked for Barbara Bush, Hillary Clinton, and Michelle Obama. As you can imagine he is also a great proponent of literacy. He says he loves libraries but “I’m so grateful for this library.” You can find out more about Curtis Aikens at <http://www.curtisaikens.net/>

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.



CIVIC CENTER
(Preferred Place 2 of 2)

I was fortunate to join other MCFL staff members in attending the Joint Conference for Librarians of Color (JCLC) in Albuquerque, NM this past week. What an inspiring, insightful, homecoming event to be in the presence of the wide spectrum of People of Color; to find that I was not the “only one”; to get ideas and strategies on advancing equity, inclusion and diversity at MCFL and the County of Marin.

I learned to work toward Cultural Humility instead of Cultural Competency; to talk in Brave Spaces instead of Safe Spaces; to use social change book clubs to discuss community issues; how to let teens lead change; and much more. This was a great experience for me. I came back ready!

Too bad I have to wait 6 years for the next one.

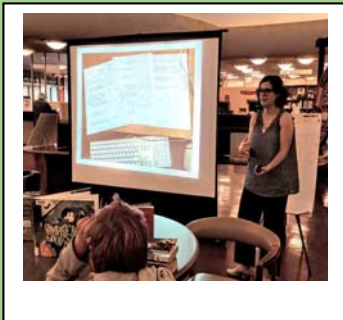
Support **youth** in our community with opportunities for self-discovery and expression.



CIVIC CENTER
(Youth 1 of 2)

From Victor: Wanted to share with you that we resumed LEGO Club yesterday after the summer break with big success. Before we took our summer break, I had mentioned to Kathleen that we needed some LEGOs that would interest our juvenile female patrons. Kathleen graciously gave the LEGO Club some funds and I purchased some new LEGO Friends mini-figure sets over the summer. It seemed to have work. We had a few patrons yesterday that knew these new LEGO characters by name and said they are going to tell their friends about CCE LEGO Club. YAY for a more diverse LEGO Club.

Support **youth** in our community with opportunities for self-discovery and expression.



CIVIC CENTER
(Youth 2 of 2)

Author/illustrator/comics creator Lisa Brown shared her creative process and talked with kids about their own creations. Ms. Brown's appearance was presented by the Second Annual Marin Comics Fest and the Cartoon Art Museum of San Francisco.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.



Corte Madera

As part of the celebration of Marin Comics Fest, Corte Madera welcomed author Ian Lendler on Sept. 27. With a prime after-school time slot, Ian's presentation drew family members together, and everyone was enthralled with his presentation on developing the ideas for his graphic novels and stories. Explaining that comics don't have to be just about superheroes, Ian described the possibilities for telling stories about all sorts of kids, including "those that like frills and sparkles and bows and lots of pink, and those that don't" – like the characters in his latest book, *Absolutely Positively No Princesses Book*. Encouraging the kids present to work on telling their own stories, Ian showed how the seed of an idea can be very simple, and small, but can grow into something amazing. Even if you don't always end up with what you thought you were going to do -- for example, he had wanted to be an actor, but that didn't work out. But, he was able to translate his love for theater into some of the engaging stories of the Stratford Zoo Midnight Revue, where the animals re-enact Shakespeare plays.

Support **youth** in our community with opportunities for self-discovery and expression.



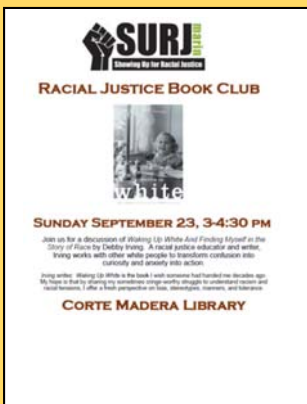
Corte Madera

After a short break for a bit in the summer, our Lego Club has come back stronger than ever. Our staffer who coordinates the club noticed a brother and sister who attended the club together last Tuesday afternoon. Soon enough, both siblings had started building with other kids, collaborating on different projects. Besides the connections these kids are able to make with creative play, planning, and even foundational engineering principles, they are building important social skills, as well, as they work together. Having the opportunity to learn together, to have common team goals, and to help each other are crucial skills to acquire and that will serve them, and society, in the future. Reinforcing and supporting our human connected-ness in a world where we are often isolated on devices or sequestered in our own separate worlds is an important type of experience that we can get at our libraries.

Be a positive environment for **mobile and digital literacy**.

