MARIN COUNTY FREE LIBRARY COMMISSION Proposed Agenda WEDNESDAY August 9, 2017 7:00 p.m.

NOVATO LIBRARY

1720 Novato Boulevard, Novato, CA 94947

Directions: Highway 101 to DeLong Avenue/Downtown exit. Cross over the freeway continue to Novato Blvd (4th stop light), turn right. Continue north on Novato Blvd going through next traffic light. Pass intersection, the Library is on the right-hand side with a red tile roof. NOTICE: In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (call: 415-473-3222).

		<u>ITEM</u>	<u>PRESENTER</u>	STATUS
7:00	1.	Call to Order	Kathrein	Action
	2.	Roll Call	Kathrein	Action
	3.	Approval of Agenda	Kathrein	Action
	4.	Approval of Minutes – June	Kathrein	Action
	5.	Open Time for Public Expression		
	6.	Reading & Correspondence File	Kathrein	Information
	7.	Collection Development Report	Bauer	Information
	8.	New Business	Kathrein	Information
		a. All Staff Day 10-06-17		
		b. Commission D2 & D3 applicants	Kathrein	Information
	9.	Old Business		
	10.	President's Report for June/July	Kathrein	Information
	11.	Director's Report for June/July	Bauer for Jones	Information
	12.	Announcements	Kathrein	Information
8:50	13.	Adjournment	Kathrein	Action











Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

- 4. Minutes for June 14, 2017
- 12. Library Director's Report for June/July 2017

Unnumbered Attachments:

Approved MARINet Board minutes of May 18 and June 15, 2017 held at MARINet/Tech Services Los Gamos board meeting room

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MARIN COUNTY FREE LIBRARY The Club Restaurant at McInnis Park Golf Center --PROPOSED MINUTES-Wednesday, June 14, 2017

(1) CALL TO ORDER

Meeting called to order at 7:10 p.m.

(2) ROLL CALL

Present

Margaret Kathrein Loretta Farley Barbara Schoen Linda Ward Craig Kennedy Nick Javaras Joel Fugazzotto Anya Schandler Alison Howard Ann Kaplan

Absent with Notification

Helen Fauss Tyrone Cannon John MacLeod Ali Igbal Sally Hauser

Also Present

Sara Jones, Director of County Library Services
Scott Bauer, Deputy Director of County Library Services
Damon Hill, Library Services Manager
Edna Guadiana, Administrative Assistant II
Terry Jones, Bookmobilist
Elisa Rodrigues, Link+ Coordinator, MARINet
Jen Robinson, Electronic Services Librarian
Eva Patterson, Bonny White, Margaret Miles,
And Janet Doerge, Branch Managers
Florence Pattison, HR Analyst

(3) ADOPTION OF AGENDA

M/S/C-Javares/Kaplan--Agenda approved as submitted

(4) ADOPTION OF MINUTES

M/S/C/-Schandler/Schoen minutes approved as submitted

(5) OPEN TIME FOR PUBLIC EXPRESSION

(6) READING & CORRESPONDENCE FILE

Reading file was routed for all to read. President Kathrein added 3 articles to reading folder.

(7) INFORMATIONAL REPORTS OF NOMINATING COMMITTEE -

a. President Kathrein presented Alison and Joel with a small gift and thanked them for their dedicated service to the Library Commission.

(8) PRESIDENT'S RECAP for 2016-2017

President Kathrein recapped some of the highlights for this year, which were

- MCI Hot spots and chromebooks
- Funding for new FLAGSHip
- New catalog
- Move to higher network speed
- Virtual reality

(9) DIRECTOR'S REPORT FOR MAY

Director Jones reported that:

- ✓ we are fully engaged in this year's summer reading program.
- ✓ We will be participating again this year in theMarin County Fair anyone interested in volunteering their time please contact Edna
- ✓ our new poet laureate will also be at this year's Fair along with the Poet Tree
- ✓ Sara thanked Florence Pattison for her assistance to our department; she will be transitioning back to the Human Resources department.

(10) ANNOUNCEMENTS

There will not be a meeting in July.

- (11) ADJOURNMENT M/S/C-Ward/Schoen-Meeting adjourned @ 8:00 p.m
- (12) SPEAKER President Kathrein introduced Bob Harmon, Chairman of Board of Directors of the Marin chapter of ACLU who gave a talk on "Civil Liberties".

Sara Jones, Director of County Library Services Marin County Free Library Report For Summer June/July 2017

Personnel (Florence Pattison)

The interviews for the Community Library Specialist position in the FLAGship assignment were held on Tuesday, June 6, 2017. Alejandra Cruz was selected and began work in her new assignment on Monday, June 19, 2017.

Interviews were held on July 5 to backfill Alejandra's previous position of Mobile Library Assistant on the FLAGship and these interviews also resulted in a hire. The successful candidate, Simon Woodard, begins his career with MCFL on Monday, July 31, 2017.

The Community Library Specialist in the Maker Space Coordinator assignment opened on June 19 and closed on July 3 and six applications were received. Four of these candidates met minimum qualifications and were interviewed on Thursday, July 13, 2017. Sara Bolduc was selected. Sara has been working at the Maker Space on an extra hire basis for over a year.

67 applications were received for the part time Library Assistant I at Stinson Beach and two full days of interviews will take place at the Stinson Beach library on Wednesday, August 9, and Thursday, August 10, 2017.

Interviews for Library Aide positions at Civic Center and Novato were held on Friday, July 28, and offers will be made to two candidates for these part time positions.

A departmental promotion was conducted earlier in the month for a full time Library Assistant II position at the Fairfax branch. Two candidates were interviewed and John Elison, a current Library Assistant I at Fairfax, was selected.

A Librarian II recruitment is currently open to fill the vacancy created by the retirement of Theresa McGovern, a longtime employee in Fairfax. This recruitment is scheduled to close on Wednesday, August 9, 2017.

The recruitment for the Mobile Library Assistant on the Bookmobile was open from June 23 until July 10 and 36 applications were received. 12 candidates will be interviewed on August 9 and 10, 2017. This vacancy was also created by the retirement of a longtime employee, Nicole Terry.

The new position for a Senior Librarian at South Novato was approved and the recruitment opened on July 15 with the working title of Education Incentives Coordinator. The recruitment closed on Monday, July 31.

Recruitments for the following will be started in the near future.

- Deputy Director of County Library Services
- Administrative Services Manager
- Library Assistant I, Marin City
- Library Assistant II, Marin City

The Accounting Assistant position in Administration continues to be filled by an extra hire employee.

Library Activities:

Outreach/ Bookmobile (Damon Hill)

Facilities

The Electrical Panel upgrade project for Civic Center, Corte Madera, Fairfax and Novato went out for public bid after receiving the final design specifications from Engineering firm Salas O'Brien and receiving Board approval.

Six firms bid on the project with a low bid of \$138,831 and the highest bid being \$389,200. The original Engineer's Estimate was \$167,780. During August, the contract will be finalized and work will begin in September or October. The Measure A project Funds from Fiscal Year 2016-17 will be rolled over to pay for the project.

A Request for Proposal (RFP) went out at the end of July for landscape architecture serves for parking lot and path of travel improvements. The RFP was necessary to make some minor modifications to area where staff parks at the Fairfax Library. Once the design work is completed, the construction will be part of the path of travel repairs at Corte Madera, Fairfax and Novato. Only Fairfax requires design work and the three libraries will be bid together for construction work. This project will also be a roll over from Fiscal Year 2016-17. The Corte Madera Library has needed tree work Parks department will oversee. Before that work can begin, it was necessary to work with Department of Public Works (DPW) to identify and stake the east property line to determine ownership and responsibilities for the tree.

Staffing

Nicole Terry Bookmobile Mobile Library Assistant retired on July 28th after 20 years of dedicated service to the Library. Nicole brought a dedication to serving patrons and well loved by her community. The position advertised and initial candidate responses reviewed. The interviews are for August 29th and 30th.

Gail Grant is no longer working for graphical support for the Library and a replacement is in process.

Activities

Summer Challenge and Summer Reading To-Go has been so successful this year! The Bookmobile has added well-received stops at Lynwood School in Novato this year with up to 40 children and families. The school organized a food bank stop at the school coinciding with our bookmobile stop. Families enjoyed checking out from the bookmobile, picking up food and receiving projects to go from us to promote summer learning. For the older kids (4th grade and up) we provided TeacherGeek kits that they built up. Some fantastic kits as you can see:





Ping Pong Ball Launcher





Rubber Band Racers

Electric Motor Boats

The teacher created kits and the pieces are interchangeable so more than one project can be made. Kids worked together to create different models and competed to see which one went the fastest or threw the farthest. There was an eager lineup to see what the new project would be. (Goal 1- Preferred place for children/families to connect, learn and grow together)
For the younger kids we had Building with Pasta Playdough and Pipe Cleaners, Flubber, Shark Tooth Necklaces, and Strawbees. We also gave away free books on our final day as a grand finale prize. Thanks so much to the Friends of the Library for making these great activities possible!

We did some of the same projects on our ranch stops this year with the same great results. Kids told us that everyone in the family took a turn building variations on the kits and hours of fun. Since the pieces are interchangeable kids could combine them to make other projects of their own designs. After receiving 4 of the kits, families had a good-sized set of building materials to create with. A huge hit that required reading and building skills to accomplish! (Goal 2- Support youth with opportunities for self-discovery and expression)

During June collaborated with the County of Marin SAGA (Marin Sexuality and Gender Acceptance) to provide a display of materials in the Civic Center Library and supported the featured lunch speaking activity. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning)

Damon Hill continued and completed collaborating at the Adult MakerSpace in June. The Adult MakerSpace allowed adults open hours to work on own projects (*Goal 4 Support adults through life stages with opportunities for self-development and independent learning.*)

On June 1 Damon Hill and Terry Jones accompanied MCFL staff and Foundation members on a tour of the Buck Center to discuss collaborative ideas. (Goal 2 Support youth in our community with opportunities for self-discovery and expression).

Damon and Terry met with and planned activities with Jasmine Reinhardt from the National Parks Service (NPS). The result will be the NPS providing two bus trips to families the Bookmobile serves in August to Muir Woods and September to Alcatraz. This built upon the previous organized trips with Marin City and the South Novato Library in partnership w/ Hamilton School.

In addition, Jasmine joined the bookmobile on most of the summer ranch day stops. Jasmine introduced the kids to many of our local animals by bringing pelts for them to feel and learn about. On her first day with the bookmobile not only got to show kids the skunk pelt, she was also able to demonstrate the smell since she had been skunked the night before! It was an immediate icebreaker and a great introduction to the skunk activity. (Goal 2 Support youth in our community with opportunities for self-discovery and expression).

Damon and Terry attended the Library Commission social event on June 14th.

Damon participated as an Employee Voice Ambassador and attended rollout on June 21st. The Employee Voice survey was discussed at the July 13th Communication Audit Implementation Team (CAIT) related to general themes and possible ideas to develop a plan in response to the survey.

Damon Hill attended the Fairfax Community Room dedication ceremony for Peter Arrigoni on Friday July 21st. The former Marin County Board of Supervisor member was instrumental in providing the existing much loved Fairfax Library to the community. Over 100 people attended

the event to hear Mr. Arrigoni speak as well as Supervisor Katie Rice and Manager Margaret Miles.

Career Online High School currently has two students working enrolled and are both approximately 20% through the program. (Goal 4 Support adults through life stages with opportunities for self-development and independent learning).

Norman Nayfach is volunteer who conducted a series of Book Club talking around the title Standing Down in the spring for MCFL. Norman is passionate about the Book Club and explored areas to expand the concept to Veterans around California. Norman and Damon will be going to a workshop in Los Angeles in August to present to other Library Veteran Resource Centers about the activity. Damon and Norman also met with program director from the Veterans Home in Yountville to explore bringing to a facility. (Goal 4 Support adults through life stages with opportunities for self-development and independent learning)

The Bookmobile and Director set up for our area at the county fair this year and organized staff assistance. Many took turns staffing the event and we created a great area for families to enjoy and gave away around 2000 books to delighted customers. The Library provided storytimes throughout the 5 days and provided a space for families to connect during the fair to read together or play a game of Jenga.

Here are 2 pictures showing Sara and our staff sitting for the only 5 minutes they could do so for the entire fair!







Clo the Cow reading at the Marin County Fair! JENGA at the Marin County Fair!



Giving out books at the Fair!

(Goal 1- Preferred place for children/families to connect, learn and grow together)

Bookmobile stops at our assisted living facilities continue to be well attended. The Redwoods, Aegis, Deer Park, Atria, Los Robles and Rotary Valley. We assist the activity directors at several with DVDs for their movie nights and Nicole has taken the lead providing upcoming book clubs with numerous copies of their selections. The books are fascinating and show such a rich wealth of topics and interests. We will work hard to keep up this great level of service in Nicole's absence. (Goal 4-Support adults through life stages with opportunities for self-development and independent learning.)

Terry attended a potluck sponsored by MCFL Equity Alliance at the Novato branch organized by Eva Patterson. Everyone brought a dish with a story to go along with it and we all learned a lot about our co-workers experiences growing up while eating some GREAT food! This was a wonderful opportunity to see the richness of our heritage and discuss how to celebrate our diversity and expand equity within our library world and beyond. Great event and a great beginning to a worthwhile project!

