

MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, May 11, 2022
2:00 p.m.

POINT REYES STATION LIBRARY
11431 State Route 1, Point Reyes, CA 94956

Directions: Highway 101 to Lucas Valley Road, continue to follow until you reach

1) Nicasio Valley Road, turn right and continue until you intersect with the Petaluma/Point Reyes Road, then turn left. Follow this road into Point Reyes Station. Turn right on Mesa Road, take a right into the first driveway on the right and drive uphill into the parking lot. The library is in the building below you; or, 2) turn left on Nicasio Valley Road, continue until you reach Sir Francis Drake Blvd., turn right and continue until you reach Olema. Turn right and continue on Highway 1 into Point Reyes Station. Turn left on Mesa Road, take a right into the first driveway on the right and drive uphill into the parking lot. The library is in the building below you. **NOTICE:** In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (call: 415-473-3222).

Meeting will be held in person but members of the public may still access meeting through Zoom link provided below

Please join Library Commission meeting from your computer, smart phone or tablet.

Join Zoom Meeting

<https://us06web.zoom.us/j/81570896815?pwd=YUQvcn9oYW9XeXdMdEQ1Q245SVkvdz09>

Meeting ID: 815 7089 6815

Passcode: 209152

One tap mobile

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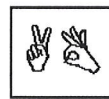
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+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Meeting ID: 815 7089 6815

Passcode: 209152

Find your local number: <https://us06web.zoom.us/j/81570896815>

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
2:00	1. Call to Order	Ream	Action
	2. Roll Call	Ream	Action
<i>"A good laugh is sunshine in the house"</i> <i>-William Makepeace Thackeray</i>			
	3. Approval of Agenda	Ream	Action
	4. Approval of 04-13-22 Minutes	Ream	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Ream	Information
	7. President's Report for April	Ream	Information
	8. Approve June Meeting Date Change	Ream	Action
	9. Old Business		
	10. New Business	Ream	Information
	a. Collection Development Policy Update	Walker	Information
	b. W. Marin Branches & W. Marin Literacy Reports	Bryant, Russo	Information
	11. Director's Report for April	Adlawan	Information
	12. Announcements	Ream	Information
3:30	13. Adjournment	Ream	Action

Numbered List of attachments:

4. Minutes for April 13, 2022
11. Library Director's Report for April 2022

Unnumbered Attachments:

MARINet Board minutes of March 3, 2022

Marin County Free Library

3501 Civic Center Drive, Suite #414, San Rafael CA 94903 www.marinlibrary.org

Brown Act:

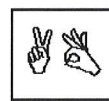
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

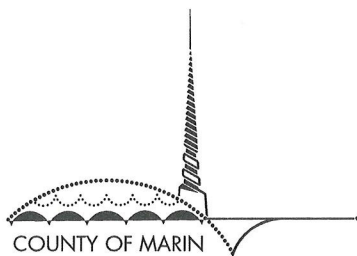
Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA 94970



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MARIN COUNTY FREE LIBRARY



MARIN COUNTY FREE LIBRARY Virtual Meeting

--PROPOSED MINUTES--
Wednesday, April 13, 2022

Lana Adlawan

Director of County Library Services

Library Administration

3501 Civic Center Drive
Suite 414
San Rafael, CA 94903
Phone: 415.473.3220
Fax: 415.473.3726
CRS Dial 711
www.marinlibrary.org

- (1) CALL TO ORDER
Meeting called to order @ 4:00 pm.
- (2) ROLL CALL
Present

John Macleod	Nick Javaras	Sue Ream
Margaret Kathrein	Ann Kaplan	Sally Hauser
Ali Iqbal	Daniel Sherman	Linda Ward
Anya Schandler		

Absent with Notification

Claudia Wilson	Loretta Farley
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Also Present

Lana Adlawan, Director of County Library Services
Diana Barrera, Administrative Assistant I
Madeline Bryant, Senior Librarian, Education Initiatives Coordinator
Bill Hale, Member of the Public
Raemona Little Taylor, Deputy Director of County Library Services
Diana Lopez, Senior Librarian, Education Initiatives Coordinator
Natalie McCall, Senior Librarian, Education Initiatives Coordinator
Ginny Schultz, Friends of the Marin County Free Library
Chantel Walker, Assistant Director of County Library Services
- (3) ADOPTION OF AGENDA M/S/C– Schandler/Javaras Agenda approved as submitted
- (4) ADOPTION OF April 13, 2022 MINUTES
M/S/C Schandler/Javaras Minutes approved as submitted.
- (5) OPEN TIME FOR PUBLIC EXPRESSION – Bill Hale recommends for each branch to have their own email, to get audiobooks faster from the publishers, he mentions that the PDFs that are published with the books, rarely come with the overdrive audiobooks and he asked if we get any Summary books. Director Adlawan, Assistant Director Walker and Deputy Director Little Taylor addressed the responses to Bill Hale.
- (6) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting

(7) **PRESIDENT'S REPORT FOR APRIL 2022**

President Ream mentioned that she hopes Measure A is called Measure A again this time around. The Library Committee is still working, will get back with more information, the committee has received contributions from different friend's groups to cover the expenses.