Corte Madera

One of the important roles that our libraries have today is to help people navigate the complexities of modern life, especially when it comes to technology. We are the “go-to”, the folks people trust to give them a hand with all the cumbersome details of surviving in our digital world. We work with people every day who are trying to manage everything from locating a “Diamond-certified” plumber on the Internet, to attaching files for their DMV application, to figuring out why their audiobook files didn’t download from OverDrive. Just recently, staff at CMA were helping a woman who had taken photos of her new vehicle VIN to send to the DMV, along with a bunch of other paperwork she had to scan. Except, for some reason, she couldn’t email the photos or access them on her phone. We worked with her to try and send the photos from her phone through our new mobile printing feature, but the print job didn’t show up. She just kept getting more and more saddened about the hurdles to accomplishing what she needed to do. So, we came up with an “outside the box” solution -- we took *photos* of her photos on her phone, and then emailed them so that we could print them out for her. Then, she was able to scan all her documents successfully, and save them to her flash drive. She went away a happy Library supporter!



Support **adults** through life stages with opportunities for self-development and independent learning
Corte Madera

This month, Corte Madera Library was excited to partner with Showing Up For Racial Justice Marin (SURJ) and to welcome the Racial Justice Book Club. The group discussed *Waking Up White and Finding Myself in the Story of Race* by Debby Irving. A racial justice educator and writer, Irving works with other white people to transform confusion into curiosity and anxiety into action. Irving writes: “*Waking Up White* is the book I wish someone had handed me decades ago. My hope is that by sharing my sometimes cringe-worthy struggle to understand racism and racial tensions, I offer a fresh perspective on bias, stereotypes, manners, and tolerance.” The group met on in the Corte Madera Library Community Room on a Sunday afternoon and were pleased to have several new members show up for the discussion. We were heartened to hear of the turn-out, and look forward to continuing in our role to provide support and a venue for our community to be able to engage in explorations of challenging social issues.

Corte Madera
Brief Additional Updates

- CMA staff had an in-house training on “Communication and Mediation” as part of customer service

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Fairfax



Iris Meinolf, Children's Librarian, has a very large, loyal crowd of attendees every week at her "Mother Goose on the Loose" program. She was not here on September 6, and we didn't have a substitute to offer her program. Erin Williams, Library Assistant II, put out board books and shakers, and welcomed those who showed up to visit and play in the room. Staff were surprised to hear the mothers and caregivers singing the MGOL songs to their babies. Just like the Whos down in Whoville, they sang without any "presence" at all. Iris has instilled, not just a love for the program, but the very elements of the program, into her attendees.

Support **youth** in our community with opportunities for self-discovery and expression.

Fairfax



On August 25, Ezra Herdocia, regular hire Library Aide and extra hire Library Assistant I, emceed for Fairfax Library's second Poetry Open Mic program. This was a program for adults and teens, but we got a call from a mom whose 7-year-old daughter had written a poem and wanted to participate. Ezra introduced the girl first, and she read an amazing poem about saying goodbye to extinct species. One member of the audience was connected with a concert being given in San Francisco, and she invited Rhiannon to read her poem at the concert. Ezra was also given tickets to attend. The concert was [Pathway to Paris](#) at the Masonic on September 14, an event featuring Patti Smith, Bob Weir and others, focused on climate action. You can see our young patron perform her poem, accompanied by keyboard and cello, at 37 minutes into the [live stream](#). What an amazing opportunity Fairfax Library provided to "support youth in our community with opportunities for self-discovery and expression!"

Be a positive environment for **mobile and digital literacy**.

Fairfax



During our September staff meeting, staff spent time discussing how to best use our space to meet the needs of our patrons. Staff identified the need to increase the number of public internet computers. Fairfax has the highest use of public computers according to TechSupport, and all our computers are full every afternoon and many mornings. We brainstormed how to add computers given our limited space, and developed a plan. TechSupport was able to convert two of our webpacs to public internet computers, so we now have 9 1-hour computers and 2 20-minute computers. All staff continue to assist patrons daily with formatting documents, printing, and accessing information.

Support **adults** through life stages with opportunities for self-development and independent learning

Fairfax



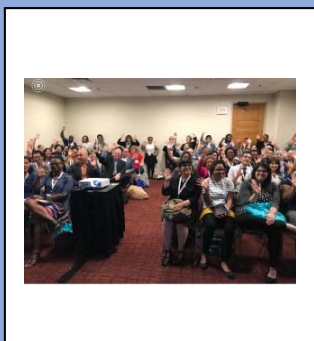
September marks the beginning of Age Friendly Fridays, thanks to networking and planning by Raemona Little Taylor, Adult & Teen Services Librarian II. Friends of the Fairfax Library are sponsoring Chair Yoga on the first and third Fridays of each month. Our first Friday we had 10 attendees. Age Friendly Forum continues on the 4th Friday of each month with a special topic. Staff are assessing seniors' needs to determine what type of program to hold on the 2nd Friday of each month. This month was a social hour which felt "a little too much like a junior high school dance" in the words of one staff member. We've determined that seniors want to mix and mingle, and for future Fridays we will provide a focus for conversation.

