

MARIN COUNTY FREE LIBRARY COMMISSION

Proposed Agenda

Wednesday, April 12, 2023

2:00 p.m.

**POINT REYES STATION LIBRARY – 663-8375
11431 State Route 1, Point Reyes, CA 94956**

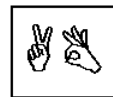
Directions: Hiway 101 to Lucas Valley Road, follow until you reach 1) Nicasio Valley Rd, turn right-continue until you intersect with the Petaluma/Point Reyes Rd, turn left. Follow Rd into Point Reyes Station. Turn right on Mesa Rd, take a right into the first driveway on the right & drive uphill into the parking lot. The library is in the building below you; **OR**, 2) turn left on Nicasio Valley Rd, continue until you reach Sir Francis Drake Blvd., turn right-continue until you reach Olema. Turn right-continue on Highway 1 into Point Reyes Station. Turn left on Mesa Rd, take a right into the first driveway on the right and drive uphill into the parking lot. The library is in the building below you.

NOTICE: In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (call: **415-473-3222**).

The most beautiful springs are those that come after the most horrible winters!

- Mehmet Murat ildan

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
4:00	1. Call to Order	Ream	Action
	2. Roll Call	Ream	Action
	3. Approval of Agenda	Ream	Action
	4. Approval of 02-10-23 & 3-08-23 Minutes	Ream	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Ream	Information
	7. President's Report for March	Ream	Information
	8. Old Business		
	a. Lib Com Nomination Committee recommends Linda Ward for Interim Vice President through June 2023	Ream	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

	b. FY23-24 Nominating Committee	Ream	Action
9.	New Business		
	a. Reschedule 6-13-23 mtg to 6-7-23	Ream	Action
	b. 2023-24 Annual Meeting Schedule	Adlawan	Action
	c. Measure A Review & Facilities Overview	Galiani & Hill	Information
10.	Director's Report for March	Adlawan	Information
11.	Announcements	Ream	Information
5:30 12.	Adjournment	Ream	Action

Numbered List of attachments:

- 4. Minutes for February 10, 2023 & March 10, 2023
- 11. Library Director's Report for March, 2023

Unnumbered Attachments:

MARINet Board minutes of February 2, 2023 held online

Marin County Free Library

3501 Civic Center Drive, Suite #414, San Rafael CA 94903

www.marinlibrary.org

Brown Act:

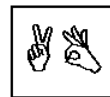
The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA, 94970



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MARIN COUNTY FREE LIBRARY
Meeting in person and virtual

--PROPOSED MINUTES--
Friday, February 10, 2023

(1) CALL TO ORDER

Meeting called to order at 10:06am. President Ream requested that we go around the room so everyone can introduce themselves to newly appointed Library Commissioner Glynda Christian.

(2) ROLL CALL

Present

Sue Ream	Anya Schandler	Ali Iqbal
Daniel Sherman (via zoom)	Sally Hauser	Nick Javaras
Claudia Wilson	Glynda Christian	Ann Kaplan
Margaret Kathrein		

Absent with Notification

Loretta Farley	Linda Ward	Alison Blume
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Also Present

Lana Adlawan, Director of County Library Services
Brandon Barragan, Library Technology Program Coordinator
Diana Barrera, Administrative Assistant I
Etienne Douglas, Library Technology Program Coordinator
Edna Guadiana, Administrative Services Associate
Raemona Little Taylor, Deputy Director of County Library Services
AnneMarie Russo, Community Library Specialist
Thomas St. Jovite, Technology Systems Specialist II

(3) ADOPTION OF AGENDA M/S/C –Christian/Kaplan Agenda approved as submitted

(4) ADOPTION OF January 11, 2023 MINUTES - M/S/C Hauser/Kaplan Minutes approved as submitted.

(5) OPEN TIME FOR PUBLIC EXPRESSION – Bill Hale would like to keep the Library Commission meeting hybrid; He likes the email reference team; made suggestion for slowness in reserves; overdrive has a new thing called notify, which it never does.