President Ream asked if anyone on the commission would like to be a member of the Measure A ad hoc committee, which will work with supporters to get messages and materials out there, as well as whatever else is needed as November approaches. Commissioner Kaplan agreed to volunteer for the ad hoc committee. President Ream noted that a group consisting of Ginny, the Friend's executive director, herself, Director Adlawan, Assistant Director Walker, the Research team, and political specialists have been formed. Director Adlawan inquired as to whether Commissioners Macleod and Javaras had agreed to join the committee, which they both confirmed that they had.

Bill Hale from the public mentioned you can put anybody on the ad hoc committee. Commissioner Javaras mentioned that at the right time put out the list for all of them and let people pick and choose what they want to do.

President Ream reported the Measure A Parks Library Pass is up and going, she asked if anybody had any updates on where the patrons are checking out the Park Passes. Director Adlawan mentioned we are getting 38 additional passes from the State of California and will be used across the branches. Deputy Director Raemona added that the Park Plus Pass Program was a pilot program that was an Equity initiative at MCFL, now being adopted statewide, this is an example of innovation and creativity.

(8) **OLD BUSINESS – None**

(9) **NEW BUSINESS –**

9a. President Ream asked if anyone on the commission would like to be a member of the ad hoc committee in charged with reviewing our bylaws, and if anyone would like to help in the effort to complete it by the end of August. Commissioner Javaras inquired about the scope of this provision. President Ream said that the bylaws should be reviewed, to ensure that everything is up to date, and that they are ready for the September meeting. Commissioners Javaras and Macleod agreed to evaluate the bylaws as volunteers.

9b. Education Partnerships Report – Diana Lopez, Madeline Bryant, Natalie McCall



Education Initiatives Update

Library Commission Meeting
Wednesday | April 13, 2022

HELLO!

MARIN COUNTY
FREE LIBRARY

Natalie McCall
Madeline Bryant
Diana Lopez

Education
Initiatives
Coordinators

Literacy
Support

WHAT WE DID

- Virtual and in-person programs



South Novato

Transition to virtual program increased attendance (due to increased accessibility). Will pilot Chromebook and hotspot companion program in the Fall as well as pre-training for parents on tech.

West Marin

Reading Buddies continued virtually through the Winter into Spring. Returning Dominican students allowed for continuity in the program. Plans for a hybrid program are underway for Fall.

Marin City

Smarty Ants is a web-based app with accompanying print curriculum and is part of the afterschool program for K-1 at the Sausalito Marin City School District Nevada campus.

Play & Learn
Jugar y Aprender



Celebration!

- ExploraStory and Little Learners
- Book-based activities designed by WebStars
- Free bilingual books

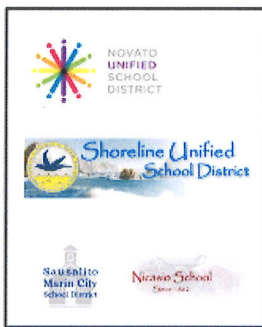
Play & Learn
Jugar y Aprender

Library Joy!

- Imaginative play
- Engaging new toys
- Community Chats



School
Partnerships



Staffing

Staffing at our Locations

- South Novato – new Youth Services Librarian (Rashida Skaer) and Library Assistant 2 (Eugenio Geiken) will allow us to increase NUSD engagement.
- West Marin – new Community Library Specialist (Alex Porrota) at Inverness. Point Reyes fully staffed. Hiring continues.
- Marin City – Librarian I separated March 25. Hoping to fill the position before the 2022-23 school year begins.





Q & A

THANK
YOU!

Natalie NMcCall
Madeline MBryant
Diana DDLopez

@marincounty.org

After a brief question and answer period, President Ream thanked Diana, Madeline, and Natalie for their presentation.

(10) DIRECTOR'S REPORT FOR APRIL 2022 – Director Adlawan reported on the following:

- Next month's Library Commission meeting will be in person at the Point Reyes library on Wednesday, May 11th, at 2:00 pm.
- For the Children's services section, in which we examined the impact of COVID-19 and the virtual environment on Marin kids and how this affected their learning outcomes.
- MCFL and a team of children's librarians have been offering Storytime to Ukrainian families.
- We are currently planning community chats until June to provide more opportunities for the community to meet with us and give feedback if they didn't have a chance to complete an online survey. The events will be added to our online calendar.
- She encourages the library managers to send an email with their thoughts of "What's the feel of our branches when you walk through the door?" "What do you want them to feel like?" "What comes to your mind in terms of describing the environment?" "What do you love about MCFL or want to see in the future?"
- Please complete the "Meeting Schedule for July 2022 – June 2023 Survey", by Wednesday, April 20th.