Anne T. Kent California Room (Laurie Thompson)



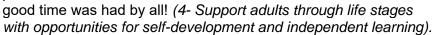
On June 11th California Room team members Laurie Thompson, Carol Acquaviva & Dewey Livingston gave a deluxe presentation to the Friends of the Marin County Free Library at our map and special collections annex. Titled "Time Travel with the Anne T. Kent California Room," the presentation featured vintage moving picture footage of Marin County and highlights from our Unrecorded Marin County Map

collection. Carol gave a wonderful presentation on San Rafael's legendary "Hotel Rafael"; Dewey provided new insights into Marin's history and geography by layering maps, aerial views and historic photos; and Laurie presented a 1915 film documenting Marin and its schools that was first showcased at the *Panama Pacific International Exposition's* Palace of Education. Carol also prepared a slideshow on a loop documenting the evolution of the Annex and the preservation and dissemination of the collections housed there. Dewey created an interesting display featuring highlights from our map

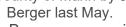
collection. Laurie worked with volunteer Brad



Rippe to create a display of artwork and historic photographs. We had a packed house and received much positive feedback. A



In honor of the 150th anniversary of Frank Lloyd Wright's birth, the Civic Center Library, in partnership with Cultural Services and the Frank Lloyd Wright Civic Center Conservancy has on display the only doghouse ever designed by Frank Lloyd Wright. The exhibit was curated by California Room Librarian Laurie Thompson and includes interpretive signage and contextual illustrations. The doghouse -known as Eddie's House, after the Berger family's Labrador retriever- was donated to the County of Marin by Jim





Berger grew up in San Anselmo in a Wright-designed home that today is widely known as the Berger House. His parents, Robert and Gloria Berger, commissioned Wright to design the house in the early 1950s, and it was built to specifications by Bob Berger over the course of 20 years. Wright also designed a triangular doghouse on the back of an envelope – at no charge – when Jim Berger, then 12 years old, wrote to Wright and requested plans. Bob Berger built

the first doghouse in the late 1950s, but the family disposed of it a few decades later. In 2011, Jim Berger, by then a retired cabinetmaker living outside of Sacramento, received permission to build an exact replica of the doghouse, per the original plans, for a documentary about Wright and his legacy. (Goal 1- Preferred place for children/families to connect, learn and grow together).





On June 15th former Caltrans archivist Lissa McKee, coordinated the donation of a subset of the Caltrans archive on the history of roads and highways in Marin to the Anne T. Kent California Room. Caltrans wishes to retain a digital record of the archive but is ready to let the originals go. Important history on the development of our County's highway infrastructure is contained in the archive, which includes documents, blueprints and photographs. Over the coming months, Lissa will be working with us at the Annex to preserve and digitize

these records. She will give Caltrans a copy of the digital files. (4- Support adults through life stages with opportunities for self-development and independent learning).



We're celebrating the Summer of Love! Thousands of fairgoers enjoyed images of Marin's 1967 Fantasy Fair and Magic Mountain Music Festival via enlargements we created for the Marin County Fair's centerpiece exhibit, which brought to life the Summer of Love in Marin. Thanks to Damon Hill (Library Admin), 10 years ago we were able to digitize rare color slides documenting the first Rock Festival in the U.S. –held June 10-11 on Mt. Tam- from a collection belonging to a friend of Damon's who



attended the Fantasy Fair on Mt. Tam. California Room

Librarian Laurie Thompson has also created a mini *Summer of Love* & Marin Rock History exhibit in the California Room's display cases. This last exhibit includes original postcards, handbills, record albums and other ephemera from the Rock n' Roll memorabilia collection of Civic Center Reference Librarian Elmer Jan. *(Goal 1-Preferred place for children/families to connect, learn and grow together).*

On June 29th, extra-hire map archivist and local historian Dewey Livingston, conducted an oral history interview with Bill Lockett (b.1924), who began working as a surveyor in 1946 and observed first-hand the numerous subdivisions and other developments that took place in post-World War II Marin. Bill also shared memories of studying at Marin Junior College (now College of Marin); visiting his grandmother in San Anselmo in the 1930s; and his memories of serving in the Airforce during World War



II, where he flew 39 missions in the Pacific. (4- Support adults through life stages with opportunities for self-development and independent learning).



The Point Reyes Light did a feature on historian Dewey Livingston which discussed recent insights he had gained on the history of West Marin. In the interview, Dewey highlighted the value of our Schroeder Collection of unrecorded Marin County maps, c.1849-1988, and how these maps had provided him with new details on the history of West Marin: "Historian Dewey Livingston first became aware of the mysterious 'Grippi Tube 18' map after reading a book by his predecessor, Jack Mason, over 30 years ago...but the whereabouts of the 1879 map were uncertain.... True to legend, 'Grippi Tube 18' [part of the Schroeder map collection] contained a map of the peninsula from 1879. It features detailed drawings on linen of Charles Webb Howard's ranches, with precise locations of buildings and auxiliary trails—and dozens of springs sprinkled across the Point." You can read the complete article here:

https://www.ptreyeslight.com/article/surveyors-stockpile-clues-west-marinspast (Goal 1- Preferred place for children/families to connect, learn and grow together).



Frank Lloyd Wright's legacy continues to grow in our special collection devoted to that subject. On July 21st, Robert & Carole Nicholas donated an original bench designed by Frank Lloyd Wright in 1951 for the Unitarian Meeting House

in Madison, Wisconsin. In the 1980s, new (slightly larger) benches were made for that meetinghouse and donors to that project –among them, Robert & Carole Nicholaswere gifted the original 1951 benches as a token of



appreciation. The Nicholas' were downsizing and wanted to find a good home for their bench and contacted us. The bench still has its original 66-year old turquoise cushions. Down the road, we hope to make replica cushions –and preserve the originals- and

then feature the bench in a display. Frank Lloyd Wright was a member of the Unitarian congregation in Madison and designed every detail of the Unitarian meeting house, including the benches and other interior details. The Nicholas' also gave us a rare brochure about the Meeting House, which includes a photo of Wright, speaking there. (Goal 1- Preferred place for children/families to connect, learn and grow together).

Corte Madera and Marin City (Julie Magnus)

The Bay Area Discovery Museum's Try It! Truck visited the Corte Madera Library on Thursday, July 27. We transformed the garden, bike pad and Community Room into interactive engineering labs where kids could solve problems like how to build a raft that would float and support animal figures, how to build kites that could fly, create monsters from blocks of wood, how to dis-assemble things like DVD players and sanders, not to mention checking out a 3D printer and laser cutter. Many parents joined their kids in attempting to explore all the stations. It was a great day of creative play and learning how to do things like hammer, create bubble blowers, build structures out of cardboard, and more! It was a fun way to test out ideas we learned in our Mind in the Making experience. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)



Youth Services Librarian, Sarah Butts, reports on the busy months of June and July: June 1-12 – Summer Challenge outreach concluded with visits to all of the approximately 1200 students in the Kentfield school district (Bacich Elementary and Kent Middle). Judging from feedback and participation in both the teen and children's programs, these visits make an impact!

June 5-6 - Once again we offered our high-school-aged patrons extended hours to stay at the branch and study for finals. Late night study halls are always well attended and greatly appreciated (especially the pizza - thanks CMA friends!) Teens work in groups and alone, often shifting from one group to another depending on which subject is being studied there. Since our remodel, our teen area has become a real home for our teens, and we see them here throughout the year, especially during mid-terms and finals time. We think that by creating a space that is theirs alone, we have increased teens' awareness of this branch.

June 19 - Teen Summer Reading kicked off with a viewing of *Fantastic Beasts and Where to Find Them.* 23 teens showed up to hang out, watch the film, and enjoy some snacks. They were enthralled, considering the age group. No doubt, JK Rowling has impacted these kids for life!

July 14 – Our big social event of the summer was raucous fun. 37 kids came for the life-sized Clue, and also got to participate in a scavenger hunt, and play mini-golf, giant Jenga and giant Connect Four. Of course, there was pizza. Thanks to Jenna, Kim, and Julie for all the help and Support in pulling that off!

June & July – The Lego Club, hosted by Kim Turold, continues to be a popular event on first and third Tuesdays. Summer has seen some of our tried-and-true regulars visiting, as well as some new faces checking it out for the first time.

June & July – Baby Bounce continues throughout the summer. We love all the (literally!) new faces that are showing up all the time! (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)



June 22 – The first Tween Science Lab program of the summer was a hit. 19 9-15 year-olds showed up to turn clear and white glue into colorful, stretchy, glittery and textured slimes. Printouts of the 3 different recipes we tried were available to take home. July 6 – The second Tween Science lab introduced 22 9-15 year olds to the process of spherification, which is one element of the food science called molecular gastronomy. Kids took 4 different beverages and made them into delicious caviar-like snacks! July 10 – Teen Book Club – We Were Liars. Our first summer book club was small but cohesive, with 6 participants. We had a great discussion, and all afterwards signed up for the August book club.

July 11 – Henna – As always, Rachel Anne Palacios gave a wonderful presentation to 20 teens. A summer staple.

July 18 – Comic Book workshop – 13 comic book fans and artists showed up for the engaging class taught by a representative from the Cartoon Art Museum in San Francisco.

June & July - The Teen Summer Challenge has been received with a great deal of enthusiasm. All programs have been well attended, and starting from week 1, we have been going through 150-175 scratchers per week. Over 200 kids have participated so far.

June & July – For an added twist on our emoji-themed teen program, teens at Corte Madera have been asked to design emojis that do not exist yet, but should! We have a wall-full of amazing ideas! (Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Redwood High School has a 10-hour community service requirement and we have met many wonderful volunteers through this program, Marilyn Wronsky, Children's Librarian, relates. When Austin Patel and Achinthya Poduval volunteered in the spring of 2016, they created an especially clever poster for us. So we were delighted when they returned with a proposal for a Kids Coding Class this summer. Two-hour game-making workshops using Scratch and Java, to be taught by members of the Redwood Coding Club, were planned for four Saturdays in July. Initially we planned to use a corner of the children's room, but with 24 kids and student teachers, it was clear that we would need to spread out in the Community room. The response from kids, teen experts, parents and staff has been uniformly enthusiastic.

Redwood mentors provided constant attention to participants with warmth and kindness; they genuinely enjoy working with the kids and provide caring service to all. Redwood mentors even loaned their personal laptops to kids when all the CMA ChromeBooks were in use and latecomers showed up. Participants were deeply engaged throughout the class. These kids have not been pushed into it by parents; they really want to learn how to code games! One parent commented: "Thank you so much for offering these classes. I have twin 8 year-old boys, one who is really into coding and we have not found any other free classes for this age (including schools). The other twin has not shown much interest previously, but he wanted to come too. Both are really having a great time! We would love for this class to be continued during the school year if possible." Five stars! Happily, Austin and Achinthya will offer the class on first Saturdays in the Fall. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression. Goal 3 - Be a positive environment for mobile and digital literacy.)

Ronnie's Awesome List -- When Ronnie Sharp put out the call for titles for her "Stuck on a Desert Island with the Best Kids Books Ever" list, we responded quickly with five titles in each of five categories from toddler to teen. Sarah Butts, Youth Services Librarian, Judi Evans, Children's Librarian (contingent) and Marilyn Wronsky, Children's Librarian, joined eleven other librarians and booksellers in touting our favorites. This inspiring and nicely formatted booklist is posted on Ronnie's site http://www.ronniesawesomelist.com under "Summertime Reading". In addition, Ronnie's (massive) Awesome List is the go-to site for parents in Marin and beyond. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

Pose With a Penguin! Clara McFadden, Children's Materials Selector, offered a 4 & 1/2 foot cardboard standee from Random House promoting *Penguin Problems*, at a Children's Services meeting. Children's Librarian Marilyn Wronsky brought it back, cleaned it up a bit, and put it on display alongside Jory John's book and scores of penguin stories and non-fiction. We also displayed penguin toys, artifacts, lenticular postcards, and portraits of other famous penguins including Pierre from the California Academy of Sciences and, of course, beloved Tacky. Kids of all ages and a few parents have been posing with a penguin this month. ! (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

Marilyn Wronsky, Children's Librarian, was a guest at The Corte Madera Women's Club annual Tea where they awarded scholarships to two outstanding graduating seniors from Redwood High School. I was delighted to see that our library volunteer Stephanie Oh was to be honored. In addition to working with us, Stephanie has been involved with the San Rafael nonprofit ELM--Enriching Lives Through Music. The Oh family, Stephanie, sister Natalie and dad, Dr. Dennis Oh, have been regular Saturday patrons for years. (*Goal 2 -Support youth in our community with opportunities for self-discovery and expression.*)

Library Aide Kristine Augestad, after helping quite a few people lost in our stacks trying to find a book, came up with a way to help patrons navigate the long aisles of library stacks for adult fiction and mystery—creating alphabet markers to indicate where to find things (her supervisor, Shane Ebert, also helped). Kristine tested out different sizes, fonts, etc. Several patrons have commented, and are very appreciative of the new BIG letters in the fiction/mystery. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

There has been a lot of learning going on this summer for adults at Corte Madera Library. College of Marin Geology Professor Steven Newton educated and entertained a packed room on the rocks of Marin County. Did you know Marin is one of the only locations to find blue schist and geologists travel from all over to see it?