Fairfax

Brief Additional Updates

- Congratulations to Erin Williams, Library Assistant II, who accepted the position of Circulation Supervisor with San Francisco Public Library. Erin has been a great member of the Fairfax Library team, and we will miss her.
- Congratulations to Raemona Little Taylor, Teen & Adult Services Librarian II, who has accepted the position of Senior Librarian in West Marin! While Fairfax staff are all very sad to see her depart, we wish her all the best in her new position, and we are very glad she is remaining with MCFL!

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.



Etienne and Diana attended the 3rd Joint Conference of Librarians of Color (JCLC 2018) held in Albuquerque, New Mexico from Wednesday, September 26th through Sunday, September 30th. Diana was part of a panel presentation for *Librarians with Spines*, an anthology that she co-wrote a chapter in. A panel discussion on what it takes to create an independent book like *Librarians with Spines*. Each panelist spoke about their chapters, and the editor spoke about the journey to get the book published and the importance of librarians of color producing content. Authors' topics included unique aspects of librarianship such as Hip-Hop culture and libraries, prison librarianship, the vitality and importance of library ethnic caucuses, whiteness in LIS, and more. Diana spoke about the biases against youth of color in school and public libraries as well as creating pathways into the library field for youth of color. She highlighted Marin City Library's Webstar program and its hiring of Faheem Bassa as our full-time, regular-hire Library Assistant I and Kayla Thompson as our Community Library Specialist embedded at Bayside Martin Luther King, Jr. Academy library in Marin City. Attendance was standing room only, and former ALA President, Jim Neal attended. After the presentation, many librarians approached Diana to talk to her about how moved they were by the work that Marin City Library is doing and that they would like to create similar programs at their systems. Throughout the rest of the conference and even as Diana was sightseeing in Old Town Albuquerque, librarians continued to stop her and tell her how much they enjoyed the session.

Diana was also part of a poster session during the conference. The poster session was *Overview of Government Alliance on Racial Equity (GARE) White Paper on Public Libraries: Advancing Racial Equity in Public Librarian: Case Studies from the Field*. This poster session provided an introduction to GARE and the GARE white paper on public libraries, which defines racial equity, outlines approaches to addressing structural racism, and shares specific case studies where public library systems have applied equity principles in their respective organizations. Amy Sonnie, South Novato Branch Manager and Education Initiatives Coordinator wrote the paper, and the Marin City Library was one of the libraries featured as a case study. It was very well received and library colleagues were highly interested in the work that Diana and her team are doing.

Both Etienne and Diana attended sessions that were inspiring, and they plan on sharing them. Plus, it was great to be with our amazing MCFL colleagues and other library workers of color.

Support **youth** in our community with opportunities for self-discovery and expression.



Wednesday, September 5th was Back to School Night at Bayside MLK which Diana also manages and Marin City Library's Kayla Thompson, Community Library Specialist is embedded. We recently revamped the facility, the collection, and added lots of learning resources (AWE early literacy station, Cubelet robots, Strawbees, and more through a \$10,000 Innovation Station Grant from the California State Library. With funding from our Admin (Thanks, Sara!), we also purchased dry-erase material to cover the library tables so that the kids could use them to collaborate together or when they are working with tutors. We received excellent feedback from kids and parents. One mom said that her son came running home to tell her all about having Kayla in the library and all of the changes we have made. She said that kids are excited to be in the library now!

Be a positive environment for **mobile and digital literacy**.



Marin City

At JCLC Etienne and Diana attended poster sessions regarding technology in libraries. Etienne learned more about Virtual Reality and gaming. Diana went to one that was titled *Pre-Literacy Skills and Robots*. It was about how to integrate Ozobots and color coding programs for children and their parents to increase pre-literacy skills.

Support **adults** through life stages with opportunities for self-development and independent learning



Tuesday, September 25th Faheem and Becky showed *Remember the Titans* for our movie night. The film is based on the actual events of 1971 when one traditionally black and one traditionally white high school are closed and students are sent to T.C. Williams High School under federal mandate to integrate. The story is seen through the eyes of the football team and tells how they all come together after the man hired to coach the black school is made head coach over the highly successful white coach.

