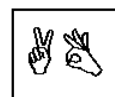


MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, January 9, 2019
7:00 p.m.

Corte Madera Library

Corte Madera Library --707 Meadowsweet Drive, Corte Madera, CA 94925
 Directions: From Hiway101 exit west on Tamalpais Dr. Turn left on Sanford & left on Meadowsweet. Library is on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

	<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>
7:00	1. Call to Order	Kaplan	Action
	2. Roll Call	Kaplan	Action
<p>"The very existence of libraries affords the best evidence that we may yet have hope for the future of man." T.S. Eliot</p>			
	3. Approval of Agenda	Kaplan	Action
	4. Approval of Minutes--December	Kaplan	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Kaplan	Information
	7. Communications & Marketing Reports	Walker/Robinson	Information
	8. New Business	Kaplan	Information
	9. Old Business		
	a. Update schedule of Commission Mtgs	Kaplan	Information
	i. Determine time/date for Strategic Budget Planning	Jones	Information
	b. Update NOV closure & Northgate pop-up	Jones	Information
	10. President's Report for December	Kaplan	Information
	11. Director's Report for December	Jones	Information
	12. Announcements	Kaplan	Information
8:50	13. Adjournment	Kaplan	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

4. Minutes for June 13, 2018 and August 8, 2018
12. Library Director's Report for August 2018

Unnumbered Attachments:

MARINet Board minutes of October 18, 2018 held at MCFL Tech
Services 1600 Los Gatos Dr., Suite 180, San Rafael CA 94903

MARIN COUNTY FREE LIBRARY
Maker Space Classroom next to South Novato Library
--PROPOSED MINUTES--
Wednesday, December 12, 2018

(1) CALL TO ORDER

Meeting called to order at 6:50 p.m.

(2) ROLL CALL

Present

Barbara Schoen	Nick Javaras	Ali Iqbal
Sue Ream	Ann Kaplan	John MacLeod
Sally Hauser	Anya Schandler	Margaret Kathrein

Absent with Notification

Loretta Farley	Ed Meagher	Craig Kennedy
Linda Ward		

Also Present

Sara Jones, Director of County Library Services
Chantel Walker, Assistant Director of County Library Services
Bonny White, Deputy Director of County Library Services
Edna Guadiana, Administrative Assistant II
Janet Doerge, Branch Manager, Novato Library
Leslie Galiani, Administrative Services Manager

(3) ADOPTION OF AGENDA

M/S/C-Schoen/Hauser--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C-Schandler/Ream--Minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION—

None

(6) READING & CORRESPONDENCE FILE

Reading file circulated for all to read –

- (7) Novato/Adult Services Reports – Janet Doerge, Branch Manager, Novato Library gave a brief presentation on the Novato branch/Adult services along with discussing a survey that was completed by older patrons of the Library who attended the Senior Fair in October.



NOVATO LIBRARY: Raised by Wolves

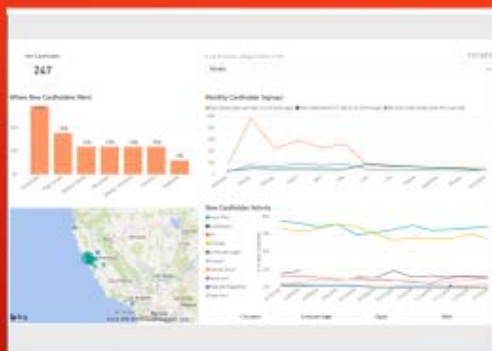


- ▶ Total Transactions at NOV (Checkout, renewals, holds placed, holds filled, check-ins): **844,955**
- ▶ Checkouts and renewals at desk: **113,859** (next highest is 70,817 at CMA, that's a 46.6% difference)
- ▶ Checkouts and renewals at self-check stations: **287,403** (next highest is 201,191 at FAI, that's a 35% difference)
- ▶ Check-ins: **363,319** (next highest is 233,395 at CMA, that's a 43.5% difference)
- ▶ Holds filled: **66,950**
- ▶ Average monthly gate count: **19,500**; highest visited month this year: **July 2018 w/28,333 visitors.**

BIG NOVATO NUMBERS FROM 11/29/2017-11/29/18



NOVATO TEMPORARY CLOSURE
NOVEMBER 30-JANUARY 21





MCFL



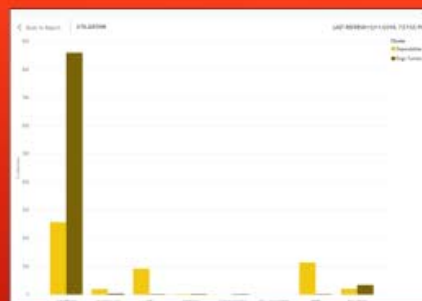
NOVATO



SUPPORT YOUTH WITH OPPORTUNITIES FOR
SELF DISCOVERY & EXPRESSION



BE A POSITIVE ENVIRONMENT FOR
MOBILE & DIGITAL LITERACY.



SUPPORT ADULTS THROUGH LIFE STAGES

The Adult Services Committee works to ensure that adult patrons experience opportunities to "explore, imagine and innovate" at Marin County Free Library by setting a high standard for excellent customer service; promoting our print and digital collections; offering engaging workshops, classes and lectures; and supporting access to library resources through digital devices.



Log in

User name or email

Password

[Forgot password?](#)

[Log In](#)



Senior Survey - Sr FAIR 2018

[Survey Details](#) | [Overall Results](#) | [Individual Results](#)

Results View:

Partial & Completed ▼

Update View



75 Responses



[Filter these respondents](#)



Export results to:

- Select a file type - ▼

Export

Share results: [No](#)

Results URL: Available when results sharing is enabled.

Click a value under 'Number of Responses' to view those respondents and save them to a list. (For rating and ranking questions, click on Show Details first. Not available for open-ended text and questions that collect personal information.)

* 1

Do you have a current library card?

Answer	0%	100%	Number of Responses	Response Ratio
Yes			74	98.6%
No			1	1.3%
No Responses			0	0.0%
Totals			75	100%

2

Are you able to visit a local library? ♦ ♦ ♦ If yes, please mention which library branch(es) ♦ you have visited in the text box below.

Answer	0%	100%	Number of Responses	Response Ratio
Yes			74	98.6%
No			1	1.3%
Totals			75	100%

[View comments \(37\)](#)

3 If you visit a library, which services do you use?

Answer 0% 100% Responses Number of Response Ratio

check out books, DVDs, 67 91.7%

magazines or recorded books		
attend library programs, lectures, workshops, performances etc.		30 41.0%
library computers		15 20.5%
Wi-Fi		14 19.1%
work or reading space		20 27.3%
Totals	73	100%

[View comments \(2\)](#)

4 Do library overdue fines prevent you from using the library?

Answer	0%	100%	Number of Responses	Response Ratio
Yes			6	8.0%
No			67	89.3%
No Responses			2	2.6%
Totals			75	100%

5 Do you have Internet access in your home?

Answer	0%	100%	Number of Responses	Response Ratio
Yes			63	84.0%
No			6	8.0%
No Responses			6	8.0%
Totals			75	100%

6 Would you like instruction or information on how to using computers, accessing audio or reading books on a mobile device, or assistance finding other online resources that libraries offer?