A presentation on the Daily Life of the Common Soldier in the Civil Was very popular as was an introduction to the game of Mah Jongg. Both of these programs are part of our monthly collaboration with the Corte Madera Parks & Recreation Dept., focusing on programs for seniors. The Civil War program went overtime and we had difficulty getting people to leave. As a result of this talk, one participant wants to attend a Civil War reenactment. And, there was so much interest after the Mah Jongg presentation that we decided to offer a series of four classes to teach the game, starting later in July. The Marin Master Gardeners were here in June and July to share their knowledge about the benefits of bees and to educate gardeners about how to create a welcoming environment for all kinds of wildlife.

A docent from the De Young Museum introduced the current exhibit in San Francisco: *The Summer of Love* and the Marin Poetry Center Summer Traveling Show was well attended, as usual. Our weekly adult coloring drop-in program continues with a dedicated following. *(Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)*

Summer highlights, Jackie Foster, Library Assistant II - Scene 1: Patron comes into the library... he has a bike but no lock! I whip out our bike lock and offer it to him, He is happy. Then he mentions that his cell phone is about to die. I whip out our universal charging device and he is... amazed and blown away that we have everything he needs or could ever want! (*Goal 3: Be a positive environment for mobile and digital literacy. Goal 4:: Support adults through life stages with opportunities for self-development and independent learning.*)

Scene 2: Patron buys android phone just so she can download free library audios... but she doesn't know how to use it! One staff member attempts to assist, then passed off to me where we overcome the first hurtle of unlocking her phone. We progress to connecting to wireless, downloading overdrive all the way to successfully downloading an audio. Happy patron, happy life! (Goal 3 - Be a positive environment for mobile and digital literacy.)

An older gentleman comes back into the library and gets a new card after many years, prompted by getting a Kindle Fire and wanting to download books. After spending 45 minutes working through getting his device on the Internet, downloading the OverDrive app, navigating messages on his phone to verify his identity when he logged into the app store and added his Kindle Fire device to his gmail account, resetting his Amazon account password, we did set everything up and he was able to successfully download a Hillerman mystery to his Kindle Fire! He was very delighted and appreciative. (Goal 3 - Be a positive environment for mobile and digital literacy.)

This Spring, the Corte Madera Library hosted an art exhibit based on interpretations of Arabic calligraphy, along with a workshop and lectures aimed at educating the public. We recently received a positive comment about our display of art based on the calligraphy, and how it contributed to a great atmosphere of peace and understanding. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

Ana Stanescu, Librarian I, worked on a project to order 40 audiobooks this spring (mostly mysteries), partly funded with money from a donation we received from the Robert & Kaye Hiatt Fund for the specific purpose of adding to the audiobook mystery collection. Everything has been circulating really well. Most of the audiobooks are checked out, and even the ones that aren't currently out have been going out a lot. So it looks like our purchase has really added a lot of value to the browsing experience in our audio Mystery section in particular, and we hit on high interest titles that are satisfying to patron needs and interests! (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

Marin City Library (Diana Lopez)

Diana Lopez, Librarian I, and Etienne Douglas, Community Library Specialist/WebStar Coordinator, visited Bayside/MLK classes at the beginning of June to promote the summer reading challenge programs for kids and teens. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

Ranger Jasmine and Ranger Rafael from the National Park Service came to do storytime and an activity. The kids from the Marin Learning Center came over to join in the fun. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

At our Summer Learning Challenge kick-off celebration party, we had the Kona Shave Ice truck, and bingo with lots of great prizes courtesy of the Friends of the Marin City Library. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

What do some of our Marin City kids do in the summer? One of the little girls we see regularly in the library, Amahji, was recruiting other kids for the summer learning program. She was telling them all about it, including the prizes, and would bring them over to get them signed up! Four other little girls from MLK school created posters that say "We Love Earth". These girls usually are playing computer games; today they're having fun creating together, from scratch! (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Push, Pull, Crash, a hands-on program by the Bay Area Discovery Museum, gave young scientists the chance to experiment as they push and pull to cause and avoid collisions, create art, and engage in exploration of the powers of force and friction. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Etienne Douglas, Community Library Specialist/WebStar Coordinator, wrote a guest blog post for the Ultimaker website detailing MCI's 3D printer program. https://ultimaker.com/en/blog/49319-library-stories-a-lot-more-is-happening-in-the-library-than-just-borrowing-books. (Goal 3 - Be a positive environment for mobile and digital literacy.)

A special trip to the Presidio and Crissy Field, coordinated through the Marin City Library, courtesy of the National Park Service, guided by Ranger Jasmine, supported by the Marin City Performing Stars, was a wonderful way to introduce kids (and some parents) to the amazing natural resources we have in the Bay Area. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.

Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Marin City Library has hosted a series of film screenings and talks this summer: 6-13-17 Maya Angelou documentary "Maya Angelou: And Still I Rise". 7-18-17 "The Ernest Green Story" follows the story of Ernest Green, one of the Little Rock Nine who were the first blacks to integrate into an all-white school. 7-25-17 Human Trafficking documentary. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

Etienne Douglas, Community Library Specialist/WebStar Coordinator, and the Webstars, Faheem Bassa and Misbah Mamoon, traveled to Merced County Library to help introduce the first VR installation through the California State Library grant. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression. Goal 3 - Be a positive environment for mobile and digital literacy.)

Etienne Douglas, Community Library Specialist/WebStar Coordinator, through the Webstars, supported the County of Marin Juneteenth celebration by taking photos and video. The WebStars were able to utilize the videography skills that they have been learning. Etienne and the Webstars also promoted the library at Marin City's Juneteenth celebration. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Summer in the library means kids get lots of chances to experience all sorts of things, everything from stories to music to puppets, like "Music Without Borders for a World Without Borders". We had multilingual singer/songwriter and storyteller, Juan L. Sanchez, perform his interactive family program with songs from around the world. The kids from the Marin Learning Center attended. And, we also had Puppet Art Theater present "The Boy Who Cried Wolf." This was an updated zany version of a classic tale. The boy is bored watching his lamb and decides to make things more exciting by turning on his dad's wolf alarm, the "Wolf Alert 3000." Tricking his dad is all fun and games until a real wolf shows up. Will the audience help the boy escape from the wolf? Several families came and the Marin Learning Center kids came, too. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

It wouldn't be summer without the Fair! Diana Lopez, Librarian I, spent the day at the Marin County Fair working the MCFL "booth" on July 1. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)

Henna – As always, Rachel Anne Palacios gave a wonderful presentation for our young people. Always a popular, interactive, creative program. (*Goal 2 - Support youth in our community with opportunities for self-discovery and expression.*)

Becky Tuttle, Library Assistant II, marched in the Sausalito Fourth of July parade with Felicia Gaston's group, representing the Marinship workers from our community. Three Marin City women, now all in their late 90's, rode at the front of the parade in a classic convertible, as we marched behind them, all of us dressed as workers. Several Marin City kids (library patrons) marched with us. It was a wonderful coming-together of the Sausalito/Marin City communities. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression. Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

The Marin City Library hosts Ms. Banks' Summer Bridge class once a week for 5 weeks each summer. They are kids transitioning from preschool to kindergarten. Sarah Butts, Youth Services Librarian, does a storytime and then she and Diana Lopez, Librarian I, and other Marin City Library staff do an activity. Their theme this year is the ocean and ocean life. Today Sarah's storytime included seahorses. The activity was creating stick puppets using Popsicle sticks and cardboard animal cutouts that Diana purchased. The kids put stickers, tissue paper, and colored their puppets. One of the little girl used tissue paper to give her seahorse puppet a pregnant belly, just like the book Sarah read to them! We were all delighted to see her make the connection!! At the end of their visits, Ms. Banks' Summer Bridge program kids presented Sarah and Diana with a bundle of hand-drawn "thank you" cards. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

The Summer Learning molecular gastronomy program was a blast! The kids loved making boba! After having seen this on Food Network Kids' Challenge, Diana Lopez, Librarian I, really wanted to do it. Fortunately, Sarah Butts, Youth Services Librarian, was up to the challenge, and developed the program and was amazing! One dad said that the kids had been bugging him for three weeks because they were so looking forward to it! (Goal 1- Be the preferred place for children, families and caregivers to connect, learn and grow together.)

Books & BBQ was a successful event for the community that helped "increase literacy and build stronger community ties" as explained in an article in the *Marin County Post*. The partnership between the Marin City Library and the Marin Housing Authority has resulted in many positive impacts, including the coming together of many community groups to support their efforts. The event made the front page (above the fold) of the *Marin County Post. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)*



Books and BBO: Increasing literacy and Building Stronger Community Ties



who leads the Marin Housing Authority, had lots of fun with the youngsters.

"It was a huge success. said Diana Lopez. manager at the Marin City Li-brary. "We were able to give away more than 500 books while bringing families and the community as a whole together for fun and games – not

Marin Housing Authority Executive Director Lewis Jordan was on hand, talking with local residents and reading books with the kids.

to mention some great barbe-

The event was part of the library's campaign to encourage grade-level reading as it works to have kids at the proficient mark or above by the third grade. Literacy experts recognize that lifelong challenges can occur if a child falls behind with reading at a young

Books and BBQ also was a way to keep students' minds City Library and the Marin active and help prevent what educators call the "summer slide" of learning loss. The



Marin County Department of

Health and Human Services,

the Marin City Community

the library's back to school rally in August.

"All the partners brought books or contributed in some way to the book giveaway, Lopez said. "Due to the event's huge success, we and our supporters are looking to make this an annual event

In addition to the Marin Housing Authority, represented at Books and BBO were the Marin WebStars, the

City Community Development Corporation, Bridge the Gap College Prep, the Hannah Project Partnership for Academic Achievement, the Center for Excellence Through the Arts, the Marin City Learning Center, the Marin City Manzanita Children's Center, Bayside/MLK Academy, Performing Stars of Marin Willow Creek Academy, the Boys & Girls Clubs of Marin and Petaluma, and the Marin County Sheriff's Office. Russell Jones at the Marin City Target store provided bags.
- Joshua Berry, an intern

with the County Administrator's Office, contributed to this report.



Scott Harrington (blue shirt) and Sgt. Edgar Villalobos (right) of the Marin County Sheriff's Office handled the barbecue.

County Cuts Greenhouse Gas Emissions with EVs

Two new electric vehicles are the latest step in renewable energy commitment

strides over the past decade to reduce the County of Marin's cars and 80 hybrid vehicles in carbon footprint, the Marin the fleet. The County has eight County Department of Public charging stations at its Civic

There were two clear goals

of the Books and BBQ event

on July 14 in Marin City: in-

crease literacy and build stron-

between the Marin City Li-

brary and the Marin Housing

Authority, the event at Rocky

Graham Park attracted dozens

of young kids, parents, local organizations and community

stakeholders. It was the first

time such a collaboration had

a partnership

cue

ger community ties.

After making significant and state rebates. They join a selection of six other electric



As part of the Summer Learning Challenge, several of our young patrons were able to participate in a Comic Book workshop – a really engaging class taught by a representative from the Cartoon Art Museum in San Francisco. (Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

Deputy Jerod Kansanback came to the library to read books to our storytime groups!! He read to our 10 am group from the Marin Learning Center Preschool and our 11 am group from Ms. Banks's Summer Bridge (Pre-K transitioning to Bayside/MLK Kindergarten in the fall) class! The kids were eager to ask lots of questions and enjoyed hearing Deputy Kansanback read! He did a great job with the kids and with reading to them! He brought badge stickers to make all of the kids honorary Marin County Deputy Sheriffs. We made him an honorary librarian! (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together.)



Becky Tuttle, Library Assistant II, is assisting Felecia Gaston with research on Marinship and Marin City during WWII, requesting books for her in preparation for the celebration of Marinship's 75th anniversary. It will include a play about a local civil rights hero, Mr. Joseph James, who started a union for the black shipyard workers in 1943. Also, the children from

Felecia's Performing Stars of Marin will be presenting their own play about the events. These will take place in October and November. Felecia is also planning a civics/history education component for the kids, and Becky will be requesting books for that as well. (*Goal 2 - Support youth in our community with opportunities for self-discovery and expression. Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.*) Kids from the Hannah Project's Freedom school (33 2nd-5th grade and 22 6th-8th grade) came in to turn in their summer reading challenge logs and get prizes. There was much excitement! (*Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal - Support youth in our community with opportunities for self-discovery and expression.*)

Kids and teens had a lot of fun at Craft Fest at the library, working on creating beautiful and decorative pieces, with help from Marin City Library staff members. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)

The felt LED Light-Up Monsters have become a staple program for summer (and year round) -the tweens and teens alike really enjoy creating their own creatures, and then incorporating LED
circuits to make them light up! STEAM (science, technology, engineering, arts and math) in
action! (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn
and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery
and expression.)

