

MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, January 12, 2022
4:00 p.m.

Meeting will be held remotely

Please join Library Commission meeting from your computer, smart phone or tablet.

Join Zoom Meeting

<https://us06web.zoom.us/j/88468974358?pwd=MUJ6c0V6d3B1VlBlYWxkYtEYlhiUT09>

Meeting ID: 884 6897 4358

Passcode: 005715

One tap mobile

+17207072699,,88468974358#,,,,*005715# US (Denver)

+12532158782,,88468974358#,,,,*005715# US (Tacoma)

Dial by your location

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

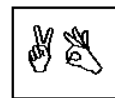
+1 312 626 6799 US (Chicago)

Meeting ID: 884 6897 4358

Passcode: 005715

Find your local number: <https://us06web.zoom.us/j/88468974358?pwd=MUJ6c0V6d3B1VlBlYWxkYtEYlhiUT09>

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
4:00	1. Call to Order	Ream	Action
	2. Roll Call	Ream	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

"Hope smiles from the threshold of the year to come, whispering, 'it will be happier'"

-Alfred Lord Tennyson

3.	Approval of Agenda	Ream	Action
4.	Approval of 11-10-21 & 12-08-21 Minutes	Ream	Action
5.	Open Time for Public Expression		
6.	Reading & Correspondence File	Ream	Information
7.	Old Business		
8.	New Business	Ream	Information
	a. Corte Madera Branch Report	Hartwell-Mandella	Information
	& Budget/Facilities/Measure A Reports	Hill/Breiz/Walker	Information
9.	President's Report for December	Ream	Information
10.	Director's Report for December	Adlawan	Information
11.	Announcements	Ream	Information
5:30 12.	Adjournment	Ream	Action

Numbered List of attachments:

- 4. Minutes for November 10, 2021 & December 8, 2021
- 11. Library Director's Report for December 2021

Unnumbered Attachments:

MARINet Board minutes of October 21, 2021 held at MCFL Tech Services, 1600 Los Gatos Dr., Suite 180, San Rafael CA

Marin County Free Library
3501 Civic Center Drive, Suite #414, San Rafael CA 94903
www.marinlibrary.org

Brown Act:

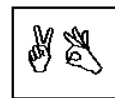
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA 94970



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MARIN COUNTY FREE LIBRARY
Virtual Meeting

--PROPOSED MINUTES--
Wednesday, November 10, 2021

- (1) CALL TO ORDER
Meeting called to order at 4:01 p.m.
- (2) ROLL CALL
Present
John Macleod Sally Hauser Nick Javaras
Barbara Schoen Loretta Farley Sue Ream
Anyia Schandler Margaret Kathrein Ann Kaplan
Ali Iqbal

Absent with Notification
Linda Ward

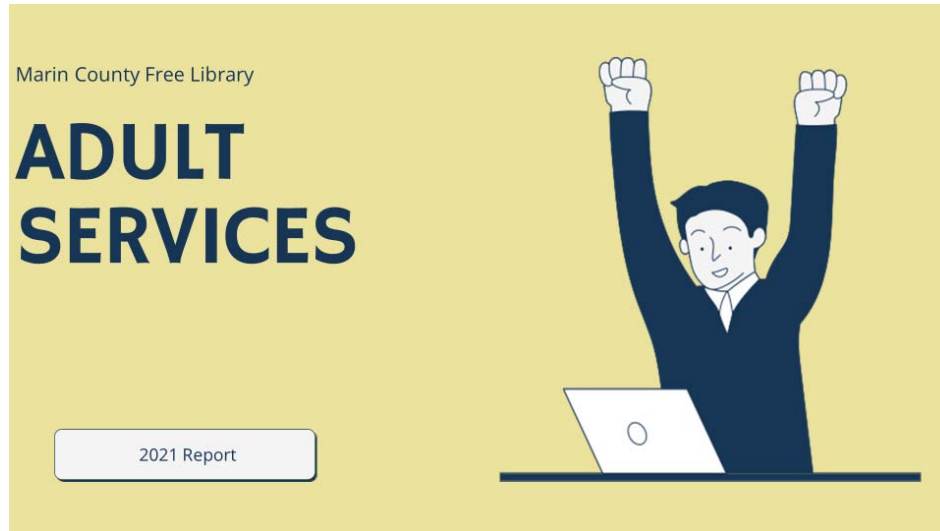
Also Present
Lana Adlawan, Director of County Library Services
Chantel Walker, Assistant Director of County Library Services
Raemona Little Taylor, Deputy Director of County Library Services
Edna Guadiana, Administrative Services Associate
Janet Doerge, Branch Manager, Novato Library
Leslie Weber, Aide to Supervisor Arnold
Penny Wells, Friend's group
- (3) ADOPTION OF AGENDA M/S/C-Schandler/Hauser – Agenda approved as submitted
- (4) ADOPTION OF MINUTES for October 13, 2021 M/S/C-Javaras/Kaplan – Minutes approved as submitted
- (5) OPEN TIME FOR PUBLIC EXPRESSION – President Ream welcomed Leslie Weber, aide to Supervisor Arnold. Commissioner Kathrein commended MCFL for giving out free books to children who got their COVID vaccination at Miller Creek School. Director Adlawan thanked Deputy Director Little Taylor for all her efforts with First 5 to assist with this.
- (6) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting

(7) OLD BUSINESS

a. Summer Programs Grant Opportunities for Libraries

The subcommittee met to discuss various grant opportunities and summer program grants. Deputy Director Raemona Little Taylor gave an update on the goals and next steps for the Summer Program. In answer to a question regarding the starting up again with the laundromat project, Raemona and staff are still in contact with the owner of the laundromats in San Anselmo and Corte Madera and hope to resume this project as soon as owner is ready to go.

(8) NEW BUSINESS – Adult Services Committee and Novato Branch Reports: Janet Doerge, Branch Manager at the Novato Library gave a brief presentation.