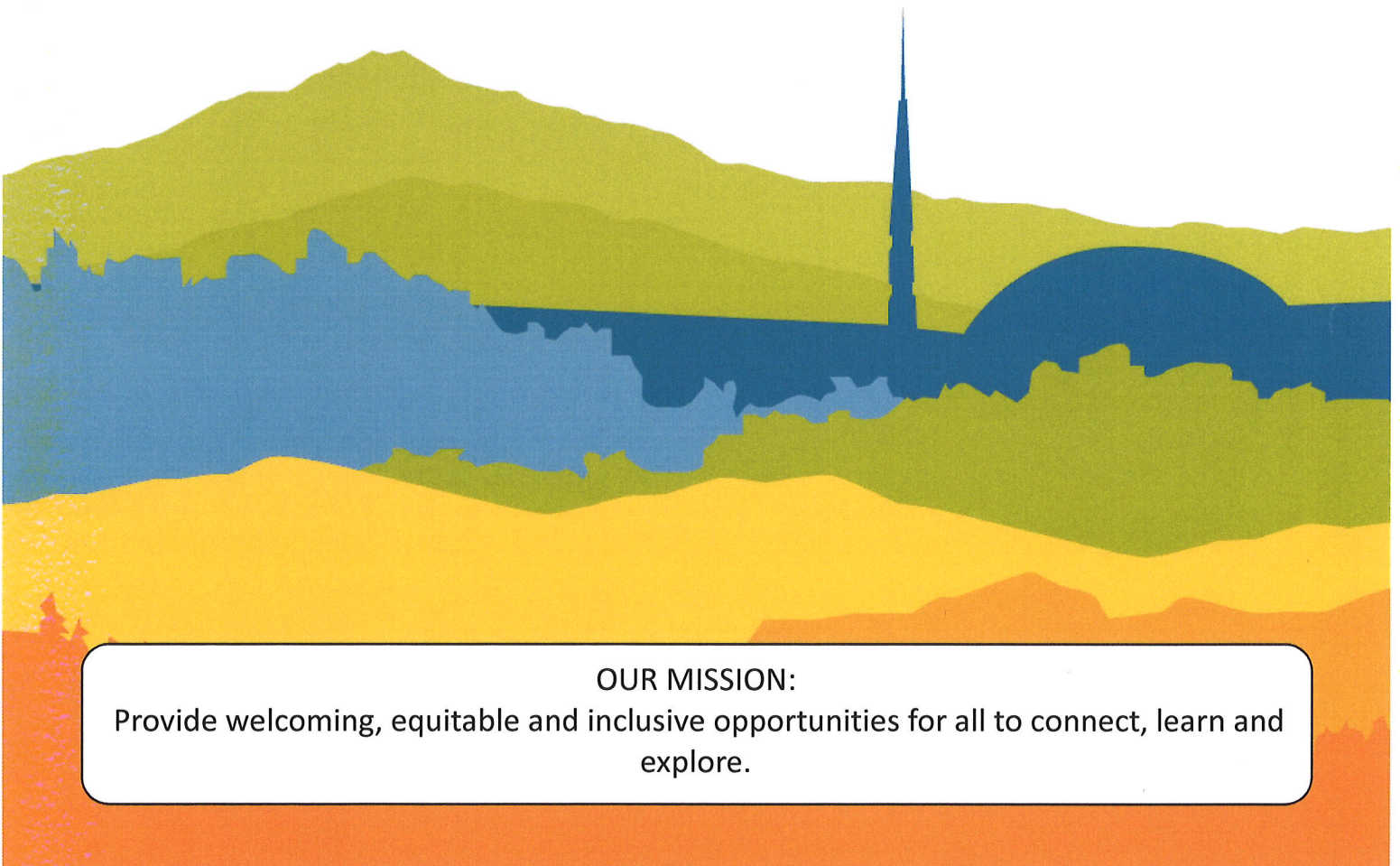
(11) ANNOUNCEMENTS -- Next meeting will be on May 11, at 2pm at the Point Reyes Library.

(12) ADJOURNMENT – M/S Schandler/Javaras Meeting ended @ 5:01 p.m.