(6) READING & CORRESPONDENCE FILE – None

(7) PRESIDENT'S REPORT FOR JANUARY

President Ream reported the following:

- She and Director Adlawan had met with a person who has applied for one of the two District 3 open seats.

(8) OLD BUSINESS

- President Ream reminded everyone that we would be recognizing staff who have retired or left the Library at our annual meeting in June.
- President Ream requested 2-3 people to volunteer to be on the nominating committee, since we will be having elections at our upcoming Library Commission Annual meeting in June. Commissioner Kaplan volunteered to serve on the nominating committee.
- President Ream requested 1-2 volunteers to help plan our upcoming Library Commission Annual meeting in June. Commissioners Schandler and Javaras volunteered to serve on this committee.

(9) NEW BUSINESS –
WebStars Report

Etienne Douglas, AnneMarie Russo, and Brandon Barragan gave a brief presentation on the WebStar Program at Marin City, West Marin and South Novato branches.



SOUTH NOVATO

Talking Points:

- Makerspace Redesign
- Community Survey
- Mixing Old Webstars with New Ones



SNO MAKERSPACE REDESIGN

- Redesign and purchasing beginning now
- Staff and community led
- Balance of options available
- Teaching Webstars new tools and appliances and how to engage with different community members



5

COMMUNITY SURVEYING

- Webstar led throughout NUSD
- Including all community stakeholders
- Offering a wide range, but will select a small menu for the makerspace
- Opportunity for new level of connection across MCFL community and build excitement prior to opening



NEW WEBSTARS AND OLD ONES



- Three new Webstars coming, primarily from NUSD schools
- Current Webstars working more on library operations
- Looking for Webstars to assist in Makerspace for arts and for electronics
- Continue to hold regular trainings/meetings for Webstars leading up to opening



TEACH A COURSE

AMERICAN LIBRARY
ASSOCIATION ANNUAL
CONFERENCE 2022

WASHINGTON, DC

WEBSTARS

PRESENTING

@ALA



8

After a brief question and answer period, President Ream thanked Etienne, AnneMarie and Brandon for their presentations.

- (9) DIRECTOR'S REPORT FOR JANUARY 2023 – Director Adlawan reported on the following:
 - Included in the Director's Reports is a recap of the impact of the recent January storms on our branches;
 - The Inverness Library will be adding more library hours beginning on 2/21/23
 - President of the Friend's of MCFL Ginny Schultz was nominated for Volunteer of the Year Heart of Marin award.
 - Along with the branches, we've been working on our budget. We've been utilizing the County's Racial Equity Budget Tool to make the necessary changes to the budget to consider the requests and determine where the changes may be made.
- (10) ANNOUNCEMENTS – The next meeting will be on Wednesday, March 8, at 4:00 pm in the Maker Space at the South Novato Library. There will be a tour of the Maker Space prior to the meeting at 3pm.
- (11) ADJOURNMENT – M/S Javaras/Schandler/ Meeting adjourned @ 11:10 am

MARIN COUNTY FREE LIBRARY
Meeting in person and virtual

--PROPOSED MINUTES--
Wednesday, March 8, 2023

(1) CALL TO ORDER

This meeting was informational due to a lack of quorum. Meeting started at 4:02pm

(2) ROLL CALL

Present

Linda Ward
Sally Hauser
Amelia Lahn

Alison Blume
Nick Javaras

Ann Kaplan
Claudia Wilson

Absent with Notification

Loretta Farley
Glynda Christian
Margaret Kathrein

Sue Ream
Ali Iqbal

Anya Schandler
Daniel Sherman

Also Present

Lana Adlawan, Director of County Library Services
Brandon Barragan, Library Technology Program Coordinator
Madeline Bryant, Sr. Librarian-Education Initiatives Coordinator
Edna Guadiana, Administrative Services Associate
Raemona Little Taylor, Deputy Director of County Library Services

(3) ADOPTION OF AGENDA M/S/C –

(4) ADOPTION OF January 11, 2023 MINUTES - M/S/C

(5) OPEN TIME FOR PUBLIC EXPRESSION – None

(6) READING & CORRESPONDENCE FILE – Reading file was emailed in advance of this meeting to all Library Commissioners.

