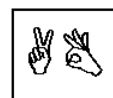


MARIN COUNTY FREE LIBRARY COMMISSION
MEASURE A OVERSIGHT COMMITTEE
Proposed Agenda
Wednesday, September 11, 2019
7:00 p.m.

Corte Madera Library

Corte Madera Library --707 Meadowsweet Drive, Corte Madera, CA 94925
 Directions: From Hiway 101 exit west on Tamalpais Dr. Turn left on Sanford & left on Meadowsweet. Library is on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
7:00	1. Call to Order	Kaplan	Action
	2. Roll Call	Kaplan	Action
"A library implies an act of faith." Victor Hugo			
	3. Approval of Agenda	Kaplan	Action
	4. Approval of August Minutes	Kaplan	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kaplan	Information
	7. Corte Madera/Digital Svcs and Technology Reports	Magnus/Walker/Stephens	Information
	8. MEASURE A Oversight	Walker/Galiani	Information
	9. New Business		
	a. Schedule Subcommittee Meetings		
	b. Winter Meetings/Time and dates	Kaplan	Information
	10. President's Report for August	Kaplan	Information
	11. Director's Report for August	Walker	Information
	12. Announcements	Kaplan	Information
8:50	13. Adjournment	Kaplan	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

4. Minutes for August 14, 2019
12. Library Director's Report for August

Unnumbered Attachments:

MARIN COUNTY FREE LIBRARY
Novato Library
--PROPOSED MINUTES--
Wednesday, August 14, 2019

(1) CALL TO ORDER

Meeting called to order at 7:02 p.m.

(2) ROLL CALL

Present

Barbara Schoen	Sue Ream	Ann Kaplan
Sally Hauser	Linda Ward	Loretta Farley
Margaret Kathrein	Nick Javaras	Ali Iqbal
Any Schandler		

Absent with Notification

Tyrone Cannon	John MacLeod	Ed Meagher
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Also Present

Chantel Walker, Assistant Director of County Library Services
Bonny White, Deputy Director of County Library Services
Edna Guadiana, Administrative Assistant II
MCFL Staff: Eva Patterson, Janet Doerge

(3) ADOPTION OF AGENDA

M/S/C-Schandler/Schoen--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C – Kathrein/Schandler minutes of June 12 approved with the following correction on page 2, paragraph 3 should read President Kaplan, not President Kathrein

(5) OPEN TIME FOR PUBLIC EXPRESSION—

Commissioner Javaras suggested adding charging stations to the MCFL Branches. Chantel Walker, Assistant Director will add to Facilities subcommittee meeting agenda, so this item can have a path forward.

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read – President Kaplan read a letter from a library patron commending the library for being fine free. Bonny White, distributed flyers seeking volunteers for Reading Buddies Program, and gave a brief update on the program.

- (7) NOVATO/TEEN SERVICES REPORTS – Janet Doerge, Novato Branch Manager, and Eva Patterson, Civic Center Branch Manager gave updates. Donna began her presentation by showing a short film created by Adrienne Graham, Librarian at the Novato Library.



KIDS & FAMILIES!!!!

TEENS!!!

ADULTS!!

FIND YOUR FUN

Programming this summer highlighted people and agencies within the community that relate to how Marin connects to the wider world.





Our Community

- *Mike Warner, Marin Park Ranger~ Compass Navigation
- *Sally Bolger, author & conservationist working with National Parks~Build Fairy Homes
- *Eric Engh, Education Coordinator for Marin/Sonoma Mosquito & Vector Control ~ Bug & Tick Safety
- *Marin Humane Society ~ Dog Math
- *Ken George, local teacher and Telescope expert ~ Stargazing
- *Marin Bee Keepers ~ Save the Bees!



More Community

- *Space Station Museum
- *Native Bird Connections
- *Fern Repko, Local Author
- *Muir Woods National Park
- *Sara Boldue, Maker Space
- *City of Novato
- *Novato Fire Protection District
- *United States Postal Service
- *Ghalotti Construction Company



Programs by the Numbers!

- * Eight Weeks 6/15 – 8/10
- *44 Programs and 2,726 participants
- *1 Outreach Program, 90 participants
- *TOTAL numbers are: 45 programs and 2,816 participants



Summer Challenge~ Tales to Trails

- *2,886 Sign-Ups
- *1,415 Tales to Trails Book Buck interactions at the desk in 8 weeks.
- *294 participating for the first time, earning at least one book buck.
- *322 Gold Medal Readers (at least 800 hours of learning).
- *10,034 Book Bucks were given out.



Novato Friends /Whole Foods Donations

- *5 BookBucks Prizes - 139 were from Whole Foods donations
- *10 BB Prizes - 97 were from Whole Foods donations
- *11 out of the 15 raffle options (5 options per month) were toys from Whole Foods. There were 23 winners out of 951 tickets entered. Raffle tickets = 100 minutes of reading so 951 tickets = 95,100 minutes/1,585 hours of reading!



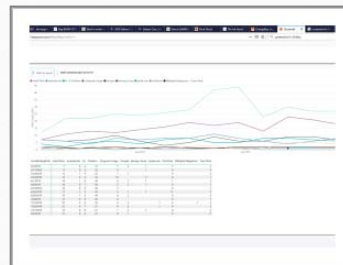
Rave Reviews

"I just wanted to take a moment to say thank you. Novato librarians go above and beyond every time we visit. They are your best assets! They are simply amazing human beings! Also wanted to give a shout out to the summer reading program. My children love it and are avid summer readers because of the incentives. You rock this program every year!"



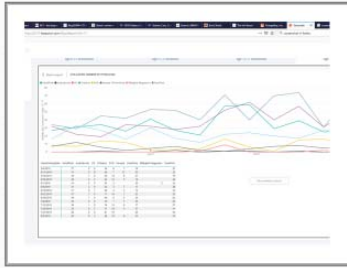
I want to be a librarian...

"I want to be a librarian when I'm older. How old do I have to be to work here? And do you think you could add a junior librarian thing in the library? Thank you"



Orange Boy Data

- *Of the 1,368 New Cardholders in Marin County this Summer, 382 of them are in Novato
- *Children's Material is getting the most activity among those 382 Cardholders



Orange Boy Data

- * In June, Children's Materials accounted for almost 50% of Novato's overall circulation: 13,599 out of 27,525

FAMILIES!!!