Answer	0%	100%	Number of Responses	Response Ratio
--------	----	------	---------------------	----------------

Yes		30	40.0%
No		40	53.3%
No Responses		5	6.6%
Totals		75	100%

7 Do you have a mobile device such as an iPad, smart phone, Kindle, Android, tablet or    





Constant Contact 

		Responses	Ratio
Yes		61	81.3%
No		9	12.0%
No Responses		5	6.6%
Totals		75	100%

[View comments \(2\)](#)

8 If you have a mobile device,  do you listen to or read books from the library on your mobile device? 

Answer	0%	100%	Number of Responses	Response Ratio
Yes, I have a mobile device and I use it to listen to or read books			17	25.3%
No, I do not have a device			6	8.9%
No, but I would interested			16	23.8%
No, I do not have a device and I am not interested right now			10	14.9%
Yes, I have a device but I am not interested right now			20	29.8%
Totals			67	100%

9 Do you have a visual or other physical challenge that prevents you from handling and/or reading printed books?   

Answer	0%	100%	Number of Responses	Response Ratio
Yes			5	6.6%
No			64	85.3%
No Responses			6	8.0%
Totals			75	100%

10 **What other library services would you like? Please list your suggestions.💡**

	Number of Responses
View Text Answers	23

11 **Would you like to share your contact information with the Marin County Free Library? Sharing your contact information is completely optional. It will allow us to reach out to you to follow-up**

and or share information about upcoming events.💡Thank you for participating and helping us gather information.💡

Remember, you can import these responses into your Contacts. [View the answers](#) to do this.

Answer	Number of Responses
First Name	39
Last Name	33
Email Address	30
Postal Code	46

[View answers](#)

After a brief question and answer period, President Kaplan thanked Janet for her presentation.

- a. XR *Marin* – Commissioner MacLeod introduced his team who are on the way to Nevada for a conference. Mark Anderson, Premier Content Developer who has accompanied him on every conference in the last 3 years, and Alejandro Palacios with Lifeliqe who is in charge of videotaping here in the Makerspace along with other projects.

(8) **NEW BUSINESS**

a. Measure A Report:

- i. Capital Projects Summary – Chantel Walker, Assistant Director and Leslie Galiani, Administrative Services Manager gave a brief overview of the priorities for this year, last year and moving forward.

MCFL Facilities Priorities

FY' 17 -18 Funds	NOV HVAC – Design and Construction FAI Path of Travel and Parking Electrical Panel Completion
FY 18-19	NOV — HVAC Completion Remainder- Measure A Corte Madera Planning - Facilities Plan Update (+/- 150K) — Trust Fund and not Measure A Roll over any to 19-20

FY 19-20	South Novato Master Site Plan — Measure A (+/-200K) (maybe delay this for 1 year) Corte Madera and/or FAI Roof - Measure A (+/-200K) Corte Madera Bathrooms (planned in CAO-DPW Report — if no sewer +/\$200K) - Measure A Corte Madera Children's Room Pit ADA/Tripping Hazard (Identified in Schatz study recommendations) (\$TBD — depends on scope of addressing Pit) - Measure A (With roll over items from 18-19)
FY 20-21	NOV Fire Suppression Study for FAI, CCE and CMA. Costs would be known for post measure A renewal - Measure A

Facilities — 2018 FY Completed

- Stinson Beach Library: Installed ADA upgrades to parking stalls and path of travel areas
- Fairfax Library: Awarded design contract for parking and path of travel improvements and completed design
- Novato Library: Conducted assessment of HVAC system
- Library Electrical Panel Replacements: Completed replacement of the main electrical panels at Corte Madera, Fairfax, Civic Center and Novato libraries

Facilities — 2019 FY Completed and Underway

Fairfax Parking Lot: Completed ADA, parking and pathway access

Novato HVAC: Project underway — completion expected the 2nd Week of January 2019

At the end of the fiscal year 17-18:

- The only open project that we currently have is the HVAC at Novato; we received a bid in the amount of \$594,000 for this
- The electrical panel project (NOV,CMA,FAI,CCE) has been completed;
- The Fairfax Parking & Path of Travel Improvements has been completed;

Overall, we are below budget projections.

Sara reviewed the Draft MCFL 5-year Projections for Funds 2470 & 2480 with the Commission.

(9) PRESIDENT'S REPORT FOR DECEMBER

President Kaplan reported that she recently attended a docent speaker on the Rogan exhibit at the Mill Valley Public library and invited everyone to attend an upcoming event. Ann also reminded everyone who hasn't turned in his or her ethics training materials to submit to Edna ASAP.

(10) OLD BUSINESS

(a) Plan for Measure A/Strategic: Director Jones apprised the Commission that she would like to get together sometime in the spring, with the Commission for a 3 to 4 hour Measure A/Strategic Planning Session. We are looking to have it on a Friday afternoon, and hoping to have a Bond attorney attend to help clarify things for us. We will also discuss the makeup, number of meetings and overall future structure of the Library Commission.

(11) DIRECTOR'S REPORT FOR DECEMBER

Sara requested that Commissioners please read her attached report.

(12) ADJOURNMENT – M/S/C Schoen/Javaras Meeting adjourned @ 8:15 p.m.



Marin County Free Library Commission Report
Sara Jones, Director of County Library Services

December 2018 Activities

OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

Table of Contents

1. Library Activities

- a. Civic Center (Eva Patterson)
- b. Anne T. Kent California Room (Laurie Thompson)
- c. Corte Madera (Julie Magnus)
- d. Fairfax (Margaret Miles)
- e. Novato (Janet Doerge)
- f. South Novato (Amy Sonnie)
- g. Technical Services, eServices and Marketing (Damon Hill)
- h. West Marin (Raemona Little-Taylor and Jennifer Livingston)
- i. Bookmobile (Terri Jones)

2. Library Director Activities

3. Personnel

Library Activities

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Civic Center



Kathleen met with Adrienne Graham (SNO/NOV) to learn about her “Kinder Tales” program she provided in October 2018 to Hamilton School. Adrienne provided an after-school storytime using recommended book titles from First Book. She focused on the 7 Essential Life Skills from MITM with both stories and activities. Each child was given a book from that storytime time to take home with Vroom Tips and First Books tips inside it. Special thanks to SNO branch manager and Education Outreach Coordinator Amy Sonnie for funding this outreach, and great thanks to both Adrienne and Amy for being one of the first teams to move MITM forward into MCFL practices.