Our second trip for the summer for Marin City kids, through the National Park Service, was to Alcatraz. An exciting and informative tour, coupled with the ferry ride, make this experience hard to beat for the young people and adults who were able to attend. Community Library Specialist/Webstar Coordinator Etienne Douglas was a participant, never having visited the island before. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2 - Support youth in our community with opportunities for self-discovery and expression.)





Tweens and teens were able to learn how to design for 3D printing at the Marin City Library, part of our summer learning challenge. (Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together. Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

One of our patrons who had been recovering from a broken hip at home came in. She brought Becky Tuttle, Library Assistant II, a potted succulent and a card. She was sooo happy and so grateful for all of the books that Becky had been putting on hold for her. Her son would come in for them on a regular basis. She said Becky was her angel. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.)

Patrons feel a real affinity for the Marin City Library branch. One of our generous patrons brought in some popsicles for us "just because."

Fairfax (Margaret Miles)

Iris Meinolf, Children's Librarian, collaborated with April Hayley, Children's Librarian from San Anselmo Library, to provide outreach to all Ross Valley elementary schools, White Hill Middle School and the Lagunitas school district, an estimated 400 children! They promoted the Summer Learning programs at both libraries and presented a range of book talks. By the end of the week of school visits, kids had checked out most of the books Iris had booktalked, and several of the books had waiting lists. (Goal 1- Preferred place for children/families to connect, learn and grow together)

(Goal 2- Support youth with opportunities for self-discovery and expression)

Iris contributed to a list of "Best Kids Books Ever" featured on a local blog called Ronnie's Awesome List: http://www.ronniesawesomelist.com/blog/summer-reading#sananselmo (Goal 3: Be a positive environment for mobile and digital literacy)

The Summer Challenge has been very popular with teens and kids in Fairfax. Over 350 children have signed up and earned over 1,000 book bucks, which translates to 100,000 minutes of reading. Parents and children have been very excited that we are offering books as prizes, and quite a number of children set goals and saved their book bucks to buy more expensive prizes. 99 teens participated in the Teen Challenge, and Theresa McGovern, Librarian II, has done a fantastic job of coordinating the scratchers, prizes and programs while our Teen Services Librarian position has been vacant. Teens have enjoyed receiving scratchers each time they check out books or submit a book review, and we've received about 200 book reviews.

(Goal 1- Preferred place for children/families to connect, learn and grow together)

June 10 was the Fairfax Festival Parade, and Erin Williams (Library Asst. II), Anthony Puga (Circulation Supervisor), Theresa McGovern (Librarian II), Neshama Franklin (Library Asst. I) and Supervisor Katie Rice marched in the parade ahead of the MCFL bookmobile, driven by Terry Jones. Neshama passed out Summer Challenge bookmarks to the crowd, and Theresa carried a board promoting the summer programs. This annual outreach always generates cheers and waves from hundreds of Fairfax residents, many of whom call out "we love our library" as staff march past. (Goal 1- Preferred place for children/families to connect, learn and grow together)

Juan Sanchez kicked off our Summer Challenge for kids on June 16, performing songs in English and Spanish. Kids and parents sang and clapped along. (Goal 1- Preferred place for children/families to connect, learn and grow together)

Our annual Henna for Teens program on June 24 was once again sold out. Teens who attended the program received a scratcher, and this batch was heavily salted with prizes. Teens learned about the history of henna, created their own designs, and had wearable art plus a henna kit to take home.

(Goal 2- Support youth with opportunities for self-discovery and expression)





July 7, Iris hosted Wildcare. The community room was packed, and parents as well as kids were excited to learn about the owl, opossum and snake that the Wildcare docents brought to share. (Goal 1- Preferred place for children/families to connect, learn and grow together)





The Jewish American Fiction Book Club met on July 12, and attendees were able to Skype with author Helene Wecker. Theresa spent several hours troubleshooting camera problems with the library's laptop, and was responsible for the program being a success. (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)

Iris held a special storytime with guests from the San Rafael Pacifics Baseball team on July 24. Children leaned in to hear the team member read a story and talk about his latest adventures on the field. (Goal 1- Preferred place for children/families to connect, learn and grow together)



Marcia Stieger, Library Aide, noticed our shortage of J graphic novels and requested several feet from the Distribution Center. When the books arrived, she noticed that some were new, so she checked with TEC to see if they had any new J fiction or J non-fiction. They did, and were glad to send what they had. Marcia has also kept an eye on our picture book glades, and requests more whenever the shelves start to appear roomy. (Goal 1- Preferred place for children/families to connect, learn and grow together)

Janet Hughes, Library Asst. I, started a Fabric Arts Maker Club in July. Held the 1st and 3rd Thursday evenings of the month, adults can gather to work on projects and share knowledge and ideas. The first meeting had only 3 people, but the second meeting attracted 9 attendees. Several commented what a wonderful program it was, and promised to come back. One returned the next day with a thank-you card for Janet. (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)



Iris hosted Jedi Training with Andy Zandy on Saturday July 29. Over 70 parents and kids overflowed the community room, and were thrilled to meet a "real" Jedi. Kids were definitely practicing focus and self-control as they engaged in meditation, push ups and light saber wielding techniques. One boy exclaimed after the program "now I can jump so high!" (Goal 1-Preferred place for children/families to connect, learn and grow together)





A patron commented to staff on her discovery of books on cd. She admitted she hates to read because it takes up too much time. She listened to 28-disk set of Game of Thrones, and was able to work on her art at the same time. She was overjoyed. (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)

Neshama Franklin, Library Asst. I, continues to maintain a weekly blog of book reviews on the MCFL website. Neshama reads eclectically and broadly, and so far 39 patrons subscribe to receive Neshama's blog emailed to them (http://www.marinlibrary.org/category/neshama/). We receive regular comments from patrons who enjoy Neshama's recommendations via blog as well as her Staff Picks shelf in the branch. (Goal 3: Be a positive environment for mobile and digital literacy).

In the "other" category:

The Fairfax Library collaborated with Supervisor Katie Rice to honor former Supervisor Peter Arrigoni at a dedication ceremony on July 21. Branch Manager Margaret Miles presented a brief history of Fairfax Library, and unveiled the library's new sign proclaiming "Peter Arrigoni Community Room." Over 100 people attended the event.





John Elison was promoted from Library Assistant I to full-time Library Assistant II in July. This position is part of a staff restructure; this position will fill more desk hours and assist the Librarian II with teen/adult services. John has already proved himself incredibly valuable to the Fairfax team with his troubleshooting of computer issues and his calm and friendly manner with our patrons. He is already planning to offer a role-playing club for teens and a bilingual storytime.

Theresa retired from Fairfax library on July 28. She has been with MCFL for over 20 years, and leaves behind her a legacy of helpful training documents, loyal patrons who expect the very best in reference and customer service, and many screen saver photos of golden retrievers. Because Theresa was very firm that she didn't want any farewell event that would put her at the center of attention, staff instead planned a visit to a petting zoo in Novato. Staff had a great time visiting with miniature horses, bunnies, burros, llamas and various other animals. Theresa will be missed!





In the "I had no idea this could happen category:"

On the evening of Wednesday, July 26, Erin smelled something burning, and entered our community room to find that one of our more eccentric patrons had plugged in a toaster and was toasting bread. Erin notified the patron that she could not use kitchen appliances in the library because they were a fire hazard. The patron replied "but my toast isn't done yet." The patron was convinced to unplug the toaster, and then left. Two other patrons who were in the community room looked at Erin baffled, and Erin told them "there's a first time for everything.

Novato and South Novato (Janet Doerge)

The NUSD library cards are done and delivered...all 7544 of them! Novato and South Novato staff, both regular and extra-hire Rockstars, hustled and grinded to create or update approximately 7544 library cards for K-12 students at Novato schools in a little over six months! Big shout out to all staff involved; from Daniel Avalos coordinating the work and tracking progress, to Carla Avitabile communicating with the schools and delivering the cards, this was no small feat. All efforts were significant and did not go unnoticed. Not only was this project big, it was in addition to our existing duties and ran simultaneously with Mind In The Making, which was a significant commitment in itself, making this accomplishment even more special.

Additional special shout outs to LAI Rachel Stanton for helping Daniel with the coordination and training staff on our procedures and our Circ team for going the extra mile every day to make sure this project was done. (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

Most responses to the Library Card have been fantastic and positive. The ELL teacher at the Rancho Elementary has been coming in and showing Spanish speaking families who just got cards around the library and how to use their cards! Also a Spanish speaking family said to Daniel they didn't even know the library was here.

Daniel Avalos was at Peets the other day and saw a whole family of kids and they all had their card wrist bands on. © We've had a few confused and upset parents who did not appreciate the duplication of cards they already had, and we heard of one unfortunate event where one class of students *switched* cards because they liked the color of the wrist bands their friends had! But hopefully all of those kinks will be straightened out and we are excited to be welcoming new kids and families to the Novato Libraries. (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)



On June 7 almost 100 kids and families enjoyed an evening out together and laughed along with the Circus of Smiles and their "Gravity Defying Juggling Show!" that kicked off our Summer Challenge program and launched our popular Wednesday Night Noches en la Plaza. Amazing turnout considering NBA Finals Game 3 was happening at the same time! (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)

Daniel Avalos overheard a conversation in the lobby between two adult patrons; one told the other that she noticed her in the library a lot over the past week (not sure if they knew each other), and asked her if she was retired. The lady responded that she was not retired, simply on vacation and she chose the library as the place to spend her time. Hooray! (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*) Sara Hathaway reported that one of our regular families came in to say goodbye before they leave for India for the summer and it was a really sweet parting. They have been super library users for the past two years, attending every single summer event last summer. Their daughter loves the library so much that when they told her they were going to India for the summer, her first response was "but I'll miss all the library summer reading!!" We got them all packed up with

their reading logs and extra circles for their trip - but talk about making the library a part of the fabric of life! (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)

When Carla Avitabile was doing outreach at Sinaloa Middle School, an 8th grader told her that he had problems with reading when he was younger; he would come to the Library's Read to a Dog program and it gave him a lot of confidence to be able to read to a non-judgmental entity. (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

Kudos to SNO Library staff! That was the message to me from previous Library Director Gail Haar. She went to South Novato Library looking for a Lucky Day book that was supposed to be on the shelf. Gail reported that the young woman working the desk that day was fabulous. Turns out it was our extra-hire LAI Shani Boyd. Shani brought Gail to the Lucky Day collection and when Gail showed her what she'd come for, *Hillbilly Elegy*, Shani recommended another title she thought Gail might enjoy. Readers' Advisory at its finest! Gail was wowed, as are we, with Shani, who has a long history with Novato Library. She started her relationship with us when Carla Avitabile was the brand new Teen Librarian here. Shani introduced Carla to a lot of Novato teens and helped her make connections and build up interest for programs. Shani eventually became a volunteer for Carla and did some amazing fundraising for the Teen space in the library. Her smiling face even graced an MCFL promotional brochure. Shani is awesome and we're lucky to have her working with us. (Goal 2: Support youth in our community with opportunities for self-discovery and expression.) (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)



On June 10 acclaimed author and former Novato resident (and former Novato Library patron!) Rebecca Solnit drew a crowd that had Novato Library bursting at our seams! Over 55 people attended and dozens more tried to squeeze into our inadequate meeting room to hear her heartfelt talk about her love for Novato and her early love of the Novato Library and its staff. Solnit shared passages from several of her works that touch upon growing up in Novato, and the importance of the public library in her life. Many patrons were excited to hear and meet Rebecca, a writer, historian and activist who has written twenty books on

feminism, western and indigenous history, popular power, social change and insurrection, wandering and walking, and hope and disaster. Her latest book is *The Mother of All Questions*. *Librarian* Tom McGibney set up the event (after LAII Willow Taraja met Rebecca at a rally in Sacramento and hooked us up!) & he Daniel Avalos expertly handled the large crowd, many of whom were not regular library users. (*Goal 4*: Support adults through life stages with opportunities for self-development and independent learning.)

Interpretive Naturalist David Herlocker spoke about Marin County reptiles on June 13. David has been to Novato Library in the past and always draws a good crowd – over 40 people turned up for this talk. (*Goal 4*: Support adults through life stages with opportunities for self-development and independent learning.)

Marin Master Gardeners Jenine Stilson and Keri Pon spoke about Edible Flowers at Novato Library on June 24. They discussed which flowers or parts of flowers are safe to eat, including ornamentals, herbs, flowers of fruits and vegetables – and weeds! (*Goal 4: Support adults through life stages with opportunities for self-development and independent learning.*)

A recent Biblio_Compliment/User Feedback from a South Novato Library patron: "The fact that I can order books from the comfort of my home computer, have them come to the library that is 10 minutes from my house is just phenomenal. The librarians are helpful and nice when I go in

to pick up my books. I use the South Novato Library almost exclusively and love it!" (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)



Willow Taraja's first meeting of the Outdoor Skills Program for 9-12 year olds on June 15 ended successfully with a young patron explaining to her father how to set a compass! Willow created this program for the "Outdoor Adventurer" to teach them totally awesome outdoor survival skills they can use this summer and impress friends and family. They're doing lots of fun things like learning basic compass & map skills and how to make trail markers using branches, rocks and anything on-

hand, as well as learning how to tie and use important knots that every kid needs to know for all outdoor adventuring and survival needs. (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

Carla Avitabile has planned an excellent program, Maker Mornings, for 6th-12th graders every Friday morning at Novato Library from June 16 until July 21. The teens are at work on a variety of hands-on projects including making a finger piano and open crafting. Attendance has been a steady 15 teens participating and 3-5 teen volunteers assisting. (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)

On June 22, Teen and Pizza Movie night at Novato Library drew 35 kids for a screening of *Roque One*.