Plaza Nights Under the Summer Stars / Noche de Plaza Bajo las Estrellas

- *Modeled after a tradition in Mexico whereby families gather in their town squares for music and festivities



Plaza Nights Under the Summer Stars / Noche de Plaza Bajo las Estrellas

- *Harry Potter's Birthday Wands



Plaza Nights Under the
Summer Stars / Noche de
Plaza Bajo las Estrellas

- Fairy Houses
- Friendship Bracelets



Plaza Nights Under the
Summer Stars / Noche de
Plaza Bajo las Estrellas

- Spoony/Forky/Sporky
- Glow in the Dark
Aquariums



TEEN SUMMER

TEEN SUMMER
CHALLENGE

- 105 Participants
- 130 Book Reviews
Submitted



TEEN PROGRAMS!

Ukulele Class for Teens—4 Attendees
90s Fest—12 Attendees
Bath Bombs—11 Attendees
Afternoon Movies—22 Attendees
Level Up Every-Other-Wednesday Game Days—50 Attendees



ADULTS!

ADULT PROGRAMS



- *Learn Fall Prevention Tips (Marin General Hospital and Marin's Area Agency on Aging)
- *Raptors Of Marin (Wild Birds Unlimited in Novato)
- *Club de Lectura en Español / Spanish Language Book Club
- *Thursday Morning Mystery Book Club
- *Docent Talk: Emily Roberts (Legion of Honor Museum)

More Adult Programs



- *Thursday Afternoon Book Club
- *Thursday Evening Mystery Book Club
- *Wednesday Night Book Club
- *Marin Master Gardeners—Succulents
- *Open Studio: Zentangle® Inspired Drawing
- *Marin Poetry Center Summer Traveling Show

English Conversation Club

*77 attendees from June 3rd to August 12th



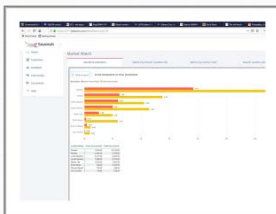
Spanish Conversation Club

*141 attendees from June 4th – August 6th



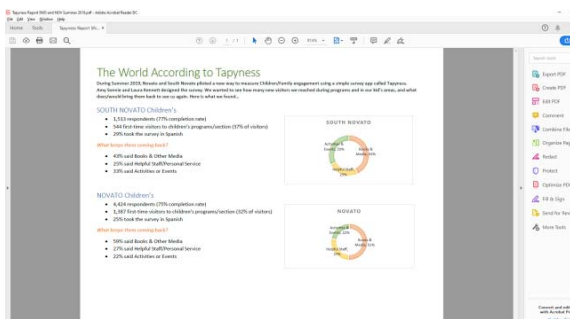
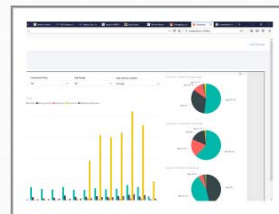
Active Households

*Of the 16.2K Households in Novato, 7.7K of them are active users of the Library = 48%



Novato's Digital Users

- *Adults ages 35-64 = 5,376
- *Adult 65+ = 3,408
- *Adults ages 18-34 = 1,105
- *Teens 13-17 = 244
- *Kids 0-12 = 205



Thank You!

**MCFL Teen Services
Report to Library Commissioners
Wednesday, August 14, 2019**

Last year we developed our Statement of Purpose. This year we worked on projects that fit our fundamental values of **Authentic Youth Participation, Social Justice, Literacies, and Intellectual Freedom**.

I tried to separate our programs under each value but many of the projects incorporate more than a single value. From Summer Challenge to branch programs to book clubs, we integrate all our values with our interactions with teens. For instance – all our book clubs work with literacies, but those LGBTQ+ book clubs at STB and FAI combine that with intellectual freedom, and the book club at Juvenile Hall incorporates intellectual freedom and social justice. And an intense conversation about consent during a Dungeons & Dragons club also incorporated intellectual freedom and social justice.

At Juvenile Hall Civic Center's Natalie Weber and West Marin's Raemona Little-Taylor facilitated a session of a racial justice-themed book club. Youth read and discussed **The Hate U Give**. Discussion topics included "When was a time you did/did not stand up for someone, or they did/did not stand up for you?" The youth had recently watched the movie and were excited to compare it to the book.

The group discussed **March: Book One**, civil rights history, current racial equity issues, and the youths' personal experiences of race and oppression. The librarians also took the opportunity to introduce the youth to the library's digital resources. The youth watched clips from "Ain't Scared of Your Jails," episode three of PBS' *Eyes on the Prize-America's Civic Rights Movement 1954-1985*, available on Kanopy.

The final Marin County Juvenile Hall Book Club session discussed **Ms. Marvel, Vol. 1**. They watched a segment of Sana Amanat's Tedx Talk about creating Marvel's first Muslim superhero and discussed the Christchurch terror attacks and reflected on personal experiences with "stereotype threat".

WE launched our Honor Books Collections at all branches. This is a collection of books on issues important to teens that they may take as needed and return when they are finished using them. No library account is necessary. Stories about the collection were posted in the Marin IJ and the Point Reyes Light.

Marin City Library is stocking carts of free books in the Teen Area at the Community Center and in a local laundromat.

South Novato has a group of teen XR-Stars based on the Marin City WebStars. The XR-Stars created virtual vacation tours of National Parks that were used for Summer Challenge programs. A couple of XR-Stars and WebStars were able to participate in National Library Legislation Day and the ALA Nation Conference in Washington DC.

The Teen Services Committee provided two programs designed to help other library staff understand and work with teens. Our yearly Literature Review, open to MCFL and MARINet staff, highlights books, genres, formats and subjects of interest to teen readers. For All Staff Day we let staff know **Why Teens Are Better Than Adults** (<https://www.youtube.com/watch?v=ZmrXFDAEs7M>) and introduced a video made by our teens about what the library means to them.

