

MARIN COUNTY FREE LIBRARY COMMISSION



Lana Adlawan

Director of County Library Services

MARIN COUNTY FREE LIBRARY COMMISSION

Proposed Agenda

Wednesday, October 12, 2022

4:00 p.m.

NOVATO LIBRARY

1720 Novato Boulevard, Novato, CA 94947

Directions: Highway 101 to DeLong Avenue/Downtown exit. Cross over the freeway continue to Novato Blvd (4th stop light), turn right. Continue north on Novato Blvd going through next traffic light. Pass intersection, the Library is on the right-hand side with a red tile roof. NOTICE: In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (**call: 415-473-3222**).

Meeting will be held in person, but members of the public may still access meeting through Zoom link provided below.

Please join Library Commission meeting from your computer, smart phone or tablet.

Join Zoom Meeting

<https://us06web.zoom.us/j/89373441138?pwd=RFVYcHRpQ1EyaWhOOEZVYXluMGJ6QT09>

Meeting ID: 893 7344 1138

Passcode: 687231

One tap mobile

+16694449171,,89373441138#,,, *687231# US

+17193594580,,89373441138#,,, *687231# US

Dial by your location

+1 669 444 9171 US

+1 719 359 4580 US

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Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m. (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 386 347 5053 US
+1 564 217 2000 US
Meeting ID: 893 7344 1138
Passcode: 687231
Find your local number: <https://us06web.zoom.us/j/kxoKRJ5vL>

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
4:00	1. Call to Order	Ream	Action
	2. Roll Call	Ream	Action
	<i>"Every leaf speaks bliss to me, fluttering from the Autumn tree"</i> -Emily Bronte		
	3. Approval of Agenda	Ream	Action
	4. Approval of 09-14-22 Minutes	Ream	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Ream	Information
	7. President's Report for September	Ream	Information
	8. Old Business		
	9. New Business	Ream	Information
	a. Equity Alliance	Walker/Bertucci	Information
	10. Director's Report for September	Adlawan	Information
	11. Announcements	Ream	Information
5:30	12. Adjournment	Ream	Action

Numbered List of attachments:

4. Minutes for September 14, 2022
11. Library Director's Report for September, 2022

Unnumbered Attachments:

MARINet Board minutes of August 4 and September 1, 2022, held via Zoom.

Marin County Free Library

3501 Civic Center Drive, Suite #414, San Rafael CA 94903 www.marinlibrary.org

Brown Act:

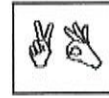
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

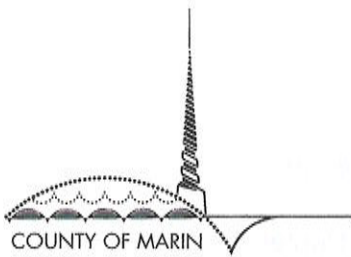
Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA 94



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MARIN COUNTY FREE LIBRARY COMMISSION



MARIN COUNTY FREE LIBRARY
Meeting in person and virtual

--PROPOSED MINUTES--
Wednesday, September 14, 2022

Lana Adlawan

Director of County Library Services

Library Commission

3501 Civic Center Drive
Suite 414
San Rafael, CA 94903
Phone: 415.473.3220
Fax: 415.473.3726
CRS Dial 711
www.marinlibrary.org

- (1) CALL TO ORDER
Meeting called to order @ 4:03 pm.

- (2) ROLL CALL

Present

Ann Kaplan
Claudia Wilson
Sally Hauser
Margaret Kathrein

Anya Schandler via Zoom
Daniel Sherman via Zoom
Nick Javaras via Zoom
Alison Blume via Zoom

Absent with Notification

Loretta Farley
Ali Iqbal
John Macleod

Sue Ream
Linda Ward

Also Present

Lana Adlawan, Director of County Library Services
Diana Barrera, Administrative Assistant I
Leslie Galiani, Administrative Services Manager
Edna Guadiana, Administrative Services Associate
Damon Hill, Library Services Manager
Raemona Little Taylor, Deputy Director of County Library Services
Jesse Lumb, Mobile Library Assistant, Bookmobile
Thomas St. Jovite, Tech Services
Chantel Walker, Assistant Director of County Library Services

- (3) ADOPTION OF AGENDA M/S/C – Schandler/Wilson Agenda approved as submitted
- (4) ADOPTION OF AUGUST 10, 2022 MINUTES - M/S/C Schandler/Kaplan Minutes approved as submitted.
- (5) OPEN TIME FOR PUBLIC EXPRESSION – Bill Hale
- (6) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting

Product No.	Site	Type	Org	Qty	Service	Contract / PO No.	Provider	Budget
641P000007	LDP707	PROF-SVC	2436003	120100	Asbestos mitigation	243600344	MS Integrating Systems, Inc.	\$ 1,100,000
641P000008	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600337	Vanguard Roofing, Inc.	\$ 91,325.00
641P000009	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600342	BRW Architects	\$ 18,400.00
641P000010	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600347	BRW Architects	\$ 18,400.00
641P000011	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600348	BRW Architects	\$ 18,400.00
641P000012	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600349	BRW Architects	\$ 18,400.00
641P000013	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600350	BRW Architects	\$ 18,400.00
641P000014	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600351	BRW Architects	\$ 18,400.00
641P000015	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600352	BRW Architects	\$ 18,400.00
641P000016	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600353	BRW Architects	\$ 18,400.00
641P000017	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600354	BRW Architects	\$ 18,400.00
641P000018	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600355	BRW Architects	\$ 18,400.00
641P000019	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600356	BRW Architects	\$ 18,400.00
641P000020	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600357	BRW Architects	\$ 18,400.00
641P000021	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600358	BRW Architects	\$ 18,400.00
641P000022	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600359	BRW Architects	\$ 18,400.00
641P000023	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600360	BRW Architects	\$ 18,400.00
641P000024	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600361	BRW Architects	\$ 18,400.00
641P000025	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600362	BRW Architects	\$ 18,400.00
641P000026	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600363	BRW Architects	\$ 18,400.00
641P000027	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600364	BRW Architects	\$ 18,400.00
641P000028	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600365	BRW Architects	\$ 18,400.00
641P000029	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600366	BRW Architects	\$ 18,400.00
641P000030	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600367	BRW Architects	\$ 18,400.00
641P000031	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600368	BRW Architects	\$ 18,400.00
641P000032	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600369	BRW Architects	\$ 18,400.00
641P000033	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600370	BRW Architects	\$ 18,400.00
641P000034	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600371	BRW Architects	\$ 18,400.00
641P000035	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600372	BRW Architects	\$ 18,400.00
641P000036	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600373	BRW Architects	\$ 18,400.00
641P000037	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600374	BRW Architects	\$ 18,400.00
641P000038	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600375	BRW Architects	\$ 18,400.00
641P000039	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600376	BRW Architects	\$ 18,400.00
641P000040	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600377	BRW Architects	\$ 18,400.00
641P000041	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600378	BRW Architects	\$ 18,400.00
641P000042	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600379	BRW Architects	\$ 18,400.00
641P000043	LDP707	PROF-SVC	2436003	120100	Life Safety Improvements	243600380	BRW Architects	\$ 18,400.00
641P000044								