(Goal 2: Support youth in our community with opportunities for self-discovery and expression.) Library Assistant II Miguel Sanchez reports that he received a kind and funny bit of praise from a patron he had helped via email to renew their expired library card. After he updated her card and sent a message with hopes of serving her in the near future, she wrote a brief reply, "Miguel you are the easiest person I've dealt with in a YEAR!!!" © (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)

Good news! Friends of Novato Library received a generous donation from Whole Foods. Friend Arlene Sukolsky wrote a grant for financial support for the Summer Challenge from Whole Foods' once-per-quarter 5% of one day's store sales to a non-profit organization. Unfortunately we didn't get that, but they did offer food items instead. We were delighted to receive \$1500 worth of Whole Food 365 brand items to use for refreshments at events and programs for families, kids and teens. These are things normally paid for by the Friends of the Library, so it's a real boost for the Friends' fund-raising. We received these items:

	Product	Units
Organic	Snap Peas	156
Organic	Cheddar Popcorn	128
Organic	Kettle Popcorn	144
Organic	Granola	432
Organic	Quack N Bites	504
Organic	Fruit Leathers	450

(Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.) Librarian Carla Avitabile ran into two Novato Library patrons at the local Trader Joes. "Hey! We know you from the Library! We got Park Passes!" Carla delighted them further by telling them about Discover and Go! (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.)

Thirty-three Teens showed up for Movie and Pizza Night on Tuesday July 11 for a screening of La La Land. (Goal 2: Support youth in our community with opportunities for self-discovery and expression.)



Hooray! The people came out for Novato's 3rd Annual Super-Secret Summer Party on July 13. How many? 190! It was a lovely jam-packed evening of crafts, snacks, Legos, games and raffles! The snacks were provided by Whole Foods, thanks to a grant written by the Friends of Novato Library. Many of the parents told staff Sara Hathaway, Adrienne Graham and Laura Kennett how impressed they were with the party, and how the parties get better and better each year. It is the brain child of Sara and she is always coming up with ways to improve the good

times. She even put a sign outside the library saying, Family Summer Celebration 6-8, Expect Noise. We hope that helped curb any complaints. A special shout out to Carla Avitabile who provided two amazing teen volunteers, Natasha and Samantha. Carla also took care of all the Strawbee prep, making it easy on children's staff to provide something with a wow factor! (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.) (Goal 2: Support youth in our community with opportunities for self-discovery and expression.) We now have a paperback classics collection thanks to Librarian Tom McGibney's hard work. The other day a patron said to Carla Avitabile, "It is so nice to be able to browse just classics" and then she proceeded to grab a few off the shelves for her kids. (Goal 2: Support youth in our community with opportunities for self-discovery and expression.) (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.) A patron filled out a comment card on July 17 to say "The summer reading program is awesome!!! Thanks to Sara for putting it together. My kids are reading like crazy and the plant prizes get them gardening too! Thank you MCFL ©" (Goal 1: Be the preferred place for families and caregivers to connect, learn & grow together.)



Adrienne Graham shared that on Saturday July 15, a new volunteer came to the South Novato Library for Read to a Dog. Mary and her Lab Sawyer came and read with the kids. Sawyer has already started to capture the hearts of some of our kids! (Goal 1: Be the preferred place for families and caregivers to connect, learn and grow together.)

Carla Avitabile reports that there have been over 100 handwritten book reviews submitted by teens as part of the Summer Challenge.

She predicts that a record 250 teens have participated in the program this summer! (Goal 2: Support youth in our community with opportunities for self-discovery and expression.) Sixty people showed up for the "Degas, Impressionism, and the Paris Millinery Trade" docent talk organized by Tom McGibney on July 19. Docent Julia Geist discussed the 60 paintings and pastels inspired by the millinery trade that created a rich array of hats, covered with silk flowers. ribbons, and even whole birds on display at the Legion of Honor Museum from June 24 through September 24. Julia Geist has been with the Fine Arts Museums of San Francisco since 1979. She has been guite active, not only as a docent, but also as a speaker and training assistant for docent training classes, and clearly has a large, dedicated following. (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.) Miguel Sanchez has fielded a few friendly emails from patrons who have shown how important our library services are in their lives. One patron renewed her account and wrote, "Thank you so much--the library is so very important to me!" And a patron for whom he resolved an issue with her hold said, "I am glad you are on top of any mistakes or misadventures with our wonderful library services." (Goal 4: Support adults through life stages with opportunities for selfdevelopment and independent learning.)



An anonymous patron left a lovely tribute to Maria Cresine, our elderly Library Branch Aide who passed away earlier this year, taped to the shelves in the DVD section at Novato Library. "I didn't really know her—I just kinda knew her. On my almost daily treks to the library searching for books, first tapes then DVDs, she would be there, all four feet and six inches of her, neatly braided hair dangling over her shoulders and down past her knees, diligently searching for items requested by members of other branches. Always a smile, could handle a quip, occasionally respond with something even quippier. I miss her, but I'm thankful that I have her

to remember every time I visit the library." This is a picture of a rosebush planted in the library atrium in honor of Maria. (Goal 4: Support adults through life stages with opportunities for self-development and independent learning.) (Create connections for our Community to explore, imagine and create.")

E- Services & Technical Services (Scott Bauer)

Acquisitions and Processing – Vanessa Walden

The entire Acquisitions staff did a stellar job preparing and managing fiscal close this year, especially due to the efforts of Sharon who did much of the financial work in Sierra and Munis.

This was no small task as she worked with the Department of Finance to learn the new processes required for the Munis system. Michelle worked hard to get the last minute orders in and make sure our final Amazon statement for the fiscal year was paid on time. Everyone was able to receive the last of the orders for the year and prepare for the new fiscal year, which opened on July 3rd. In the midst of all of this Giao Nguyen, Jessica Anisman, Michelle Hirsch, and Nathan Kelly were also busy supporting the Summer Reading Program in their own way, accelerating the processing of new children's books, especially the ever-popular picture books, Gladed picture books, and easy chapter books. Giao also continued the ongoing project of cleaning up the records in our database to the tune of about 600 item records, making sure they are accurate and enabling patrons and staff to locate items in the catalog. (Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together).

Nathan and Michelle performed outreach services in the form of inter-library loan, both incoming for our patrons and outgoing to patrons of other libraries, which supports adults and youth both within and without our local community. Sharon and Vanessa participated in outreach by staffing the MCFL booth at the Marin County Fair. It was great to see the excitement around patrons of all ages taking away free books and interacting with poetry and storytimes. (Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together).

The entire Acquisitions team participated in the efficiency audit in the Technical Services department, which is in full swing. Vanessa visited a local library while attending ALA in Chicago to see an automated sorting system in action. While our space is small, an automated sorting system may be an investment which saves staff time and reduces the possibility for workplace injuries. Jessica has already been able to implement inefficiencies in the Distribution Center to greatly reduce the time it takes to fill patron holds. Nathan has altered our procedures so that the two branches (Novato and South Novato) upstream from Technical Services can receive their Link+ loans one day earlier. This efficiency has also resulted in more time available to our Processing staff for getting new materials out to our patrons. He also attended

the Link+ operations meeting to learn about new technical developments in the system and troubleshoot issues with the other Link+ members.

Vanessa Walden got the system-wide collection management project underway with a presentation to the Leadership Team on the scope, goals, and processes. Nathan has been assisting on the part of the project that will create procedures to better manage our floating collections. Jessica continues to work with the Selectors in managing the flow of materials in and out of the Distribution Center, keeping our collection fresh and relevant to our patrons. An added benefit of these efforts is the donation of materials to our friends and neighbors within the County of Marin and in northern counties as well. A well-managed collection means better support for our youth and adults to connect, grow, and provide opportunities for self-discovery and expression. (Goal 2: Support Youth in our Community with Opportunities for self-discovery and expression.)

The Acquisitions staff continue to grow professionally by utilizing online trainings, assisting other branches on stretch assignments, and expanding their knowledge of procedures in Technical Services. Nathan and Jessica used Lynda.com and county-sponsored trainings on Office 365 to learn how to use tools like Outlook more efficiently. Michelle gained more experience in archival librarianship classifying Marin postcard acquisitions, adding them to the photograph collection and organizing the Annex County Fair and Marin Center collections. She also learned receiving of California Room and Russian language materials.

Selection - Suella Kennedy

Starting July 10th Clara enrolled in a 6-week course offered by ALSC titled, "The Sibert Medal: Evaluating Books of Information" with the goal of improving her ability to select non-fiction titles for youth and enhance the quality of the library's non-fiction collection. (Goal 1: Be the preferred place for children, families and caregivers to connect, learn and grow together).

To better publicize Book Club Kits that circulate to the public, Clara and Suella created a brochure for branches to advertise our kits. E-services created blog posts to the main page of the website as well as the children's and teen pages and created a fire sign message for the branches. (Goal 2: Support Youth in our Community with Opportunities for self-discovery and expression and Goal 4: Support adults through life stages with opportunities for self-development and independent learning).

Technology Support – Jim Stephens

Public Computing Usage:

Below is reporting showing the top 10 most used Public Internet (Pubnet) computers reported from the Envisionware PC Reservation software. This report was sorted by the Total Session Time (Hrs) column from highest to lowest for the combined months of June and July 2017. Of note, PC Reservation is not in use for the Bolinas and Stinson Beach libraries and PC usage is not represented for those libraries. The Inverness Library as of July 20, 2017 now has PC Reservation in use for time management of the 3 Pubnet systems at that location.

PC	Area	Branch	Sessions	Time Extensions	Total Session Time (Hrs)	Average Session Time (Mins)
NOVATO7	1-Hour Computers	NOV	366	141	330.68	54.21
NOVATO1	1-Hour Computers	NOV	393	139	326.2	49.8
NOVATO11	1-Hour Computers	NOV	442	128	317.9	43.15
28						

CORTEMADERA7	1-Hour Computers	CMA	307	148	305.9	59.79
FAIRFAX6	1 Hour Computers	FAI	307	128	287.15	56.12
FAIRFAX5	1 Hour Computers	FAI	304	131	286.13	56.47
NOVATO6	1-Hour Computers	NOV	406	119	283.27	41.86
NOVATO9	1-Hour Computers	NOV	365	96	249.23	40.97
CORTEMADERA8	1-Hour Computers	CMA	270	118	245.37	54.53
FAIRFAX8	1 Hour Computers	FAI	289	107	243.22	50.49
CIVICCENTER9	1 Hour Computer	CCE	305	95	238.03	46.83

Total usage for all systems was:

PC	Area	Branch	Sessions	Time Extensions	Total Session Time (Hrs)	Average Session Time (Mins)
Grand Total	Total	Total	18,891	9,075	14,111.25	44.82

Children Computing Usage:

Below is reporting showing the top 10 most used applications for the AWE Early Literacy Stations (ELS) reported from the AWE Customer Portal. This report was sorted by the Time (Mins) column from highest to lowest for the combined months of June and July 2017.

Application	Sessions	Time (Mins)	Average Time Per Session (Mins)	State (CA) Sessions	National Sessions
La Casa de Dora	1,401	12,833	9	19,271	193,784
Diego's Safari Rescue	601	4,939	8	8,720	92,764
ELF – Your Guide to Safe Sites	434	4,824	11	5,077	103,587
Reader Rabbit Toddler	400	4,331	10	5,790	50,795
My Amazing Human Body	380	3,173	8	6,609	59,411
World Of Goo	294	2,362	8	4,054	39,855
Getting Ready for Kindergarten	238	2,269	9	5,591	52,677
The Three Little Pigs	229	1,815	7	2,125	17,207
Tux Paint	169	1,491	8	1,837	25,132
Giggles Toddler ABC's and 123's	171	1,464	8	3,108	31,167

Total application usage was:

		Time	Average Time Per Session	State (CA)	National
Application	Sessions	(Mins)	(Mins)	Sessions	Sessions
Grand Total	7,396	59,141	8.00	115,646	1,192,881

PC and Monitor Replacements:

In June and July, all of the Pubnet computers and monitors at the South Novato Library and Inverness Library were replaced. The new computers are Intel NUC systems with i3 Intel processors, 8 GB of RAM and 128GB SSDs. The systems have a very small footprint and allow for more space for patron at each workstation area.

The monitors are Dell Ultrasharp 24" U2415 models. In researching monitor replacements, the Dell Ultrasharp 24" U2415 models offered the best features for the lowest price while increasing the viewing area on the monitor. Pictured below is the computer lab at the South Novato Library with the new Intel NUC systems and Dell Ultrasharp 24" monitors:

All the Pubnet monitors were also replaced at the Fairfax Library. Some monitors were



replaced at the Novato, Civic Center and Marin City libraries. (Goal 3: Be a positive environment for mobile and digital literacy.)