Upcoming projects for next year:

Teen Literature Review – we want to invite school librarians

Marin Teen Girls Conference – an interactive table in Exhibits Hall

Programming around community read of **HIGH** by David and Nic Sheff

Changes to Summer Challenge

For all Library Commissioners: South Novato is hosting a Youth vs. Adults Dance Battle tomorrow, Thursday August 15 at 5:30pm! You are all invited to show these teens what you've got!

President Kaplan thanked Janet and Eva for their presentations.

- (8) NEW BUSINESS – Anya, Ann, Tyrone and Linda were reappointed by the Board of Supervisors to the Library Commission. There are still two vacancies, both in District 5.
- (9) OLD BUSINESS
 - a. Update on NO Fines/Fees: Deputy Director Bonny White gave an update on how we are doing with no more late fees. She apprised the Commission that we are not allowed to waive fees from the other libraries. San Rafael Public Library and the San Anselmo Public Library are also fine free. Other libraries may follow suit soon.
- (10) PRESIDENT'S REPORT FOR AUGUST
President Kaplan asked fellow Commissioners if anything stood out for anyone at this year's annual meeting in June. President Kaplan suggested putting name placards on tables at next year's annual meeting mixing up everyone, so that everyone is seated next to different people, each year.
- (11) DIRECTOR'S REPORT FOR AUGUST
Chantel Walker, Assistant Director presented Sara's monthly report to the Commission in her absence. Chantel reported that:
 - we've added a FAQ section on why we went Fine Free, to the Director's report
 - Facilities subcommittee comprised of: Nick, Sue and Ali will meet soon.
 - 1.5 million dollars moved from our bottom line to go with the usual \$500 thousand dollars that comes from Measure A for a total of \$2 million. Most of these funds will go towards the Corte Madera and Novato roofs, along with some amount used for fire suppression. Commissioner Javaras suggested going solar for the libraries.
 - Went to Board of Supervisors to ask for up to a 3 year Library Manager for Facilities position for the library
- (12) ANNOUNCEMENTS
Next meeting will be held at the Corte Madera Library @ 7pm. Our Measure A meeting will take place prior to this meeting at 6pm.
- (13) ADJOURNMENT – M/S/C-Schoen/Schandler -Meeting adjourned @ 7:40 p.m.



Marin County Free Library Commission Report
Sara Jones, Director of County Library Services

- August Activities -
September 2019 Commission Report

OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

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1. Library Activities

- a. Civic Center (Eva Patterson)
- b. Anne T. Kent California Room (Laurie Thompson)
- c. Corte Madera (Julie Magnus)
- d. Fairfax (Margaret Miles)
- e. Marin City (Diana Lopez)
- f. Novato (Janet Doerge)
- g. South Novato (Amy Sonnie)
- h. Technical Services, eServices and Marketing (Damon Hill)
- i. West Marin (Raemona Little-Taylor)
- j. Bookmobile (Terri Jones)

2. Library Director Activities

3. Personnel

Library Activities


Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

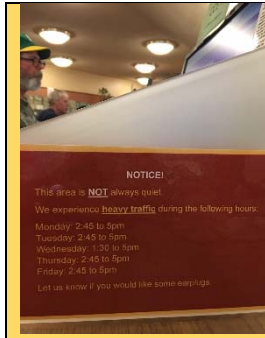
Civic Center



Kathleen supervised a team of 15 youth volunteers who kept the Summer Challenge running for 10 weeks. This summer's team was especially wonderful. The team included a set of 12-year old triplet brothers. One volunteer of note, 17-year old Anna Qui, is heading off to Carnegie Melon University this Fall to major in computer science. Anna's mother brought her to storytime as little girl, she eventually began volunteering with Miss Kitty for a record number of 6 summers, and now is off to Carnegie Melon. Anna will be profiled in an upcoming issue of *The Volunteer View* published by Marin County's Human Resources Department. Emma Northcutt, also 17-years old volunteered along with her 14-year old brother Henry. Commenting on her school's volunteer documentation and evaluation she said of her experience: *[Reflect on how you felt about your service and yourself:] "I really like the environment of the library, and I hope I created a welcoming and quiet environment for the kids I helped so that they will become library lovers, too. I remember doing the summer reading challenge when I was in elementary school, too, so I was glad to give back to the program. Finally, I realized that little kids are actually a lot more curious and intelligent than we give them credit for, and I was happy to see a new side of little kids that I'd never before thought about."* Finally, a special shout-out to the charismatic "12.75" year-old August "Gus" LaFemina. Gus' busy schedule this summer (NASA space camp among other things) only afforded him the opportunity to volunteer twice for Miss Kitty. But those two occasions were awesome. A natural ambassador and highly engaging young man, Gus launched his volunteer day with Miss Kitty by discussing the effect of science education on girls and how it related to global pollution and environmental activism. Homeschooled, Gus is attempting to waive high school and go directly to Stanford University. Miss Kitty just hopes he comes back next summer and considers a presidential bid someday.

Kathleen responded to Supervisor Judy Arnold's call in support for the humanitarian work being done by the Border Angels. Kathleen created 100 MCFL backpacks for children in migrant shelters. Included in the age-specific backpacks were Spanish and bilingual books for babies through 12-year-olds. Kathleen filled the bags with writing materials, MCFL's Steam bilingual activity book, small games, and some previous summer reading game t-shirts for the older children. The books Kathleen donated were purchased several years ago by the Marin County Friends of the Library for outreach purposes. Supervisor Arnold and her team were very happy to receive this gift from the library and