Who We Are

System-wide Representation

- **Novato:** Janet Doerge, Chair
 - Amanda Tomlin
 - Tom McGibney
- **Corte Madera:** Shereen Ash
 - Ana Stanescu
- **Fairfax:** April Hayley
 - Rashida Skaar
- **Civic Center:** Natalie Weber
- **West Marin/Bolinas:** Jane Silvia
- **Technical Services:** Katrina Sadler
 - Ann Bertucci
- **Administration:** Chantel Walker

Meeting Our Goals

PROGRAMS

- Programming is a fundamental component of service that:
- Expands the library's role as cultural and community center
 - Introduces attendees to library resources and materials
 - Provides entertainment and learning opportunities
 - Raises awareness and visibility of the library to the community
 - Attracts new library patrons

SERVICES

- Talk with a Librarian Line
- Library Beyond Walls
- **Personalized Picks**
- Interlibrary Loan
- **Suggest a Purchase**
- **Blog Posts**
- Bibliocommons Lists

TRAININGS

- Bystander Intervention Training
- Bias Situations & Responses

PROGRAM HIGHLIGHTS 2021



Celebrate Black History Month at MCFL
System-wide Program



All Things Apple
Beryn Hammil on Zoom



A Four Part Series
September - November
A collaboration of MCFL & Age Forward Marin



Partner with other local groups or organizations



- Arabic Calligraphy
- Astronomy/Stargazing
- Book Clubs
- Chair Yoga
- Cooking/Food Preparation
- Crafts
- Driving Safety for Older Adults
- Fire Protection
- Flora & Fauna of Marin
- Gardening
- Guided Meditation
- Health & Wellness
- Hiking in Marin
- History
- Housing
- Mah Jong
- Mystery Writers Panel
- Music
- Parenting
- Poetry Reading
- Travel Talks
- Workplace Legal Protections
- Writing Workshops

Focusing on Equity, Diversity & Inclusion

- AIDS treatments
- Black History, Art & Culture
- Chinese Art & Culture
- Housing for low income seniors
- Housing Protections during COVID-19
- Islamic Art & Culture
- Jewish History, Art & Culture
- LGBTQ+ History of SF
- Miwok History, Art & Culture
- Parenting trans/gender fluid youth
- Senior Health
- Spanish Language Programs
 - Alzheimer's
 - Book Clubs
 - Conversation Groups
 - Housing Protections
 - Red Cross Emergency Preparedness



Who Attends?

Adults from all over Marin & beyond

Attendance at live events: 5-67

Attendance at online events: 5-235



PERSONALIZED PICKS

SERVICES



WHAT ARE PERSONALIZED PICKS?

Need a great book or read? Or maybe it's a movie you're after. Tell us a bit about what you enjoy reading or watching and we'll email you a list of suggestions - hand-picked just for you.

You'll receive a list of 4-6 recommended items within 3 days.

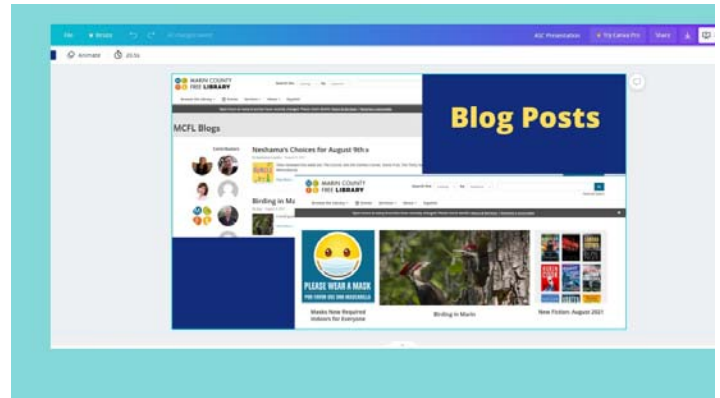
We can also request the titles for you, so all you need to do is pick them up at your library when they're around! You'll receive an email when they're ready for pickup.

For digital titles - we're not able to place titles on hold for you, but we'll send you a list of recommendations.

Discover new authors, new films, new genres.

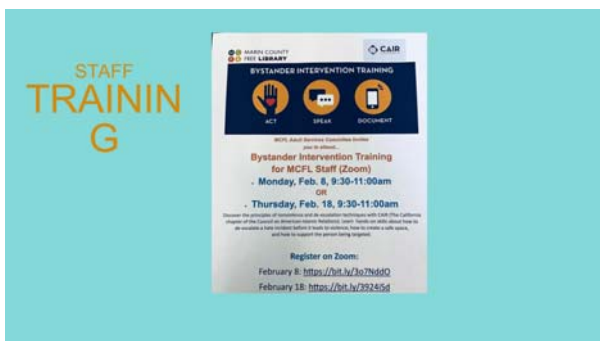
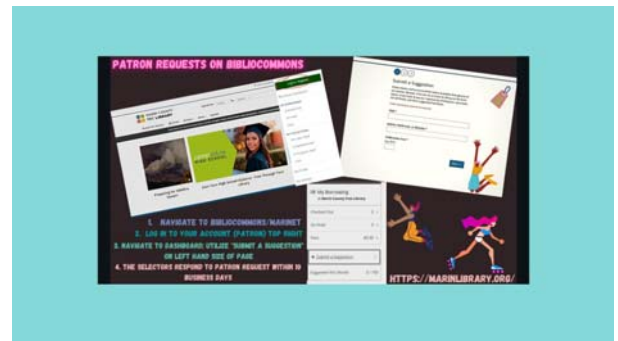
HOW TO REQUEST PERSONALIZED PICKS

To request Personalized Picks recommendations, please fill out the form below, or call one of our librarians during open hours.



Top 15 Posts

Page Title	Date Published	Total Pageviews	/Month
Enjoy the Library From Home	4/15/2020	7495	500
Preparing for Wildfire Season	7/8/2021	167	223
Need help applying for Marin County Rental Assistance	4/28/2021	629	210
Mushroom Season is Here!	10/19/2020	1603	178
A Reflection on Juneteenth	6/6/2021	243	162
Into the Garden	6/15/2021	189	126
Where to Donate Your Books	10/29/2020	974	108
Welcome to the new LinkedIn Learning for Library	2/11/2021	578	105
Marin County Rental Assistance Program	3/22/2021	419	105
Celebrating Asian American & Pacific Islander Heritage	5/3/2021	235	94
The Spire: First Issue of New Teen Produced Manga	3/17/2021	341	85
Single-Learning on Kanopy with The Great Courses	7/20/2020	877	73
Tax Filing Season 2021	2/3/2021	392	71
Wildflower Walks and Hikes in Marin	4/26/2021	192	64



Responding to Prejudicial Comments

HOW IT GOING

KEEPIN' IT NON-FICTION!