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

APRIL 2022 ACTIVITIES



OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services

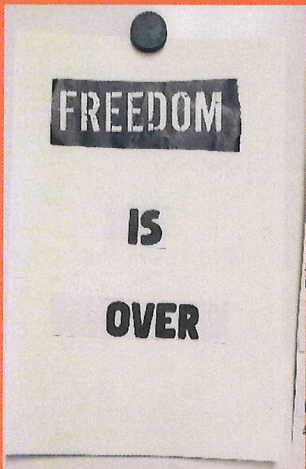
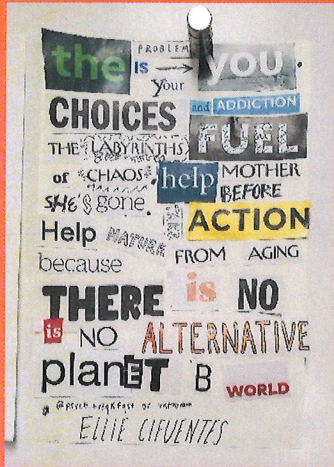


Children, parents, and caregivers are happy to welcome back regular programming at Marin County Free Libraries!

- “Bollinas Library Outdoors” is a family storytime, community crafts and activities every Wednesday in the Plaza. Bollinas’ preK class receives a storytime biweekly.
- Point Reyes offers weekly storytime on Monday mornings.
- “Kids Yoga” is offered Saturday mornings at the Fairfax Library, and Family Storytime is offered Friday mornings under Fairfax library’s spreading oak.
- Corte Madera is presenting Preschool Storytime twice weekly, on Tuesdays and Wednesdays.
- Novato Storytime on the back lawn happens every Tuesday morning.
- Marin City library staff present weekly storytimes for grades K-5 and Transitional Kindergarten at Dr. Martin Luther King, Jr. Academy campuses.
- The Bookmobile provides weekly storytimes to Lincoln and Laguna schools in west Marin.

Storytimes are a core library early learning experience which build executive function, pre-reading skills, and of course a lifetime love of libraries and learning.

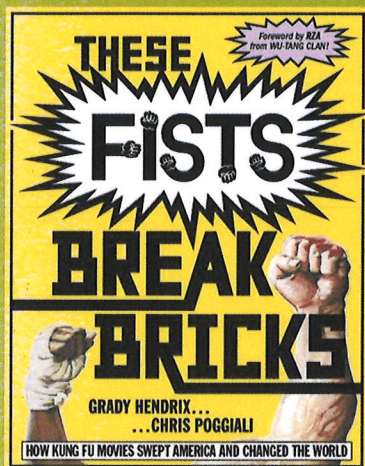
Teen Services



Corte Madera teen volunteers are back in the building! The teen advisory group has started planning summer programs and displays at their monthly meetings. We also have an amazing Redwood HS junior who has planned and delivered 5 of a planned 6 Python programming classes for tweens and teens. Finally, we have some sophomore volunteers who meet with kids on Saturday morning for peer to peer homework support. They'll continue the service into May, and hopefully resume again in the fall.

Novato teens celebrated National Poetry Month by creating 'Ransom Note' poetry. Teens (or any patron wanting to participate) could turn in their poems to the information desk if they chose to have them displayed. Two poems were submitted and displayed on the community resource board near the computer center.

Adult Services

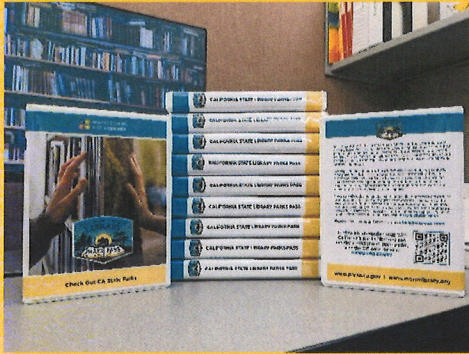


On April 27, Grady Hendrix, an award-winning New York Times bestselling author and one of the founders of the New York Asian Film Festival, and Chris Poggiali, librarian, writer and film historian, talked virtually about their book **“These Fists Break Bricks: How Kung Fu Movies Swept America and Changed the World.”** This lavishly illustrated book tells the bone-blasting, spine-shattering story of how kung fu films came to America and raised hell for 15 years before greed, infomercials, and racist fearmongering shut them down. Kung fu movies kicked off a craze that would earn millions at the box office, send TV ratings soaring, sell hundreds of thousands of video tapes, influence the birth of hip hop, reshape the style of action we see in movies today, and introduce America to some of the biggest non-white stars to ever hit motion picture screens.

Conversation Clubs in English and Spanish are in full swing at Novato Library every Monday and Tuesday morning. Participants enjoy talking to one another in English or Spanish. No experience needed, all levels are invited to participate in a variety of discussions and learn about one another's culture.

The ever popular **All Things Apple** continued this month with Beryn Hammill on Zoom to help patrons learn how to get the most out of their Apple devices. Each topic is relevant for the iPhone, iPad, and Mac computer. *All Things Apple - Distance Learning*, a weekly newsletter, arrives on Mondays and includes links to relevant articles, a class registration reminder, personal essay and a bit of humor.