	<p>Kathleen hopes they backpacks get into the hands of the children who badly need them.</p>
<p>Support youth in our community with opportunities for self-discovery and expression.</p> <p>Civic Center</p> 	<p>Natalie hosted the End of Summer Party for teens, where they made their own smoothies and ice cream, and “Bringing Your Voice to College Application Essays” presented by Ellen White. Natalie refreshed the teen bulletin board and librarian recommendations box for the new school year. Most recently, she worked with Library Accounting and Library Administration on behalf of the Teen Services Committee to clarify and outline the new funding request and reimbursement process. She viewed the recording of the “Social Work in Public Libraries Virtual Forum” presented by PLA and the “Book Club Reboot: Creative Twists on the Reading Groups We Know and Love” presented by Programming Librarian. Linda and Kathleen hosted Board Games Drop-In for All Ages while Natalie was away.</p>
<p>Support adults through life stages with opportunities for self-development and independent learning</p> <p>Civic Center</p>	<p>Linda hosted “Introduction to Citrus Tree Gardening” presented by Marin Master Gardeners. She guided patrons in DIY Hypertufa Garden Planters. The Brown Bag Book Club read “Don’t Let’s Go to the Dogs Tonight” by Alexandra Fuller.</p> <p>Linda and Elmer produced new computer signage in time to have them placed on August 22, the first day of school. The signs caution that during after school hours the library will not be a bit noisier and patrons can ask at the desk for alternatives means for quiet. On school day one, a patron already asked for a quieter workspace, so we were pleased to</p>



be able to offer her a one-hour computer near the stacks for her to complete her test.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**Anne T Kent
California Room**



For the second year in a row, a member of the California Room team has been honored by the Marin History Museum as Historian of the Year. This year, renowned local historian -and our own map archivist- Dewey Livingston became the 2019 Historian of the Year! During the History Museum's event Dewey also received recognition from State Assemblyman Mark Levine. California Room Librarian Laurie Thompson was the Museum's "Historian of the Year" in 2018.

Tim Wood, descendant of Marin County pioneers from both the Cushing and Eldridge families generously donated a rare collection of family portraits depicting –among others- Dr. John J. Cushing who founded the Blithedale Hotel in what is today Mill Valley; John Oscar Eldridge who was the driving force behind the Eldridge Grade on Mt. Tamalpais; and Sidney Barlow Cushing, founding president of the Mill Valley and Mount Tamalpais Railway. This collection spans five generations and covers the period from 1860 to 1912. The collection was originally assembled by Grace Nettleton Cushing (1862-1942), her daughter Eleanor "Dolly" Cushing Jenkins (1889-1981), and her granddaughter Eleanor Jenkins Wood (1918-2017). Tim donated it to the Anne T. Kent California Room in memory of these three women. Before donating the collection, Tim carefully organized and preserved the original photographs in archival sleeves & binder. He also digitized the entire collection (according to our specs) and provided the digital images and metadata to Digital Archivist Carol Acquaviva who added it to our [online digital archive](#).

Support **youth** in our community with opportunities for self-discovery and expression.

**Anne T Kent
California Room**

We are grateful to our summer intern Indiana Ravenhill for creating a descriptive inventory of posters in our Cultural Services Collection documenting performances at the Marin Center, the Marin County Blues Festival, and the Marin County Fair. Indiana completed her internship this month and has returned to Agnes Scott College in Georgia for her senior year after which she hopes to pursue studies in the conservation of historic materials.

Remove this text and
insert your photo or
graphic relate to this
MCFL Strategic Plan
Goal here

Be a positive environment
for **mobile and digital**
literacy.

Anne T Kent
California Room



Digitization dominated the month of August as we dedicated much of our energy to planning and carrying out a week-long digitization project thanks to funding from philanthropist Jeff Craemer and to the expertise of ACT3 Partners Digital Archiving Services. Digital Archivist Carol Acquaviva created customized spreadsheets and metadata; Librarian Laurie Thompson worked with our fantastic volunteers at the Annex to select & organize maps; photograph albums; & documents to be digitized. Map Archivist Dewey Livingston scheduled the volunteers and was the first to arrive early every morning to ensure that the day's digitization process would run seamlessly. This was our third annual "digitization intensive" and this time we digitized some of our most challenging materials including an 8x6-foot map of Marin from 1911; several hundred extra-large "rolled" maps; two official Marin County maps (1873 & 1892), one of which is framed & glazed & both of which have comprehensive information on landowners & important geographic features of the Marin peninsula; 10 rare photograph albums; & a selection of surveyors' field books and job books. Once ACT3 finalizes the post-processing & we receive the digital files, all of the items digitized will be added to our online digital archive for the enjoyment and edification of the community.

Support **adults** through life
stages with opportunities
for self-development and
independent learning.

Anne T Kent

The very generous local philanthropist Jeff Craemer (right) has just donated \$29,000. to the California Room. The Library Foundation is kindly managing these funds for us. Jeff's contribution is earmarked for the week-long digitization project (just carried out); the acquisition of a high-definition projector

California Room



and 8-foot wide pull-down screen to enhance our Monday evening local history presentations; & archival supplies for our maps and special collections.

Steve Haller -on contract with the Federal Government- needed a quiet space to conduct an oral history with a former worker at the U.S. Radar Station, once active on the Point San Pedro Peninsula – just down the road from the Civic Center. We facilitated use of our Annex for this purpose and Steve will deposit a copy of the final oral history transcript with the California Room.

Anne T. Kent California Room

Brief Additional Updates

- Carol served on the hiring panel for the position of Librarian of the Lucretia Little History Room at the Mill Valley Library. The library hopes to have a person on board in the next month, and we are looking forward to future collaborations together.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Corte Madera



Staff member Jackie Foster, Library Assistant II, kicked off a new project to partner with local laundromats to support literacy. She is coordinating MCFL's new "library corners" in laundromats in Corte Madera and San Anselmo, including providing materials, and working to design a spot with the laundromat owner, Michael Gralnick, who is generously providing support with space and furniture.

After a young patron was welcomed and encouraged to try reading some stories that appealed, Mom shared that "this was the first time her son was excited about reading". The positive conversation really made a difference—and, we were able to help the whole family, as we also recommended our "Read to a dog" program to the sibling who is a reluctant reader, and then helped mom with ideas for fun vacation reads for her, as well.

Thank you so much for providing this program! My children are so engaged, and it makes me so happy to see their love for reading! They are highly motivated by prizes, and anything educational (games, school supplies, puzzles, books) makes sense. The staff is always so helpful, and I feel so pleased with our library!!

Support **youth** in our community with opportunities for self-discovery and expression.

Corte Madera



A teenager came into the library, accompanied by a friend who could help translate, to get a library card. It turns out he had only been in the country for three days. We were one of his first stops! After giving him a library card, Shereen Ash showed him the Spanish language materials, explained how to use our public computers and how to borrow Chromebooks, and pulled out some books that might appeal (he ended up checking out one.) Since then, he has come back frequently to use the library.