Expenditures by Fiscal Year				Total	Remaining
	FY21	FY20	FY19	Expended in 2019	Balance
\$ 1,374.00	\$ 1,489.00	\$ 2,120.00		\$ 2,789.00	
		\$ 97.24		\$ 18,835.00	\$34,410.00 less 2019 total
		\$ 58,180.20		\$ 2.44	
		\$ 5,392.30		\$ 64,287.00	
	\$ 26,000.00	\$ 5,030.00		\$ 4,039.00	
	\$ 2,820.00			\$ 75,260.00	
				\$ 2,120.00	
\$ 1,374.00	\$ 48,995.00	\$ 67,199.30		\$ 116,128.30	
		\$ 11,527.20		\$ 1,537.20	
		\$ 41,320.30		\$ 2,120.00	
\$ 27,365.40	\$ 154,035.10			\$ 216,101.91	\$1,081.00
					\$1,081.00
	\$ 4,485.00			\$ 3,163.00	
	\$ 4,281.30			\$ 2,211.00	
	\$ 5,097.00			\$ 18,507.00	
\$ 4,050.00				\$ 4,050.00	
\$ 18,352.00				\$ 18,352.00	
\$ 27,719.00				\$ 27,719.00	
\$ 21,010.00				\$ 21,010.00	
\$ 30,340.00				\$ 30,340.00	
\$ 7,050.00				\$ 7,050.00	
\$ 2,180.71				\$ 2,180.71	
\$ 250.00				\$ 250.00	
\$ 886,428.80	\$ 582,471.40	\$ 59,683.70		\$ 1,076,153.30	\$24,832.00
	\$ 271.30			\$ 271.30	
\$ 3,070.00				\$ 3,070.00	
\$ 876.00				\$ 876.00	
\$ 2,201.16				\$ 2,201.16	
\$ 5,260.29				\$ 5,260.29	
\$ 166.20				\$ 166.20	
\$ 8,063.38	\$ 279.34			\$ 8,262.72	
\$ 5,067.91	\$ 20,475.33	\$ 10,163.60		\$ 35,336.81	
\$ 30,068.84	\$ 38,221.18	\$ 1,433.33		\$ 69,818.31	
	\$ 34,845.40	\$ 13,200.94		\$ 48,095.74	
\$ 5,238.28	\$ 119,876.65	\$ 27,897.41		\$ 192,166.81	

Expenditures by Fiscal Year		Total	Remaining
	FY21	FY20	FY19
\$ 1,374.00	\$ 1,489.00	\$ 2,120.00	
\$ 486,428.00	\$ 82,421.40	\$ 59,683.70	
\$ 8,063.38	\$ 279.34		
\$ 5,067.91	\$ 20,475.33	\$ 10,163.60	
\$ 30,068.84	\$ 38,221.18	\$ 1,433.33	
	\$ 34,845.40	\$ 13,200.94	
\$ 5,238.28	\$ 119,876.65	\$ 27,897.41	

Expenditures by Fiscal Year		Total	Remaining
	FY21	FY20	FY19
\$ 1,374.00	\$ 1,489.00	\$ 2,120.00	
\$ 486,428.00	\$ 82,421.40	\$ 59,683.70	
\$ 8,063.38	\$ 279.34		
\$ 5,067.91	\$ 20,475.33	\$ 10,163.60	
\$ 30,068.84	\$ 38,221.18	\$ 1,433.33	
	\$ 34,845.40	\$ 13,200.94	
\$ 5,238.28	\$ 119,876.65	\$ 27,897.41	

MEASURE A
FAIRFAX LIBRARY PROJECT FY 21/22

AIRPA LIBRARY PROJECT FY 21/22														
Project No.	Site	Type	Org	Obj	Service	Contract / PO No.	Provider	Budget	Expenditures by Fiscal Year				Total	Remaining
									FY21	FY20	FY19	Expended to Date	Balance	
64LP07ROOF	LBP-2007	PROF SVCS	24820941	522510	New fire alarm & fire Supp Sys	37100170	VLS	\$ 41,400.00	\$ 5,500.00	\$ 18,300.00		\$ 23,600.00	\$ 17,800.00	
64LP07ROOF	LBP-2007	PROF SVCS	24820941	540210	FAI garden - (Parks)	32001420	Jeff George	\$ 25,500.00	\$ 3,150.00	\$ 21,000.00		\$ 24,740.00	\$ 1,860.00	
								\$ 66,900.00	\$ 8,650.00	\$ 39,300.00		\$ 47,940.00	\$ 18,660.00	
64LP67ROOF	LBP-2007	CONS TRUCT	24820941	540210	Tearing off roof shingles	PO 22001361	Hanna Supply Inc.	\$ 59,000.00		\$ 55,080.00		\$ 59,900.00		
64LP67ROOF	LBP-2007	CONSTRUCT	24820941	540210	Work and flashing around skylight	PO 22001478	Hanna Supply Inc.	\$ 22,403.29		\$ 22,403.20		\$ 22,403.20		
64LP67ROOF	LBP-2007	CONS TRUCT	24820941	540210	Work and flashing around skylight	Non PO Inv	Hanna Supply Inc.	\$ 363.48		\$ 363.48		\$ 363.48		
64LP67ROOF	LBP-2007	CONSTRUCT	24820941	540210	Repair of Skylight Glazing	PO 22001502	Glass & Bash	\$ 18,000.00		\$ 18,000.00		\$ 18,000.00	\$ 10,000.00	
								\$ 100,426.77	\$ 41,426.77	\$ 58,680.00		\$ 100,416.77	\$ 10,000.00	
64LP07ROOF	LBP-2007	MISC	24820941	522310										
64LP07ROOF	LBP-2007	PWL ABOR	24820941	561110	October Labor Charges		DPM Capital Projects	\$ 24,261.05	\$ 5,736.19	\$ 18,522.76		\$ 24,261.95		
64LP07ROOF	LBP-2007	PWL ABOR	24820941	561110	Nov & Dec Labor Charges		DPM Capital Projects	\$ 27,650.33	\$ 22,137.38	\$ 5,512.95		\$ 24,949.91		
64LP07ROOF	LBP-2007	PWL ABOR	24820941	561110			DPM Capital Projects	\$ 10,017.31	\$ 9,017.31	\$ 993.74		\$ 10,000.00		
64LP07ROOF	LBP-2007	PWL ABOR	24820941	561110			DPM Capital Projects	\$ 7,058.49	\$ 7,058.49	\$ 1,013.79		\$ 12,049.91		
								\$ 73,984.47	\$ 27,876.77	\$ 39,607.84	\$ 9,600.16	\$ 73,984.47		
SUMMARIZED BY LIBRARY SITE														
Project No.	Site	Type	Org	Obj	Library Site	Service	Budget	FY21	FY20	FY19	Expended	Balance		
64LP07ROOF	LBP-2007	PROF SVCS	24820941	522510	Parfax Library	Professional Services	\$ 66,000.00	\$ 8,050.00	\$ 39,300.00		\$ 45,040.00	\$ 18,250.00		
64LP07ROOF	LBP-2007	CONSTRUCT	24820941	540210	Parfax Library	Construction	\$ 100,426.77		\$ 41,430.77	\$ 58,990.00	\$ 150,416.77	\$ 10,000.00		
64LP07ROOF	LBP-2007	MISC SUPP	24820941	522310	Parfax Library	Miscellaneous Costs	\$ 73,984.47	\$ 27,876.77	\$ 39,607.84	\$ 9,600.16	\$ 17,984.47			
64LP07ROOF	LBP-2007	PWL ABOR	24820941	561110	Parfax Library	Project Management	\$ 241,331.24	\$ 35,611.77	\$ 120,248.31	\$ 68,580.16	\$ 222,341.24	\$ 18,870.00		
Total Costs:							\$ 481,742.48	\$ 71,538.54	\$ 239,146.15	\$ 87,780.32	\$ 481,742.48	\$ 46,120.00		