Baby Bounce and Music & Movement storytimes will take a 2 week break for Christmas and New Year’s. It’s a good sign that parents and caregivers moan and sigh when that fact is announced weekly as it demonstrates the success of both storytimes and the fact that parenting/caregiving doesn’t take a vacation. Kathleen hopes to spend time in Spring 2019 giving Baby Bounce a much-needed refreshing. She hopes to return to an afternoon school-age storytime as well. One of Kathleen’s storytime families sent a great photo of their family Halloween costume. Mom, Dad and favorite storytime kid/resident dragon Oliver dressed up as characters from Robert Munsch’s picture book The Paper Bag Princess.

Kathleen spent time this month finding new graphics for MCFL’s picture book glades with a keener eye towards all levels of language ability, diversity, and equitable access. Not all patrons have been pleased with the picture book glading. It works brilliantly for genre finding and popular requests but can be a challenge for characters series and popular authors split between non-gladed and gladed books. Kathleen and the Children’s Services Team will continue to evaluate the system and improve it when possible.

Wrapping up the year. Kathleen saw on Facebook that the Marin City Library and the Sebastopol Regional libraries offered free holiday gift wrapping supplies and a station for patrons to wrap their holiday gifts. Kathleen and Eva will pursue this idea for the Civic Center Library for December 2019. A former professional gift wrapper, Kathleen may offer a program in conjunction with the free wrap exchange and share her secret professional tricks.

Support **youth** in our community with opportunities for self-discovery and expression.

Civic Center



Natalie provided reader's advisory to a young patron who has not been a big reader in the last few years, but whose interests include video games and musical theater. What a fun combo! *Hamilton: The Revolution* and *Warcross* were two of the titles he took home.

Natalie hosted the monthly Teen Advisory Group meeting: TAG teens, patrons, and staff contributed to a collection of handmade cards, which were mailed to Cards for Hospitalized Kids. The non-profit distributes cards to children's hospitals and was founded by Jen Rubino, a former "hospitalized kid" who received a cherished handmade card during one of her most difficult hospital stays. 19 cards were mailed from the Civic Center Library to Cards for Hospitalized Kids this holiday season. Learn more about the organization here:

<http://www.cardsforhospitalizedkids.com/>. Several library staff contributed cards as well.

She hosted two Marin County Youth Commission meetings, and a DIY Ugly Sweater teen program which was photographed for the Marin Independent Journal: <https://tinyurl.com/marin-ij-civic-center-crafts>. She attended the first MARINet Teen Services Working Group meeting; the group hopes to meet every other month in Sausalito.

Be a positive environment for **mobile and digital literacy**.

Civic Center

Victor helped a distraught patron capture and print off necessary documents for the County tax office. The patron, who described herself as visually impaired and not good on computers, was very grateful for Victor's help. She thanked him and said "that took so much pressure off me. It was keeping me awake at night."

Support **adults** through life stages with opportunities for self-development and independent learning

Civic Center

Linda replied to 18 email reference questions. For the first time, there was an email reference question asking why some anonymous "reflib" was responding to his email when he had sent it to Corte Madera.

Elmer provided 15 Craig's List postings by phone to disabled patron in San Rafael and replied by postal mail to six reference queries requested by phone or postal mail. He filled one obituary request and received a response emailed from the patron in Eau Claire, WI: "Thank you for a job well done."

Linda hosted:



- Wildlife in Marin -- Marin County park naturalist Shannon Burke spoke and was well-received by patrons. Linda says on their way out, attendees asked her to get Shannon back as soon as possible. Marin County Wellness Ambassadors partnered in publicizing the program.
- Snowflake Craft -- A family of three attended: mom, dad and child. They stayed through the whole event and said they had more fun than they had had all month. One dad took some supplies home for his daughter. was photographed for the Marin Independent Journal: <https://tinyurl.com/marin-ij-civic-center-crafts>

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

**Anne T. Kent
California Room**



On December 7th we honored our many volunteers and paid special tribute to our generous benefactor Jeff Craemer. The grand event commenced at our Map & Special Collections Annex with a welcome from Library Director Sara Jones followed by individual tributes paid to each of our amazing volunteers by Librarian Laurie Thompson. Philanthropist Jeff Craemer then received awards on behalf of the State of California from Assemblyman Marc Levine's office; from the County of Marin from Supervisor Damon Connolly and from Laurie & Carol on behalf of MCFL. Attendees included California Room Volunteers; Marin County Library Foundation members and Library Administration. The Library Foundation generously underwrote the event and the delicious dinner which followed at Chalet Basque. Foundation member Alison Howard worked closely with Laurie & Carol to make the event a success. Asst. Library Director Chantel Walker ignited the spark which made this event possible in the first place. Historian Dewey Livingston regaled everyone with an engaging presentation on California Impressionist painter George Demont Otis some of whose beautiful paintings of old Marin grace the walls of our Annex thanks to the very generous Jeff Craemer.

Support **youth** in our community with opportunities for self-discovery and expression.

**Anne T. Kent
California Room**

Dewey Livingston was interviewed at our Map & Special Collections Annex by Jamie Kuhn, a senior at Marin Academy. Dewey gave Jamie insights into land ownership and land transfers in West Marin; shared survey maps relating to Jamie's research; and gave her a tour of our map collection.

Be a positive environment for **mobile and digital literacy**.

**Anne T. Kent
California Room**



This month, Carol added four fun new collections to our Digital Archive from a postcard archive assembled by Jim Staley of Woodacre. These collections document daily life, popular culture and notable sites in [Sausalito](#), [Fort Baker](#), [Olema & Bear Valley](#).

Our amazing volunteer –Brian Crawford- has catalogued and posted nearly 300 more historic Marin County maps to our online [database](#). Brian's dedication and hard work don't stop there. He's now spending the Christmas holiday with his brother on the East Coast where he continues to work on our CONTENTdm database from afar.

Support **adults** through life stages with opportunities for self-development and independent learning.

**Anne T. Kent
California Room**



The California Room collection continues to grow thanks to the generosity of our many donors. It feels like “Christmas” every week and the month of December wasn’t an exception. From author Tim Wood we received revised copies of his monograph documenting the legendary [Blithedale](#) resort in today’s Mill Valley. Tim’s book includes many photographs from the California Room’s collection. Joan Brown kindly gave us a mint copy of 1978s [The Serial: A Year in the Life of Marin County](#). And, as usual, Jeff Craemer continued to fill our coffers with rare local history including the 1909 *Adjutant* yearbook from the Mount Tamalpais Military Academy; a 1908 group portrait of the 1st grade class at Sausalito’s South School; and the wedding photograph of Elias Lund who owned a lumber mill in 19th century San Rafael.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Corte Madera



Sarah Butts, Youth Services Librarian I, and Marilyn Wronsky, Children's Librarian II, visited 46 classrooms at 4 different schools (about 1200 students!) to give book talks, discuss the upcoming Newbery award and our Newbery Guess game, and promote our digital collection during the month of December. The visits really help us keep tabs on the types of books the kids are excited about from year to year.