Be a positive environment for **mobile and digital literacy**.

Corte Madera



In August we saw a lot of people coming to the library for help with downloading ebooks on a variety of devices, from Amazon Fires to iPads to Kindles. Often people have received a device like a Kindle from a family member, and are not quite sure how to go about getting books from the library and setting things up. Knowing that the library can provide a supportive, helpful experience is something people really appreciate. Recently, a mom wanted to know how to use a Kindle so that she could read in bed without disturbing her partner, as she was trying to combat insomnia. Another patron was so excited to learn he could download audiobooks that he exclaimed – wow, this is going to save me a lot of money! And sometimes, people have just not used their device in a long time, and need a few gentle reminders. The library can help!

Support **adults** through life stages with opportunities for self-development and independent learning

Corte Madera



In collaboration with Marin Health and Marin General Hospital, and with the support of the Friends of the Corte Madera Library, we are once again hosting the eight-week fall prevention class, “A Matter of Balance.” The fear of falling is a major concern for our senior population. Earlier, we collaborated with the California Highway Patrol to offer a 2-hour training on driving safety for seniors. Forty-five people attended, and received a certificate of completion to present to their auto insurance carrier for a reduction in fees.

MARIN COUNTY
FREE LIBRARY

NO MORE LATE FEES!

[Click for more info](#)

In addition to supporting the health of our community, the library is also a partner in fighting crime! One of our patrons shared that her car was stolen (from their home) and she was contacted by the police to let her know they had found it--the police had done a raid on a home and found her keys. They were able to track her down because she had her library key chain card on her ring!

And finally, branch staff have been happy to explain that there are no more late fees assessed by our system!

Corte Madera

Brief Additional Updates

- Julie Magnus, Branch Manager, attended the Education Equity forum on Aug.29, 2019.
- New project manager for the County DPW, Michael Shane, has been working on a plan for repairing some of Corte Madera Library's facility issues, with first priority being our roof!

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Fairfax



Iris Meinolf, Children's Librarian, hosted Circle of Smiles on August 3. The families that attended had a great time learning to sharpen their focus, build their strength, improve their balance and agility, and other skills necessary to become a ninja. This was a terrifically engaging program that lasted a full hour and kept everyone's attention!

The One Tam Roving Ranger came to visit the Fairfax Library on August 16, and distributed temporary tattoos, bookmarks, maps and other information about our State Park. The One Tam volunteer was kept busy answering questions from kids and adults, many who also stayed to admire the photos of animals found on Mt. Tam.

A young boy who's been coming to the library since he was in arms asked Janet Hughes, Library Asst. 1, what she likes best about her job. She said "helping kids like you!" which made him blush, and she added "and helping people find the right book. That's really fun." His eyes lit up, and he said "like finding the last piece in a jigsaw puzzle!" This kid gets it.

Support **youth** in our community with opportunities for self-discovery and expression.


Fairfax



April Hayley, Adult/Teen Librarian 2, held a Candy Sushi program for teens August 20, and the (mostly) boys got very creative designing sushi using rice crispy treats, fruit roll-ups, gummies and other candy. One attendee built a sushi narwhal based on a tiny stuffy (see photo).

John Elison, Library Asst. 2 and April Hayley, Adult/Teen Services Librarian 2, hosted a teen program featuring Scott Gifford teaching ukulele to teens. This was a great interactive program; Scott has people playing a song after they learned their first chord. Several teens attended, and three adults were also extremely interested. Staff members also dropped in to strum along. Scott brought 15 tuned ukuleles for the class, and John donated a ukulele to be raffled which was won by the first teen who showed up. Scott passed out magnets with his contact info and declared "I am now your ukulele teacher for LIFE!" Any attendees who emailed him received a reply with chord charts and other helpful handouts.



<p>Be a positive environment for mobile and digital literacy.</p> <p>Fairfax</p>	<p>A patron who is visually impaired has come to the library several times to receive technical assistance using Overdrive to download e-audiobooks to her phone. We have discovered that Overdrive is not user-friendly with the screen-reader app on her phone, and turning off the screen-reader allows her to download more easily. Staff have now helped her multiple times, and she's very appreciative.</p>
<p>Support adults through life stages with opportunities for self-development and independent learning</p> 	<p>April worked this month to expand the Age Friendly Friday series to include all Fridays. She offered Books & Bagels on August 9, and held our first VR program for seniors on August 23. Aaron Fong, Library Assistant 2, came to the rescue and loaded content on the Oculus Go that was borrowed from Point Reyes. The adults who attended were intrigued and interested in trying other VR programs. April reports she will definitely hold this program again.</p> <p>When was the last time someone received a real letter from you? Iris Meinolf, Children's Librarian, and Janet Hughes, Library Asst. 1, provided stamps, stationery, collage materials, and two typewriters on Saturday August 24. Two women stayed almost the entire time using the typewriters; Janet showed folks how to make their own envelopes, and a mom with two children wrote a letter to their dad. This was a very sweet family event which we decided would make a great drop-in program. Complementing this idea was a wonderful display by April featuring books with an epistolary theme.</p>

<p style="text-align: center;">Fairfax</p> <p style="text-align: center;">Brief Additional Updates</p> <ul style="list-style-type: none"> ➤ Mildred Arencibia, Metadata Librarian at TEC, posted an illustrated essay by Neil Gaiman/Chris Riddell on Backstage. Inspired by an idea from Iris, John laminated all the pages and posted them around the library. Every page is a tiny testimony to the importance of libraries, and it's a treasure hunt for anyone who wants to read the whole thing. ➤ John Elison, Library Asst. 2, completed his MLIS with North Texas University on August 10. ➤ Margaret Miles, Branch Manager, took April Hayley on a visit to the 4 West Marin branches on August 27. April got to meet the staff and tour all four locations.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Marin City



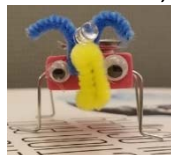
On Saturday, August 10, Point Reyes National Seashore Association provided a group of Marin City kids and caregivers with a trip to West Marin. This was offered to us by Raemona Little Taylor's husband Isaac and his colleagues. Diana worked with Felecia Gaston of Performing Stars to get participants for the trip, and the Friends of the Marin City Library purchased boxed lunches for the group. Danny Khuu attended on behalf of the branch. They got to see Tule Elk!