Marin City Brief Additional Updates

- Barbara Madrid and Valerie Hill let Kayla and Diana go over to the Book Place and choose books to add to the Bayside MLK library. We chose two big boxes of books that the kids are going to love. We are very grateful for them!
- We continue to have regular participants at our monthly knitting club.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Novato



Novato is back to its regularly scheduled programming for kids. There were 13 children's programs with 418 people attending. One of the regular storytime kids brought an orchid to say thank you for all the preschool storytime hours before heading off to kindergarten. Parents and kids alike have had a great time reading and crafting with Silvia at her new weekly activity hour. One parent told her that it is the most relaxing hour of her week. Legos continues to be a favorite and is full every week. The library is truly a place for kids and parents to grow, learn and have a great time with books, friends and googly- eye plates (pictured).

Willow Taraja received a request from a young patron of around 4 year of age with help locating the American Girl books. As Willow set off for the shelves, the girl grabbed Willow's hand, walking purposefully and proudly toward her newfound treasures!

Support **youth** in our community with opportunities for self-discovery and expression.

Novato



Teen Advisory Group (TAG) met on September 12 and a small group of very enthusiastic teens expressed that they want to have a Halloween Party! So plans are underway for an after-hours (staff supervised, of course!) extravaganza featuring pizza and a movie, cupcake decorating contest, and a costume contest. Stay tuned for highlights (and hopefully pictures!) next month.

Two college-prep programs were offered to teens and their parents: SAT vs. ACT: What's the Difference? highlighted the differences and similarities between these two tests and offered insights about how students can choose which test to take as part of their college admissions process. ACT Math Workshop: Tips & Tricks offered students techniques to improve performance and reduce stress! Both were presented by Dale Steinmann.

Be a positive environment for
mobile and digital literacy.

Novato



Many staff have provided one-on-one step-by-step instructions to a senior patron making his way into the digital world. He has needed help in typing up and saving Word documents to a flash drive; keeping multiple Word documents open simultaneously; and attaching said documents to an email.

Novato patrons have delivered a lot of Biblio-compliments through the online catalog: "Great service. Thank you." "I love being able to renew books easily online from anywhere!" "It's hard for me to get around physically but you definitely make it easier to search and reserve books online. Thanks!" "Love everything about the library and the web site. What's not to love? Thanks to you all."

Support **adults** through life
stages with opportunities for
self-development and
independent learning

Novato



The calendar was chock full in September with programs for adults! The Fall Prevention Tips for seniors continued every Monday from 2-4 pm, offering ways to create a safer home environment, and more!

The Spanish Language Book Club read and discussed Carmen Boullosa's **Cuando Mexico Se (re)apropria de Texas: Ensayos/When Mexico Recaptures Texas: Essays** with Silvia Molina. The Thursday Morning Mystery Book Club discussed Peter May's **Black House** with Ann Bertucci. Ann's Thursday Afternoon Book Club read and discussed Elizabeth Strout's **Olive Kitteridge**. The Thursday Evening Mystery Book Club read Ace Atkin's **The Ranger**. Tom McGibney's Wednesday Night Book Club discussed Anny Tyler's **Accidental Tourist**.

Amanda Tomlin's Open Studio project this month was Collage. Patrons came to play with paper and tear, draw, glue, and fold their way to unique creations. One dear patron broke into tears during the program, sharing that this program and the library provide her with much solace and comfort after her husband's death. Rob Ruiz, Project Coyote volunteer and retired Marin County Chief Park Ranger, discussed coyote ecology/biology, and ways to mitigate negative encounters with coyotes in Marin and to foster co-existence on September 19. Things got a little interesting when a protestor disrupted the meeting to state her opposing views. Thankfully the presenter and the audience let her have her say without fanfare. Steven Newton, Professor of Geology at College of Marin, discussed the Story of Marin County's Geology in Five Easy Field Trips on September 25, highlighting the rich variety and epic odyssey of Marin County's geology. Locations discussed included the Marin Headlands, Ring Mountain, Bear Valley & Inverness, the Nicasio Reservoir, and Mt. Burdell.

A free program was offered September 29 by the non-profit organization Covia to help homeowners with extra rooms connect with home seekers who need an affordable place to live. Patrons learned more about how home sharing is a positive and enriching experience for seniors.

And Maria Lee Goodrich's Conversation Classes in both English and Spanish continued to meet every Monday and Tuesday.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

South Novato



Library staff had a wonderful time at Hamilton Meadow Park's Back-to-School night. During the event, Adrienne Graham, Silvia Molina and Sara Bolduc gave out 107 free books to help families build home libraries. "My favorite reaction was when a child asked when he had to bring the book back," Adrienne shared. "We told him the book was for him to keep and he closed his eyes exclaiming: 'Yes!!'"

Speaking of family fun, South Novato kicked off its monthly Family Maker series with a bilingual, hands-on workshop exploring climate change. Developed with local expert/mom/patron Cris Criollo, this interactive workshop allowed participants of all ages to experience the earth's movement and explore the impact we have on our ecosystem, with a focus on what families can do to help our planet. Families built origami globes, representing the earth's complexity and fragility, to take home.