CENIC Update:

As of June 2nd, all 10 of the MCFL libraries are using the CENIC network managed by MARINet. Each of the 10 libraries have a 1 Gbps connection. That is replacing either a 20 Mbps or 50 Mbps connection. In theory, that is an increase in bandwidth of 50 times for the libraries at Bolinas, Stinson Beach, and Inverness; which all had 20 Mbps connections. The increase in bandwidth at the other

7 MCFL libraries is 20 times greater. There is some limitation in the network that is only allowing around 470 Mbps throughput. That is still quite fast, but not working as it should. MARINet is working with MarinIT to find and correct the bottleneck(s).

The wireless access points (WAPs) at each of the MCFL libraries still need to be replaced with newer ones. There currently is no login page to access the wireless network. That is where MCFL displays the Wireless Usage Policy and patrons much click on the "Accept" button before using the wireless network. I believe there is still work being done to enforce those policies, such as not allowing patrons to setup email spamming systems using SMTP to send mass emails from the wireless network or using applications like BitTorrent to download copyrighted materials like movies. Once that can be done with the new wireless management, then we can work with MARINet to schedule replacements of the existing Aerohive WAPs.

The DMZ network where the MARINet servers and some MCFL servers are connected still need to be moved to CENIC. Library Administration is still using the existing County network as well as the Technical Services office.

(Goal 3: Be a positive environment for mobile and digital literacy.)

MobilePrint Installation:

MobilePrint is a product that will enhance the existing wireless printing capabilities of the Envisionware LPT:One printing system. MobilePrint allows printing from any wireless computer, tablet (ie. Apple iPad or Android tablet) and smartphone (ie. iPhone and Android phones). In preparation of installing the MobilPrint solution from Envisionware, Tech Support has been updating the LPT:One printing software at all MCFL locations that currently use LPT:One. Tech Support has also added LPT:One to the Inverness Library and will also be adding LPT:One to both the Bolinas Library and Stinson Beach Library.

Installation of MobilePrint will begin in August.

(Goal 3: Be a positive environment for mobile and digital literacy.)

Bibliotheca Selfcheck Update:

After much time and effort working with support staff from MarinIT, MARINet, Bibliotheca, Comprise and Library Accounting, 2 of the Bibliotheca selfcheck systems at the South Novato

Library can now allow patrons to pay library fines with secured/encrypted credit card processing terminals.

Pictured on the left below is the Comprise credit card processing terminal next to the South Novato 1 Bibliotheca seflcheck system.



This method of credit card process meets the current Payment Card Industry Data Security Standard (PCI DSS) requirements and the Eurocard, Mastercard and Visa (EMV) standard that allows for a more secure credit card processing with chip enabled credit cards and PINs. Below is a picture of a Comprise terminal and the South Novato Library waiting for a credit card to be inserted in the chip reader.



(Goal 3: Be a positive environment for mobile and digital literacy.)

E-Services (Jen Robinson)

Changes to the website included:

- Main page features a callout on RBDigital changes and link to blog post about it
- eBook & eAudiobook Page has link to new OverDrive app, Libby
- Digital Magazines page has new content re: RBDigital with a notice about the name chances as well as an expanded "Getting Started" feature that includes instructions for how to sign up outside the app
- Library Apps page has links and images added for RBDigital and Libby apps
- Online Research & Learning Pages removed "Drama Online" and "Bay Area Consumer Checkbook" links removed as we no longer offer those
- Teen Page got a facelift with new watercolor backgrounds and updated images (Goal 3 Be a positive environment for mobile and digital literacy)

Several transitions took place in mid and late June: the RBDigital app launched and the service was renamed from Zinio for Libraries to RBDigital, OverDrive launched the Libby app, we discontinued a couple of offerings MARINet-wide, and started others, such as Consumer Reports – coming in August! Blog posts and social media alerts went out to inform patrons and staff. Additionally, there was a lot of communication with staff about the changes and potential snags and issues. (Goal 3 - Be a positive environment for mobile and digital literacy)

Jen attended the 2nd quarterly meeting of the new user experience interest group: BALUX (Bay Area Library User Experience) at the Fremont Library. The first hour was presentations from staff at the Palo Alto City Library and San Francisco Public Library. The second half of the meeting was a real-time survey of the Fremont Library's main branch: we walked all over and made notes on difficult to use, hard to understand, and otherwise confusing aspects of the physical space then came back and shared it with each other and the staff at the branch (who had asked us to do this exercise).

MARINet working groups met in June and/or July: UXWG discussed foci for the coming year and the newly reorganized DRWG discussed the schedule for evaluating and suggesting resources this year. We also discussed Homework Help, Hoopla system-wide, and other housekeeping. (Goal 3 - Be a positive environment for mobile and digital literacy)

Jen and Anna created a "Work for the Library" landing page that included links to the County's new Equity Hiring Toolkit content and information about the library. This meets the library's goal of equity since it will give applicants from outside of the system and outside of County government some insight into the process and arm them with information not otherwise available to applicants.

For the County Fair, Jen worked with Gail Grant to get copies of Vroom cards printed for distribution (in English and in Spanish). Vroom is an app created by the Bezos Family Foundation in cooperation with Mind in the Making that offers quick, easy to implement literacy and learning tips that families can use on the go. (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together)

Several blog posts in June and July highlighted either Mind in the Making directly, or otherwise reinforced the ideas of early learning and play: "Children Sitting Still (Action Required)" and "Mind in the Making Life Skill #1: Focus and Self-Control" and there were others focused on families and reading, such as "MCFL Kids: Audiobook Summer!" and "Reading Up: Students Reading at an Advanced Level." (Goal 1 - Be the preferred place for children, families and caregivers to connect, learn and grow together)

Discover & Go support questions continue be on the rise - most of the issues have to do with patrons not remembering their library card PIN/password and not being able to get passes for times/venues they want. Jen wrote a post on the Intranet with background information to help staff answer these questions as well as few "canned" answer example that they can use on the phone or over email. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning)

Coda - Scott Bauer

Sadly, this will be the last contribution to the Director's Report with which I will be involved. Happily, that is because I am moving forward on the next step of my career and have accepted the position of Director of the Pacific Grove Public Library.

It has been my honor to serve the citizens of Marin County, and my great pleasure to have worked with our great staff, two great Director's in Gail and Sara and to have worked with you on the Commission. It will be these relationships that I will miss the most and will remember most fondly.

West Marin (Bonny White) season got off to an exciting start in Stinson Beach where on June 2, we discovered that a bunch of honeybees had taken up residence under the cover of a water valve on the patio. Within a few minutes, we got in contact with a beekeeper from Bolinas who really wanted the bees. One of his hives had recently lost their queen and he was hopeful that this new bunch of bees might save his existing hive. Within an hour, he arrived at Stinson Beach where he safely and humanely removed the bees.



We had a special guest at our Friday, June 2 bilingual story time in Point Reyes. Musician, "Mister Jim," James Schattauer, graciously shared a half hour of interactive children's music with a crowd of more than 50 children. Not only was the performance fun and interactive, but it was also free, giving Annemarie a perfect opportunity to introduce our summer challenge and line up of summer programs to parents of local preschoolers. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)



During the first week in June, we kicked off the Summer Reading Challenge at the Stinson Beach and Bolinas Libraries with a live theater production of *The Prince's Bedtime*, performed by Stinson Beach first graders. This is definitely one of our best-attended events; there are typically 75-85 people in our tiny libraries to see the production. This year's actors performed first at the Bolinas Library and then at the Stinson Beach Library on June 5. This year, in addition to library staff explaining how the Summer Challenge works, one of the actors was particularly excited about the prizes and encouraged everyone to sign up. The outcome was that dozens of children in Stinson Beach and Bolinas signed up, on the spot! (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)



On Sunday, June 4, the Friends of the Stinson Beach and Bolinas Libraries held a beautiful donor appreciation event in the celebrated garden of Bolinas artist, Sally Robertson. The event included music, local wines and cheeses, and very good company. Bonny, Kerry, Jane, and Vanessa all attended, representing our local libraries.







Point Reyes ESL teachers, tutors, and students all came together for an end-of-year potluck at the Point Reyes Library on Tuesday, June 6. The group photo below doesn't really adequately show the size of the crowd: more than 50 people, including children and family members, came out to celebrate. Annemarie Russo, our Literacy Coordinator, also hosted an end-of year party for our Tomales students and teachers on June 7. (Goal 4 – Support adults through life stages with opportunities for self-development and independent learning, particularly with regard to

equity issues.)

On June 6, we also held interviews to fill the position left vacant when Ambre Dailey, our FLAGship Coordinator, moved back to Vermont in May, Luckily, there was a field of highly qualified applicants to fill her job. The successful applicant was Alejandra Cruz who was formerly the Mobile Library Assistant onboard the FLAGship - congratulations, Allie! In a stroke of very good luck, another of the applicants was also interested in the Flagship Mobile Assistant position left vacant by Allie so we were able to fill both positions. Our new Mobile Library

On Friday, June 9, Bonny, Annemarie, and Ann attended a potluck for the new MCFL Equity group at the Novato Library. At Eva Patterson's suggestion, we all brought family recipes to share. It was a delicious and fun get-together.



Assistant will be Simon Woodard of Inverness.



West Marin staff finished their Summer Challenge outreach to local schools during the last week in May and the first week in June. The team of Jennifer and Ann, pictured below, visited every class at Inverness and West Marin schools while Jane Silvia attended an all-school assembly at Bolinas School. We also had summer challenge kick off events – plays, produced by first graders – at all four West Marin branches of the library. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 -Support youth in our community with opportunities for self-discovery and expression.)

Our first children's program of the season at the Point Reyes Library was on June 13, when Michael and Valerie Nelson of Magical Moonshine Theater performed *Puppylocks and the Three Bears* for a huge audience of preschoolers and their parents. Afterwards, Michael answered questions about the props and puppets from up-and-coming young puppeteers. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)





Vegetarian sushi making with Suzanne Griffin was a huge hit with West Marin Teens this year. Suzanne taught sushi making to a capacity crowd of teens in Point Reyes as part of our Teen Summer Challenge on June 15, and then repeated the whole program in Stinson Beach on June 24. (Goal 2 –Support youth in our community with opportunities for self-discovery and expression.)



Children in Stinson Beach and Inverness had a great time and an unusual learning experience when a Circus of Smiles Circus Skills Instructor led "Join the Circus" workshops at both libraries on June 16. Participants practiced juggling, plate-spinning, and even a little comedy with Instructor, Colin, of Circus of Smiles. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)





Bilingual children's musician, Juan L. Sanchez performed for a lively and engaged audience at the Bolinas Community Center on June 17. Mr. Sanchez is a frequent visitor to West Marin where he has fans everywhere from Point Reyes to Stinson Beach. His musical message of peace and acceptance of others has never been more relevant. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.)

From June 22-June 26, Bonny attended the American Library Association Annual Conference in Chicago. She went as part of a Virtual Reality demo team, headed up by Sara Jones and John Macleod. Over the course of the conference, we demonstrated both Oculus and HTC VIVE equipment to dozens of attendees. We all think that our booth was one of the busiest venues of the whole conference. (Goal 3 – Be a positive environment for mobile and digital literacy.)



With the return of summer, West Marin staff is once again on site for the Point Reyes Farmers' Market at Toby's in downtown Point Reyes. West Marin staff take turns operating a pop-up library branch at the market where happy shoppers can get new library cards, check out library materials, and visit with staff and other patrons. For several years, this has been a Kerry Livingston production, with Kerry selecting materials and being the point person. It's a huge undertaking, and she does an amazing job. Supervisor Dennis Rodoni kicked off this year's market on June 24. On a typical Saturday morning at the market, we checked out six books, sold six used paperbacks, signed up several children for the Summer Challenge, and visited with 47 people. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 –Support youth in our community with opportunities for self-discovery and expression.) (Goal 4 – Support adults through life stages with opportunities for self-development and independent learning, particularly with regard to equity issues.)





On June 27, CLS Jane Silvia arranged a Bolinas community gathering and poetry reading to honor much beloved and world famous beat-generation poet, Joanne Kyger who passed away in March. Kyger, whose poetry was greatly influenced by her West Marin roots, was a real fan of the Bolinas Library, visiting with Jane on a regular basis. The gathering was very well attended by her many local friends and admirers. (Goal 4 – Support adults through life stages with opportunities for self-development and independent learning.)



On Friday, June 30th and continuing through Monday, June 3, Bonny and West Marin staffers, Annemarie Russo and Jennifer Livingston, along with FLAGship extra-hires, Neil Vickers and Jan Cohen helped out at the Marin County Fair. This year, in addition to offering bilingual story times, we had book giveaways of children's picture books and teen fiction. We also had huge comfortable chairs for a quick recharge or a story. H&HS was located right next door and their plastic swimming pool full of brightly colored balls was a huge draw for families and children. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 –Support youth in our community with opportunities for self-discovery and expression.)