Support **youth** in our community with opportunities for self-discovery and expression.

Marin City



We did our weekly STEAM activities at Bayside MLK as part of the community partner SumMERSION program. The kids made flicker bugs. Each used their creativity to design and create their own light-up "bug" with materials like pipe cleaners, different colored LEDs, feathers, and more.



Be a positive environment for **mobile and digital literacy**.

Marin City

Etienne has resumed digital literacy classes on Wednesday afternoons. It is a collaboration with Performing Stars of Marin and the Marin City Community Services District. Etienne has a community volunteer named Dave who is very knowledgeable and helpful. On August 28, kids learned to program circuit boards.



Support **adults** through life stages with opportunities for self-development and independent learning

Marin City



On Tuesday, August 27, Etienne held our monthly movie night. He showed “On the Basis of Sex,” a film based on Ruth Bader Ginsburg. Members of SURJ Marin were in attendance. We had about 12 attendees.

Marin City Library

Brief Additional Updates

- Diana reached out to the Oakland A’s, and they provided us with 300 View Level tickets and some Field Level tickets. We shared the View Level tickets with our West Marin Branches, Pickleweed, and other community partners.
- We supported the Marin County Sheriff’s Office in coordinating National Night Out held at Rocky Graham Park on Tuesday, August 6.
- We had a table with book and school supply giveaways and a prize wheel at the Bounce Back to School Event in the 100 lot at Golden Gate Village. The event was coordinated by Bridget the Gap, and many community partners contributed.
- We continue to staff a table at the Tuesday Farmers’ Market by the Senior Center.
- Diana created a free book station at a local laundromat. Books from our work with the Book Rich Environment (our partnership with Marin Housing Authority) are used to fill the cart. It has proven to be very popular.

<p>Be the preferred place for children, families, and caregivers to connect, learn, and grow together.</p> <p>Novato</p>	<p>Novato kids have gone back to school and the library is much quieter minus our incredible numbers of 50+ kids and families in attendance for all our story times and programs! Last week letters went out to all elementary schools highlighting the services the Novato Library staff can offer; requests for school visits have already started coming in. Spanish Services Library Assistant II Silvia Molina and Children's Services Supervisor Laura Kennett went out to meet the new principal at Rancho Elementary on the first Friday of school and participated in their morning movement activity. Silvia and Laura also went to Lynwood Elementary for a Newcomers event and signed up six people for library cards. Most families spoke Spanish and had no idea where the public library was located.</p> <p>This year Silvia will be doing a bilingual reading circle geared towards 2nd to 4th graders. She has already started reaching out to the schools and parents and is getting valuable feedback on the time of her program along with some sign-ups!</p>
<p>Support youth in our community with opportunities for self-discovery and expression.</p> <p>Novato</p>	<p>High school student Ray, our resident Boy Scout, has worked out further details for his Eagle Scout project to benefit Novato Library this fall. Ray plans to call his program series "Scout Lessons" and will teach 8-12 year olds how to identify and treat first aid scenarios like dehydration and other heat related ailments, cuts and scrapes, etc.</p>
<p>Be a positive environment for mobile and digital literacy.</p> <p>Novato</p>	<p>Martha, the Library Clerk at Rancho Elementary, contacted Novato Children's Services Supervisor Laura Kennett to let her know the kids are back in school and that this year, all 3rd, 4th and 5th graders now have access to a Chrome book. Martha wants to help them gain access to e-Audi books with their MCFL library cards. Laura put together some detailed information for Martha about using the Overdrive/Libby app and Hoopla and encouraged her to share it with other teachers and schools.</p>
<p>Support adults through life stages with opportunities for self-development and independent learning</p>	<p>Jack Gedney returned to Novato Library and attracted another big crowd (47) for his 8/21 presentation on Backyard Birds of Marin. Jack is a local bird guide, Marin IJ nature columnist, and co-owner of Wild Birds Unlimited in Novato. His</p>

Novato

presentation included information on how to identify, attract and enjoy the twenty most common backyard birds of Marin.

Novato

Brief Additional Updates

- Shani Boyd, a contingent extra hire Library Assistant I and frequent teen and kids program presenter, attended her first day graduate school this month! She is pursuing her Masters in Library and Information Science at San Jose State University.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

South Novato



SOUTH NOVATO



This Summer, South Novato and Novato piloted a new way to measure **Children/Family engagement** using a simple survey app called Tapyness. Here is what we found...

- * We reached 544 first-time patrons in the children's area (37% of visitors!).
- * 29% took the survey in Spanish!
- * 43% said Books & Media brought them to the library
- * 33% said Activities or Events
- * 25% said Helpful Staff/Personal Service

Seeing so many new users at the library was exciting! South Novato also partnered again with **NUSD's Camp University** to reach students and families. We provided maker workshops and summer challenge opportunities for 178 students. We created 32 library cards for parents, and gave away 242 bilingual books for families to keep at home (*on left: family plays with marble maze at Camp U Family Day*).

Support **youth** in our community with opportunities for self-discovery and expression.

South Novato



Summer was fun for everyone, with 300 participants in our reading program onsite, plus 178 at Camp U, and 47 in our teen challenge.

One highlight: We hosted **field trips for 80 middle schoolers** from Hamilton's Skyhawk Camp. *Wow do those young adults love the library!* We did tons of Reader's Advisory during the visit and found out 5th-8th graders' top request: cooking programs! We also created new/duplicate cards for every student. Many had lost their previous card. We can see that **88% of students are using their cards** with 56% having used it since the field trip – that's 25 students using it for the first time! Thanks to John Elison (Fairfax), Sara Bolduc, Ezra and our XR Stars for the last minute help! (*on left: 6th graders during the field trip*)

Be a positive environment for **mobile and digital literacy**.

South Novato



Ezra's amazing **Kids vs Adults Dance Battle** wowed us all! Dozens of kids, parents and library staff competed for the honor. In the end, the kids won! Library staff Ezra, Amy and Ruth did pretty well though!