(7) PRESIDENT'S REPORT FOR FEBRUARY

Commissioner Kaplan reported on behalf of President Ream who was absent from this meeting.

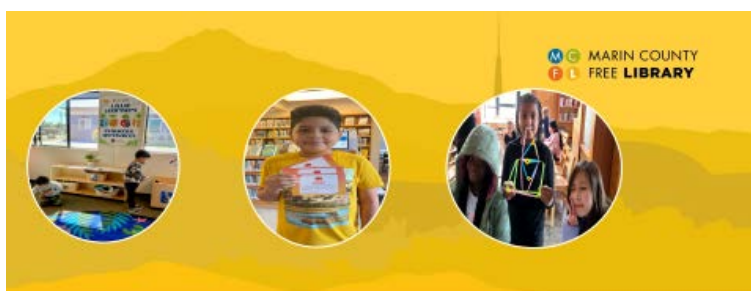
- Commissioner Kaplan introduced our newly appointed Library Commissioner Amelia Lahn, who represents District 3, and requested that Amelia say something about herself to the Library Commission.
- After a brief discussion, Commissioner Sally Hauser volunteered to join Commissioner Kaplan on the Nominating Committee.
- After a brief discussion, Commissioner Claudia Wilson and Ann Kaplan volunteered to join Commissioner Schandler and Commissioner Javaras on the Annual meeting & Social committee.

(8) OLD BUSINESS

- a. Library Commission Nominating Committee recommends Linda Ward for Interim Vice President through June, 2023. Due to lack of quorum, this item was tabled until next month's meeting.
- b. FY23-24 Nominating Committee -- Due to lack of quorum this item was tabled until next month's meeting.

(9) NEW BUSINESS –

- a. 2023-24 Annual Meeting Schedule – There was a brief discussion on how and where future meetings will be held and what the preferred format of the meetings will be, to assist Director Adlawan in preparing next year's meeting schedule for the Library Commission. The Commission reviewed the present schedule of meetings to determine if everything is working ok with the scheduling.
- b. Educational Equity -- Deputy Director Raemona Little Taylor and Madeline Bryant, Branch Manager for the West Marin branches, gave a brief presentation on Educational Equity.



Education Initiatives Update

Library Commission Meeting
Wednesday | March 8, 2023

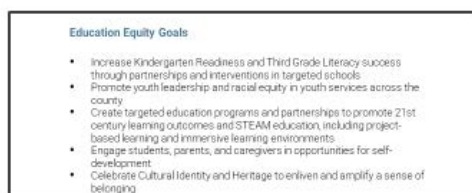


Natalie McCall
Madeline Bryant
Raemona Little Taylor (interim)

Education
Initiatives
Coordinators



The why (racial and economic disparity in Marin) Role of education Equity Coordinators



Play and Learn Events – Madeline

In March, we celebrated on many levels with our Play & Learn events. Not only did this signal an official return to in-person programming, but they were a live demonstration of months of hard work and planning on our **ExploraStory** and **Little Learners** grants. Kudos to Alejandra Cruz and Alex Porrata who coordinated these events.

Library joy was clearly evident at the three hosting locations, South Novato, Marin City, and Point Reyes Libraries. These indoor/outdoor events featured the **Learning Bus**, plus engaging book-based activities designed and facilitated by our fabulous **WebStars**. In addition, there was music and dance, imaginative play, and giant bubbles, which created an atmosphere that was festive and fun. There were free, bilingual books for all in attendance.



Grant focused on early education (0-5), parent engagement + books/activities that promote literacy and celebrate cultural heritage. A month-long Día de los Niños celebration is planned for April, with event at all branches and Tomales.

Bilingual storytimes at Point Reyes every Monday and Inverness every Tuesday

Outdoor afterschool stories and activities each Wednesday at Bolinas

Reading Buddies is back in person and going strong. Last Fall we had 7,800 minutes read and so far since January we've had 3,600 minutes read.