Collection Development & Management



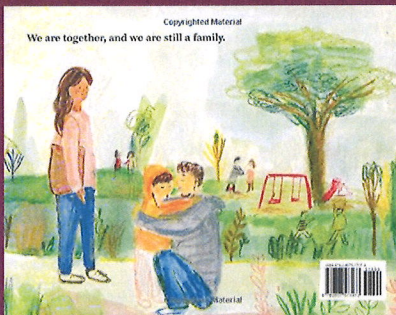
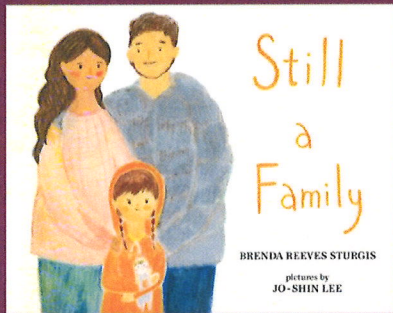
Our Technical Services team worked on cataloging, processing, and preparing our new California State Library Park Passes for circulation at our branches. A few more details about them are listed below in our Communications & Publicity section.

Our selectors have been responding to input about our revision of the Collection Development Policy and will be submitting it for approval from the Board of Supervisors in the next few weeks.

As we approach the end of the fiscal year, our team is attending to all the County financial requirements for the fiscal close, making sure all of our materials accounts are in order. The purchasing cycle for the budget year has to complete in time for these financial closures to occur, so we are in the final stages of planning and ordering physical materials before the spending deadline. There are also special book purchasing projects that our team has recently finished in support of our summer learning campaigns, as we focus on combatting the “summer slide” with an emphasis on learning and literacy.

Our shelf-ready processing project is focusing on quality control from our vendors and preparing for adding adult fiction to the areas covered. We have provided information for the setup of our new data analysis tool for collections, called Collection HQ, and we expect to be able to start using it this summer.

Educational Equity



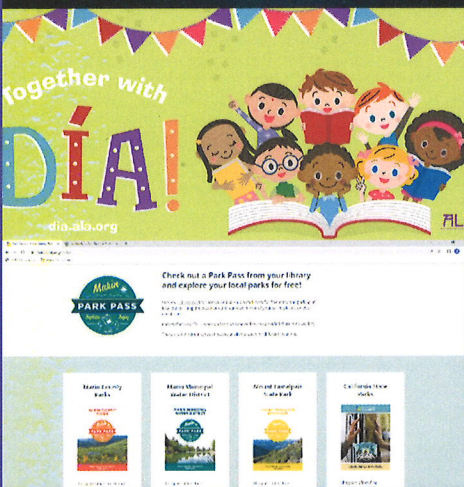
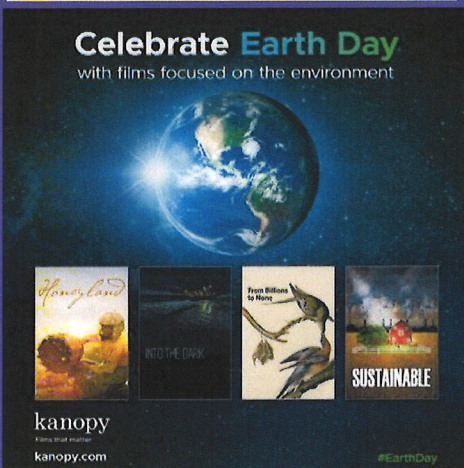
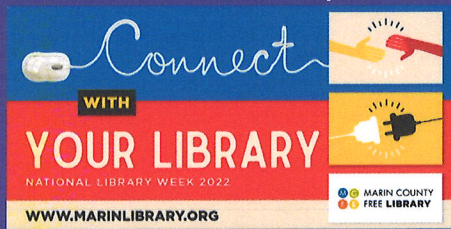
Outreach:

South Novato's Children's Librarian, Rashida Skaar, recorded a virtual storytime for the Ritter Center. She read, "Still a Family: A Story about Homelessness," in order to raise awareness about the experience of families experiencing homelessness in Marin County. It is our hope that families will see the storytime and become curious about the resources (books, programs, and staff) that the Library has to offer.

The Learning Bus, Marin City Library, and Point Reyes Library all celebrated children and literacy with Día de los Niños/Día de los Libros community events. Commonly known simply as *Día*, and now in its 25th year, it is a nationally recognized literacy initiative endorsed by the Association for Library Service to Children (ALSC). ALSC calls Día "a daily and year-round commitment to literacy" through the world of words and learning, striving to nurture children's cognitive and literary development in ways that honor and respect a child's home language and culture.

The Learning Bus team collaborated with staff from the Pickleweed Library to hold its event at Pickleweed Park in San Rafael. All three locations had book giveaways, bilingual (Spanish/English) musical performances, and activities.