Our campus also hosted the California Film Institute's **My Place My Story** program Aug 5th-9th. Ten high school students attended this five-day program where they learned the basics of filmmaking and storytelling. Each participant completed their own 3-5 minute digital story. The films will premier at the Rafael Theater on Sept 4th at 6pm. This is a free screening open to the public, RSVP required here: <https://rafaelfilm.cafilm.org/my-place-premiere/>

Support **adults** through life stages with opportunities for

Virtual Vacations continued to be a huge hit with our adult (and teen) patrons. Many nights we had a waiting list (see photo *on left* for one standing-room only event).

self-development and
independent learning

South Novato



We will be partnering with XRLibraries again in October to host new VR vacations. This time we'll explore earth and the impacts of climate change.

South Novato

Brief Additional Updates

- We are still accepting volunteer applicants for our Reading Buddies program serving K-5 students in Marin City and South Novato. Apply here: <https://forms.gle/UGjgx0HZ4TXHLEfn6>

<p>Be the preferred place for children, families, and caregivers to connect, learn, and grow together.</p> <p>Technical Services, eServices and Marketing</p>	<p>Clara McFadden introduced Wonderbook, a new product line, to the Children Services Team.</p>
<p>Support youth in our community with opportunities for self-discovery and expression.</p> <p>Technical Services, eServices and Marketing</p>	<p>Developed promotional plan and materials for September Brainfuse promotion.</p>
<p>Be a positive environment for mobile and digital literacy.</p> <p>Technical Services, eServices and Marketing</p>	<p>Mildred also met with Giao/MARINet to develop a yearly marketing schedule for the curated lists that we create in OverDrive (I do Adult and she does J/Teen). We noted official holidays, popular celebrations, and major literature prizes. These will guide our future curated lists. The calendar will also allows us to record the lists we have already done to avoid repetition and keep things fresh. According to MARINet, OverDrive is now the highest circulation “branch” and the numbers go up every month. Every month I create 10-12 new lists and they all checkout almost immediately.</p> <p>Mildred edited/posted a Spanish blog post related to going back to school and replied to a dozen OverDrive and BiblioCommons patron troubleshooting requests.</p>
<p>Support adults through life stages with opportunities for self-development and independent learning</p> <p>Technical Services, eServices and Marketing</p>	<p>Suella Kennedy is supporting working in managing the Adult Collection of the Distribution Center.</p> <p>Mildred liaised several times with MARINet to test and troubleshoot loader profiles including answering OCLC questions related to San Rafael’s pre-processing with Baker & Taylor and Ingram’s EDI ordering for MCFL/Bel-Tib.</p> <p>Mildred cataloged a cart with 55 oversize items (maps, newspapers, old county resolutions, broadsides, etc.) for the California Room.</p>

Technical Services, eServices and Marketing
Brief Additional Updates

Tech Support staff are in the process of replacing older wireless networking access points (AP) with 802.11AC Wave 2 Ubiquiti APs. The new Ubiquiti products boast a throughput of up to 2,533 Mbps; which is much better than the 300 Mbps that the older Aerohive 802.11n products were capable of providing. So far, new APs have been deployed at FAI, MCI and TEC (TEC was the testing location).

MCTUG Meeting was held on August 8th. The following items were discussed during the meeting:

- How to remotely access Express Lane or Bibliotheca selfcheck systems with TightVNC
- Using Skype Interviews for one-on-one online meetings (Very brief discussion, as Skype is discontinuing this product as on 8/31/19)
- Status of License for Novelist Select for 3m self checks systems (Corte Madera)--expired?
- Print job releasing issues from Library Document Stations
- Windows 10 Updates and issues with Public PCs
- Second Chance email link from KnowBe4 to give staff one last chance before opening a link that may be related to malware.

The Tech Support staff tested a new remote access solution from ConnectWise called Access. This product allows Tech Support staff to remotely connect to staff or public computers to help with computing issues. Access shows key information about the remote computer including the operating system version and build, processor type, amount of memory in use and total memory, IP address, MAC address, processes running and many more. This all helps in diagnosing and solving issues. Below is screen capture of some of that information for a system at the Bolinas Library:

The screenshot displays the ConnectWise Access interface for a remote session titled "BOL-PRINT". At the top, there is a blue header bar with the session name and a toolbar containing icons for various functions. Below the header, a small thumbnail of the remote desktop is shown, with a status bar indicating it was "Last updated 4m ago" and a link to "Update Guest Info".

The main content area is divided into two sections: "Session" and "Device".

Session Information:

- Name: BOL-PRINT
- Company: Marin Library
- Site: 14 Wharf Rd
- Department: BOL
- Device Type:
- Hosts Connected:
- Guests Connected: Guest (5h 45m) [X]
- Guest Last Connected: 0m
- Logged On User: BOL-PRINT\exec
- Idle Time: 13d 5h 26m
- Pending Activity:

Device Information:

- Machine: BOLLIB\BOL-PRINT
- Operating System: Microsoft Corporation, Windows 10 Pro (10.0.18362) (en-US)
- Processor(s): Intel(R) Core(TM) i3-6100U CPU @ 2.30GHz (4 virtual) (X64)
- Available Memory: 4597 MB / 8081 MB
- Manufacturer & Model:
- Machine Product/Serial: /
- Machine Description:

Network Information:

- Network Address: 209.129.65.66
- Private Network Address: 10.212.38.91
- MAC Address: F4-4D-30-65-C3-0A

- Damon and Jim attended the CALIFA Fair to get overview of new services and products.
- Decided not to renew Lynda.com
- Began meeting with contractors to do immediate repairs on roofs of Corte Madera and Novato in preparation for rainy season with longer term plans for more long-term solution with design work at Corte Madera.
- Began process of collaborating design work on Fairfax Community Garden.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

West Marin
**Point Reyes, Inverness,
Stinson and Bolinas**



West Marin Literacy Services delivered another successful year of our Reading on the Ranches summer reading program. Jo Ann Kempf and her team of teen aides delivered 711 books to 98 children living on remote ranches from Inverness to Tomales. We offered families additional support with two new lending programs: Wi-Fi hot spots and play kits to encourage hands on experiential learning for young children.