In West Marin we partner closely with schools to promote library activities and to encourage visits to the library. We owe the success of Reading Buddies to our partnership with West Marin School. Each Tuesday, staff from the library walk the children from the school to the library for

literacy activities. Bolinas-Stinson first graders recently made repeat trips, writing book reviews which are on display. I visit Nicasio once a month to share books and library instruction. I also do collection maintenance in their library. We are on track to get Bolinas-Stinson students cards for the first time and just finalized making 146 library cards for Tomales Elementary which is K-8.

Last but not least, we are soon hiring 3 new Webstars for Point Reyes. Our Webstars have been instrumental in helping with Early Literacy activities, Reading Buddies, Community Outreach (such as the Inverness Fair), and daily tasks in the library such as shelving and special projects. We are looking forward to expanding the program soon.



South Novato Education Equity

School Partnerships & Relationships

- Novato Unified School District
- North Bay Children's Center
- Novato Charter School
- Dominican University (Service Learning Department and supporting student research)

Makerspace

- Webstars – teen leadership
- Community Engagement

Culturally Responsive Programs

- Spanish Services
- Reading Buddies (Bilingual Cohort)
- Bilingual Storytime & Colors of Spanish



Marin City Education Equity

School/Community Partnership

- Sausalito Marin City School District
- National Park Service
- Sausalito Library

Embedded School Library Services at SMCSD

- 2022-2023 Library Card Project
- Back to School Community Cookout
- Weekly Class Visits
- Daily After-School Programs
- Smarty Ants
- Added 400 new books to the School Libraries

Culturally Responsive Programs & Book Rich Environments

- El Día de los Niños/El Día de los Libros
- Ramadan Storytime
- Lunar New Year Celebration
- Black History Month Celebration w/ County Office of Equity
- Book Giveaways

Webstars

- Professional Development
- Presentation at ALA Annual 2022



Natalie NMcCall
 Madeline MBryant
 Raemona RLtaylor

@marincounty.org

After a brief question and answer period, Commissioner Kaplan thanked Raemona & Madeline Bryant for their presentations, and Brandon Barragan, Library Technology Program Coordinator in the Maker Space, for his tour of the Maker Space.

(9) DIRECTOR'S REPORT FOR FEBRUARY 2023 – Director Adlawan reported on the following:

- We will be going to the Board of Supervisors next Tuesday, 3/14 to add 6-7 positions at South Novato, Library Beyond Walls, an Librarian II for West Marin, staff for Marin City, making an existing LI part time position a fulltime one, and boosting position for communication position at Tech services;
- We just issued an RFP for a Strategic Planning Consultant;