In a special musical treat, Director Jan Pederson Schiff lead the Singers Marin Youth Chorus in a finger-snapping version of "Cold Snap" on Saturday afternoon, December 8, in the Children's Room. The singers, ages 8 to 14, were warming up for their Gala Holiday Concert at Marin Center. We hope they'll pay us another visit!

Support **youth** in our community with opportunities for self-discovery and expression.

Corte Madera



Our three nights of after-hours study hall from 9-11 pm had over 100 teen patrons making use of the extra open hours to do last minute finals cramming (even though our space isn't as large as Hogwarts!) To anyone wondering if any studying is actually happening: on a single walk around the branch, Youth Services Librarian Sarah Butts heard a single junior sitting by himself reciting Freud's theories, two students debating environment and government policies, and four kids in the conference room loudly quizzing each other on chemistry.

Even before the extended hours study hall Mon. Dec.17-Wed. Dec.19,, we were busy with students studying for finals on the weekend! Throughout the day Ana Stanescu, Librarian I Adult Services, and Kim Turol, Library Assistant I, put flyers on tables and reminded the teens about study hall this week. Towards the end of the day, Kim approached a group to remind them and one replied that they are not from around here and were in town for a basketball game. She told them they were welcome to come back if in town again -- how cool that the library is here for them.

Be a positive environment for **mobile and digital literacy**.

Corte Madera



During the end of the semester, the library is crammed with students during open hours and staying for the extended hours Study Hall. Our Chromebooks are in constant use and are appreciated by our students.

Sarah Butts, Youth Services Librarian, met with our Coding Club volunteers, Austin Patel and Achinthya Poduval, to discuss the library's new virtual reality equipment, acquired with the help of the Friends of the Corte Madera Library, and with the guidance of XRMarin. They had some great ideas about utilizing augmented reality in the library as well. The result of the planning will be drop-in hours for teens to explore and experience VR and AR, with the hope of engaging more teens to become VR ambassadors to the rest of our community.

Support **adults** through life stages with opportunities for self-development and independent learning

Corte Madera

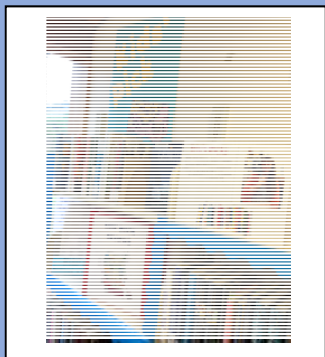


The Memory Wire Bracelet Program for adults was very successful. Amanda Tomlin, L1 from Novato, generously shared her skills preparing for and leading this workshop. It was filled to capacity at twenty, with a wait list. Everyone was successful and completed at least one bracelet, most made two. Two members of the Friends of the Corte Madera Library attended as well. Shereen Ash, L2, thanked the Friends in her introduction and stressed the many contributions they make to our facility and services. As a result, at least two people paid to join the Friends after the program was over! One of our regular patrons commented how much she enjoys these programs and thanked Shereen for organizing such an interesting slate of events. She describes herself as "quiet" but appreciates the opportunity to meet such nice people while learning a new skill at the adult craft workshops. During our Iris Folding program, we actually had a couple of inter-generational pairs join us: grandma and grandson, mother and daughter. Though we advertise it as an "adult" only program, there is the potential to create stronger family bonds through crafting together. We received very positive feedback with attendees returning to get advice on how to continue their projects at home and tell stories of their triumphs.

On an entirely different subject, the program, Myths and Facts About Hospice Care, was informative and the people who came were very appreciative. Eight people attended, which turned out to be ideal for this potentially challenging topic, since all questions could be answered thoroughly. Teresa Tooker, of Hospice by the Bay, addressed this sensitive topic with compassion and humor.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Fairfax

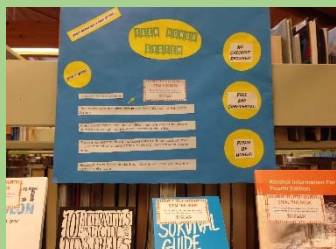


Iris Meinolf, Children's Librarian, spends a great deal of time promoting the children's collection. Since our big shift several months ago created more space for chapter books, she spends time each week front facing diverse and intriguing titles to create a welcoming environment for browsers. She recently recommended "The Watsons Go to Birmingham" to a mom looking for diverse titles to read to her sons. The mom returned it directly to Iris to tell her how much they enjoyed it, and how much she appreciated Iris knowing the collection.

As young readers walk down the ramp, they are greeted by a display of Kids' Picks and a picture of Iris with an offer to come to the desk for more recommended reads. In addition, they are invited to make their own recommendations by filling out a form. Our binder is very full of kids' reviews, and judging by the number of stars they give, Fairfax kids enjoy reading! One girl colored in in all 5 stars at the bottom of the page, and just to be clear wrote "All of them. This book was great!"

Support **youth** in our community with opportunities for self-discovery and expression.

Fairfax



John Elison, Library Assistant II, worked with teen volunteers to create a display for our new teen honor collection. Developed by the Teen Services Committee, this is a collection of books that deal with topics teens may not feel comfortable asking about: LGBTQ, suicide, drugs & alcohol, pregnancy & abortion, and bullying (among others). Each book carries a sticker that says "Steal This Book (ok not really – borrow and bring it back when you are ready)." This collection supports teens who may not want their parents to know what they are reading, or who may not be ready to reveal to anyone that they are thinking about/learning about a topic. Getting teens involved in the display of the materials is helping to spread the word that they are here.

Be a positive environment for **mobile and digital literacy**.

Fairfax

Questions and comments that Fairfax patrons send online using Bibliocommons are sent to Margaret Miles, Branch Manager by Marinet staff. Margaret answers several questions a month, assisting patrons with placing holds and navigating searches in the catalog. Dan McMahon of Marinet observed to Margaret that more Fairfax patrons send positive comments than any other service group! Here's an example of some of the comments Fairfax has received this past year:

- Thank you Margaret! I appreciate the overdue fine being waived.
- This system is sooo helpful! Thanks!
- To the staff at the Fairfax library: A big thank you to all of you for providing consistent friendly, helpful and knowledgeable services. The online portal is



important to me because I can peruse your selections even after hours and on weekends. Keep up the good work!!