Our 2019 Summer Reading “Tales to Trails” program had 175 children and 101 teen participants.

August Highlights:

- Marin County Parks trip to Stafford Lake where families learned to make abalone shell jewelry, ziplined, and heard Miwok stories.
- Native Bird Connections live raptor programs at Inverness and Stinson Beach libraries were standing room only! Incoming Kindergarteners from Inverness school joined us as part of their Jumpstart camp.

Support **youth** in our community with opportunities for self-discovery and expression.

West Marin
**Point Reyes, Inverness,
Stinson and Bolinas**



Over 90 youth in Point Reyes and Bolinas learned hip-hop dance moves and messages of inclusivity from Samara, the choreographer for Alphabet Rockers, a Grammy-nominated music group that “creates brave spaces to shape a more equitable world through hip-hop”.

Be a positive environment for **mobile and digital literacy**.

West Marin

We continue to host our weekly “Drop-In” Tech Help at the Point Reyes library on Friday mornings and Virtual Reality programs are held monthly.

**Point Reyes, Inverness,
Stinson and Bolinas**



Support **adults** through life stages with opportunities for self-development and independent learning

West Marin
**Point Reyes, Inverness,
Stinson and Bolinas**



On August 23rd, the Point Reyes Library hosted a free film screening of *Dolores* at the Dance Palace in support of Dolores Huerta's visit to West Marin School on August 30th. Over 40 people were in attendance at the film.

"Dolores Huerta is among the most important, yet least known, activists in American history. An equal partner in co-founding the first farm workers unions with Cesar Chavez, her enormous contributions have gone largely unrecognized. Dolores tirelessly led the fight for racial and labor justice alongside Chavez, becoming one of the most defiant feminists of the twentieth century"

The Marin Queer and Trans support group continues to meet at Stinson Beach Library twice a month. Discussion and support topics are kept confidential, but overall feedback from the community has been positive and participants report feeling supported and safe in this space.

The Point Reyes Library's current exhibit is photography of Dolores Huerta's activism over the years by Bolinas photographer, Ilka Hartmann.

West Marin Branches
Brief Additional Updates

- Annemarie Russo attended the New American Campaign conference in Santa Ana.
- Raemona Little Taylor attended the Education Equity Forum with Tony Thurmond, CA State Superintendent of Public Instruction.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Bookmobile



A great trip to the East Peak of Mount Tamalpais happened on August 17th! 28 members of our ranch communities participated in the trip which was a joint project of the National Parks (Jasmine Reinhardt), State Parks and the library. Although our families have lived in Marin for many years, this was the first time any had been to Mount Tamalpais. All had a wonderful time even though the cold fog was blowing over the mountain on that particular day. All of the families planned to visit again and Rosanna Petralia (State Park ranger) plans to visit Laguna School and our ranch families and bring more programming to them. The goal to make our families feel that parks are a welcoming place certainly came true that day.

Support **youth** in our community with opportunities for self-discovery and expression.

Bookmobile



Our trip to Mount Tamalpais was a great success. The paved trail circling the peak was perfectly accessible for our wheelchair users and gave us dramatic views of San Francisco and the bay between drifts of rolling fog. The opportunity to see our bay from the highest point in Marin was a new vantage point for all of our families. Santiago, a volunteer with the State Parks, translated the Ranger Rosanna's informational talk for all of our Spanish speakers. The views were great, the lunch was enjoyed and all of our families left with reusable water bottles from the One Tam group and plans to come again.

Be a positive environment for **mobile and digital literacy**.

Bookmobile

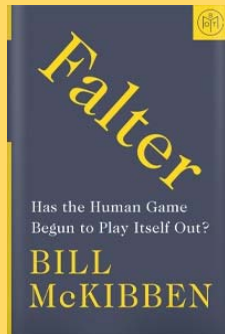


We welcome 2 new students to Lincoln School this year. Along with their new library cards comes an introduction to the many materials available through the library. Here are 2 brand new users of our Playaways!

Support **adults** through life stages with opportunities for self-development and independent learning

In addition to their many book clubs, The Redwoods has started a group to learn more about climate change and its effects. One of their many selections is the new book by Bill McKibben called Falter: Has the Human Game Begun to Play Itself Out? This book

Bookmobile



by one of the earliest authors to warn against climate change is a timely reminder of the realities the world faces.


Bookmobile

Brief Additional Updates

- Congratulations to Neil Vickers for his new position as Community Library Specialist! Well deserved.

Library Director Activities – August 2019

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

	<ul style="list-style-type: none"> • Took a wonderful vacation from July 26- August 21. Visited 5 National Parks and appreciate Chantel Walker and Bonny White supporting the library while I was away. • Attended Marin Promise, Strive Together team in St. Louis July 22-25 and will attend another in Washington DC, September 9-13 so will miss another Commission meeting. • Met with citizens working towards building a new Larkspur Library on July 12. • Chaired CALIFA board meeting, July 25 • Met with Principal of Bayside MLK and new Superintendent of Sausalito Marin City School August 21, about school partnership. • Interviewed by Internet2 for a profile on the VR/AR/XR work.
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Personnel – August 2019

	<p><u>August 2019</u></p> <p>During August, the Librarian II and Media Technician recruitment and interviews were completed. The Administrative Services Technician recruitment completed its first round of interviews with an outstanding group of candidates. The second round of interview will occur in early September.</p> <p>The following full-time and part-time vacancies are under review:</p> <ul style="list-style-type: none"> • Library Aides: Civic Center; Marin City; Novato; Technical Services; Fairfax; • Library Assistant I: Fairfax; Stinson; Bolinas; South Novato • Library Assistant II: Marin City • Mobile Library Assistant: Flagship; Bookmobile • Senior Librarian: Digital Services and Marketing • Librarian 1: Tech Services - Selector • Library Services Manager: Digital Services and eBranch • Library Technical Assistant: Tech Services • Supervising Library Technical Assistant: Tech Services
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Commission Members:

MCFL and the County of Marin

THANK YOU for the time and talents that you share with us daily, monthly and annually.