Support **youth** in our community with opportunities for self-discovery and expression.

South Novato



Sept 10th-14th was National Arts Education Week. We celebrated by raising awareness about arts and art-making in Marin. We hosted daily self-directed art activities open to the community in the courtyard outside the Makerspace. Activities included black & white painting, fun with playdough, dot painting, make your own slime, and wet chalk tape resist art (*see photo, left*). While most attendees with youth, 45 community members dropped by, ranging in age from 2-65 years old!

Be a positive environment for **mobile and digital literacy**.

South Novato



The Makerspace kicked off its year of programming with a new focus on process-based projects. These projects always start with a theme and a question. This month's theme was Place & Space. *What does place mean to you? Do you have a favorite space? How can a place influence your actions? How can space define a place?*

You'll be amazed with what students created using cardboard, string and paint. Student projects can always be found on [Instagram](#) and Facebook @cecmakerspace, as well as on the Marin Makerspace [blog](#).

<p>Support adults through life stages with opportunities for self-development and independent learning</p> <p>South Novato</p>	<p>While it may not seem flashy, adults thank us about 4 times per week for the provision of free faxing/scanning services. Along with this service, and our computer lab, comes daily staff support helping adults build computer skills and information literacy. Just like our digital literacy programs for youth, adults see the library as a place to tinker, ask for help and learn. One patron recently came in to thank staff for telling her about GCFLearnFree.org and Lynda.com. She now considers herself a more confident social media user.</p>
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Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**Technical Services,
eServices and
Marketing**

Below are Early Literacy Station (ELS) usage for September:

PC Sessions	PC Time Hours	ELS Sessions	ELS Time Hours
14,040	7015.36	1,876	394.15

Jen Robinson, Bonny White, Damon Hill, and Chantel Walker met to discuss how to best evaluate our current online tutoring service and make sure there is a need for such a resource. Specifically, plans were made to start a task force that includes Children's and Teen Librarians as well as other public services staff.

Support **youth** in our community with opportunities for self-discovery and expression.

**Technical Services,
eServices and
Marketing**

At the request of Margaret Miles, Tech Support setup a teen use computer away from regular public computers at the Fairfax Library. The idea is to allow teens to gather and use computers away from the other public use computers so not to bother other patrons. A 2nd computer for teen use will be installed once additional licenses have been purchase for the Deep Freeze product. Testing was done to see how well a public use computer would work for a purposed teen collaborative use computer at the South Novato Library. The teen computer(s) would be located in the Teen Room, which is away from the regular public computers area. There are no data jacks available it the Teen Room, which is why testing was done and the test system worked well in many online tests. This was requested by Amy Sonnie and is a very similar idea to the one that Margret Miles had.

Jen Robinson visited San Rafael Public High School to present and demonstrate Library eResources (homework help, eBooks, streaming video, databases) to a group of 25 students enrolled in the COMPASS program. COMPASS is a dual enrollment program for at risk youth offered through the College of Marin. This was the first of 4 presentations we are offering students. College of Marin Librarian Dave Patterson arranged for 100 library cards to be created for the students, and Jen is helping students and staff figure out how to best use them. Step 2 of this project will be a brochure in Spanish and English that highlights eResources for Teens; Mildred and Jen will be working on this in October

Be a positive environment for **mobile and digital literacy**.



**Technical Services,
eServices and
Marketing**

In the past 30 days, the Wi-Fi usage was at the highest level we have seen yet with overall data usage of 4,024.54 GB.

Keith Wayne created 2 sets of cards to promote Kanopy and Online Homework Help (Brainfuse). They were purposefully spare in design so they'd be easy to read and understand at a glance.

Support **adults** through life stages with opportunities for self-development and independent learning

**Technical Services,
eServices and
Marketing**

Adult Selectors and Acquisition staff worked on preparations for floating the Travel Standing Order and implementing a cut of materials this fiscal year from \$15,000 to \$6,000.

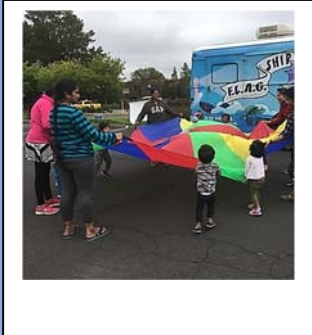
On September 11th Adult Selectors and MARINe attended a presentation from OverDrive over recent collection trends.