It was another full house for teen henna programs at the Point Reyes and Stinson Beach Libraries in July. Summer wouldn't be the same without henna artist, Rachel-Anne Palacios. Our teens really love this creative opportunity and Rachel-Anne seems to enjoy working with them, too. (Goal 2 –Support youth in our community with opportunities for self-discovery and expression.)





On July 6, we welcomed 30 Dance Palace campers to our Point Reyes Library meeting room for some V.R. training. Everyone enjoyed traveling, via HTC VIVE, to an underwater world where they encountered a very large whale. Most of the campers had never tried V.R. before and they were amazed. (Goal 1 – Be the preferred place for children, families and caregivers to connect, learn and grow together.) (Goal 2 –Support youth in our community with opportunities for self-discovery and expression.)(Goal 3 – Be a positive environment for mobile and digital literacy.)



More than 100 lucky people participated in *Kenn Adams' Adventure Theater* events in Point Reyes and Bolinas on July 17. Kenn is a wild and wacky improvisational theater performer who was a real standout at the ACL Performers' Showcase in February; his brand of interactive theater seemed just right for Bolinas and Point Reyes children. At both libraries, participants had a riotously good time making up the plot, naming the characters, and starring in their self-

created theater productions. . (Goal 1 – Be the preferred place for children, families and

caregivers to connect, learn and grow together.)



On July 10, Bonny gave a talk entitled Not Your Mother's Library for the Main Street Moms of Point Reyes. First, they saw a short slide presentation about how MCFL focuses our programming and services around our strategic goals. Then all 22 attendees had an opportunity to try out the library's HTC VIVE. Afterwards the members thanked us for one of their "most unique and fun meetings ever" and sent thank you notes to staff at all four of our West Marin library branches for their excellent service to the public. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning.) (Goal 3 - Be a positive environment for mobile and digital literacy.)

On July 13 and 14, Annemarie Russo and Bonny attended a two-day training at the Marin Community Foundation, learning about developing and sustaining an immigration legal services program to better serve the West Marin community through our MCFL West Marin Literacy office. There is much to consider, but the training itself provided useful and informative information to help us as we decide how to proceed. (Goal 4 - Support adults through life stages with opportunities for self-development and independent learning, particularly with regard to equity issues.)

Bolinas musician Amber Hines delighted large audiences of children, parents and even grandparents as she wove her musical spell at the Stinson Beach and Inverness Libraries on July 24. Amber is a fine percussionist whose programs include drums for audience members to try out. In addition to learning call and response and practicing singing rounds in many different languages, Amber taught children how to make up their own rhythms, using her drums and then got everyone up and dancing! . (Goal 1 – Be the preferred place for children, families and

caregivers to connect, learn and grow together.)



The Point Reyes Library's meeting room has been particularly busy this month because of an ongoing remodel of the West Marin Health and Human Services Service Center building. While their offices are closed, H&HS is using the fire station meeting room to provide many of their services. This inadvertently displaces other groups who usually meet there. During June and July, the library has enjoyed playing temporary host to the "Historic Walking Tour" group from the Tomales Bay Youth Center, Main Street Moms, the West Marin Disaster Council, and Abriendo Caminos.

Library Director Activities

June 21-27 ALA Chicago

Attended the conference and participated in the VAR Libraries booth. A particular shout out to Bonny White, Anita Collison and Sharon Ho- whose help was absolutely essential to the tremendous success. A picture of the team is below. HTC Vive company representatives also attended and supported a reception for libraries to experience the products and for one-on-one conversations with those who are interested.



Marin County Fair June 29-July 4. As mentioned throughout this report the fair was a big success. In particular, handing out books was overwhelmingly popular- we essentially gave everything we had away and could have likely had twice the amount and they would have been enthusiastically taken. The MCFL team came through and in particular, Damon Hill, Terry Jones, Nicole Terry, and Diana Lopez were huge parts of our success. The Poetree was another resounding success and the Marin County Poet Laureate; Becky Foust, put huge effort into the event and participation for her programs were incredible.

Became President of the Board of Califa, a non-profit that serves all libraries in California on July 1. Califa has been the fiscal agent and project manager for the VARlibraies project, John MacLeod is administering.

Met with State Librarian, Greg Lucas, July 10

Oh June 30, the results of the Employee Voice Survey were released. Report is attached.

Prepared Performance Appraisal report for August 7 meeting with the Marin County Board of Supervisors.

July 15-July 29, Senior Executive Institute, University of Virginia. This intensive training was sponsored by the University of Virginia, Darden School of Business, Weldon Cooper Center for Public Service. It was a great training mixing aspirational leadership skills and practical ways to improve government organizations. Grounded both literally and figuratively in Jeffersonian principles I came back refreshed and energized to continue to lead this wonderful organization and to assist in advancing the goals and objections of the county. The training was supported by the CAO's office and I am very appreciative of them selecting me to attend.



Marin County Free Library

Questions	Performance Score	Overall Results	% Favorable	% Neutral	% Unfavorable
My work unit works well together.	4.43	0.26	87%	8%	5%
The person I report to treats me with respect.	4.59	0.21	91%	4%	5%
I enjoy working with my coworkers.	4.52	0.15	88%	11%	1%
I understand my department's mission and values.	4.49	0.21	94%	5%	1%
My department values employees from different backgrounds.	4.52	0.45	92%	6%	2%
My ideas and suggestions are seriously considered.	4.15	0.33	81%	11%	8%
The person I report to cares about my job satisfaction.	4.37	0.34	87%	7%	6%
Different work units work well together in my department.	3.87	0.23	72%	19%	8%
I am satisfied with the recognition I receive for doing a good job.	4.01	0.38	80%	7%	13%
I am updated on progress towards achieving the goals in the County of Marin's 5 Year Business Plan.	3.84	0.27	73%	21%	6%
Different levels of my department communicate effectively with each other.	3.52	0.31	58%	25%	17%
There is a climate of trust within my work unit.	4.04	0.41	80%	10%	10%
My department conducts business in an ethical manner.	4.42	0.33	91%	8%	1%
My department treats employees fairly regardless of their race, national origin, color, etc.	4.6	0.53	93%	4%	3%
I am involved in decisions that affect my work.	3.88	0.17	69%	21%	10%
The actions of the person I report to support my Department's mission and values.	4.43	0.27	91%	5%	4%
Employees in my work unit help others to accomplish their work.	4.38	0.15	88%	7%	5%
My department cares about employee safety.	4.44	0.28	90%	9%	1%

BE HEARD * EMPLOYEE VOICE * DEPARTMENTAL REPORT

Questions	Performance Score	Overall Results	% Favorable	% Neutral	% Unfavorable
The person I report to actively supports my career goals.	4.23	0.32	83%	8%	9%
When appropriate, I can act on my own without asking for approval.	4.33	0.22	86%	9%	5%
My department provides high-quality products/services.	4.57	0.35	94%	5%	1%
The person I report to cares about quality improvement.	4.42	0.24	89%	7%	4%
My last performance evaluation provided information I could use to improve.	3.95	0.23	75%	19%	6%
My work unit provides great customer service.	4.6	0.22	93%	5%	2%
My department supports me in balancing my work life and personal life.	4.11	0.22	77%	18%	5%
The County of Marin invests in leadership at all levels.	3.64	0.25	58%	35%	7%
I like the work I do.	4.5	0.12	93%	6%	1%
My work unit is adequately staffed.	3.03	0.12	38%	28%	35%
The amount of job stress I feel is reasonable.	3.56	0.27	70%	11%	20%
The person I report to holds employees accountable for high performance.	4.03	0.22	83%	10%	7%
The County of Marin uses financial resources wisely.	3.28	0.04	42%	38%	20%
My department makes employees in my work unit want to go above and beyond what's expected of them.	3.74	0.35	69%	15%	16%
I get the training I need to do a good job.	4	0.33	79%	13%	8%
My department treats employees with respect.	4.29	0.4	88%	9%	3%
My department cares about quality improvement.	4.16	0.27	84%	12%	4%
I understand how my job supports my department's mission.	4.46	0.2	97%	3%	-
The person I report to encourages teamwork.	4.3	0.2	86%	9%	5%
I am proud to tell people I work for the County of Marin.	4.25	0.1	82%	16%	2%

BE HEARD * EMPLOYEE VOICE * DEPARTMENTAL REPORT

Questions	Performance Score	Overall Results	% Favorable	% Neutral	% Unfavorable
My job makes good use of my skills and abilities.	4.18	0.2	84%	10%	6%
My work unit produces high-quality work.	4.51	0.19	93%	6%	1%
I have opportunities to learn and grow at the County of Marin.	3.89	0.24	74%	19%	7%
My department provides career development opportunities.	3.83	0.44	72%	18%	10%
The person I report to values great customer service.	4.54	0.26	91%	4%	5%
My department provides great customer service.	4.5	0.28	90%	7%	3%
The mission/purpose of my department makes me feel my job is important.	4.29	0.18	84%	13%	3%
I have the tools and resources I need to provide the best service for our customers/clients.	3.79	0.15	69%	20%	11%
I have sufficient time to provide the best service for our customers/clients.	3.56	0.09	62%	23%	15%
I respect the abilities of the person to whom I report.	4.4	0.22	89%	5%	6%
I would like to be working in my department three years from now.	4.14	0.19	78%	17%	5%
My job responsibilities are clear.	4.21	0.13	87%	9%	4%
The person I report to is a good communicator.	4.08	0.2	75%	16%	10%
Senior management's actions support my department's mission and values.	4.04	0.37	81%	13%	6%
The person I report to gives me useful feedback.	4.1	0.19	80%	10%	10%
I have confidence in my department's senior management.	3.92	0.37	71%	21%	9%
I would stay with this organization if offered a similar position elsewhere.	3.71	0.05	58%	35%	6%
My work provides me an opportunity to be creative and innovative.	4	0.26	76%	18%	6%
My work is meaningful.	4.5	0.11	95%	5%	-



Questions	Performance Score	Overall Results	% Favorable	% Neutral	% Unfavorable
I have access to the technology I need to do my job well.	4.28	0.42	91%	7%	2%
I am aware and understand the County's equity initiatives.	4.02	0.38	73%	24%	2%
My department does a good job of communicating to the community and/or clients.	4.01	0.18	79%	16%	5%
I would recommend the County of Marin as a good place to work.	4.2	0.23	84%	14%	2%
Employees' actions support the County's mission and values.	4.05	0.14	83%	15%	2%
Information from this survey will be used to make improvements.	3.71	0.19	59%	37%	4%
Overall, I am a satisfied employee.	4.16	0.24	83%	13%	4%



COMMUNITY SERVICES MARIN COUNTY FREE LIBRARY

	Employees Invited	Responses Received	Response Rate	Department Engagement Indicator Score ¹	Countywide Engagement Indicator Score	Action Readiness Score ²	Countywide Action Readiness Score
Overall	112	102	91%	4.10	3.93	88	83
Strengths ³	 The person I report to treats me with respect The department provides high-quality products/services The person I report to values great customer service 						
Concerns ⁴	 Employees in this work unit reported areas to focus on as: My work unit is adequately staffed The County of Marin uses financial resources wisely I have sufficient time to provide the best service for our customers/clients 						

5 YEAR BUSINESS PLAN PROGRESS

Countywide Score: 3.93	Countywide Score: 3.60			
Diversity/Inclusion	Growth and Development			
Questions 14, 5 and 59	Questions 19, 26, 33, 41 and 42			
Department Score 2017: 4.38	Department Score 2017: 3.92			
Innovation	Communication			
Question 56	Question 51			
Department Score 2017: 4.00	Question 11			
	Department Score 2017: (Q51) 4.08 (Q11) 3.52			
Countywide Score: 3.74	Countywide Score: (Q51) 3.88 (Q11) 3.21			

¹ The Engagement Score reflects the degree of engagement your employees feel toward the workplace

² The Action Readiness Score indicates how ready employees are to work with the person they report to during the action planning process

³ Represents the top 3 items with the highest scores

⁴ Represents the bottom 3 items with the lowest scores

2017 GALLOP Q12 REPORT

Gallop Q 12 Item	2017 Score
Do I have a best friend at work?	4.52
Q 3: I enjoy working with my coworkers.	
Are my coworkers committed to doing quality work?	4.60
Q 24: My work unit provides great customer service.	
Does the mission or purpose of my company make me feel that my	4.29
job is important?	
Q 45: The mission/purpose of my department makes me feel my job	
is important.	4.45
At work, do my opinions seem to count?	4.15
Q 6: My ideas and suggestions are seriously considered.	4.50
Does my supervisor, or someone at work, seem to care about me as	4.59
a person?	
Q 2: The person I report to treats me with respect.	4.37
Does my supervisor, or someone at work, seem to care about me as a person?	4.57
Q 7: The person I report to cares about my job satisfaction.	
In the past seven days, have I received recognition or praise for doing	4.01
good work?	
Q 9: I am satisfied with the recognition I receive for doing a great job.	
In the past six months, has someone at work talked to me about my	3.95
progress?	
Q 23: My last performance evaluation provided information I could	
use to improve.	
In the past six months, has someone at work talked to me about my	4.10
progress?	
Q 53: The person I report to gives me useful feedback.	
At work, do I have the opportunity to do what I do best every day?	4.18
Q 39: My job makes good use of my skills and abilities.	0.00
In the past year, have I had the opportunity at work to learn and	3.89
grow?	
Q 41: I have opportunities to learn and grow at the County of Marin.	3.83
Is there someone at work who encourages my development?	3.03
Q 42: My department provides career development opportunities.	4.51
Are my coworkers committed to doing quality work?	7.51
Q 40: My work unit provides high-quality work.	3.79
Do I have the materials and equipment I need in order to do my work right?	0.10
Q 46: I have the tools and resources I need to provide the best	
service for our customers/clients.	
Do I know what is expected of me at work?	4.21
Q 50: My job responsibilities are clear.	
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MARINet Board Meeting Minutes

May 18, 2017

Board Room—MARINet/MCFL Tech Services 1600 Los Gamos Drive., Suite 180, San Rafael 9:00am-12:00pm

Present: Anji Brenner (Chair, Mill Valley), Scott Bauer (MCFL), Abbot Chambers (Sausalito), Janice Akel (Larkspur), Sara h Frye (College of Marin), Deborah Mazzolini (Bel-Tib) and Linda Kenton (Vice Chair, San Anselmo), Jessica Trenary (MARINet) and Elisa Rodgrigues (MARINet).