A lot of scenarios we have encountered where patrons were making prejudicial comments (whether racist, sexist, homophobic, classist, etc.) and strategies we found useful or want to use in future for responding to them.

Examples below. My "alternatives" are heavily informed by Ryan Dore's website on Responding to Prejudicial Comments. Different situations call for different approaches, and it's important to find responses that work for you personally rather than trying to handle things ideologically to your colleagues.

Add your own examples to the comments!

CONTENT TAGGING: homophobic, sexist, classist, racist

Scenario 1: I'm doing reader's advisory with a patron in the stacks. I hand her a suggestion and she says "oh yes, I saw this author once at our point!" Then she looks at me with a smirk on her face and goes "oh you big, a real bulldozer you know?"

What I did: gave her a conversation on while pretending she hadn't said that.

An alternative: "Ouch, I'm actually really uncomfortable with you talking to me like that way. But anyway, I do think you would love her writing because..."

Scenario 2: We have a event, friendly athletic regular who I have a great rapport with. But about every time he comes in he's making jokes about his wife being a "bitch" or a "tease" with that implication of you know how what are you.

What I usually do: laugh along even though it makes me uncomfortable.

An alternative: "You know, I'm sure you don't realize it, but I feel like every time you come in you talk about your wife in such negative way."

Scenario 3: I'm on the phone with a patron looking for missing books for his elderly dad. She emphatically tells me she doesn't want me to find them because "you know how the kids feel" and stuff about "bad quality" and that "there's all these people with AIDS!"

What I did: ignored the comment completely.

Thank you!


Let me know if you have any questions.





NOVATO LIBRARY

Presented on November 10, 2021


WHO WE ARE




JANET DOERGE
Branch Manager



LAURA KENNETT
Librarian II, Children's



AMANDA TOMLIN
Librarian II, Adult



DANIEL AVALOS
Circulation Supervisor

WHO WE ARE



SILVIA MOLINA
Library Assistant II



ANNE MAHONEY
Library Assistant II



RACHEL STANTON
Library Assistant II



ALFREDO LIMETA
Library Assistant II

WHO WE ARE



LAURA BEAM
Library Assistant II,
Children's



TOM MCGIBNEY
Librarian I, Adult



ADRIENNE GRAHAM
Librarian I, Children's



MIRIAM LIMETA
Library Assistant I

WHO WE ARE



JESSICA RODRIGUEZ
Library Branch Aide



MIRANDA HANKINS
Library Branch Aide



MIKE KENNEDY
Library Branch Aide



DAVID MORGEN
Library Branch Aide

WHAT WE DO

2021 WAS A YEAR OF NEW THINGS!

- ONGOING/CHANGING PANDEMIC!
- FIRE SUPPRESSION SYSTEM INSTALL!
- 3 MODES OF SERVICE IN 3 MONTHS!
- ONLINE MEETINGS!
- VIRTUAL PROGRAMS!
- RAPIDLY-CHANGING MASK MANDATES!
- LEE GERNER PARK!



SOME CHANGES!

FOR THE GOOD! CHILDREN'S ROOM REBOOT

- More Space
- Better Sightlines
- Fresh Collection
- New Shelving
- New Carpet
- Mural



OLD STAND-BYS!



STORYTIME!

Pre-school backpack giveaway, jointly funded by Friends of the Library, Library Foundation, and First 5 Marin.
In Person, Outside • Virtual

BOOKCLUBS!

2 Virtual Mystery Clubs • General Fiction

CONVERSATION CLUBS!

Practice Spanish & English speaking skills through enjoyable conversation.
Zoom, Atrium, Meeting Room



Some STAT Highlights

	2019	2020	2021*
Outgoing Holds	27,860	37,268	34,997
Holds in Delivery	51,301	46,796	48,809

*January-October 2021
(Based on monthly avg. estimating 2021 paging to be at 42K)
(Based on monthly avg. estimating 2021 holds to be at 58K)



MCPL STARTED OFFERING
BOOK BUNDLES ON SEPT
28, 2020. SINCE THAT
TIME NOVATO LIBRARY
HAS CREATED AND
CHECKED OUT **433 (4,530)**
TOTAL **BOOKS**! CUSTOM
BOOK BUNDLES.

Separating out Children's Room Circulation:

Checkouts-Renewals	Checkouts
NOV self checkout	17,405
NOV Staff	17,261
NOV Children's Staff	8,581
NOV Children's Selfcheck	2,895
NOV Children's Selfcheck	2,779

Checkouts-Renewals	Checkouts
NOV self checkout	17,405
NOV Staff	17,261
NOV Children's Staff	8,581
NOV Children's Selfcheck	2,895
NOV Children's Selfcheck	2,779

SOME CHALLENGES



MASK MANDATES



DIFFERING OPINIONS



CAMP COMPASSION



POSITIVE OUTCOMES



PARTNERSHIPS

- Novato Police Response Team (NRT)
- Marin Health & Human Services
- City & County

POLICY & PROCEDURE CLARIFICATION

- County Mask Mandates
- Emergency Plans
- Staff Safety

RESILIENCE

- Staff better prepared for difficult conversations and situations

COMPASSION

- Serving those in need
- Standing up for the underdog



After a brief question and answer period, President Ream thanked Branch Manager Doerge for her presentations.

- (9) **PRESIDENT'S REPORT FOR OCTOBER** – President Ream announced that Commissioner Schoen had resigned from the Library Commission and commended her for all her contributions during her tenure.

Measure A will go before the voters in November of 2022. There is a committee in place for this and we will start the process with a general community survey of the community in the next few weeks. Followed up in a few months with an official community poll.