➤ **Technical Services, eServices and Marketing**

➤ **Brief Additional Updates**

- Brief Additional Updates:
- Envisionware print management software (LPT:One) was updated at the Marin City library so that all of the staff and public use computers have the most recent version. This solved an issue that prevented scanning a document to a printer with the Library Document Station.
- Jen met with Administration and branch staff regarding how best to communicate with and inform patrons of the Novato closure at the end of the year.
- Mildred and Sharon continue to train new Selection Librarian Katie Port on ordering and cataloging.
- Mildred Arencibia started classes for the Dominican Leadership Academy.
- Staff focused on a substantial weed of the Distribution Center while asking MCFL to not send over overstock items to TEC for one month.
- TEC also met to work on strategies to improve the time from which items enter TEC to get to the public.

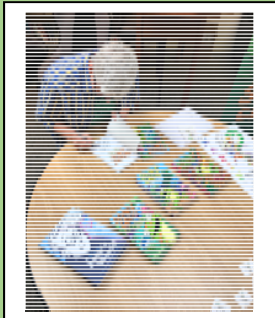
Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.



West Marin
Point Reyes,
Inverness, Stinson
and Bolinas

Great news for Marin County families: the FLAGship is back on the road. Every August, our mobile preschool spends a few weeks in the garage while necessary repairs and updates are made. FLAGship also gets a deep cleaning, updating photo displays, and getting ready for the new academic year. Staff uses this time to work on curricula and order supplies so that they're all ready when September rolls around. August is the right time for this annual downtime because many of our families travel, trying to enjoy the last few weeks of summer. But as of September 4, we were back on the road, bringing songs, stories, crafts, cooking activities, health screenings and much more to our young patrons, ages 0-5 as they prepare for school success!

Support **youth** in our community with opportunities for self-discovery and expression.



West Marin
Point Reyes,
Inverness, Stinson
and Bolinas

The Marin County Comic Book Festival visited the Point Reyes Library in September, much to the delight of local tweens and teens. Pictured is renowned cartoonist, Paige Braddock, groundbreaking author of the *Jane's World* series.

In Point Reyes, Paige taught a very large crowd the basics of cartooning, focusing on the *Stinky Cecil* series. In typical West Marin fashion, this turned into a family program with parents, younger siblings, teens and tweens all learning from this fun and engaging artist.

Be a positive environment
for **mobile and digital**
literacy.



West Marin
Point Reyes,
Inverness, Stinson
and Bolinas

Introducing the latest tool in West Marin's Tech arsenal, a brand new Oculus Go. Our HTC Vive equipment has been in place for several years, much to the delight of our patrons. The community loves it when we do V.R. programs in our meeting room but because the sensors are fixed on the ceiling, the Vive can only be used programmatically when the meeting room is available. The Oculus Go can be used anywhere in the library. It's cordless so no worries about tripping on a long cord and it can be used sitting down or standing up. Point Reyes patrons have been patiently waiting for this new device. Before it was "ours" it was part of a demonstration that library staff did at the American Library Association in New Orleans, but now it has finally made its way to our library branch where they can enjoy all of the rich experiences it has to offer.

Support **adults** through life
stages with opportunities for
self-development and
independent learning

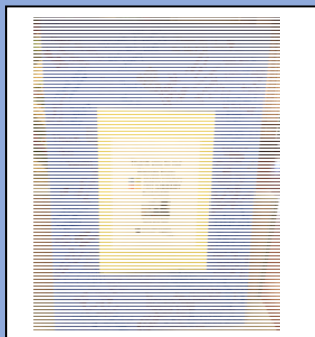


West Marin
Point Reyes,
Inverness, Stinson
and Bolinas

On September 20, West Marin staff, patrons and friends said a fond farewell to Point Reyes Library's Dan Carr. Dan retired on September 21 after 24 years with the Marin County Free Library. Dan began his career at the Novato Library, but was then reassigned to work at the San Geronimo library. When the San Geronimo Library closed in 2009, Dan transferred to the Point Reyes Library where he worked with Jennifer Livingston, Ana Maria Ramirez, and Annemarie Russo until his retirement. Dan had a long reach in West Marin where in addition to working as a Community Library Specialist, he launched the LEGO club and the West Marin Men's Reading Group. He was also the Program Coordinator of Library Beyond Walls, a volunteer-run program that delivers materials to patrons who can no longer visit our library branches. We wish Dan every happiness in his retirement and in his new home in Colorado.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Bookmobile



In order to be the preferred place for children, families, and caregivers to connect, learn, and grow together we first have to get the vehicle there! After months of extra work, training, and dedication to the task at hand, Neil Vickers passed his Class B Commercial Driver's License tests with flying colors! Imagine having to name all of the parts of the vehicle, demonstrate 7 tests for the air brakes, parallel parking a 32 foot bus and doing the driving test in an unfamiliar city. Still we persevered and we are able to bring our vehicles to our stops fully loaded and ready to serve our customers. Terry is next in line and will complete her tests in October. Soon we hope the 4 a.m. test nightmares will be gone and we'll be able to concentrate on the tasks at hand. Congratulations Neil---job well done!