- I appreciate this great library system.
- You folks have done a spectacular job with this website! As a marketing/communications professional, I have a distinct point of view. So please take this compliment seriously. You've recognized the fine points of the user experience, and have provided easy tools to accomplish what's needed. Well done!
- I love the Fairfax library and all the people who work there. It is such a great place!

Support **adults** through life stages with opportunities for self-development and independent learning

Fairfax



December's gallery show featured work from the Fabric & Fiber Maker's Club which meets the 1st and 3rd Thursday nights at the library. Led by Janet Hughes, Library Assistant I, the group planned, hung and advertised their show, and hosted a well-attended reception on Saturday December 15. Knitters, quilters, clothing constructors and other fiber crafters contributed to the show, lining the walls with an array of vibrant colors and textures as distinct and varied as the makers themselves. The show is the first collaborative project the group has undertaken, and some of the pieces were completed with inspiration and motivation gained from sharing a work in progress.

In addition to the many admiring comments we've received from the public viewing the show, several members of the group have mentioned what a profound impact it has had on their creativity and their sense of community to have the opportunity to meet regularly.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Novato



Novato Library is currently closed for HVAC upgrades and it's too bad children and families missed Two Opportunities this month where they could have had a free out-of-the ordinary show! Cranes were onsite Twice in December to both haul the old air units off the roof where they live, and hoist up the new ones. It's the kind of activity that little ones are usually mesmerized by!

Librarian Laura Kennett took advantage of our closure to spread her Children's Librarians wings and spent a few days working at Corte Madera Library and doing storytimes there this month! Willow Taraja, Library Assistant II, who can also usually be found in the Novato Kids' Room, spent one of her days helping out at Fairfax Library.



A "displaced" Novato patron filled out a Customer Comment Card on behalf of her family to let us know that she still received "superb customer service during a very challenging transitional time with the closure of the main Novato branch," noting that she received "great service from familiar [NOV and SNO] staff: Miguel, Tamara, Adrienne, Alfredo, Miriam and Rachel."

Support **youth** in our community with opportunities for self-discovery and expression.

Novato



Silvia Molina, Library Assistant II, Spanish Services, has a reputation for being crafty. When a few families with kids of all ages who normally use the Novato Library showed up at South Novato Library on Saturday December 22 and recognized Silvia, they insisted that she pull together a pop-up craft program! Paper, glue, markers, glitter and stickers all came together to make holiday trees!

<p>Be a positive environment for mobile and digital literacy.</p> <p>Novato</p> 	<p>Novato staff have had the opportunity to be on hand this month to assist with South Novato's e-Help in the afternoons. On-desk staff at Novato are always easily available for computer help, as our public PCs are directly across from the Information Desk. At South Novato, patrons have a little further to travel to reach staff, so it makes good sense to set up a pop-up service during the busier times of the day. Librarian Tom McGibney was scheduled there and able to share his expertise, as was Miguel Sanchez. Miguel even had the opportunity to assist a patron at the Northgate Pop-Up Branch, where he helped staff there walk the patron through using the Libby app to download an eBook.</p> <p>Photo at left is of South Novato Library Branch Manager, Amy Sonnie and MCFL Assistant Director Chantel Walker exploring the Augmented Reality Sandbox at the Northgate Pop-Up.</p>
<p>Support adults through life stages with opportunities for self-development and independent learning</p> <p>Novato</p> 	<p>Novato Adult Patrons are probably the biggest segment of the population who have made the journey to South Novato Library during Novato's closure for HVAC upgrades. Most "refugees from Novato Library," as one patron called himself, are coming to pick up their holds, but a good number are here to use the computers, or just to browse and explore a new library location.</p> <p>The Morning and Afternoon Book Clubs were the only adult programs we kept going during the Novato closure. Librarian Ann Bertucci invited the Thursday morning Mystery book club to the Adult section of South Novato Library for their December meeting on Thursday, December 13th from 11a-12n. The 9 patron-participants tried their best to whisper during the discussion of the book <i>White Heat</i> by M.J. McGrath. Most everyone was pretty familiar with the South Novato Library, but considerably less so with the locale of the mystery we read - north of Canada in the Arctic! This book introduced the group to a completely new author; the group consensus was positive and especially with the main character, a resourceful and spunky half-Inuit Arctic guide named Edie Kiglatuk. The group's overall book rating (out of 10) for <i>White Heat</i> was 8.3.</p> <p>The Thursday afternoon book club got lucky for their December meeting (on December 20th 1-2p) to be able to take place <i>inside</i> the Maker Space - thanks to Amy Sonnie for the idea & Sara Bolduc for the generosity, for making that happen! The 16 patron-participants were present to discuss <i>Life After Life</i> by Kate Atkinson, but were also delighted to be able to see the maker space up close and personal, and were so glad to not have to whisper! One patron had been in the space previously for an adult craft activity, but for several it was their first entry in! It really piqued the interest of a few who wandered around ooh-ing and aah-ing over all the fun-looking tools and scraps and colorful supplies and artsy/crafty things. Some had heard of Virtual Reality and 3-D printing opportunities, but overall it definitely de-mystified the space for everyone. The group's overall book</p>

rating (out of 10) for *Life After Life* was 8. Even folks who don't like the books still come to the discussions with an open mind, share their critiques, and listen to their peers talk about why they think the books are so great - resulting in a lively, interactive & inclusive discussion (one woman even created a haiku for *Life After Life*!). Though they definitely missed meeting inside the Community Room at the Novato Library, the groups were happy to be able to keep meeting as scheduled and appreciated the opportunity to check out new spaces.

Librarian Amanda Tomlin spent a good bit of her time this month weeding adult book collections at the Distribution Center, as well as sharing her good skills at other branches throughout MCFL. Staff elsewhere have been most appreciative, grateful for her knowledge and good judgement. Amanda also took her Open Studio craft session on the road to Corte Madera and presented to adult patrons there a workshop on how to make a memory wire bracelet with no fastenings, just beads!

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

South Novato



South Novato has been busy all month welcoming new families, caregivers and students during the Novato closure. We are also happy to see our regulars welcoming so many newcomers – from homeschool students to children with caregivers using our toys, puppet theater and storytime corner. We are steadily busy every hour of the day!

Plus, we are inundated with chocolate, treats and cookies from thankful patrons and Novato staff who sure know how to enjoy some dessert.

This month's family workshop was a great success as well. Thirty parents and kids made winter paper crafts, recycled art and paper circuits during this monthly program. Two of the families who attended this month included multi-generational family members. One grandfather visiting from out of town came with his two grandkids. He and one of his grandsons got really interested in the paper circuits and spent quite a while working together to figure out how to make a switch. The sharing of knowledge this month was exceptional and very touching.

Support **youth** in our community with opportunities for self-discovery and expression.