- (10) **DIRECTOR'S REPORT FOR OCTOBER**

Director Adlawan reported on the following:

- We've updated the template for the Director's report to the Library Commission. Director Adlawan thanked Keith Waye our graphic designer for all his help in doing this;
- Supervisor Rodoni visited the newly renovated Corte Madera Library and was very impressed with the outcome;
- Director Adlawan requested that Deputy Director Little Taylor give an update on the partnership with the children's COVID vaccination. Raemona stated that she had met with Dr. Pega Fayed, First 5 Director to come up with plan to give away free books to children ages 5-11 who received a COVID vaccination. There were over 2,367 kids who were vaccinated at Miller Creek school of these there were over 1,200 kids who visited the library table.

(11) ANNOUNCEMENTS

Commissioner Macleod announced that there will be a presentation in Marin City on November 13 of kids doing hip hop and some paintings. President Ream wished everyone a very Happy Thanksgiving.

Next meeting will be on December 8, at 4pm.

(12) ADJOURNMENT – M/S Javaras/Farley - Meeting adjourned @ 5:15 p.m.

MARIN COUNTY FREE LIBRARY
Virtual Meeting

--PROPOSED MINUTES--
Wednesday, December 08, 2021

- (1) CALL TO ORDER
No quorum. Meeting started at 4:12 p.m. Director Adlawan requested that the Library Commission introduce themselves to the presenters for this month, Sarah Butts, Librarian II/Youth Services at the Corte Madera Library and Natalie Weber, Librarian II at the Civic Center Library.
- (2) ROLL CALL
Present
John Macleod Sally Hauser Nick Javaras
Sue Ream Anya Schandler

Absent with Notification
Linda Ward Loretta Farley Ali Iqbal
Margaret Kathrein Ann Kaplan

Also Present
Lana Adlawan, Director of County Library Services
Chantel Walker, Assistant Director of County Library Services
Raemona Little Taylor, Deputy Director of County Library Services
Edna Guadiana, Administrative Services Associate
Sarah Butts, Librarian II, Corte Madera Library
Natalie Weber, Librarian II, Civic Center Library
Craig Sharrow – Member of the public
- (3) ADOPTION OF AGENDA M/S/C– No quorum to approve Agenda
- (4) OPEN TIME FOR PUBLIC EXPRESSION – None
- (5) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting

(6) NEW BUSINESS –

- a. Biennial Report - Due an upcoming deadline and to a lack of quorum, it was requested that a vote by phone be done sometime this week to obtain a quorum of 6 votes, and submit the Biennial Report to the County Administrators office by the deadline date of 12-15-21.
- b. Teen Services Committee and Civic Center Branch Reports: Sarah Butts, Librarian II at the Corte Madera Library gave a brief presentation.



TEEN LEADERSHIP CREW

Intern group of the year!

CHILDREN'S AND TEEN VIRTUAL PROGRAMS

ZOOM BAKING!

Join the Teen Leadership Crew for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session.

MARCH 18TH, 6:00 PM

AMONG US

Join the Teen Leadership Crew for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session.

January 5, 6:00 PM

TEEN OPEN MIC NIGHT

Join the Teen Leadership Crew for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session.

March 18th, 6:00 PM

Drawing Class

Join the Teen Leadership Crew for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session.

March 18th, 6:00 PM

Cinderella's Online Love

Join the Teen Leadership Crew for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session. Join us for a fun and delicious Zoom Baking session.

January 5, 6:00 PM

QUEER TEEN SUPPORT GROUP

"If you are an LGBTQ+ teen between the ages of 12-18, join us for conversation, community, and fun. Every meeting is led by queer-identified members of MCFL's Teen Leadership Crew. This is a supportive social space for youth to create community."

THE SPIRE!

A web "Zine" for teens, by teens.

Original artwork by tic member sofia casano, age 16

THE SPIRE!

A web "Zine" for teens, by teens.

Original artwork by tic member sofia casano, age 16

TEEN PROGRAMMING

Classes, interviews, and mental health support



VIRTUAL TALKS WITH LOCAL ARTISTS



Rising entrepreneur, photographer, cinematographer and creative collaborator based out of the San Francisco Bay Area.



Hallie is a songwriter, musician, speaker, creative generator and community organizer who lives between Los Angeles and Seattle, WA. She is the lead vocalist of the electronic R&B trio The Purr Blue, and was GRAMMY nominated in 2014 for her work with Macklemore and Ryan Lewis.



Award-winning journalists, educators, and scholars that have over 30+ years of experience and accolades for their work in hip-hop activism and social justice. Authors of Can't Stop Won't Stop YA Edition.



Viet Thanh Nguyen's The Sympathizer is a New York Times best seller and won the Pulitzer Prize for Fiction. He is a professor at USC, a Guggenheim and MacArthur Foundation fellow, and author of numerous books of fiction and nonfiction, including the sequel to The Sympathizer - The Committed.

SUMMER!




FREE BOOKS & CRAFT KITS



ONLINE ENGAGEMENT

The teen summer webpage shared resources and ways to connect with the library all summer long.

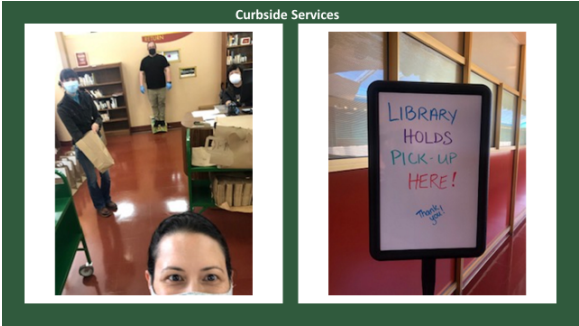




Natalie Weber, Librarian II at the Civic Center Library, gave a brief report on the Civic Center branch.



Happy Retirement, Laurie and Linda!





Browsing Library
May 3rd-July 5th





After a brief question and answer period, President Ream thanked Sarah and Natalie for their presentations.

- (7) PRESIDENT'S REPORT FOR NOVEMBER – President Ream announced that the Library community survey was sent out to cardholders and patrons in the last part of November. This will be up and running until January 15, 2022. While this is going on, we are working on the feasibility study and looking at the different tax rates and timelines. An official community poll will be sent out in a few months. Both San Rafael and San Anselmo libraries will both be going out for renewal during this time as well.