Communications & Publicity



The month of April was filled with celebrations and events, starting out with National Library Week. The theme was “**Connect With Your Library**” and we highlighted some of our amazing library services in a [post](#) on our website and through our social media. This promotion ties in with our new Savannah newsletter segment, “Did you know...” which focuses on a different set of library resources every month, with the goal of raising awareness of all the free services, digital resources, and tools for empowerment and enrichment available through the library.

We also shared information about **Earth Day**, including booklists, a [blog post](#) on climate literacy resources, and films curated on Kanopy. We featured several of the branch events in honor of Earth Day on our online calendar.

Coming up at the end of the month is the celebration of **Día de los Niños/Día de los Libros**, and we featured the events organized by our library team, including the Learning Bus and our Educational Equity Coordinators, on our online calendar, in our Savannah newsletter, and on our website. **Día** is a nationally recognized literacy initiative endorsed by the Association for Library Service to Children (ALSC). Día honors children and childhood by advocating for children’s literacy development and access to the world of books, libraries and reading.

This month we also helped spread the word about a new service, available through the partnership of the California State Library and the State Parks Service: the **California State Library Parks Pass**. This new pass provides access to over 200 California state parks. Information was updated on our [website page for Park Passes](#), as we have had local Marin County Park Passes, Marin Municipal Water District passes, and Mt. Tamalpais State Park passes for several years. This new addition provides even more opportunity for California residents to have safe and equitable access to state parks and open space, enabling everyone to take advantage of the wellness benefits of being out in nature.



PERSONNEL UPDATE

As of April 30, 2022

Thank you to the MCFL interview panel members; hiring managers; admin staff; and Finance Accounting Human Resources (FAHr) Team Members for helping us to recruit, promote and bring in new staff.

Please help us welcome

5 new Library Aides to MCFL:

- Brooklyn S. Swanson, Civic Center Library
- Sebastian Rodriguez, Novato Library.
- Sarah Koenig newly appointed Library Aide at the Fairfax Library.
- Jennifer Brightman newly appointed Library Aide at the Corte Madera Library.
- Amy Kaufman newly appointed Library Aide at the South Novato Library.

Community Library Specialist	1.3 FTE INV, BOL/STB)
Library Services Mngr.	1.0 FTE - Facilities & Projects
Library Aide	1.65 FTE – FAI, TEC
Library Assistant II	1.0 FTE – FAI
Library Assistant I	1.8 FTE – FAI, NOV
Librarian I	1.5 FTE – MCI, FAI

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

As you can see from all the activities listed in the report for April, a lot is happening in all our libraries! I've had the chance to join several outdoor storytimes over the last few weeks and want to express my deep appreciation for our children's librarians and support staff. It is incredibly challenging to authentically engage with children at different developmental levels and our staff do this work beautifully. Thank you, Children's Services team, for all you do on a daily basis to support children and families in our diverse communities!

We have a few more essential staff celebrations to mention!

KERRY LIVINGSTON, from our Stinson Beach Library, was honored by the Board of Supervisors as the "2021-22 Staff Supervisor of Volunteers of the Year." Please see Kerry's comments regarding this honor [here \(4:02:42\)](#) (Board of Supervisors, Tuesday, April 26 meeting, Agenda Item 14).



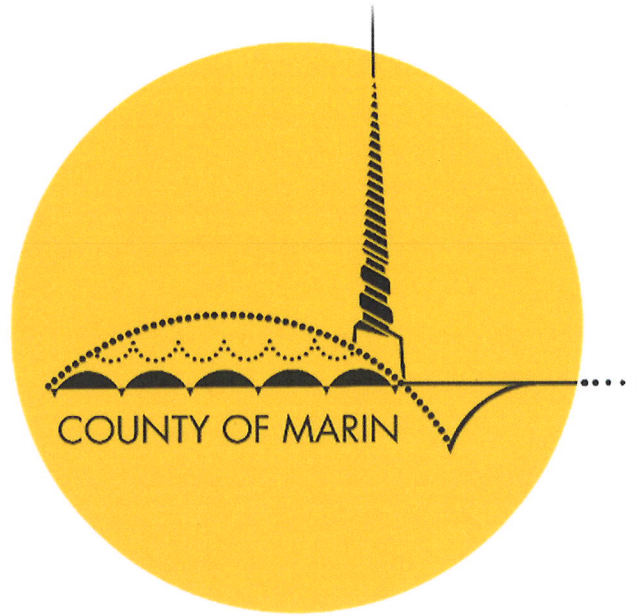
(L to R: Deputy Director Raemona Little Taylor, Library Director Lana Adlawan, Stinson Beach Community Library Specialist Kerry Livingston, and Civic Center Librarian Ann Bertucci.)