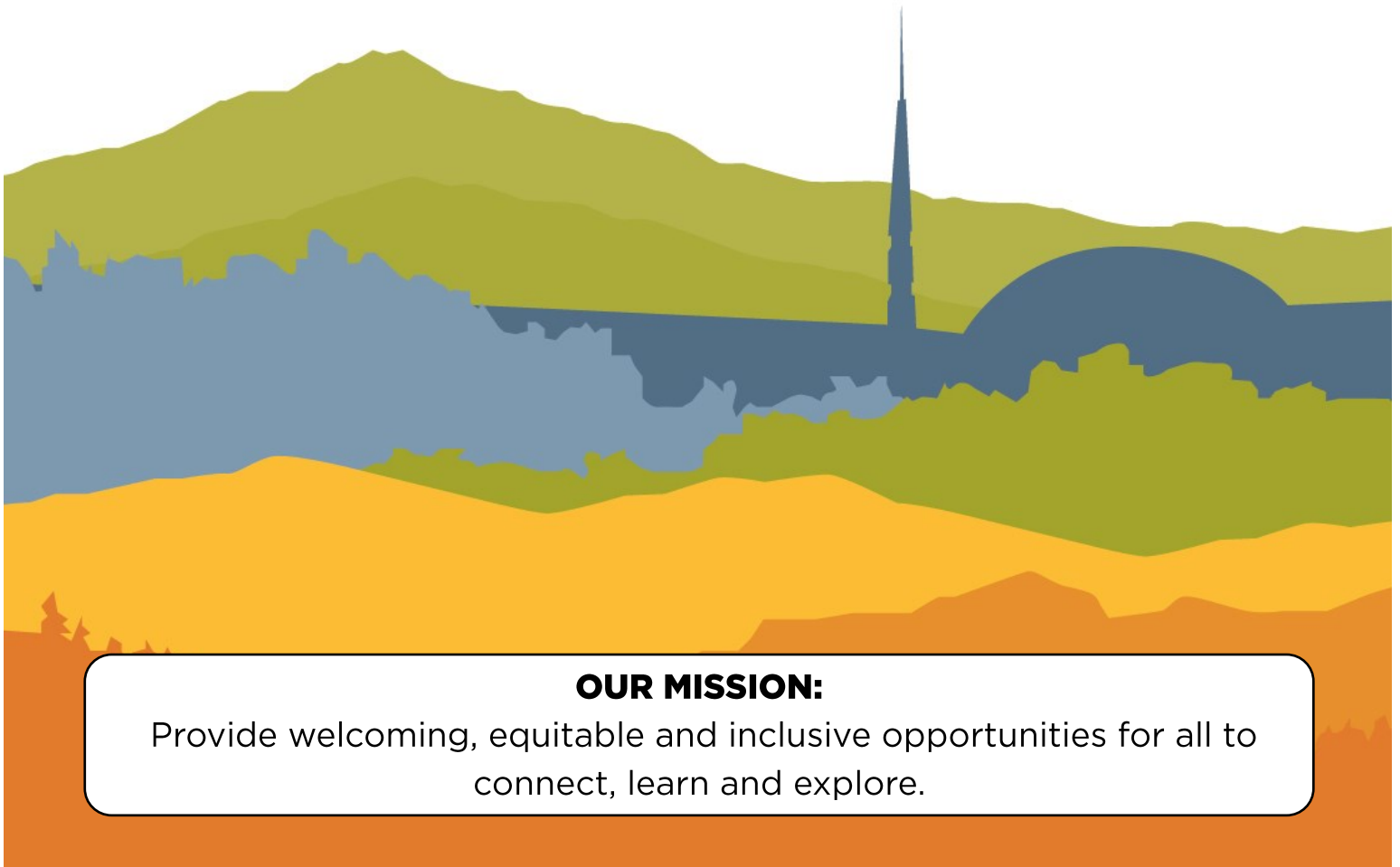
(10) ANNOUNCEMENTS – The next meeting will be on Wednesday, April 12, at 2:00 pm in the Point Reyes Library. There will be a tour of the Inverness library prior to the meeting at 1pm. Commissioner Javaras suggested having an early lunch in Point Reyes before the 1pm tour.

(11) ADJOURNMENT – M/S – Meeting ended at 5:18 pm



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

MARCH 2023 ACTIVITIES



OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services

Children's and Teen Literature Review 2023

The Children's Services Team, in collaboration with the Teen Services Committee, has released the **2023 Children's & Teen Literature Review** which is now available for viewing here: marinlibrary.org/lit-review

Children's & Teen Services staff review many new & forthcoming picture books, chapter books, books in Spanish, graphic novels and teen fiction in an entertaining video lasting just under an hour. This professional development opportunity includes links to booklists, and will enhance any viewer's readers advisory skills. Because the 2023 Children's and Teen Literature Review is recorded, staff are able to share the link with parents, teachers and caregivers.

Teen Services



Programs

Novato's Anime Club watched a few more episodes of Demon Slayer. On the 15th, they made shamrock headbands for St. Patrick's Day.

Teens enjoyed snacks and watched Top Gun: Maverick on the 18th. Knitfest is an all ages knitting group that meets once a month. They met on the 23rd to knit/crochet, sip tea, and share tips. Level Up Gaming Club was offered on the 25th. Teens played Minecraft and Legos were available to play with while they waited their turn.

Corte Madera's teen volunteers continue to be awesome! Teen Advisory Group has 2 new members, and they're planning the details of some summer offerings. Teens volunteer weekly to prep for craft and LEGO programs, create displays, and of course our Saturday Homework Helpers are always available to support kids with their schoolwork.

Outreach/School Partnerships

High School students from The Marin School visited the Civic Center Library for library cards, a library tour, a fun scavenger hunt, and database instruction. These students were a part of their school's Library Club and are library super users! Pictured here with Frank Lloyd Wright.