(8) DIRECTOR'S REPORT FOR NOVEMBER

Director Adlawan reported on the following:

- We received over 1,000 responses in the Community Survey
- We've had quite a presence on KWMR radio in West Marin
- Director Adlawan was interviewed on 12/1 by Supervisor Rodoni , who also interviewed Deputy Director Raemona Little Taylor and Branch Manager of the Corte Madera Library Stephanie Hartwell-Mandella on December 8
- Director Adlawan commended staff on their efforts in participating in the COVID vaccination clinics for youth and children in Marin
- Madeline Bryant, Branch Manager for the West Marin branches will be leading the Summer Reading Partnership Program this coming year

(9) ANNOUNCEMENTS

President Ream announced that the meetings in January, February and March will still be in Zoom.

Commissioner Macleod reported that event at the Gateway Center in November was very well attended. There were over 200 people who went through and did the VR.

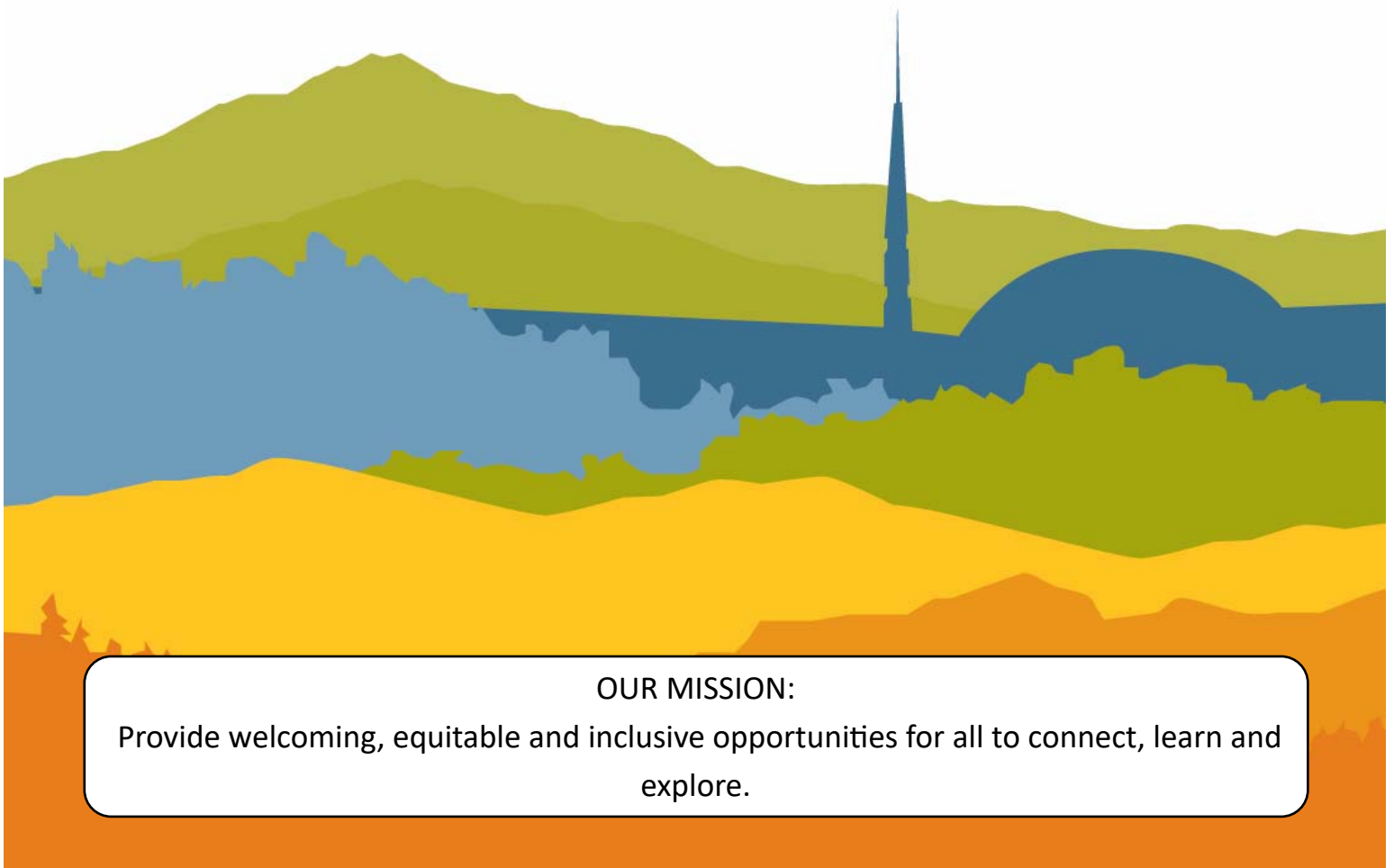
Next meeting will be on January 12, at 4pm via zoom.

- (10) ADJOURNMENT – Meeting ended @ 4:50 p.m.



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

DECEMBER 2021 ACTIVITIES



OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services

- Working with the Library Marketing Team, Children's Services now provides the Book Bundles form in Spanish: <https://marinlibrary.org/paquetes-de-libros/>. This expands accessibility to our Spanish speaking population.
- Children can find the newest Juvenile books on [an annotated list](#) created by Clara, our Library Selector. Judging by the number of holds placed on each of the titles, the list is already popular!
- The [MCFL Kids page](#) now features new STEM online resources, provided through a new state partnership with Gale:
 - **Gale Presents: National Geographic Kids:** Allows students to adventure in science, nature, culture, archaeology, and space.
 - **Gale In Context: Environmental Studies:** Broadens student understanding of environmental issues that affect people globally through topic overviews, journals, news, and multimedia content.
 - **Gale Interactive: Science:** Allows students to manipulate 3D interactive models to visualize and understand biology, chemistry, earth, and space science concepts.



Thursday, 12/23: Isaiah and Shayla tabled at the Marin City Community Services District's holiday event. About 30 kids made snow globes.