RAEMONA LITTLE TAYLOR, Deputy Director of Library Services, has been named a 2022 Library Journal Mover & Shaker! This is an incredibly prestigious national award. Please see [Raemona's profile](#) (<https://www.libraryjournal.com/story/news/raemona-little-taylor-movers-shakers-2022-community-builders>). Many thanks to former Deputy Director Bonny White and Library Director Sara Jones for the nomination.

We also celebrated **ALL Marin County Free Library** staff on Tuesday, April 5, which is **National Library Workers Day**. Each permanent and contingent staff member received a thank you card and a small Peet's gift card. I want to personally recognize my assistant, Edna Guadiana, for her hard work in helping to make this appreciation happen.

Last, but certainly not least, National Volunteer Week was April 17-23, 2022. MCFL appreciates all our volunteers, including our amazing **Library Commissioners**! So many of you have volunteered your time to support and advise the Marin County Free Library for years. Thank you for your dedication, support, and love of libraries.





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming, equitable, and inclusive library services.

MARINet Board Meeting – Minutes

March 3, 2022 Online Meeting

Present: Henry Bankhead (chair), Abbot Chambers, Lana Adlawan, Crystal Duran, Gary Gorka, Linda Kenton, Anji Brenner, Franklin Escobedo, Sarah Frye, Jessica Trenary, Dan McMahon
Guests: none

The meeting is convened at 12:01 p.m.

Minutes from Jan. 27, 2022 meeting are approved without changes.

RFID update: Jessica reports that the USB pads have been shipped. (They were ordered in August.) The tagging is almost done at the city libraries and at College of Marin. We were able to add Larkspur and get some of that collection tagged. Thomas of Backstage Library Works (BSLW) taking a week off, then MCFL starts tagging. We've given the pads and instructions to MCFL Tech Support for them to install them. If we keep the MCFL part of project to 14 weeks, it'll come in under the amount we agreed to pay, so MARINet could cover it all with no additional bills to libraries.

Who's going to buy the tags going forward? And installing pads on new or replacement workstations? Historically, libraries have done this type of thing for themselves, so it's suggested they should service their own equipment and buy their own tags going forward. If there were significant cost savings to do the work centrally, fine, but there are not really any such savings. We should ask Bibliotheca to keep the price of pads the same for libraries. We can buy tags from any vendor. Look out for super cheap tags on Amazon, they're no good. We are currently paying 8.7 cents per tag, which is pretty good. MARINet has some tags to spare, not many, but when they're gone it's time for libraries to order them directly. Check with Jessica before ordering, we may have some.

Processing fees: The fees charged for processing on a replacement item bill vary from \$0 to \$3 to \$5, \$6, \$7 or \$8. Some libraries have gotten rid of, or intend to get rid of this charge, though one library is looking at keeping it, and just wants to waive it when appropriate. (When an item lost has gone out 100 times, they feel it's not fair to charge as though the item was new.)

Lockers at LRK: The vendor found the last glitch, and now the lockers are fully working. Franklin is waiting to turn on the "hold-it" locker in BiblioCommons. How much work is it to fill? There is a separate database of items in the lockers, so the most time is spent putting books into that. When the patron scans their card, that's when it actually checks out in Sierra. (Using RFID.) We can't keep items in the locker for a full week like other holds. If patron has an item already in the lockers, the next item for that patron will go in the same locker. To use the locker, people do need their library cards, which is a cultural issue at Larkspur. Total cost was approx. \$20k. The city poured the foundation and did the electrical work. Lockers can have a wrap, and also a return bin, though this one doesn't have that. (There is a bookdrop nearby.) The library is putting books and DVDs in there, but not laptops. Anybody can request and have stuff put there, no need to be a Larkspur patron.

DRWG proposal. The Digital Resources Working Group recommends adding \$82k more to Overdrive for the next year, to get closer to what we've actually spent this year. They are also recommending paying to subscribe to Newsbank, which we've had for free this year. O'Reilly E-books went up a bit, we're

monitoring it does get used a lot. Do the academic libraries have access to Newsbank? Jessica will check and let them know.

There's a general sense that we need to do better with maintaining lower holds ratios on best sellers, and the surveys that MCFL is doing show this as the most commonly reported concern with the public. (Specifically long wait times for e-books and e-audio.) MARINet has a collection development policy, but purchasing to reduce holds ratios is still driven by how much money we have. We've been staying around 10:1. Overdrive use is now stable at about 1/3 of total checkouts. Kanopy is going to stay separate from Overdrive, according to our sales rep. The decision, approve the DRWG level for now with the budget, and hold off on authorizing more money, until we look again at what the individual contributions are right now.