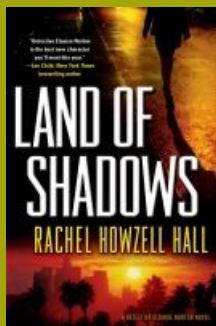
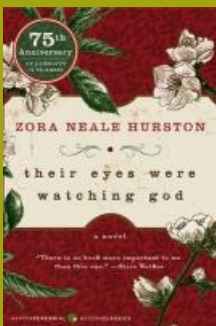
Civic Center librarian Natalie Weber tabled at the San Rafael High School Career and Internships Fair to share volunteer and leadership opportunities with the students. Teens were very excited about giveaways such as tote bags, pens, temporary tattoos, folders, and best of all, copies of The Spire! Several teens expressed interest in joining Teen Leadership Crew or contributing to The Spire.

Displays/Lists

Fairfax librarians created a [Bibliocommons List \(bit.ly/trans-day-books\)](https://bit.ly/trans-day-books) honoring International Trans Day of Visibility. Novato and Corte Madera displayed books written by and about women to celebrate Women's History Month.

Civic Center featured Women's History Month, followed by Trans Day of Visibility.

Adult Services



Events at our branches continue to offer a mix of online and in-person opportunities on a variety of topics.

A local story with national repercussions was featured at the Marin City Library, where the screening of “Our America: Lowballed,” a documentary about housing appraisal bias, was also simulcast to eight of our branches. In the film, Julian Glover explores appraisal discrimination and solutions to a problem cheating families of color out of billions in equity. A local Marin City family featured in the documentary, the Austins, joined Marin City Library staff after the screening for a live discussion about their experience. They saw their home value jump by almost a half million dollars between two appraisals. Before the second appraisal, the Austins took down artwork, family photos, toiletries and any other potential hints a Black family lived there. Then they arranged for a white friend to stand in for them during the re-appraisal.

This month, two programs have been re-introduced, and we’re happy to be able to offer them again.

Fairfax Library recently launched a weekly program for older adults called Age Friendly Tuesdays, an updated version of a pre-pandemic program. The aim is to provide community and connection for older adults along with information that is particularly relevant to that demographic along with tea and snacks! The first events focused on cyber safety, digital library services, and other free services available to Marin County older adults. Age Friendly Tuesdays will continue year-round.

Civic Center Library is once again hosting the Veterans Resource Center; available on the 2nd Wednesday of every month from 2-4pm. A volunteer veteran is available to discuss veterans’ benefits including health care, disability compensation, vocational rehabilitation and employment, education and training, and VA life insurance.

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Adult Services

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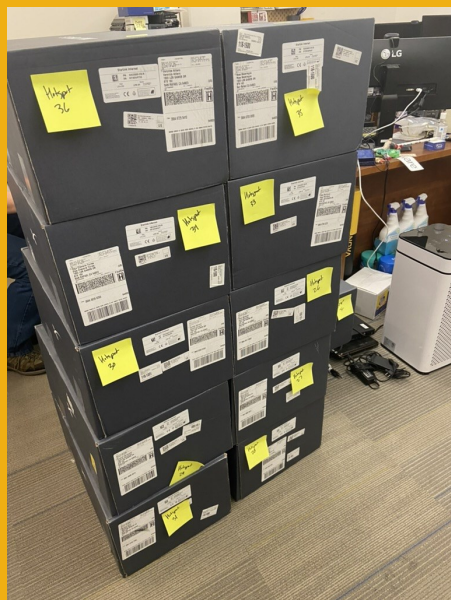
Adult programs at Civic Center Library included the simulcast of Marin City Library's film showing of *Our America: Lowballed* about bias in the housing appraisal industry, plus their two popular Zoom book clubs. Books discussed this month were *Land of Shadows* by Rachel Howzell Hall; and *Their Eyes Were Watching God* by Zora Neale Hurston.

Corte Madera Library hosted three online programs in March; *Everyday Intuition* with author Susanne West, *Growing Strawberries and Blueberries* with Marin Master Gardener Judy Orsini, and *Sargent and Spain* with S.F. Arts Museums Docent, Christina Crosby.