South Novato



This month we welcomed 68 third graders from Dixie Elementary for a campus-wide field trip. Students visited the library, makerspace, media studio and virtual reality lab learning about different types of energy. Activities included an Energy Arcade with Makey Makey, where students learning about physical energy and tested several games that got them moving, jumping and communicating in order to win. In the Media Studio, students learned about chemical energy through experiments with Alka Seltzer and water. In the VR Lab, students experimented with potential energy by making a popsicle stick helicopter they were able to take home. And in the library, students played with static electricity using balloons, while also learning about all the resources the library offers.

Congrats to new hire Ezra Herdocia for jumping in to do his first elementary school tour, complete with Mad Libs developed by Adrienne Graham.

Be a positive environment for **mobile and digital literacy**.

South Novato

With extra staffing during the closure, South Novato has been able to start e-Help in the afternoons. This pop-up service helps staff hear more about patron needs in the computer lab. How do I print from Google Docs? Is this a scanner or a fax machine? Can you create this account for me? After a successful first week, Novato's Miguel Sanchez helped us identify the busiest times of day and the questions patrons ask most often. Miguel also demonstrated excellent customer service as he helped a patron who was having trouble scanning and attaching a multi-page immigration form.

Support **adults** through life stages with opportunities for self-development and independent learning

South Novato



South Novato was happy to welcome adult patrons who attend Novato's Book Clubs, ESL Conversation Club and Spanish Conversation Club. Ann Bertucci and Maria Lee have been gracious as we find ways to fit large programs into small spaces at SNO.

Sixteen people attended Ann's book club last week and got to visit our Makerspace for the first time. The trick: focusing on the book and not tinkering with the tools!

A steady crowd has joined in Maria Lee's weekly Spanish-English programs as well, bringing a new kind of vibrancy and community-building to SNO's children room and adult area on Mondays and Tuesdays (photo left).

South Novato

Brief Additional Updates

- Branch Manager Amy Sonnie is participating in Rise Together's 9-day Leadership for Equity and Opportunity training with more than 120 Marin County leaders. Leadership for Equity and Opportunity. <https://www.risetogetherbayarea.org/leadership>
- South Novato sees a need to formalize one-on-one computer help, while adding support for our makerspace and virtual reality programs. In the new year, South Novato and XR Libraries will partner to expand on the Marin City WebStars model by hiring teen interns as technology tutors, makerspace mentors and virtual reality all-stars. We will begin recruiting in January.

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**Technical Services,
eServices and
Marketing**

The Distribution Center supported the vast amount of materials for the Northgate Branch. Procedure developed to take return and update location.

The popup launched at the Northgate Mall, which was super fun. Jen procured vinyl stickers to dress up the front windows and make it look like a welcoming spot for kids. She also purchased around \$800 worth of board books and had Keith create stickers which said "Return me to the Library." It's an honor collection especially for the popup location and is about ½ either Spanish or Bilingual. This way, families who may not have a card or be able to sign up for a card that moment can still take away something for their kids.

Be a positive environment for **mobile and digital literacy**.

**Technical Services,
eServices and
Marketing**

Blog posts this month were four installments of the weekly "Neshama's Choices", a post from Judi Evans about inspiring tweens to read, and the December edition of "Bolinás Reads" which featured resident Ned Riley

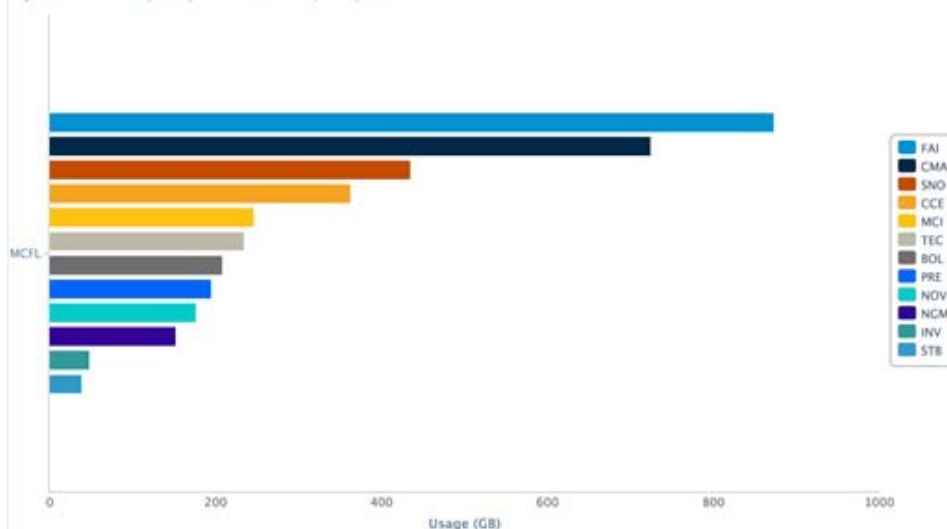
In December, the Tech Support team was able to support a joint venture new library in the Northgate Mall with the Marin County Free Library and the San Rafael Public Library. Tech Support was able to have Internet with Wi-Fi installed in the new library to staff and patrons could have reliable Internet access.

The automated Windows updates for the Public Use PCs is working better now that most of the Public Use PCs have been updated to the Windows 10 1809 major update.

In the past 30 days, the Wi-Fi usage was down compared to the last report in October, 2108. This can be at least partially attributed to the closure of the Novato Library (NOV) on November, 30. The total for December is 3,702.94 GB. Of note, some of the lost usage for the Novato Library closure was offset by increased usage at the South Novato Library (SNO) which moved from 5th most usage to 3rd most usage location and the addition of the Northgate Mall Library (NGM) that has had Wi-Fi service available to the Public for 10 days during this reporting period

Below is graph of Wi-Fi Usage by Location

Usage by Location
Report Period: Nov 25, 2018, 12:00AM - Dec 23, 2018, 12:00AM



Support **adults** through life stages with opportunities for self-development and independent learning

Technical Services, eServices and Marketing

.Technical Services in partnership with Corte Madera held a collection conversation and year end celebration to focus on goals for 2019.

Mildred cataloged over 50 student theses for Dominican University this month. She also did original cataloging projects for San Anselmo and San Rafael. Original cataloging means that there is no catalog record that we can download from any central location or repository. It's something new or unique that needs a complete catalog record from scratch. Mildred did this for the two city libraries (mostly local history or donated items) and for each of the thesis papers!

Technical Services, eServices and Marketing

Brief Additional Updates

To support the Novato Library Closure for HVAC Replacement, all Public computers, printers, monitor and ther equipment were removed and placed in a safe location before the construction work began. Additional computers and printers were setup at the South Novato Library so that the Novato Staff reporting to work at the South Novato Library could help with the added workload due to the Novato Library closure.