Budget FY22-23, Resolution to adopt proposed budget. Motion to approve Abbot Chambers, Second by Lana Adlawan, votes are yes: BET COM DUC LRK MCFL MVY SAN SRPL SAU No: none. FY22-23 budget is passed.

Sub-committee to look at regional membership: NorthNet was unable to attain a quorum for their last meeting, which is probably indicative of a consortium that stretches from the Bay Area to the Oregon border. They also have a very rural library orientation due to the membership being mostly rural. Would PLP be a better fit for Marin's public libraries? Is the contiguous rule still in effect? We do border SFPL and Richmond Public, who are PLP members. Right now the only thing we're in contract with NorthNet over is the LinkPlus shared contract, which we have 2 more years on. Could we be our own official regional consortium? The State Library wants larger groups, so it's likely the state would not support that. PLP would be a more natural partner, it's a mega consortium, mostly made of other consortia. PLP has 33 jurisdictions. Henry and Linda and Dan will investigate PLP.

Sub-committee on cost sharing: Henry, Lana and Anji met to look at CSF. A number of libraries are not happy with the current formula. Should we consider something different? This sub-committee could use a fourth person, from a small city library. We could also do a survey of the libraries. Abbot can join. It's too early to bring anything to the group yet, we need more research and preparation.

Open source initiatives – prioritize: In considering our possible future projects for MARINet, we need to prioritize looking at open source software with other projects, such as the RFID AMH sorter project for TEC. Currently, no Open Source ILS supports BiblioCommons, so we would want to investigate catalogs that would work with any ILS. The best open source catalog software is There is an open source alternative to BiblioCommons, it's the development of VuFind, now called Aspen. We need to look at features and functionality. Start with Demo. Last time we evaluated catalog options, we used a working group, so should we do that again or have a Board task force? MARINet staff asks that we make sure we're not start working on this with, more the ILS really, and the AMH project at the same time, for both money and workload issues.

Other non-action items: We'll do the Palaces Project demo next month. Also, is there a timeline for the sorter? Is anyone going back to live meetings? Live meetings? The City of Mill Valley is ending Zoom meetings in a couple weeks. At Marin County, all the commissions will be meeting in person again. Larkspur will be doing hybrid meetings first. Before any meetings at Los Gatos, we'll need to clear out the board room, it's being used to store PPE and RFID tags. For this Board, meeting on Zoom works.

There's a discussion of AMH and timelines, and how the project will proceed. This topic will come back again as it's very complex. But in general, we want to start the earliest parts of it soon, so that we aren't delaying it unnecessarily.

Equity discussion: Abbot shared 3 documents, about housing covenants as he's encountered them in Sausalito. How did Marin get to be how we are? One answer is the racial covenants in title deeds. (The example he shared is from 1953, but these restrictive covenants were first used in 1937.)

The 3rd reading is about how environmentalism has contributed to a lack of housing stock. Is keeping open space to the extent Marin has been a problem? Cities are looking at housing, this is going to get interesting as new housing plans are formulated. Next month's equity discussion would be Bel Tib, but Crystal may miss the meeting, so COM will go next month instead.

Systems report: Nothing to added, expect that we're replacing servers, monitoring software, and working on security this month.

Topics for future agenda:

- RFID
- Palace Project
- Reflect on Retreat and Patty Wong's comments

Announcements:

Belvedere Tiburon: Crystal may be out next month; a baby is on the way very soon.

College of Marin: Classes resume in person Feb 27. They're back to regular pre-pandemic hours. Staff is looking at plans for the new library next week. The Drama Department of COM is scheduling their first play for May 12th.

Dominican: The Library remodel will finally happen, groundbreaking is in May. There will be a new entrance way on both sides of library.

Larkspur: The library should be open full hours, they have 3 librarians now. There are new library aides, so they're starting to get back to pandemic staff levels at least. The budget is still frozen.

Marin County Free Library: MCFL has started a review of library sites with Nolan-Tam. It's mostly recommending minor interior changes. There is a community survey in advance of the funding measure, Library Admin will review the data then see how to move forward.

Mill Valley: ZIP Books are awesome, thanks to Henry for help with setup.

San Anselmo: The library has a community survey out now, asking about hours, and looking toward renewal of the sales tax measure this November. A new circ desk supervisor should in place by end of March. They are looking at adding hours, and it feels "normal" in the library now.

San Rafael Public Library: The library is in the first round of hiring for a new supervisor. They are back to normal hours. Other positions are open, and the library is now open Sunday 10 to 5. All funding has been restored.

Sausalito: This library is also hiring a circ supervisor, the 2nd round interviews are tomorrow. Hours have been expanded to add evenings, so it's now 10 to 7 Monday to Thursday, noon to 5 on Friday, Saturday and Sunday. Indoor events are coming up soon. Outdoor children's story times start next Sat.

The meeting is adjourned at 2:04 p.m.