Move to Life Safely: A Garden Project

NOVATO LIBRARY PROJECT FY 21/22

Project No.	BBS	Type	Orig	Obj	Service	Contract / PO No.	Provider	Budget	Expenditures by Fiscal Year				Total Expended to Date	Remaining Balance
									FY21	FY20	FY19	FY18		
64LP05ROOF	LBP1720	PROFSVC	24820001	522510	Asbestos Inspection	32000053	Monke Design and Associates	\$ 1,992.00		\$ 1,992.00		\$ 1,992.00		
64LP05ROOF	LBP1720	PROFSVC	24820001	522510	Fire schematic design	32001057	WSP USA Buildings Inc.	\$ 32,760.00	\$ 0.00	\$ 29,760.00		\$ 32,760.00		
64LP05ROOF	LBP1720	PROFSVC	24820001	522510	Water line for fire suppression	non po inv	North Marin Water District	\$ 1,049.45		\$ 1,049.45		\$ 1,049.45		
64LP05ROOF	LBP1720	PROFSVC	24820001	522510	Life Safety Insuror	32100177	WSP USA Buildings Inc.	\$ 24,750.00	\$ 11,946.00			\$ 11,946.00	\$ 12,804.00	
64LP05ROOF	LBP1720	PROFSVC	24820001	522510	Engineering labor	PO 24100472	North Marin Water District	\$ 5,992.00	\$ 3,990.00			\$ 3,990.00	\$ 2,002.00	
									\$ 68,991.46	\$ 26,448.00	\$ 29,651.46	\$ 56,021.45	\$ 12,819.00	
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Water tank repairs	PO 22000131	Western Roofing Service	\$ 2,370.50		\$ 2,370.50		\$ 2,370.50		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Re-roof of roof top	32000786	Western Roofing Service	\$ 24,039.00		\$ 24,039.00		\$ 24,039.00		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Water tank Project	non po inv	Western Roofing Service	\$ 1,270.13	\$ 4,853.45	\$ 429,648.80		\$ 434,772.38		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Fire & sprinkler alarm	32100516	A&E Emsar Co. 24749991	\$ 434,000.00	\$ 6,927.86			\$ 440,927.86		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Fire & Sprinkler Alarm	32100516	A&E Emsar Co. 24749991	\$ 6,927.86				\$ 6,927.86		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Inspection, air sample/hold testing	PO 22100923	Monke Design and Assoc.	\$ 3,146.00		\$ 3,146.00		\$ 3,146.00		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Asbestos	PO 22100923	Monke Design and Assoc.	\$ 8,629.00		\$ 8,629.00		\$ 8,629.00		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Fire hydrant underground wks	PO 22100420	North Marin Water District	\$ 74,290.30	\$ 74,290.30			\$ 74,290.30		
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Fire Alarm/Sprinkler Monitoring Sys	PO 22101385	Inbreid (Reed Inv)	\$ 4,268.00	\$ 2,714.00			\$ 2,714.00	\$ 1,554.00	
64LP05ROOF	LBP1720	CONSTRUCT	24820001	540210	Shelving	PO 22200149	Demco	\$ 40,408.35	\$ 40,408.35			\$ 40,408.35		
									\$ 608,287.33	\$ 127,662.10	\$ 441,816.99	\$ 27,084.63	\$ 1,494.61	

With Measure A 0 1 2 3 4 MARIN COUNTY FREE LIBRARY

5 Year Projection	Actuals FY 2016-17	Actuals FY 2017-18	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Actuals FY 2021-22	Adopted Budget FY 2022-23	Projected FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28
Property Taxes	\$ (12,658,531)	\$ (13,083,639)	\$ (13,726,978)	\$ (14,300,383)	\$ (14,898,529)	\$ (16,106,558)	\$ (14,732,275)	\$ (16,348,156)	\$ (16,593,379)	\$ (16,842,279)	\$ (17,094,914)	\$ (17,351,337)	\$ (17,611,607)
Measure A/B	\$ (2,466,059)	\$ (2,519,181)	\$ (2,575,190)	\$ (2,628,357)	\$ (2,689,034)	\$ (2,718,150)	\$ (2,733,600)	\$ (2,777,955)	\$ (2,839,070)	\$ (4,700,000)	\$ (4,803,400)	\$ (4,909,075)	\$ (5,017,074)
Other Revenue	\$ (960,282)	\$ (1,227,027)	\$ (1,010,640)	\$ (1,050,057)	\$ (1,559,508)	\$ (635,712)	\$ (765,700)	\$ (765,700)	\$ (765,700)	\$ (765,700)	\$ (765,700)	\$ (765,700)	\$ (765,700)
Total Revenue	\$ (16,084,922)	\$ (16,829,863)	\$ (17,312,809)	\$ (17,978,797)	\$ (19,147,071)	\$ (19,460,426)	\$ (18,231,575)	\$ (19,891,812)	\$ (20,198,149)	\$ (22,307,979)	\$ (22,664,014)	\$ (23,026,112)	\$ (23,394,382)
Salaries and Benefits	\$ 11,067,637	\$ 10,984,029	\$ 11,458,067	\$ 11,448,501	\$ 11,361,377	\$ 12,347,887	\$ 13,826,775	\$ 12,434,322	\$ 12,521,362	\$ 12,609,012	\$ 12,697,275	\$ 12,786,156	\$ 12,875,659
Services and Supplies	\$ 3,544,362	\$ 3,346,768	\$ 3,273,044	\$ 3,074,271	\$ 3,849,098	\$ 4,569,813	\$ 4,358,488	\$ 4,665,779	\$ 4,763,760	\$ 4,863,799	\$ 4,965,939	\$ 5,070,224	\$ 5,176,699
Capital Assets	\$ 48,987	\$ 396,326	\$ 729,032	\$ 396,775	\$ 1,660,234	\$ 696,130	\$ 1,087,550	\$ 1,087,550	\$ 1,087,550	\$ 1,087,550	\$ 1,087,550	\$ 1,087,550	\$ 1,087,550
Other Expenses	\$ 667,245	\$ 380,737	\$ 493,666	\$ 1,002,795	\$ 1,381,186	\$ 1,442,848	\$ 1,387,733	\$ 1,656,700	\$ 1,656,700	\$ 1,656,700	\$ 1,656,700	\$ 1,656,700	\$ 1,656,700
Total Expenses	\$ 15,328,431	\$ 15,107,860	\$ 15,953,809	\$ 16,522,342	\$ 18,253,895	\$ 19,056,478	\$ 20,660,546	\$ 19,844,351	\$ 20,029,373	\$ 20,217,061	\$ 20,407,464	\$ 20,600,630	\$ 20,796,607
Net Library Costs	\$ (756,561)	\$ (1,722,003)	\$ (1,358,994)	\$ (1,456,455)	\$ (895,176)	\$ (403,948)	\$ 2,428,971	\$ (47,461)	\$ (168,777)	\$ (2,090,918)	\$ (2,256,550)	\$ (2,429,482)	\$ (2,597,774)

\$ YR Growth Rate

Property Taxes	1.5%
Measure A	2.2%
Other Revenue	12.9%
Total Revenue	4.5%
Salaries & Benefits	0.7%
Services & Supplies	2.1%
Capital Assets	141.3%
Other Expenses	19.0%
Total Expenses	4.5%