Teen Services

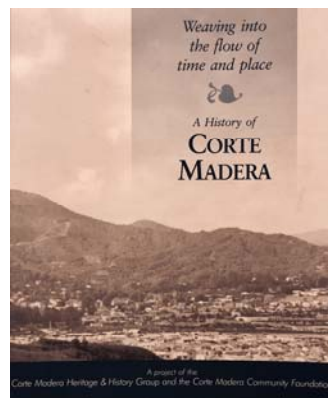
TSC is gearing up for our Summer Program and developing a plan that will work either in-person or virtually depending on the status of COVID. We will not use prizes but will give gifts: books or craft kits. We will do some Adulting programs like sewing a button, financial literacy, automotive. Other programming ideas are skateboarding clinic, The Airplane Guy, CFI "My Place, My Story" Short films, Henna, Ugly Art, Paint under the Trees, and Mental Health for Teens.

A discussion about stereotypes about teens led us to change the tagline for our Touch Topics collection from "Steal this Book" to "Take this Book! Share it!" We also encourage discussions with colleagues about perceptions of teens as world changers. We will post the video "Why Teenagers are Better than Adults" to Backstage for our coworkers to view.

Adult Services

On Saturday December 4, Susanne West read poems online from her new book "Subterranean Light," a touching and heartfelt collection meant for anyone interested in the integration of spirituality and daily life - those who are exploring ways to navigate the challenges of these times. These poems are an invitation to unearth the gifts and teachings of adversity.

In 2021, Corte Madera Library celebrated 50 years at 707 Meadowsweet Drive! Jana Haehl, local historian and activist, shared the history of the library from its beginnings to the present in an online presentation on Thursday December 9. Ms. Haehl came to Corte Madera in 1963, led local efforts to protect Corte Madera's hillsides and bay land and was elected to the Town Council three times and served two terms as Mayor of Corte Madera. She is a co-founder of the Corte Madera Community Foundation and past president of the Marin Conservation League, the Corte Madera Heritage & History Group, and the Corte Madera Women's Club. She is the editor of [*A History of Corte Madera, California*](#), published in 2002 and available at the library.



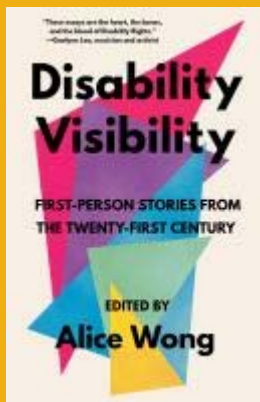
On Friday December 17, Fairfax Library's Bilingual Bookclub/Lectura Bilingüe ended the year reading an historical fiction book: [*A Long Petal of the Sea*](#) by Isabel Allende/ [*Largo Pétalo de Mar*](#), escrito por la autora Chilena Isabel Allende.

Collection



*Bay Area women of color to lead
'Community at the Table' forum*

December 17



Our selectors helped support the County Community at the Table event (<https://www.marincounty.org/main/county-press-releases/press-releases/2021/cao-equity-communitytable-120721>) by purchasing physical and digital copies of *Disability Visibility: First-Person Stories from the Twenty-First Century* by Alice Wong, who was one of the leaders of the forum. The selector team was able to quickly acquire copies in time for the event.

This month we added digital resources to our collection for students, <https://marinlibrary.org/resources/student-resources/> through the support of the California State Library. The 3 new resources are **Gale Presents: National Geographic Kids**, **Gale in Context: Environmental Studies**, and **Gale Interactive: Science**. National Geographic Kids is aimed at kids aged 6-14, and provides opportunities to explore amazing adventures in science, nature, culture, archaeology and space. The Environmental Studies resource focuses on understanding environmental issues that affect people globally through topic overviews, journals, news, and multimedia content. The Interactive Science resource lets you manipulate 3D interactive models to visualize and understand concepts in biology, chemistry, earth, and space science – all you need is your library card!

Our selector team is also reaching out to other bay area libraries to gather information about the best way to collect materials in other languages to make them available for our communities in Marin. We will be developing a plan to expand our offerings beyond English and Spanish to serve the language needs of our patrons.

The Libby app that provides a majority of library ebooks now has a connection to our Kanopy streaming service, available under the “Extras” section. Kanopy is now offering more “premier” content. Look for more accessibility upgrades to the app in January, as well.

Technical services staff provide the “back-room” support for all the materials and services our branches offer to our patrons, and keep things moving along smoothly. Sometimes this requires troubleshooting and coordination, as in the issue that occurred this month when our online ordering connection to one of our largest vendors had technical difficulties. Our team worked to communicate and troubleshoot with the vendor, and then with MARINet, and eventually needed to open a ticket with our bibliographic database/ILS vendor, Innovative, to fix the problem. We persevered, and were able to limit the disruption to our ordering.

Educational Equity

Ed Equity

Friday, 12/10: Through Dr. Itoco Garcia, we connected with the Mill Valley Outdoor Art Club. Dr. Garcia's 5th grade teacher is part of their board. They did a book drive and their members dejected from a wish list we created. They donated over 200 new books for SMCD libraries.

12/15: Parents from Edna Maguire School as part of their book fair did a book drive for SMCD libraries. They donated 75 new books.

The Learning Bus continues to play and learn with children and families outdoors. During a cold but sunny December morning at Novato, children enjoyed STREAM activities such as building and creating with recycled materials and read "Not a Box" by Antoinette Portis.

Communications & Publicity

The Library Marketing Team has continued to work on highlighting the Community Survey and reminding patrons about it through our Savannah online newsletter. We have worked with OrangeBoy to provide the responses to our Director for review and planning for outreach.

We have updated the Restrictive Covenant project webpage with additional article clips and oral history. <https://marinlibrary.org/restrictive-covenant-resources/>

As part of our end-of-year round-up, our team gathered information, with help from MARINet and MCFL staff, of the most popular material in Marin from 2021 and created BiblioCommons catalog lists to feature on the website. Making these curated lists is a way to engage our patrons and provide a way to highlight the collection and titles they may have missed, especially as waiting times for the earlier items have now subsided.

Our website platform has updated the layout for the branch informational pages, and our team worked to add updated images and revised information to enhance the new pages.

Our team worked with MCFL and Sonoma Library staff to create promotional material for the North Bay Science Fair in March.