One of the best things we do for our child development centers, schools, and community is to provide them with free giveaway books from the library. These books are no longer needed by our library branches for various reasons but they are still valuable resources in the right hands. This month alone we gave away 20 boxes of books to those with few resources or funds to purchase the books they need. Laura Beam who worked at the Novato Branch as a library aide is the new library resource head of the Venetia Valley School on North San Pedro Road just down the street from us. Her library materials needed to be brought into the twenty first century as most of their books were from the nineties. Bookmobile and TEC services to the rescue! We were able to get 40 boxes of good materials to Laura for the beginning of the school year. Here is a picture of the wonderful thank you card we received signed by kids and teachers alike! We'll keep those books coming their way!

Be a positive environment for **mobile and digital literacy**.


Bookmobile




One of the best ways we can support mobile and digital literacy is by promoting the wonderful services we have in the library by putting signage on the outside of our bookmobile. It really does operate as a moving billboard and generates a lot of questions from our customers and people just passing by. Currently we are promoting Kanopy, the newest streaming service available free through the library. People are amazed at the depth and quality of the movies available and are delighted to find them easy to access at any time of the day or night. The children's resources and documentaries have gotten a lot of attention and they fill a gap for many people. Great customer service begins internally. The bookmobile collaborated with Open Space and Parks to make the D.R.E.A.M. Mixer at McNear's Beach a fun and successful event. If you are unfamiliar with the D.R.E.A.M. Collaborative, take a moment to get to learn more about it. It's an association comprised of fellow employees and the county's three affinity groups---OLE (Organization of Latino Employees, COMAEA (County of Marin African-American Employees Association), and MAPLE (Marin Asian-American Public Local Employees). It was a great way to meet and talk with employees from different departments in the county and share some great food and music. The conversation was lively and it was wonderful to spend an evening on the beach with some terrific people. Our Cubelet robots were a hit and it gave us a chance to show an aspect of the library that even our fellow employees were unaware of. Check out the next mixer and any of the events that the affinity groups put on. Lots of fun, food and friends will be there for sure!

Library Director Activities – September 2018

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

	<ul style="list-style-type: none"> • Marin Promise Executive Committee Meeting, September 13 • Equity Alliance Meeting, September 14, ongoing internal and external equity and diversity work • Work with County on high performing organizations and changes to performance measures • Age Friendly Marin County Steering Committee, September 19 • Assist with hiring interviews for Administrative Services Associate and Sr. Librarian, West Marin Branch Manager • Continue work on closure of Novato actual cost is \$653,400 includes contingency - date to be determined but hopefully by end of the year. • Poetry presentations to the Board of Supervisors: September 11, Francesca Bell and September 18, Dick Brown • Annual Performance Appraisal with Board of Supervisors on Monday, September 24. Will give a more detailed report next meeting. • Meeting about One Book One Marin (OBOM) with Library Directors, September 27. • Working with John MacLeod and XRMarin on application for funding for a National Forum on VR/AR and extended Reality, September 28
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Personnel – September 2018

	<p><u>Personnel Update</u></p> <p>During September MCFL successfully completed recruitments for positions in Marin City; West Marin and on the Admin Team. Please help us welcome:</p> <ol style="list-style-type: none"> 1. Kayla Thomas as MCFL's part-time Community Library Specialist providing school library services at the Bayside MLK Academy Library in Marin City; 2. Geraldine Breiz as our new Administrative Services Associate and a great new addition to the Admin's finance and human resources group; and 3. Raemona Little-Taylor as the new West Marin Branch Manager bring a wealth of local and national experience to MCFL's four West Marin Branches.
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	<p>The recruitments for the Marin City, South Novato; Fairfax; and, Point Reyes Library Assistant II positions generated a large applicant pool and will begin interviews in mid- October. The following vacancies are under review, or are in the early recruitment preparation phase:</p> <ul style="list-style-type: none"> • Library Aides, (Civic, Novato and Technical Services) • Bookmobile (Community Library Specialist) • Librarian I, Novato (Youth Services) • Librarian II, Novato and Fairfax (Teen and Adult Services) • Library Assistant I, Fairfax • Media Technician position (new)
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Commission Members:
MCFL and the County of Marin
THANK YOU for the time and talents that
you share with us daily, monthly and
annually.