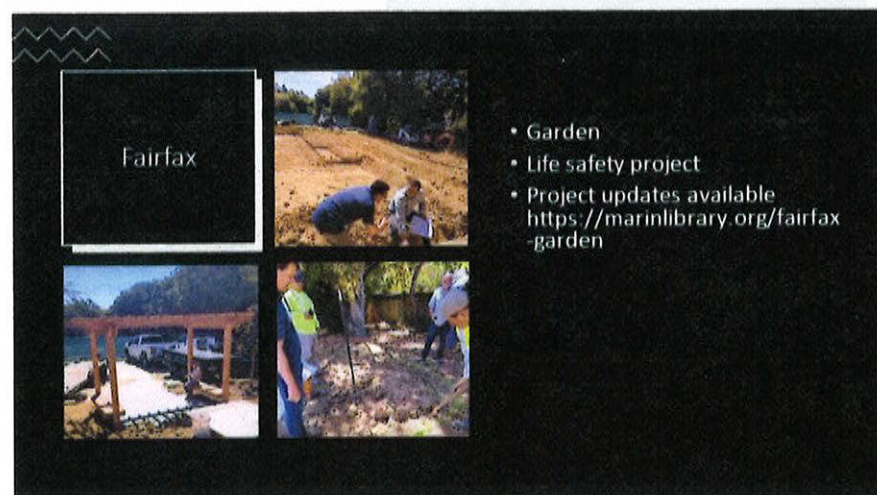
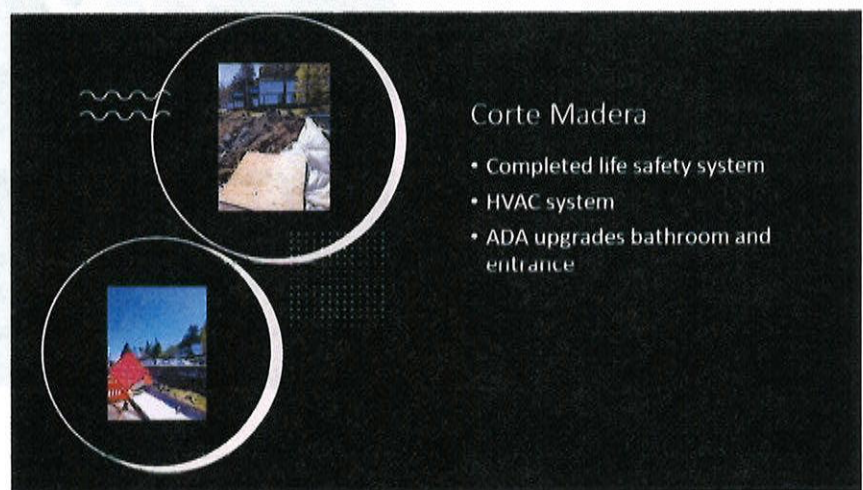
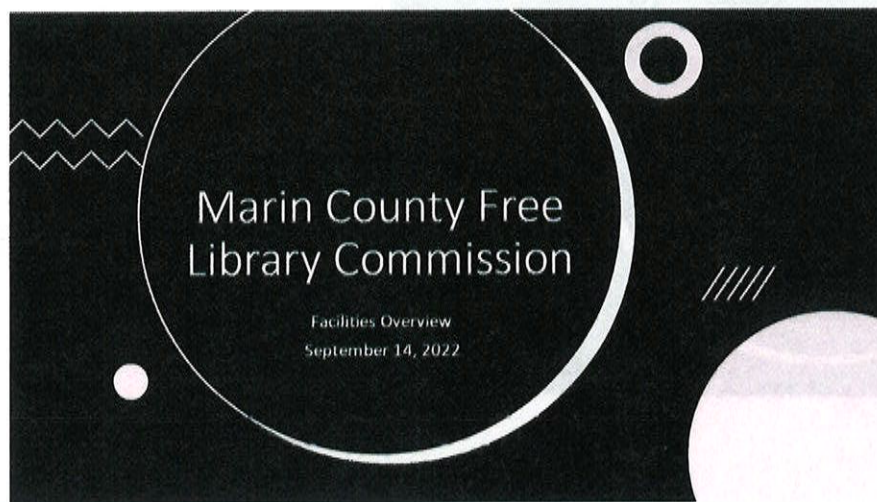
Without Measure A 0 1 2 3 4 MARIN COUNTY FREE LIBRARY

5 Year Projection	Actuals FY 2016-17	Actuals FY 2017-18	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Actuals FY 2021-22	Adopted Budget FY 2022-23	Projected FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28
Property Taxes	\$ (12,658,531)	\$ (13,083,639)	\$ (13,726,978)	\$ (14,300,383)	\$ (14,898,529)	\$ (16,106,558)	\$ (14,732,275)	\$ (16,348,156)	\$ (16,593,379)	\$ (16,842,279)	\$ (17,094,914)	\$ (17,351,337)	\$ (17,611,607)
Measure A/B	\$ (2,466,059)	\$ (2,519,181)	\$ (2,575,190)	\$ (2,628,357)	\$ (2,689,034)	\$ (2,718,150)	\$ (2,733,600)	\$ (2,777,955)	\$ (2,839,070)	\$ (4,700,000)	\$ (4,803,400)	\$ (4,909,075)	\$ (5,017,074)
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Total Revenue	\$ (16,084,922)	\$ (16,829,863)	\$ (17,312,809)	\$ (17,978,797)	\$ (19,147,071)	\$ (19,460,426)	\$ (18,231,575)	\$ (19,891,812)	\$ (20,198,149)	\$ (22,307,979)	\$ (22,664,014)	\$ (23,026,112)	\$ (23,394,382)
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b. Facilities Overview – Damon Hill, Library Services Manager



Electric vehicle charging stations

Fairfax, Corte Madera, and Novato

B. Facilities Overview

10/1/2019

10/1/2019

Refresh Project

- All ten branch Location
- Refresh will bring some "wow" factor and present a consistent branding look at the branch
- Signage and book Returns
- Outdoor furniture
- Furniture, carpeting, painting, and minor repairs

Questions

c. Board & Commission Stipends – Chantel Walker

Assistant Director Walker outlined the following details regarding the board and commission stipends:

- Beginning October 1, 2022, a \$50.00 per meeting stipend will be available for members of boards and commissions who self-certify to have a household income below the County self-sufficiency standard.
- Applies to all boards and commissions under the purview of the Board of Supervisors.
- Forms and guidelines to be posted on the Clerk of the Board's website.

After a brief question and answer period, President Hauser thanked Leslie, Damon, and Chantel for their presentations.

(9) DIRECTOR'S REPORT FOR AUGUST – Director Adlawan reported on the following:

- She praised the staff's innovative problem-solving during an emergency at the library branch in Point Reyes.
- Over the course of the summer, the staff gave more than 8000 books and take-home kits while connecting with almost 2000 people.
- There is a StoryWalk campaign running from September 10 through November 10. To read the book, you must follow a path, each of which has a page with a section of the story. These routes can be found at local shops and libraries. The book is a lovely story written in three languages. It is an excellent festival of literature and the arts.
- An incredible online event will take place on September 22nd from 7 to 8 pm. It's a talk about the display of Faith Ringgold's art, which is currently on view at the de Young Museum in San Francisco. She considers this to be a fantastic connection to what the library may be in light of current events.