The December issue of our Savannah email newsletter featured a reminder about the Community Survey, Most Popular Titles in Marin of 2021, Best Books of 2021, an article from the California Room “Hamilton Field Library Takes to the Skies” and the upcoming event “Demystifying Affordable Housing Through a Racial Justice Lens – Part 3: The Relationship Between Housing and School Segregation”, as well as news from the Book Place.





PERSONNEL UPDATE

PERSONNEL UPDATE

As of December 30, 2021

Thank you to the MCFL interview panel members; hiring managers; admin staff; and Finance Accounting Human Resources (FAHr) Team Members for helping us to recruit, promote and bring in new staff.

Please help welcome:

Diana Barrera, Administrative Assistant I, Admin Office

Interviews for **Librarian I** Positions at Corte Madera Branch; Novato Branch; South Novato Branch and, in California Room will be held the Week of January 10th. **Webstar/XRStar** temporary interviews are scheduled for late December and early January.

Recruitments for **Library Assistant II**, **Library Aide** and **Library Technical Assistant** Positions are open and expected to close in mid-January.

The following full-time and part-time vacancies are under review:

Library Services Mngr. 1.0 FTE - Facilities & Projects

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

December 2021 Director's Report

As I was beginning to write this report, I looked back at the December 2020 Director's Report to see what the pressing issues of the moment were at that time. No surprise – COVID, COVID, and more COVID. Here we are again two years later with higher case numbers than ever before, even with remarkably high vaccination rates. Our communities are tired (as all of us are) and want life to return to “normal.” Our vulnerable and young populations still struggle. For Marin County Free Library (MCFL), however, we are in a much different place than in 2020. Our staff have managed a tremendous amount of change and I am thankful for their dedication and resilience. Our doors are OPEN. As we embrace 2022, I am hopeful and believe in the power of the local library to change lives. I know we can do this, especially together.

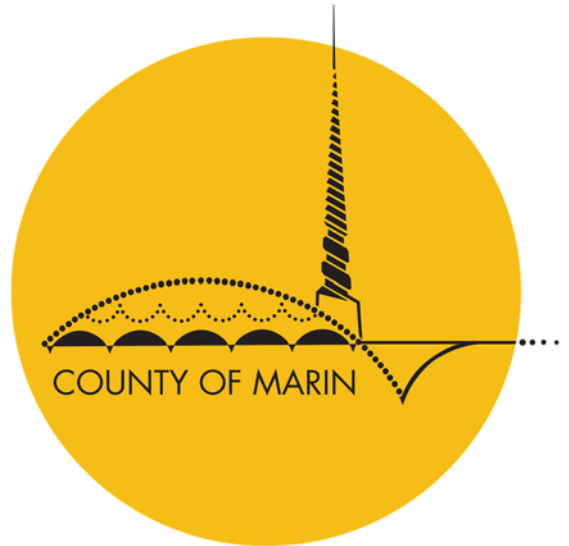
In the last month, MCFL has been focused on recruitment and hiring to fill multiple positions in two key positions for our organization – entry level Librarian I and Library Aide positions. I am excited for this new group of folks to join our already strong team. In this last month, we also brought in a new regional manager for West Marin. She has a wealth of experience in public libraries, with a seasoned youth focus. We are thankful for her leadership in West Marin as one of our key Educational Initiative Coordinators.

During this last month for me, I've had the pleasure of getting to know our community members even more. From a radio interview on KWMR in West Marin to meeting the local Friends of the Library in Marin City, to touring our other city libraries and learning about their services, I am incredibly honored to be the County Librarian and work with all of you. Our Community Survey has been humming along and at the time of this report, we had over 2800 responses. I am excited to jump into this data in January and review our successes and opportunities for improvement.

2022 will be an incredible year for Marin County Free Library. We have a renewal of our Measure A property tax on the ballot for November 2022, a facilities assessment to improve our ten facilities, and an incredibly talented and creative team devoted to service and innovation.

I look forward to reviewing this report in December 2022 and reflecting on our success.





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming, equitable, and
inclusive library services.

MARINet Governing Board – Meeting Minutes

Oct. 21, 2021 Meeting Minutes

Present: Henry Bankhead (SRPL, Chair), Franklin Escobedo (LRK, Vice Chair), Abbot Chambers (SAU), Chantel Walker (MCFL), Linda Kenton (SAN), Gary Gorka (DUC), Joey Della Santina (BET), Anji Brenner (MVY), Dan McMahon (MNET), Sarah Frye (COM), Jessica Trenary (MNET), Julie Magnus (MCFL)

Guests: Bill Hale

Meeting called to order at 9:02 a.m. by Chair.

Public Comment: Overdrive and the Libby app are causing problems for the trailing edge folks with older phones and other devices. Unlike the last time this happened, there was no notification from Overdrive on this one.

Minutes from Sept. 16, 2021: Motion made to approve, seconded, the minutes are approved unanimously.

1. Old Business:

- a. RFID: We're still waiting for the media tags to be delivered, we have tested samples though. It should be here at the beginning of next week, as well as the smaller USB pads. With the bigger pads we are waiting to make sure the pads aren't disconnecting when idle before putting in a big order. As soon as testing at Novato and Larkspur Libraries shows the connection is stable, we'll move ahead with the order

Thomas from Backstage Library Works (BSLW) is here in Marin and will start work on Nov. 1. He's getting to know the libraries this next week. Larkspur will tag their kits the same as DVDs. SRPL won't be marking items with red dots, they don't want to deface items. If libraries tag their magazines this will add to the ultimate cost. We pay BSLW only for items tagged, and we'll track how close to the quote numbers we are with the weekly reports from Thomas of BSLW.

- b. New meeting times: Marin County department heads meet the same day and same time as the MARINet Board Meeting (MBM). So that MCFL's Director can attend the MBM, what other options do we have? An afternoon slot on the same day? Mornings? Dan can use a Doodle poll to find a time to propose, then the board can discuss it. And from the Board, kudos are given to Chantel for representing MCFL at the Board this year.
- c. Retreat planning: The location will be Falkirk, 1/19 and 1/27 900 a.m. to 200 p.m. are both available. We'll have some breakfast items, and a catered lunch. Should we have a speaker? Discussion results with choice being the 27th. La Vierre for food? We could probably get Patty Wong, head of the ALA to speak if it works with her schedule. Themes for discussion would include what have we learned from the pandemic? And our Overdrive perennially running low on money. Future planning would fit too, as this moment is an inflection point. Do we have a strategic plan? We could be discussing such a plan in the regular meetings. Let's keep the retreat future focused.