Ongoing programs at Novato Library include their popular book club, Spanish and English conversations clubs, and one-on-one appointments for help downloading eBooks and digital resources.

Inverness Library continues to offer their Mending Mondays 5-7 p.m. and Coffee Klatch on Wednesdays, 10 a.m.

Collection Development & Management



New Conscious Kids Kits are Here!

New titles for Conscious Kids kits refresh have been purchased. Kits expect to be ready for circulation by July 2023. The new additions are “Diverse Abilities”, “Discussing Hard Histories”, and “Everybody Needs Help Sometimes” (a kit on homelessness, food insecurity and poverty). Our existing kits are also getting a refresh and those kits are, “Immigration”, “Social Justice Stories”, “Celebrating and Centering Kids of Color”, “Pride” (formerly “Gender Expressions”), “Let’s Talk About Race”, and “Belonging”.

Our teen and children’s selector, Clara McFadden completed all orders for giveaway books for Year-Long Learning and the County Fair. Clara publishes an abundance of curated book lists every month. Check out the [newest releases for April 2023!](https://bit.ly/3GkOnyl) (bit.ly/3GkOnyl)

Bilingual Glades (English & Spanish) Now Available

Picture books in Spanish will now be available in the Glades section, which is a browsable collection by topic, such as ABCs, feelings, and classics. With this change, we hope to make more picture books in English and Spanish easily available for parents and children. Picture books in Spanish are one of the highest circulating materials in our Spanish collections. This change improves the diversity of the collection for all. Signage for these collections will be updated to be in English and Spanish.

Twelve Starlink kits were delivered to our Los Gatos offices the first week in April! This equipment is checked out to families in West Marin as part of a multi-agency project supporting Internet access in remote areas. News about this project was released to the public in November 2022: bit.ly/lib-shoreline-project

We have so many great booklists available for adult titles. See the newest lists created by Katrina, our adult selector. [Sisters Are Doing It for Themselves](https://bit.ly/415rORO) (bit.ly/415rORO), [Women’s History Month: Tell the Tales](https://bit.ly/womenstaes) (bit.ly/womenstaes) and [A Foot and A Struggle: In Two Worlds](https://bit.ly/intwo) (bit.ly/intwo). All our booklists can be found here marinlibrary.org/books, including recommendations in Spanish for all ages.

Educational Equity



Marin City: During the month of March, the library staff stationed at Dr. Martin Luther King Jr. Academy highlighted multiple topics. We celebrated Women's History Month by doing read alouds that focused on prominent women in history and thanked our students for their participation in profile trivia with scholar dollars. For St. Patrick's Day, our story-times consisted of books that celebrate and teach the history of St. Patrick and the significance of recognizing and observing holidays from different cultures. In observance of Ramadan, we made sure to let students and staff know that the library was a safe space to spend their recess, lunch, and breaks for those that fast.

The after school program Smarty Ants has been going very well. Most of our students are on track to being at the level for their grade level. Mike Wood, the founder and creator of Leapfrog and Smarty Ants, has been visiting during our Smarty Ant sessions with the TK/K and 1st grade students. The students have really been enjoying the 1:1 reading interventions to offer support and double check their program placements.

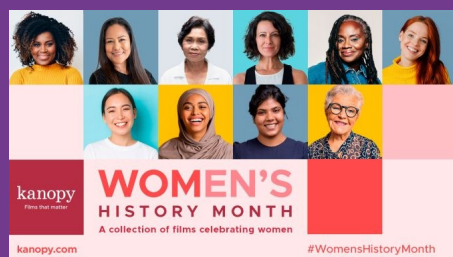
Reading Buddies at Point Reyes (photos attached) continues to have strong participation and attendance. Recently, children enjoyed stories read by volunteer Jeff, and then played literacy hopscotch outside on a sunny day.

Colors of Spanish, music and movement activities for young children, is offered biweekly for PreK and Kindergarteners in a partnership with Bolinas-Stinson school. 74 children participated in March.

Book purchases for Nicasio School were completed this month, with a focus on increasing collections for beginning readers and graphic novels for K-8.