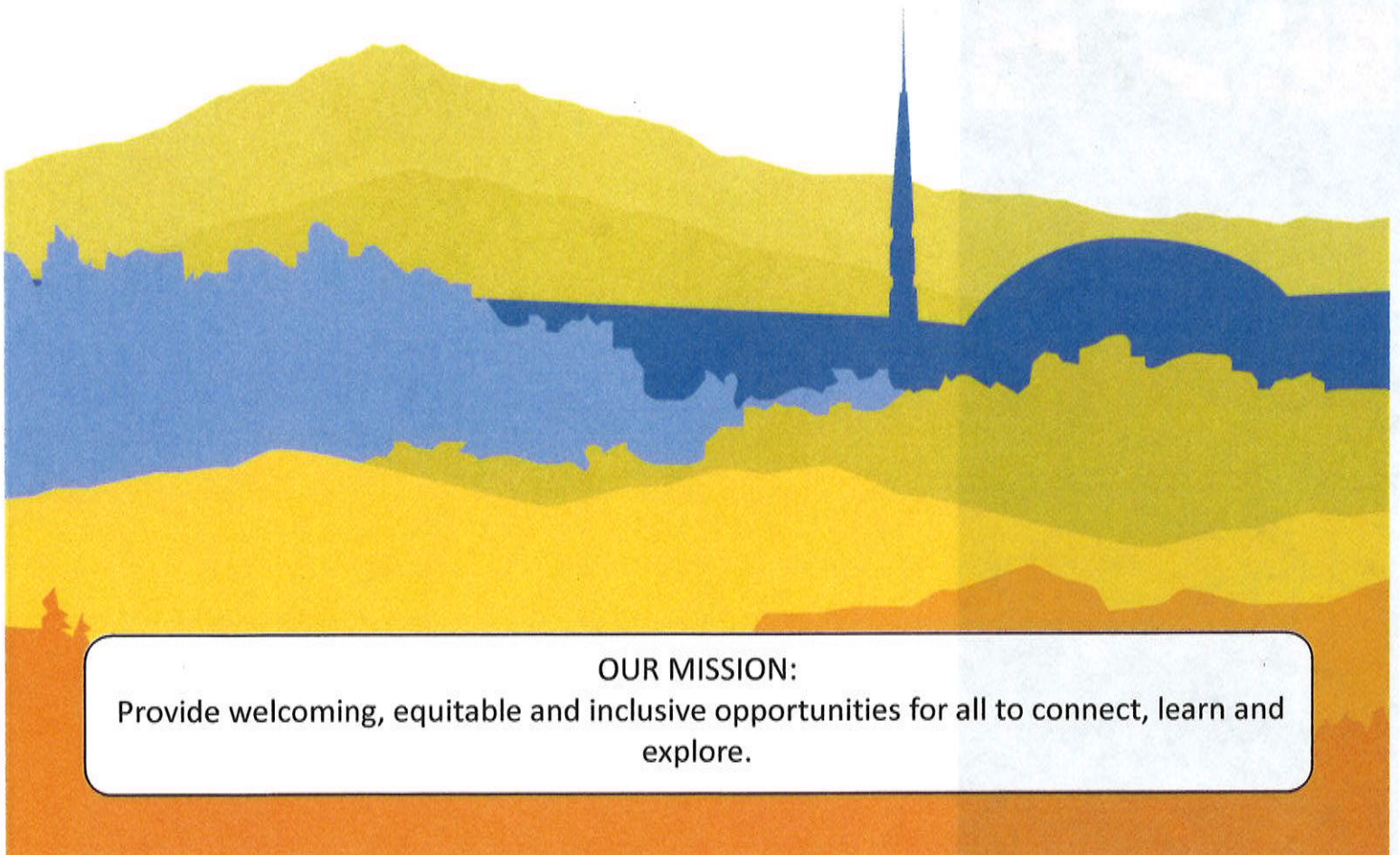
(10) ANNOUNCEMENTS – Next meeting will be on October 12, at 4:00 pm at the Novato Library.

(11) ADJOURNMENT – M/S Schendler/Javaras Meeting adjourned @ 5:08 pm



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

SEPTEMBER 2022 ACTIVITIES

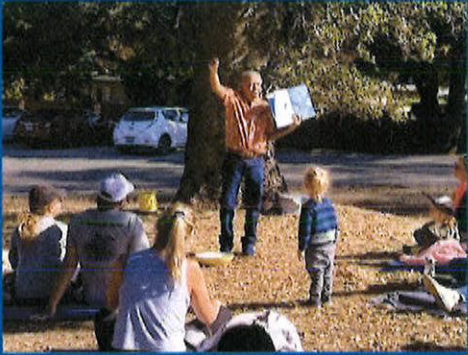


OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services

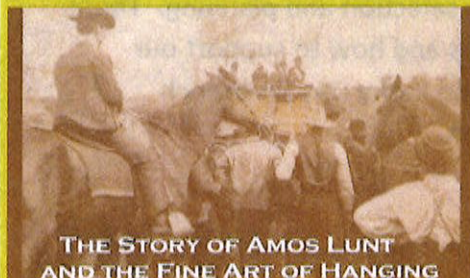


Each library branch has partnered with businesses and agencies in its community to host a StoryWalk from September 10 - November 10. A StoryWalk is an interactive program designed to foster a sense of community and a love of story. It encourages community members to get to know their local businesses and organizations while promoting play, literacy, and exercise through a book-inspired journey. Guides to the StoryWalk route and a list of all partners are featured on our [MCFL website](#).

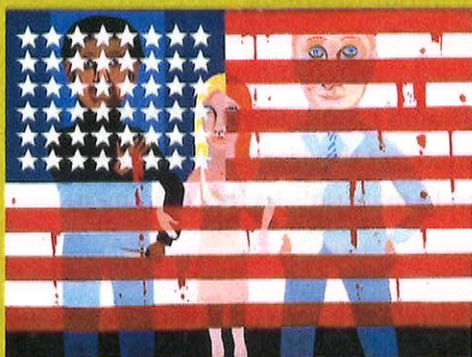
Marin City Library is using "The Hike" by Alison Farrell, and other branches are using the book "Agua, Aguita: Water, Little Water" by Jorge Argueta. Jorge Argueta visited several branches, read his book to groups of children, and shared his love of water and the land. He then personally autographed a copy of his book for each family who attended.



Adult Services



The Anne T. Kent California Room hosted a virtual event **"The Story of San Quentin's Amos Lunt: The Hangman of San Quentin"** on September 21. Amos Lunt hanged twenty men, some of the wildest men in the wild west. Their ghosts paid him back by tormenting him in his sleep. This was the true story of the "Hangman of San Quentin" told by true crime author Tobin T. Buhk. Attendees learned about the strange twist of fate that transformed a relatively unknown prison guard into an infamous executioner, went behind the scenes inside San Quentin State Prison's death chamber, eavesdropped on a hanging, met the hangman, and discovered the shocking secret that led to his eventual demise.



Docent lectures are back! Patrons joined us for a presentation discussing the most comprehensive exhibition of **Faith Ringgold's** work to date, currently at the de Young Museum in San Francisco. From creating some of the most indelible artworks of the civil rights era to challenging accepted hierarchies of art versus craft, Ringgold's groundbreaking vision bears witness to the complexity of the American experience. This talk was presented by Fine Arts Museums of San Francisco docent Alfred Escoffier and was sponsored by the Friends of the Corte Madera Library.



September 28 presented adults and teens with an opportunity to write their personal stories (memoir or personal essays), showing them how to get started, how to keep going, how to make it a page-turner, how to finish the project, and alternatives to writing. Participants left with a partial outline and a story written and shared, as well as a one-sheet (double-sided) that summarized the presentation and included resources. **"You've got something to Say! The Craft of Memoir and Personal Essay Writing"** was presented by Linda Hamilton of Stories to Last.

<https://www.storiestolast.com/>



Because wildfires are the new normal in California, the time has come for every homeowner to adapt and protect their home by creating a fire-smart landscape while improving their garden's overall health and beauty. Gardener **Toni Gattone**, Adaptive Gardener, speaker, and author, offered guidelines and resources at a September 21 virtual seminar to enable viewers to create and maintain **Resilient and Fire-Smart Landscapes, sponsored by Marin Master Gardeners.**

Toni lives in Larkspur where she and her husband are changing their traditional, ornamental front yard into an edible and fire-smart landscape.

Collection Development & Management



collectionHQ

data. insight. solutions.

 BAKER & TAYLOR

 Flipster

The selection team has been visiting all our branch locations to gather feedback about the collection to inform our selection and planning. There have been great discussions about new ideas and how to support our community needs, e.g., creating a pilot to add Lucky Day [in-branch discoverable, not hold-able] books in Spanish.

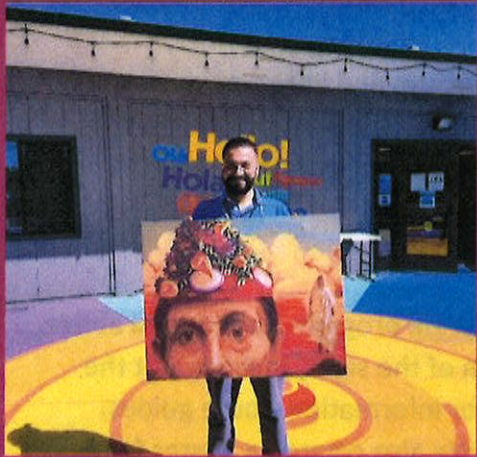
We are also preparing and training for the implementation of a new data analysis platform for the collection, called Collection HQ. This system includes a Diversity Analysis Tool that will help us track our efforts at including more representation and diversity in our offerings.

Our main vendors have incorporated RFID [Radio Frequency Identification] tags in the shelf-ready processing plan for many of the items we receive. We are moving ahead with adding the juvenile materials to this plan next.