- d. The six new e-resources from the State Library have been set up and are ready to use. We tried to set up WAM for most of them, but none of the vendors seemed concerned with authentication. With these newer platforms, vendors aren't providing us with much in the way of authentication support anyway. There is a discussion of authentication, and that small vendors can't always support authentication. For some of these companies it's their first venture into public libraries.

Discussions of authentication also lead to a discussion of EZ Proxy as an option. It's explained that it won't solve the issues with these databases, as the vendors aren't offering even support for any proxy system (WAM or EZ Proxy) but it might solve other issues with the https or secure resources. Let's get a quote for EZ Proxy, it's available as either a service or as software.

Of the new resources, five will be posted to the MARINet site, the exception being Linked In Learning. Skillshare has 173 "memberships" so there will be limited seats, though if we run out, the State Library might be able to add more seats. (Signups last 3 months now, not 6.)

2. New business:

- a. PayPal: We've had an issue recently with paying service fees, as PayPal won't respond to requests to update their W-9 info in Munis as required. We've shifted to paying the monthly fees for the primary connector (\$54.10 a month) with the MARINet Cal Card, but just that change took many calls and many hours. Their support is probably good for disputed payments, but anything else is clearly not important. This is seriously the exact opposite of support. Long term, the bigger problem is that we can't verify ourselves as a real "business" to them sufficient to retrieve the \$29,000 in fines paid that have built up in our account. MARINet is working on it. (We need both validation and a bank account.)a
- b. MARINet wants to study eventually closing our second connector to pay fines, the BiblioCommons one, as it's costing us over \$6,000 annually, to take in not all that much more than that. As fines decrease, while we still need ways to pay replacements and lost items online, we may be able to simplify the payment mechanisms and reduce costs and complexity for ourselves.
- c. CWG Proposal – Raise Media Limits to 20: The Circ Working Group has a proposal to raise media limits for the "category a, b and c" items (DVDs, Music Cds and Books on CD) to 20 items for each type. So moved, seconded, passes unanimously.
- d. Non-action item: We need to have a celebration for Debbie Mazzolini by December. We can discuss this offline, but we need to schedule the surprise with her. Maybe lunch after the Dec. meeting? Are Directors still around on Dec. 16? The week of the 16th works for most people.
- e. Non-action item #2. Should we waive overdue fees in Sierra for Dominican? Yes, so we have 0 overdue fines in the system now. We will probably need to clear the "adjustments" fines as well, as these are returns on billed items, where the replacement fee disappears and becomes an overdue fine by another name.

Standing items:

- A. Equity Discussion: San Anselmo got a grant to be part of the CREI program. The GARE document (forwarded by Linda) encapsulated quite well a lot of the issues that libraries contend with. The Multicultural and Diversity movements didn't address outcomes or structural racism. San Anselmo realizes their community is 95% white, so how do POC feel encountering no staff like them? There seems to be lots of fear around the subject. Everyone here's bosses are attending conferences too, League of Cities, etc. so these conversations are happening at their level too.

The GARE document had lots of practical steps for such a theoretical report. Working to the middle, that's where change is going to happen. College of Marin is considering specific steps, get rid of security gates, highlight scholars of color in the library instruction programs, adjusting hours, looking at loaning out technology. Chantel points out, we've normalized the topic here and have a continued conversation about it. Now that overdue fines are gone, we should look at replacement charges, and the consistency with which they're applied. We learned from the fines that if we just keep working at it, eventually it happens.

- B. Systems Report: Classes for Sierra topics are very badly needed, judging by the signups for Create Lists. We have new projects with bringing Cenic to Northgate, and augmenting the WiFi at Marin City, as well as bandwidth monitoring for all endpoints.

Topics for future meetings:

- Replacement fines and processing fees, how they vary among libraries.
- Overdrive and e-book money.
- RFID.

Announcements:

- a. Dominican: The library has a new archivist, who is amazing. We're still going to hire another librarian.
- b. Larkspur: The library is now opening on Saturdays. This surprised nearby residents who were used to taking up the library's parking, especially until 6 p.m. We've already tagged up to the 300's and Large Print. Biographiess and DVDs are done. We need more equipment to start tagging faster.
- c. Marin County: We've experienced supply chain issues with materials ordering, then we had an inundation when all the books that had been waiting came in. We'll be possibly doing meet and greets with Lana at the branches. This year is the 50th anniversary of the Corte Madera and Novato buildings. Local friends and library staff will be doing fun things. Finally, there's a big new garden project at Fairfax.
- d. Mill Valley: The library has expanded hours up to 6 days a week, though it's still curbside only on Sunday. Before doing anything more with hours, we are going to survey the public. We're eliminating fines, effective as of Oct. 4.
- e. San Anselmo: The library expanded hours the week of Oct 11, Mon., Weds., and Friday 10 to 4, Tuesday 12 to 6, Saturday 12 to 5, curbside on Thursdays. The schedule is stable for now, as there's no staff to expand further. Storytimes are still outside on Saturdays. Curbside on Thursday is still strong but nobody's asking for it on other days. And we are weeding madly in anticipation of RFID.

- f. San Rafael: We just released an opportunity for the community wellness intern. We're trying to do this instead of hiring a local security company. If you know of anyone interested.... We received a million dollar check from the State library in a Council meeting. We don't have to match it.
- g. Sausalito: Children's Librarian interviews are today, there are 2 candidates left. The interviews were masked and in person. The new Librarian will be tasked to engage with the Sausalito/Marin City School District. The Friends have donated \$30k for books at the new libraries, \$20k of which is spent. The library is looking at BiblioPlus, the new streaming service from Bibliotheca. The developer of BiblioPlus had developed Kanopy. The pricing model is a flat amount for unlimited usage. We should keep an eye on this, as it's potentially good for MARINet.

Shakeout: how are communications after a quake? 10:21 Gary has a ham radio license.

Move to adjourn, seconded, vote is unanimous. The meeting is adjourned at 11:21 a.m.