Anji Brenner called the meeting to order at 9:07 a.m.

I. Public Comment Period

There was no public comment.

II. Introduction of guests

Elisa Rodrigues from MARINet.

III. Approval of minutes April 27, 2017

MSC Chambers/Kenton / passed unanimously

IV. Old Business

A. CENIC—progress report

- 1. Larkspur went live and took a longer than expected. That library is very interconnected with the city. LRK staff may move back to MIDAS network due to security concerns and consistency of service.
- 2. MCFL switchover last Friday. Not every branch switched yet. Time is scheduled for next week.
- 3. MV next week. No dates yet for SR and Sausalito.

B. RFP for delivery—approval of vendor

- 1. 4 companies replied to rfp. Sprint is recommended by the working group.
- 2. Concerns were raised about a driver previously assigned to the MARINet route. Sprint assured MARINet that driver would not be given this route.
- 3. Language to include in contract: how to switch the driver and liability for damage to facility.
- 4. Plan an evaluation by staff after approximately four months of the new service. How is the delivery going? Circulation staff can communicate about delivery on the Circ Listserv in the meantime.
- 5. MSC Bauer/Akel to accept working group recommendation and move on to contract negotiations with Sprint. Passed unanimously.

C. Help desk Contract with Marin IT

- 1. MARINet office reworked old MIDAS contract to create proposed one with Marin IT.
- 2. Contract was sent to Marin IT but haven't heard back.
- 3. This is a new expense for a new service.
- 4. 60K is budgeted in the approved 2017/18 budget.
- 5. Negotiations will commence.

D. Bibliocommons Fines Platform—update

- 1. Why does our platform not work?
- 2. Another library has an implementation that works properly so we are going to try to copy them.

E. Strategic plans—report back from Task Forces

- 1. Library and book circulation—looking for trends.
- 2. Circulation continues to show a downward trend for book check-outs
- 3. Special displays may help to promote titles.
- 4. Possible III solution for automatic renewals to items. This could increase circulation but would be somewhat artificial. Discussion about implications but this feature is not yet available for Sierra so the board will wait for future developments.

V. New Business

A. EBWG/DRWG combining

- 1. Hard on small libraries to send people to these two separate working groups.
- 2. The groups recommend combining especially since the EBWG has gotten eBooks to a steady place in the system.
- 3. Board approved this recommendation to merge these two groups. The DRWG will take over the duties of the EBWG.
- 4. MSC Mazzolini/ Frye approved and passed unanimously.

B. Budget/Reserve fund for future years

- 1. How does the board want to rebuild the reserve fund?
- 2. Potential increase to 10% for a short term build-up of the reserve.
- 3. One recommendation to start at 10%, then decrease incrementally in subsequent years.

C. Other non-action items

VI Standing items for the agenda

A. System administrator's report

1. Highlight cloud library switch over.

2. Letters being written to eBook publishers asked for their content to be switched over to Overdrive when the time comes.

B. Correspondence

There was no correspondence

C. Standing items for the agenda

- 1. Budget/Reserve fund
- 2. Strategic plan working groups
- 3. Delivery contract
- 4. Help desk contract
- 5. Elect Vice Chair

VII. Announcements

- 1. MCFL no announcements
- 2. Sausalito—launch Canopy; good click-throughs at onset. Quick set up and a higher quality collection; 2nd year in a 2-year budget cycle and making some adjustments based on CENIC.
- 3. Larkspur—renovated staff area which looks great. Next is redoing the children's room—taking to the studs and redesigning. This is after summer reading. Short staffed so sorry about poaching people. Marin libraries staff differently where we share part time staff instead of having dedicated staff to each library. Very engaged board with lots of new applicants.
- 4. COM—looking at the design of a new library; advocating for librarians to be involved in the process. Posting Library Tech supervisor for circulation; Hidden Figures is the COM all-read for the fall.
- 5. Bel-Tib—Foundation has invited younger families to be members and to participate. Pop-up programs are very popular with this younger family demographic—pop up and speak. Two large ones a year and a number of smaller ones in people's homes. Charge for this--\$75 per person or \$125 for VIP reception; this demographic doesn't want to sit and listen to a speaker but be more active. Summer is quiet so do big weeding and clean-up—eco haul is contacted to help with the clearing out.
- 6. SA—Holding on being down one key staff person. Hoping to get changes to fees/fines next month by Town Council.
- 7. MV— New podcast program recently launched--8 books that made me. Three are recorded. Pascal Lee is the first one. Look for it on ITunes. 90 downloads the first week. New full-time hire in Children' department. Power of paradox speaker on Friday. Pitch an idea—3D modeling skills for teens.

Meeting adjourned at 10:45 a.m.

Respectfully submitted by Linda M. Kenton

MARINet Board Meeting Minutes

June 15, 2017
Board Room—MARINet/MCFL Tech Services
1600 Los Gamos Drive., Suite 180, San Rafael
9:00am-12:00pm

Present: Sara Jones (MCFL), Sarah Houghton (San Rafael), Linda Kenton (Vice Chair, San Anselmo), Dan McMahon (MARINet), Abbot Chambers (Sausalito), Deborah Mazzolini (Bel-Tib), Gary Gorka (Dominican), Jessica Trenary (MARINet)

Linda Kenton called the meeting to order at 9:05 a.m.

I. Public Comment Period

There was no public comment.

II. Introduction of guests

Scott Bauer from MCFL.

III. Approval of minutes May 18, 2017

Passed unanimously, with minor corrections (AC/DM). Gorka and Houghton abstained because they were not in attendance at the May meeting.

IV. Old Business

A. CENIC—progress report

- 1. Three sites remain to be upgraded to CENIC: Sausalito, San Rafael, Pickleweed. They are last because there have been some concerns about the complexity of the networks.
- 2. Deadline for turning on all circuits is 6/30/17.
- 3. Bandwidth usage is currently peaking at 250 Mbps.
- 4. Wireless complaints are down at individual libraries that have upgraded to CENIC.
- 5. Help desk contract with Marin IT has been pushed back to a 7/1/17 start date. This saves \$60K from the sinking fund.
- MARINet staff will come to local libraries in July and August to talk about what to do if the network goes down.

B. RFP for delivery

- The Board discussed the draft of a Sprint delivery contract. Trenary has added language to give MARINet recourse if there are problems with driver performance. She also added specifics for determining fuel surcharges.
- 2. Plan is to conduct a survey after Sprint has been active for a couple of months.
- 3. Last day for Modern Express is June 30, 2017.
- 4. Trenary will do a ride-along with Sprint to review locations and procedures on June 28.
- 5. Sprint's first day of delivery will be July 3.

- 6. Sprint wants to do a 2-year contract at the same price.
- 7. Motion to move forward with contract (SH/SJ) approved unanimously.

C. Help desk Contract with Marin IT

- 1. David Cooper from Marin IT is still reviewing the contract, which will be effective July 1, 2017. The budget is already approved, so McMahon can sign the contract.
- Cooper is training three people on his staff to be able to address network problems for MARINET.

D. Strategic plans—report back from Task Forces

- Mazzolini reported that Bel-Tib has developed a topic guide on Senior Resources for their website. The topic guide Includes databases, new books added to collection, newsletters, websites etc.
- 2. Jones and Houghton are working on a third-grade reading initiative. Jones reports that every child in Novato Unified School District now has a library card (7,500 kids).

V. New Business

A. Vice Chair for FY 17-18

1. Kenton will be the chair for FY 17-18. Janice Akel of Larkspur was not in attendance at the meeting, but, per past practices, a new director typically steps in as vice chair in the year after being hired. Kenton will reach out to Akel to discuss this.

B. Budget/Reserve fund for future years

- 1. The current balance of the sinking fund is \$95,928.30. Best practice, according to the MARINet accountant, is a reserve fund of 3 to 4 months of operating costs, which would be \$300,000 to \$400,000 in the case of MARINet.
- 2. FY 2018 contribution to sinking fund will be \$69,200.97.
- 3. McMahon distributed a spreadsheet showing the effect of different future contribution levels on the balance of the sinking fund (5%, 7.5%, 10%).
- 4. Jones says there are enough uncertainties about the MCFL budget that she is not yet able to commit to a future contribution level. Other libraries report some doubt about tax revenues over the next few years.
- 5. One big long-term unknown for MARINet is the threat that the State of California will stop subsidizing CENIC for public libraries.
- 6. The Board's plan is to look at the issue of building up the sinking fund in September, once libraries have more clarity on their budget outlook.

C. MARINet Security Policy (to be used by Library new hires)

There are two old MARINet policies – a security policy and a password policy. The question
is whether they should be updated, since the last update was 2003. The plan is for
McMahon to combine the two docs into a single updated document for the Board to review

at the July 2017 meeting. The new doc will specify a 1-year expiration for passwords. Password security will be a bigger issue with the proliferation of the Sierra web application.

D. California Room interested in MARINet documents

- 1. Idea would be to send the California Room some of the original documents related to the founding of MARINet.
- 2. McMahon would keep electronic copies of originals.
- 3. McMahon will review MARINet files with California Room staff and come back to the MARINet Board with a report and/or proposal in September or October 2017.

E. Other non-action items

- 1. The MARINet 25th Anniversary Passport promotion was discussed. Approximately 2,500 passports were left over after the promotion ended. The question is whether the passports could be reused in the future as part of an ongoing effort to help people understand MARINET. One idea is that the front page could be glued down to remove the contest information and the passports could continue to be distributed. Staff at libraries would need to be notified that patrons may continue to show up with passports to be stamped.
- 2. Jones reported that MCFL will be at the Marin County Fair again this year. She is interested in collaborating with other libraries if they would like to participate (e.g. reading at story times). Fair dates are June 30 to July 4.

VI. Standing items for the agenda

A. System administrator's report

- 1. McMahon discussed the CENIC bandwidth graph, which only shows aggregate bandwidth use. He would like to eventually get numbers for bandwidth usage by individual libraries.
- 2. Auditor began work on 6/14/17 to close out the FY 2015-16 MARINet finances. The audit next year will likely start earlier in the year. McMahon is happy with the new auditor we are working with.
- 3. In response to the working groups item of the report, Kenton reported that DRWG had trouble finding a chair for FY 2018. Jones suggested that serving as chair might need to become a rotating responsibility by library.
- 4. 93% of Cloud Library titles will be moved over to the OverDrive collection. 3,000 titles were new to OverDrive. Jones recommends that we try to get the OverDrive bookmobile to come to Marin to do promotions and local demonstrations. Trenary will reach out to OverDrive about bringing the bookmobile to the Civic Center.
- 5. UXWG recommends standardizing language across libraries and MARINet for barcode, password, etc. Standardization is mostly done with MARINet site and Bibliocommons, also being worked on at local libraries.

B. Correspondence

Email from Novato Unified School District about bandwidth.

C. Topics for future agenda

- 1. CENIC
- 2. Follow-up on Sprint Delivery
- 3. Strategic Plans
- 4. MARINet Security Policy
- 5. Cancel August meeting of MARINet Board?

VII. Announcements

- 1. MCFL: MCFL will be at County Fair. Virtual Reality program is "taking off."
- 2. **Sausalito**: City Hall elevator should reopen next week after being offline for 2 months; summer reading program has begun.
- 3. **San Rafael:** The first weekend in June was a celebration of the 130-year anniversary of library service in San Rafael. City Council approved the release of RFP for architectural studies/pricing for a new downtown location, the expansion of Pickleweed, and a new branch in Terra Linda.
- 4. **Bel-Tib:** No report.
- 5. **San Anselmo**: Summer reading program starts today with a petting zoo on the lawn. Friday night there will be a Tunstead Live concert with the Kitka Trio. SA is back to full staff after the return of a staff member from maternity leave.
- 6. **Dominican:** Not much going on, it's summer!

Meeting adjourned at 10:40 a.m.

Respectfully submitted by Abbot Chambers