The last couple of years have been a challenging time for supporting the management of the collection, as there have been big swings in our facilities moving from closure to reopening, vendor issues and supply chain slowdowns, as well as variation in publishing schedules and other disruptions. In late August, our main distributor, Baker & Taylor, was hit with a ransomware attack. While they rebuilt their data, all systems were offline. This had a major impact on libraries across the country, as B&T is one of the big library suppliers for books and media. We are back to being able to order now, though a few issues remain with invoicing.

Our team has been working on the periodical renewal cycle for magazines. This industry has also gone through changes, and we are looking to supplement offerings with digital versions, such as on the Flipster platform, for titles that may not be available from our main distributor.

Educational Equity



Chichini and the Timelords

The work represents the death of the old sun and the rebirth of a new age.



Annemarie Russo at the Tomales Festival.



South Novato Library is proud to present an exhibit of three paintings by Mexican muralist Pepe Martinez. Pepe studied drawing and painting as an apprentice to the famous Papanteco artist Teodoro Cano who was a student of the great Mexican muralist Diego Rivera. In Pepe Martinez's oeuvre, the viewer can admire the work of three generations of great Mexican muralists. The paintings were acquired by Héctor Garcia, South Novato's Spanish Services Community Library Specialist (pictured left with *Chichini and the Timelords*).

West Marin staff set up library outreach booths at the Tomales Festival (Sep 4) and the West Marin Community Health Fair (Sep 14). In total, over 150 people connected with the library at these events. Free children's books were provided.

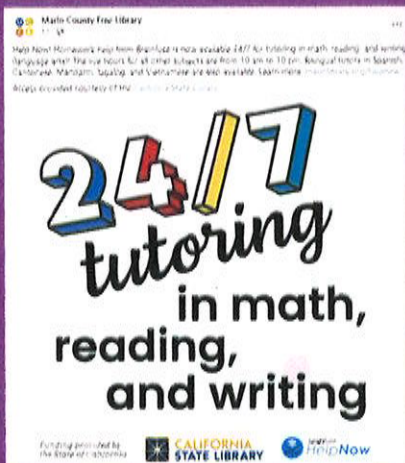
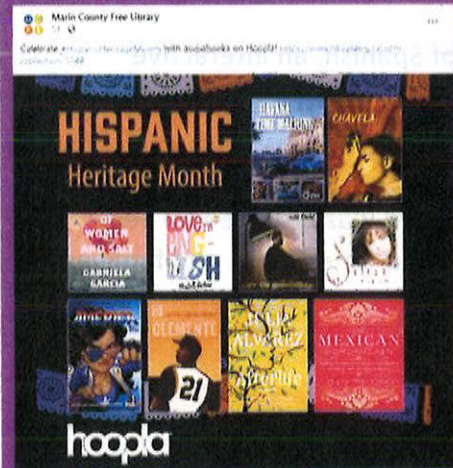
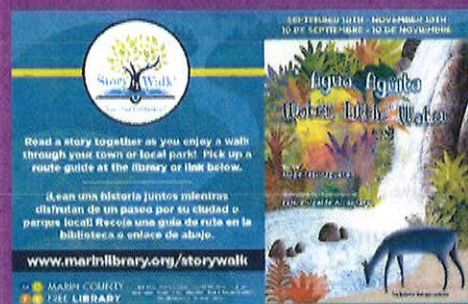
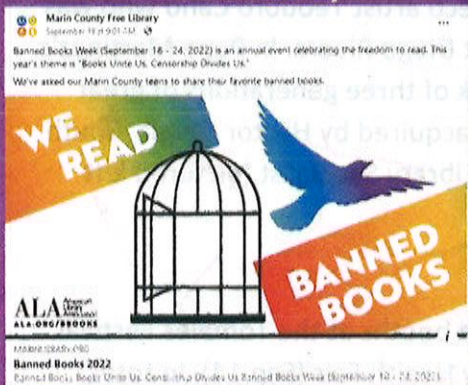
Reading Buddies started at Point Reyes on Sep 13. Working in collaboration with West Marin School, we were thrilled to welcome the return of in-person sessions, as well as continuing to offer virtual session with Dominican University student tutors. So far, 27 sessions have occurred for a total of 1,380 minutes read.

Inverness Library started hosting Colors of Spanish, an interactive Spanish preschool storytime every other Wednesday.

Bolinas Library Outdoors, Programming in the Plaza, started on Sep 7. Afterschool activities and stories are provided for children and families each Wednesday afternoon.

Annemarie Russo, West Marin Literacy Services Coordinator, completed the Orton-Gillingham Comprehensive Literacy Training.

Communications & Publicity



This month the eServices and marketing team highlighted **Banned Books Week, Sept. 18-24**. With the increased amount of book challenges in schools and libraries in the recent past, drawing awareness to this issue is critical. We communicated [information](#) through blogs, [teen recommendations](#), and booklists on our website and linked on our social media platforms. We created a form for teens to submit their picks for favorite banned books, which we were able to highlight, thanks to the work of the teen librarians!

September was also the start of our [StoryWalk](#) program, mentioned above. Our support of this project included design of the signs, building out the website information, including book/author information, route guides, activities carousels, and event carousels. We also created a poster for display in Marin Transit buses through the month of October.

Hispanic Heritage month began September 15, and we featured booklists, including audiobooks on Hoopla and curated films on Kanopy to celebrate the range of culture and experience, on the website and social media.

Other notable happenings we highlighted included the expansion of our **online tutoring service**, [Help Now!](#) Homework Help to 24/7 for reading, math, and writing; sharing [voter and election resources](#) for the upcoming General Election; the creation of the second issue of [The Spire](#), the teen magazine; and publicizing a [bookmark contest](#) for kids at the Corte Madera Library.



PERSONNEL UPDATE

Thank you to the MCFL interview panel members, hiring managers, admin staff, and Finance Accounting Human Resources (FAHR) Team Members for helping us to recruit, promote and bring in new staff.

Help us welcome new staff members who will be joining or moving to new roles within MCFL:

Leching Chan, Administrative Services Associate, Admin Unit
Lily Rosenman, Community Library Specialist, Bolinas and Stinson Branch
Page Flood, Community Library Specialist, Inverness Branch
Sebastian Rodriguez, Library Assistant I, Novato Branch

Interviews were conducted for **Library Technical Program Coordinator/ Makerspace Coordinator**, **Administrative Services Associate**, **Librarian I**, **Library Assistant I** and **Community Library Specialist** positions. The application period for **Senior Librarian/Branch Manager position** remains open and the **Media Technician** position closed. The **Library Services Manager position** is open from October 6 - 31, 2022.

The following full-time and part-time vacancies are under review:

- Admin Services Technician 2.0 FTE – Library Administration
- Library Aide 1.1 FTE – Fairfax, Novato, and S. Novato
- Librarian I 2.0 FTE – Corte Madera, Marin City
- Library Assistant II 1.0 FTE – Corte Madera
- Mobile Library Assistant 0.08 FTE – Learning Bus

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

As library staff prepare our annual filing of the California State Library Public Libraries Survey, I thought it might be fitting to showcase some of our data through 2019 and today in response to the COVID-19 pandemic. Numbers don't tell the full story or impact in changing the lives of our community members, but they do reflect our actions in response to meeting community need.

As you can see in the table from 2021, we offered an abundance of virtual programs with incredibly high numbers of participants. Approximately one year into the pandemic, we offered 43 virtual programs in a month! As our community became more comfortable with masking and spaces re-opened, in-person programming increased, with our highest number of in-person programs offered July 2021.