MARINet Board Meeting Minutes

July 19, 2018

MCFL Tech Services

1600 Los Gatos Dr., Suite 180, San Rafael CA

9:00 a.m. – 12:00 p.m.

Present: Linda Kenton (Chair, San Anselmo); Janice Akel (Larkspur), Gary Gorka (Dominican), Debbie Mazzolini (Belvedere-Tiburon), Anji Brenner (Mill Valley), Henry Bankhead (San Rafael), Bonnie White, Chantel Walker (Marin County Free Library). MARINet staff: Dan McMahon, Jessica Trenary

- I. Public Comment Period: no members of the public were present.
- II. Introduction of guests
- III. Approval of minutes May 17, 2018
- IV. Old Business
 - A. *Auto Renewal in Sierra 4.0.* This feature is not working correctly. Will have to wait for next release for it to work properly; Board had a discussion of the pros and cons.
 - B. *Welcoming Lapsed Patrons Back to the Library:* Discussion on what libraries can do to welcome people back to the Library and what is the role of accumulated fines in deterring people from using the Library. Among the questions asked: Do we want to raise the maximum fine before accounts are frozen? Dan will run reports to assess how many people owe fines? Is it a missed opportunity to interact with patrons if we were to waive fines automatically?
- V. New Business:
 - A. *Selection of Vice Chair for FY 18-19:* Linda Kenton passed the gavel to Janice Akel, to be the next Chair of the MARINet Board. Debbie Mazzolini is the Vice Chair.
 - B. *UXWG Chair Report:* Serianna Leyland (San Anselmo), Chair of UXWG, along with Miriam Wallen (San Rafael) reported on activities of the group. They looked at ShoutBomb and Library Elf, two services that allow libraries to send text messages, but hope that Bibliocommons will soon be able to provide the service.
 - A. *Two Budget resolutions: Resolution #1:* Board Resolution for MARINet's Joint Powers Agreement calling for the designation of a fiscal agent to assist the MARINet staff in carrying out the business of the MARINet Board. *Resolution #2:* MARINet Board directs the MARINet staff to pay \$63,741.26 by using the \$23,500 in the bandwidth budget and cover the remaining \$40,241.26 from other unused funds for FY 17-18, reducing the carry-over of unused funds to FY 18-19 by this same amount.
 - B. *Vendor updates: Innovative:* we can do multi-year deal or single year at higher percentage increase? McMahon is meeting with Innovative representative next week to get more cost information. Board is interested in becoming more informed about

Open Source. *Marin IT*: McMahon discussed our \$60K annual contract with Marin IT and his concerns about some timely maintenance help. Help desk support is good but responsiveness to issues outside help desk support is not as good.

- C. *Print notices* – plan for end of print notices. Jessica Trenary has made a document. Will continue on next agenda.
- D. *Online cards, mailing paper cards*: Proposal to spread out workload for coding online cards. MARINet office is assuming lion's share of current workload. Motion to eliminate sending out paper cards, which will eliminate confusion and also reduce workload and costs, as well as to get libraries to volunteer doing tax coding of online applications during the week approved. (AB/JA)
- E. *UXWG discussion*: Group wanted Board direction re: desire of part of group to actually visit libraries and observe/interact with patrons on user experience issues. Those who are interested and able (with Director's approval), and with a right-sized expectation do so, can move forward. The Board sees the potential value of this approach. Members who opt out of this pilot go on hiatus until further notice. Brenner will send out notice to group.
- F. MARINet staffing: filling LTA-2 opening. McMahon reported that the MARINet office is missing help desk and project support that used to be done from the LTA-2 position. Realistically, the timeline to open recruitment is probably six months away.
- G. Other non-action items: none

VI. Standing Items for the agenda

- A. System Administrator's report: Trenary reported that Bilbiocommons wants to move us to a cloud-based server to better troubleshoot problems with no extra cost (good news). Replaced App Server, now have to replace Database Server. Getting quote, which will likely be \$10-12K. McMahon will report exact costs at future meeting.
- B. Correspondence: none
- C. Topics for future agenda: Open Source; Welcoming back lapsed patrons; WI-FI security; new server proposal, print notices, vendor updates.

VII. Announcements:

MCFL: reported on a fabulous experience at the County Fair; San Anselmo: took down a shelving unit to make more room for seating and patrons love it; Extra hire intern applied for grant to put technology into main room, so can actually have programs in that space. San Rafael: Lashalle passed away; Sara Houghton is leaving the Library; there is some community perception in news that Carnegie Library will be demolished, which is not true. Larkspur: Hiring for new position, e-services librarian, and in final stages of hiring Circulation Supervisor. Summer reading program is going great despite road construction, and program attendance is up over 36% last year.

Meeting adjourned at: 11:46.