The majority of the Public computers have been updated to the Windows 10 1809 major update.

Technical Service staff worked diligently with vacancy of Senior Library Technical Assistant and shortage of Library Branch Aides to support the delivery.

Damon continued to work with DPW and S&H Construction for the Novato HVAC system.

Leadership Team was retrained and encouraged to use Savannah as part of collaboration with Orange Boy and Chantel Walker.

Jen Robinson attended Marin County Cultural Competency course.

Mildred Arencibia graduated from the Dominican Leadership Academy.

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West Marin
**Point Reyes, Inverness,
Stinson, and Bolinas**



The Point Reyes Library hosted a holiday crafts afternoon with tea and cookies. Families gathered to make cards using the Iris folding technique from our Programs in a Box and rolled beeswax candles in all colors. The younger children used stamps and stickers to make holiday cards for their loved ones. The multi generational group was very focused, concentrating on the choice of colors and patterns needed to complete the decorative Iris cards. One mother came in a few days after the crafts day to say her 10 year old son continued creating more cards at home experimenting with different templates he found on the internet. Her other son proudly offered his beeswax candle for the centerpiece of their holiday meal. Library Commissioner, Loretta Farley, graciously assisted patrons with getting their wick placement just right for rolling their candles. Ana Maria's expertise was highly sought after for her mastery of the Iris folding technique.

Support **youth** in our community with opportunities for self-discovery and expression.

West Marin
**Point Reyes, Inverness,
Stinson, and Bolinas**



This year we celebrated the season from all cultures with a Kids' Holiday Read at the Point Reyes Library. The cozy room was set up with books highlighting Hanukkah, the Winter Solstice, Festival of Guadalupe, Saint Lucia Day, Christmas and Kwanzaa. The children each chose their own book from the selections and read aloud to the group. Some were silly, some required singing, some had a lesson to reflect on but whatever the choice, the other children were respectful of the reader who took on the challenge of projecting their voices and keeping a captive audience. And of course, tea and cookies were enjoyed by all!

Be a positive environment for **mobile and digital literacy**.

West Marin

Annemarie and Simon helped organize the second Marin New Americans Campaign (NAC) at Bahia Vista Elementary School in San Rafael along with partner organizations Canal Alliance, Family and Children's Law Center, North Marin Community Services, the Pickleweed Library and a large group of volunteers. The Point Reyes laptops were used by trained staff to assist the public with naturalization applications using the free online service Citizenshipworks. Citizenshipworks empowers applicants and

**Point Reyes, Inverness,
Stinson, and Bolinas**



community advocates to demystify the naturalization process, create complete and organized applications, and save progress along the way. In this way, Pt. Reyes staff's involvement in the NAC, and their incorporation of cutting edge democratic platforms like Citizenshipworks, fosters mobile and digital literacy while assisting the public in pursuing important life goals.

Support **adults** through life stages with opportunities for self-development and independent learning

West Marin
**Point Reyes, Inverness,
Stinson, and Bolinas**



The Point Reyes Library hosted Friends with Cameras in Italy, part of the popular Armchair Travel series. Elizabeth Fenwick and Ilene Meyers shared their photos of a recent trip to the Dolomites and Venice, Italy. The two took part in a photographer workshop where they shot incredible landscapes during the "Blue Hour," which is the period of twilight in the morning or evening when the Sun is at a significant depth below the horizon and residual, indirect sunlight takes on a predominantly blue shade. They wowed the audience with shots of Venetian gondolas at dusk and the stormy skies contrasted against the glorious peaks of the Dolomites. Elizabeth and Ilene led a lively conversation, sharing stories of the strenuous work of hauling their equipment through the narrow passages of Venice and up the trails of the Dolomites.

Be the **preferred place** for children, families, and caregivers to connect, learn, and grow together.

Bookmobile



It's always a highlight connecting kids and families to our bookmobile and also the greater library system. This month the Bookmobile was invited to a special family event at the Fairfax San Anselmo Children's Center. Many parents and children had never been on a bookmobile before and the vehicle was a big hit as well as all of the materials on board. We issued 43 cards to kids at the center in a 2 hour period! Here's one of the happy families receiving their cards----(see picture).

Support **youth** in our community with opportunities for self-discovery and expression.

Bookmobile



It's a great thing to establish relationships with the kids in our one room schools. We get to know their passions for books, movies and audiobooks and learn just who will be excited to see new materials on particular subjects. We also get to play a role other than librarians in their school life. This month Neil and I were the audience of 2 for the dress rehearsal of their holiday play----The Second Continental Congress. The kids and teachers were great as always and the costumes were inventive and hilarious. Our 2 kindergarteners stole the show with their rousing lines of "Give me liberty or give me death!". By the end of the play, the Declaration of Independence had been written and the audience (all 2 of us) went wild with appreciation and applause!

Be a positive environment for **mobile and digital literacy**.

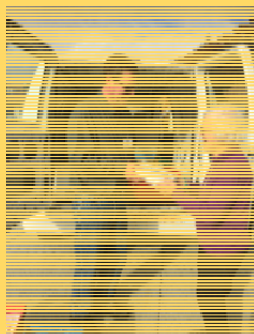
Bookmobile



It has been inspiring to see how many of our customers in their eighties and nineties have embraced the Playaway audiobooks. For many people with sight issues, it's difficult to navigate the old audiobooks on cds. The cds are easily lost and it's difficult to read the numbers on the discs. The Playaways offer a great alternative to the cds---it's easy to keep track of where you left off and there's only one device to operate. This reiterates what we've learned about our seniors-----they are ready and willing to learn a new technology when it serves a purpose and fulfills a need. This technology does just that and has changed the lives of some of our customers who can no longer read the printed word.

Support **adults** through life stages with opportunities for self-development and independent learning


Bookmobile




We have had some challenges with our vehicle this month but we are still bringing service to our customers to the best of our abilities. Our seniors who have limited access to library services are particularly grateful for our ability to fulfill holds and bring them book club selections. They have all been real troopers dealing with our reduced service and couldn't be more appreciative of our efforts to serve them regardless.

Library Director Activities – December 2018

Below is brief overview of a few activities and items that may not have been highlighted in other areas of this monthly Commission Report.