In 2021 (by month) here are the programs offered in person and virtually for all ages:

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
# of virtual Programs	0	19	43	17	21	23	6	3	14	25	10	4
Virtual views/attendees	0	2490	3373	1240	1211	1333	99	178	1101	1719	180	102
# of in-person programs	2	4	11	2	3	34	64	30	36	42	32	29
# of in-person attendees	13	60	459	36	158	836	1409	413	529	901	473	568
Total program attendees	13	2550	3832	1276	1369	2169	1508	591	1630	2620	653	670

Looking back on 2021 and forward to the first three months of this fiscal year, here's where we are today. Virtual programs declined substantially in the summer months and in-person programs increased. We offered more virtual programs this September than in 2021 and saw stable, high attendance numbers. This result is supported by responses in our community survey, which spoke highly of our virtual engagement. September 2022 had the highest number of in-person programs offered since 2020.

2022	JULY	AUGUST	SEPTEMBER
# of virtual programs	5	7	18
Virtual views/attendees	79	103	1330
# of in-person programs	61	47	68
# of in-person attendees	1360	872	1433
Total program attendees	1439	975	2763

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

If we look to pre-COVID times, we see that we did not offer any virtual programs and an abundance of in-person programs for all ages. In comparing September 2019 to September 2022, our total number of programs is down by ~ 27%. We are offering fewer programs for the moment, and we have also seen that our in-person return to branches is not at pre-COVID levels but is rising daily.

2019	JULY	AUGUST	SEPTEMBER
# of virtual programs	0	0	0
Virtual views/attendees	0	0	0
# of in-person programs	187	186	198
# of in-person attendees	4134	4341	3815
Total program attendees	4134	4341	3815

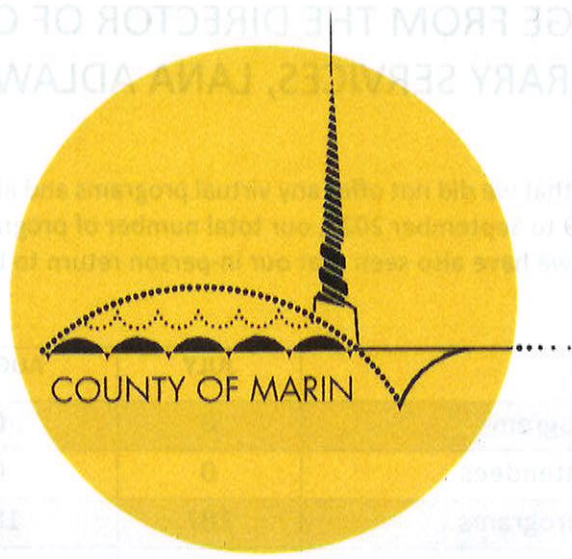
Your local library system has room to grow with programming and we are still experimenting with flexibility and responsiveness in our program model, in a world of frequently changing health conditions. I am proud that this team was able to provide the abundance of programming that it did during the core pandemic months, given that many of our staff members were Disaster Service Workers and assigned other tasks in 2020 and 2021.

As we build momentum in 2022, and head toward 2023 what programming do you want to see from your local library system? We're listening and can't wait to hear from you. I welcome your ideas for the future and can be reached at ladlawan@marincounty.org.

All my best to all of you as we welcome in the fall season,

Lana





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming, equitable, and inclusive library services.

MARINet Board Meeting – Minutes

Aug. 4, 2022 Online Meeting

Approved on Oct. 6, 2022

Present: Franklin Escobedo (chair), Anji Brenner, Chantel Walker, Crystal Duran, Henry Bankhead, Gary Gorka, Dan McMahon

Absent: Abbot Chambers, Linda Kenton, Sarah Frye

Guests: None.

Public comments: Bill Hale emailed Dan, and said that he wished our MARINet Overdrive could be more like SFPLs, with popular titles appearing sooner in the catalog so holds can be placed earlier.

Approval of minutes for 7/7/22. There is a discussion of minutes, should they be shorter, like only action items? That might be too short, it is good to have a record of what happened, decisions made, but they could be shorter. Only some topics require any detail. Minutes for July 7, 2022 approved unanimously.

Exec Committee Report: The new ideas are that we should find a way that staff can report out to the Executive Committee. And the Committee should have the actual agenda up on the screen so that we can complete it during the meeting.

Staff Working Groups: Do all the working groups need to be reconstituted? The Children's group, should it be meeting at all if SRPL has no Children's Department? Same with Circulation Working Group, has it become "entrenched" in continuing current practices? Should we have other groups instead like programming or services? MARINet staff asks, what is the relation of the working groups with the ILS? The purpose of the original groups was setting standards for common practices, notably in circulation and bib records. With DRWG it's also effectively managing the list of shared subscriptions, very successfully in recent years. There are also training aspects to the groups.

Going forward, what's the vision? We should get input from staff. Anji suggests that we ask the current groups what they think is working, what is the mission as they see it? Henry says the WG members are invested in their own continuance. His proposal is to have an immediate hiatus, and gather information, to come up with other kinds of organizing principles. Dan replies that the DRWG and CWG are helpful and have a lot of stuff to do, they give inputs to the board at almost every meeting and DRWG is part of the budget process. Anji says, it's kind of a jolt to just stop everything. Crystal asks, has the XC discussed this? Not really. How to move forward? A lot of stuff WGs do can be done by email. But these groups do use email lists extensively now.

Action: Form an ad-hoc committee to gather input and make a proposal on the WGs. Purposes, goals, agendas. Crystal, Franklin, MCFL (represented by Chantel or Lana).

Cost Sharing Working Group: This group will meet next month. They're not sure if they'll have a plan ready for this January (our next FY24 Cost Sharing is due) , but the group will let us know as soon as possible if there are scenarios to test.

Regionals Working Group: Will report next month.

Dominican RFID Reimbursement: As this requires a unanimous decision, the Board will defer until we have all members. It's OK if this goes another month. Related as to finances, we will give Decision Center another year to subscribe, and will be setting up Collection HQ now for everyone.

E-commerce updates: Should we keep the BiblioCommons files module for another year? The CWG did ask that we make no changes to the online systems right now, not this year. After discussion the Board agrees, and we'll keep it and look again before the next renewal comes up and we have more fines data to look at.

Collaboration/Partnership discussion: The leading concepts for collaboration now are equity programming and Summer reading. Belvedere Tiburon got a sustainability grant, does anyone want to partner with them? Adding CHQ is a good example, staff give an update on the setup there. (MCFL and SRPL are set up, and we're sending them all the updates they need now for every library, this happens every Monday.) Anji asks when it'll be available, and we are guessing maybe a month to get up and running.

Equity: MCFL: Energizing our Support Organizations for Equity. We are sharing our perspectives with these organizations. Are the support organizations doing any of the same things as the libraries? Are they dedicating any actual funds to equity-related actions? How do we support the non-profit organizations that support us? How do you navigate the politics of these organizations? We don't want to alienate them. Discussion of fund raising and expectations.

System Administrator's Report: Just the hacking of the e-card forms to report, about 300 bad cards were generated. We've rebuilt the online e-card forms completely in the last two days, and they're just for internal use now. Jessica and Dan met with Quipu, to start that process, so in maybe six to eight weeks we can replace Library Market cards online cards. In other work, we are just starting on the budget for next year, which is due to hand to this group in January.

Topics for next meeting:

- JPA discussion comes back
- Staff report thing on the way we prepare for these meetings
- Revisit Aspen
- Agenda script for meetings. (Questions for the board etc.)
- Agenda construction process

Announcements:

Belvedere Tiburon: Sept. 17 is the building's grand opening. The whole building.

Dominican: On Aug. 31 everyone will be shoved into cubicles in the back of the library. A year after that it's all done.

Marin County: The library is on the November ballot for the renewal of the funding measure.

Larkspur: The Library Foundation is \$600k away from the \$5 million mark.

San Rafael: The library is not doing a tax measure for a new building, but there is \$1 million from the State to spend by 3/24. It will be used for some of the building issues in the downtown Carnegie Library.

Meeting is adjourned at 1:29 p.m.