 <p>MARIN COUNTY FREE LIBRARY</p>	<p>Attended the Aspen Institute Dialogue on Public Libraries, December 4 & 5 in Sacramento, California. The conference explored how to advance the development and uptake of innovative applications for gigabit connectivity in California public libraries in ways that help to achieve key state and local priorities, including priorities in education, adult learning, equity and civic participation.</p> <p>December 7, Leadership Team Meeting December 7, California room Door Appreciation December 13, Executive Leadership Team (County of Marin) December 13, Marin Promise Partnership Meeting December 14, attended graduation for tow employees, Mildred Arencibia and Raemona Little Taylor form the Marin County Leadership Academy.</p> <p>Preparing for mid-year budget meetings with CAO and Branch Managers.</p> <p>Below is a message to all staff on the tragic shooting of a librarian in Sacramento.</p> <p><i>I know many of you are aware that Amber Fawn Clark, a Library Branch Supervisor was killed at the Natomas Branch Library of the Sacramento Public Library on Tuesday, December 11 in the parking lot . This is shocking, tragic and of course concerning for all of us who work with challenging and troubling patrons. Below is a news story about the situation:</i></p> <p>https://www.kcra.com/article/she-was-fierce-librarian-killed-in-natomas-shooting-remembered-as-charismatic/25507460</p> <p><i>and another about the incident, describing the suspect and his relationship with the library:</i></p> <p>https://www.sacbee.com/news/local/crime/article223057740.html</p> <p><i>The investigation is ongoing but the suspect arrested was man who was banned from the library. Bonny White was already leading a conversation right now with a subcommittee on problem patron behaviors and the banning process. I have been in contact with County Counsel and Risk Management to discuss the issue and any measures we can do to better ensure staff safety. There are no easy answers and this is an unbelievable tragedy for Amber Clark's family, the Sacramento Public Library and all libraries grappling with patrons behavior, aggression and mental illness.</i></p> <p><i>For now we are aware and deeply saddened by this tragic act of violence, and the senseless loss of a colleague and will look at our procedures and practices in light of this.</i></p>
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Personnel – December 2018

 MARIN COUNTY FREE LIBRARY	<p>During December 2018, Adrienne Graham moved from her South Novato Branch position to become a Library I at the Novato Branch Library.</p> <p>The following full-time and part-time vacancies are under review, or are in the early recruitment preparation phase as of December 2018:</p> <ul style="list-style-type: none">Administrative Services Technician (Admin)Community Library Specialist (Bookmobile)Librarian II, Novato, Fairfax, Marin City and South Novato (Teen and Adult Services)Library Aides, Civic; Novato; Tech Services; FairfaxLibrary Assistant I, FairfaxLibrary Technical Assistant (Marinet)Media Technician (Tech Services)Mobile Library Assistant (Flagship)Supervising Library Technical Assistant (Tech Services)
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Commission Members:

MCFL and the County of Marin

THANK YOU for the time and talents that you share with us daily, monthly and annually.

MARINet Board Meeting Minutes

Oct. 18, 2018

MCFL Tech Services

1600 Los Gamos Dr., Suite 180, San Rafael CA

9:00 a.m. – 12:00 p.m.

I. Public Comment Period

An opportunity for any citizen to address the MARINet Board on any MARINet matter.

Please limit statements to 3 minutes

No public comment

II. Introduction of guests

Present: Abbot Chambers (SAU), Gary Gorka (DUC), Kristin Clark (MV), Jackie Dunn (BEL-TIB), Damon Hill (MCFL), Sarah Frye (COM), Jaimie Poirier (SRF) and Linda Kenton (SAN)

Absent: Janice Akel (LRK)

III. Approval of minutes Sept. 20, 2018 --MSC Chambers/Kenton

IV. Old Business

- A. Bringing people back to the library (Dec.)
Discussion about nuts and bolts of the program. Dani will work on design for the program. MCFL proposed at CWG to extend the time period to accommodate HVAC installation at the Novato facility. CWG proposal is for Thanksgiving to Martin Luther King, Jr day. MSC Chambers/ Dunn pending Larkspur approval
- B. CENIC
Not much to report; major challenges continue with scheduling local vendor to finish various projects.
- C. Wi Fi security (CMX)
MV has asked attorney to review the use policy. Directors decided to have individual splash pages at each library. MV volunteered to be the first to install the page. This system will enable statistics collection.
- D. Revisit fine exemption for Seniors
MCFL was debating internally how to possibly eliminate fines for people aged 55 or 60 or more. They were playing with the overall concept, but it has not much evolved and is on hold. There was mixed interest by other libraries.

V. New Business

- A. Board attendance discussion
A lively discussion highlighted by the fact that four non-directors attended. At issue is a perceived drop in attendance by Library Directors at the monthly MARINet Board meetings. Representatives don't usually have decision-making authority and it becomes more difficult for Board discussions and decisions to move forward. This slows the Board down. If a second is sent, that individual should be up to speed

on all agenda topics and be ready to keep the board moving forward. The suggestion was made that the second in command should attend Board meetings with their Director to learn about the Board meeting process, feel the tenor of the group, learn how their Director fits in all to understand the responsibilities and nuances of Board participation. The goal is for the Directors' to be engaged, have a vision and execute. Another suggestion was to bring back the executive committee in some form. This general topic will be considered for inclusion in the January retreat.

- B. New Thurston demo
There is a rebuilt Thurston: MARINet staff led Directors on a tour of the new Thurston which will go live soon.
- C. Overdrive Proposal (raise checkout limit from 10 to 20)
Discussion included potentially having to buy more HaperCollins materials (a possible financial consequence of an increase in check-outs), focusing on training patrons how to return items early and by allowing more check-outs, perhaps helping patrons feel like they are getting something while waiting in queues. No discussion about increasing hold limits at this time. Conclusion that 20 seemed like to big an increase but that 15 appears to be a good step. MSC Chambers/Clark increase check out limit from 10 to 15.
- D. Other non-action items
DUC interested in overdrive ordering and will train a new staff member to order materials. SRPL not requiring proof of address for new library cards, effective immediately.

VI.Standing Items for the agenda

- B. System Administrator's report. Highlight: It looks like email issues solved (at least for now),
- C. Correspondence. There was no correspondence
- C. Topics for future agenda
 1. What info do we need to issue a library card to patrons?
 2. Bringing people back
 3. Wi-Fi security
 4. Retreat planning

VII.Announcements

SAU— investigating the possibility of mobile shower trailer to support homeless population.

DUC—middle of semester. Waived all fines for students to start off year with a clean slate. Expanding information literacy.

MCFL—poet laureate program offered to all libraries.

COM—photographer program about civil war in El Salvador in the 1990s. UN Day 10/24, Javier Zamora will read his poetry on campus 11/7.

SRPL—2nd round of community engagement mtgs for new library facilities kick off this week.

MV—last Great American read event which is a party at Sweetwater Saloon. Everyone will watch the final episode together, vote for top 10 and see who wins.

SAN—Library Tax Oversight committee met which reviews parcel tax expenditures.
BEL-TIB—getting Kanopy, Sunday celebrating the kick off phase of the public fundraising campaign, Petrocelli luncheon in November. Debbie in constant meetings for the building expansion.

Respectfully submitted by Linda Kenton