10/7/22 dtm for marinet

MARINet Board Meeting – Minutes
Sept. 1, 2022 Online Meeting 12:00 p.m.-2:30 p.m.
Approved on Oct. 6, 2022

Present: Franklin Escobedo, Henry Bankhead, Lana Adlawan, Abbot Chambers, Gary Gorka, Anji Brenner, Linda Kenton, Sarah Frye, Jessica Trenary, Dan McMahon.

Absent: Bel Tib Library.

12:01 Meeting is convened.

Guests: Pat Beaupre Becker of the Marin County League of Women Voters.

Pat Beaupre Becker from the Marin League of Women Voters Board of Directors spoke to the group about the LWV's work with MCFL so far, and the desire to extend this work to the other libraries. Libraries are seen by the public as among the most trusted sites. The LWV Outreach Team was to provide information to voters to make sure they know how, when and why to vote. The next ballot has lots of measures, which means lots of information for voters. You can reach the Team at outreach@marinlwv.org.

Public comments: No members of the public present.

Approval of 8/4/22 minutes. Agenda says 7/7/22 minutes, so approval must be delayed.

Cost Sharing Working Group: Nothing to report.

Regional Working Groups Group: No response yet from the state library, 2 months to this point.

Task Force on Working Groups: Who is on it? If SR is on, MCFL drops off to avoid quorum issues.

Dominican Library \$25,000 Membership Discount for FY22-23: Dominican didn't use any funds last year for RFID tagging through Backstage, saving us a lot of money. At the time it was suggested by a Board member to give a discount this year to anyone who didn't utilize the tagging. Motion made to provide a \$25k discount to Dominican University Library's FY22-23 Membership invoice, second, passes unanimously. A Board Resolution will circulate through DocuSign for signatures.

Aspen Catalog: One director insists that Aspen needs to be assessed more deeply, a more detailed comparison with BiblioCommons. BC has offered to do an update on new features, their roadmap, which is traditionally what we've done when comparing catalogs. Jessica is looking at user experience using non-library folks, also comparing features of the two platforms. There will be a discussion next month on this.

JPA Revision: We've been talking 5 years about this, are we really ready to do this? Cost formula discussions are a piece of this, should we wait until the formula is settled? Any new JPA has to route through all the city councils etc. and likely be vetted by each jurisdiction's legal counsel. There is a question of what this looks like, it last happened in 1995-97. Should we hire someone to do this, since we don't seem to be able to address it. Hard to guarantee that each council will approve, may vary by cycles of who is on the council. The consultant could help with the presentation to councils. Will it roll

up the COM and DUC agreements? In the funding part, the colleges need to be looked at, as they want to remain in MARINet if possible. There is general agreement that outside assessment of the JPA would be good. Dan Schwartz, Larkspur City Manager would be able to talk about this to us too, he's very conversant in JPA requirements. A new JPA would have to be adopted unanimously, per the current JPA. Send questions to Franklin. Back to the Executive Committee for next steps.

Marin County Preparedness Coordinator Elaine Wilkinson: The County EOC is trying to reach people to get involved in preparedness programs, and libraries can help with that. The COE needs to do more outreach, and Elaine has been brought on board to overhaul it. They have created a four-week program on Disaster Preparedness at Mill Valley, talking about the basics. Now the EOC is trying to expand the diversity of people taking part in the program.

September is National Preparedness Month. A series of classes starts at MVY tonight, on packing a go bag and doing CPR. Elaine can be reached at ewilkinson@smfd.org. Banners or posters on Preparedness are available for libraries.

AMH sorter updates: We're waiting for plans from the architects. Henry mentions, they want to be a public demo site for RFID possibilities. A sorter at downtown San Rafael Library would speed things up a bit, given the whole bin thing, and that would justify using MARINet funds, at least in part on a sorter. Mill Valley wants to be kept in the loop in case something would fit. Henry has links on the IMMF to share, all kinds of cool technology can be done with RFID. Its time to plan the field trip to Sacramento to look at their sorter. Henry and Lana will schedule a tour date. Lori's schedule is available online, she will coordinate the visit with Sac PL.

Collaboration/Partnership Working Group: How are people feeling about resuming in-person programs. Sausalito is tilting back toward doing programs, as it seems like people are in a place now where those who are concerned wear masks. Mill Valley is having reading events, taking the temperature of the public to see if they're willing to come to things in person. They're getting feedback from patrons that it's something they really want. MCFL is heading there, depending on location. A unified summer reading program would maybe be really effective. Is it achievable? Mill Valley always does own program, and expects to continue to do that. Should people do Hoopla and Kanopy together?

Equity: Mill Valley this month. Would like a more practical orientation to the discussion and maybe it doesn't need to take place every month. Hiring seems to be the big thing we can do to facilitate change and equity. Libraries should work together on this. On-call staff is especially an issue, it takes too long to onboard people. Should libraries collaborate on that with joint panels? Should the discussions continue to be monthly? Several directors speak in favor of continuing this standing item in its current form. It has given the directors a shared vocabulary.

Systems Report:

- a. The online Brown Act training done by the Marin County Counsel's Office is really good, and while it's 90 minutes long, the first 35 minutes cover most of what we'd need.
- b. CENIC is evolving, we've had the first questions about withdrawing. Dan will check on whether any connections can be dropped, but it may indicate that a smaller subset of libraries continues after 2026 when the current contracts end.
- c. Staff training has resumed, still virtual. Online training does not work as well as in-person trainings. (No video, no questions or comments, no meeting new people. No interaction at all,

and training becomes a monologue.) We can eventually go back to in-person, or go to canned trainings, shorter and more focused.

- d. Overdrive circulation was 59k last month. How's the soft rollout of Overdrive reciprocal lending go, and how and when does it start? PLS and NorthNet won't start promoting it until staff feel comfortable. It'll be live on the Overdrive site, and the DRWG folks will handle staff training.
- e. How's it going with rolling out RFID to the public, in particular at the self-checks? Larkspur has done this, they say start in the kid's room, then they show their parents. Some sites are waiting to put the pads at self-checks for everything to be tagged.

Topics for next time:

- Pat of the LWV wants to come back in October.
- BiblioCommons would like to do a presentation of 15 minutes on their product roadmap. Aspen demonstrated theirs but gets invited back to do that again.
- Should we talk about meeting in person again? Also, should it be rescheduled? The beginning of a day is easier for meeting in person.
- Under the current modification of the Brown Act, meeting virtually takes a renewal every 30 days.
- The January Retreat?
- Retreat on agenda?
- On Oct. 6 Franklin won't be here, so Lana will run the meeting.

Announcements:

College of Marin: We are back in person. Enrollment in the last years has been down, then up, and back down again. We're doing programs with the LWV around voter registration and researching ballot measures, and also Banned Book Week programs. The new Welcome Center is up and running, with enrollment services, cashier etc. in the former Bank of the West building on the east side of College Ave.

Dominican Univ: The construction has begun. 6 months from now permanent offices will be built. Demolition is staring next week. The library will have new offices, and a new Center for the Dominican Experience, with an art gallery in the lobby. It should take a year, or a bit more. The library will be able to accommodate MARINet deliveries all through, and will advise if not able to at any point.

Larkspur: We are trying to get press for being reopened, and that the new holds pickup locker is live. We don't know what's happening with the building, but the Foundation is nearing the \$5m mark where they can start on a building.

Marin County: We are preparing for November, mostly making sure staff know the answers about the ballot measure if asked.

Mill Valley: We are recruiting, and have interviews for the new archivist librarian. We're also bringing back programming.

San Anselmo: There is a construction project across the street from the library. It's really loud, we have to keep the windows closed during the day. We're seeing a post-summer bump in all of our business. Storytimes take a break in August, and are back this Saturday. We're also looking for continuation of the parcel tax with Measure H. (The Town also has a tax, Measure J, on the ballot.)

Sausalito: The new union contract is not signed yet, but it looks like we're switching to a 4-day 36 hour schedule, as part of cost saving efforts. This may lead to the library closing on Fridays. Right now there is some construction happening to fix flood damage.

Meeting adjourned by vote at 2:10.

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