Bolinas Library Outdoor Family Programs continue on Wednesday afternoons as weather allows. Stories and crafts are offered in conjunction with the Learning Bus, which provides early learning activities and play.

Communications & Publicity



March was a great time to settle into a cozy spot with a good book. While atmospheric rivers raged, we celebrated National Reading Month on our website, in our Savannah newsletter, and through social media. We included cute animal bookmarks to print out and share. For movie buffs, we shared previous winners and nominees for the Academy Awards through our Kanopy collection. March was also Women's History Month, and we featured a range of library materials for all ages on our website, honoring the contributions and experiences of women in books and films. In our March Savannah, we highlighted unique oral history resources on local women, sharing their stories in their own voices, all available through the Anne T. Kent California Room. A subset of the oral history collection has been digitized and is available online.

Additionally, we featured digital resources like OverDrive/Libby's "Catch a fun read" and Hoopla's "All Things Irish", as well as their "Riveting Reads" and "Movies of the Month." At the end of the month, we celebrated César Chávez Day, highlighting library materials for all ages. We promoted a variety of library events, including the new individual sessions of technology help in Spanish at Novato, online events like the Technology4life class on online buying, All Things Apple, Art Workshop for Kids and Families at South Novato, Everyday Intuition with Susanne West, Read to a Dog, and many ongoing storytimes.

We shared information about how the Partner feature available on Libby/OverDrive allows access to more ebooks, and how the legacy OverDrive app is being retired.

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Communications & Publicity

(Continued)

Another great library resource created by our own staff, the Children's and Teen Literature Review for 2023, featured a presentation of reviews and recommendations for young readers. This video was rendered for sharing online by our team after being created by our children's and teen librarians; several supporting booklists for the literature review were also added to our website. We promoted a new service provided by the California State Library, the Connected California Digital Navigators, which helps people get connected to the internet and online resources, with navigators available for English and Spanish speakers.

We posted extensively on our social media platforms about library news, resources, and events. A few of the highlights included a booklist of Women's History Month for independent readers, the screening of the film "Our America: Lowballed" at the Marin City Library and simulcast to several more branches, and the Veterans Resource Center at the Civic Center Library.



PERSONNEL UPDATE

Thank you to the MCFL interview panel members, hiring managers, administrative staff, and Finance Accounting Human Resources (FAHr) team members for helping us to recruit, promote and onboard new staff.



West Marin staff onboarding some of our latest Community Library Specialist hires Derby, Sharool, and Sophie!

Please welcome the following staff members to new roles within MCFL & to our team!

Brooklyn Swanson, promoted to Mobile Library Services Assistant with the Bookmobile! (Starts 4/17)

Elisa Lacerda, Mobile Library Assistant, Learning Bus (Starts 4/17)

Ann Marie Deusenberry, Library Assistant II, Corte Madera (Starts 4/30)

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PERSONNEL UPDATE

(Continued)

On March 21, 2023, the Board of Supervisors approved an addition of 6.45 FTE to the Library's budget, starting this fiscal year. Those positions have been listed below and recruitments to fill those positions will be opening soon.

VACANCIES UNDER REVIEW OR IN PROGRESS

- Administrative Assistant I 1.0 FTE, Library Administration
- Assistant Director of Library Services 1.0 FTE, Library Administration
- Community Library Specialists (4), 0.88 FTE Stinson Beach, 1.0 FTE Marin City, 1.0 FTE South Novato, 1.0 FTE Library Beyond Walls
- Library Aide (5), (2) 0.5 FTE Novato, 0.62 FTE Fairfax, 0.5 FTE South Novato, 0.5 FTE Civic Center
- Library Assistant I 1.0 FTE, Marin City
- Librarian I 1.0 FTE, Corte Madera (Increased position by 0.20 FTE)
- Librarian I 1.0 FTE, Marin City
- Librarian II (3), 1.0 FTE Civic Center, 1.0 FTE Marin City, 1.0 FTE West Marin
- Library Services Manager 1.0 FTE, Technical Services Unit
- MARINet Systems Administrator 1.0 FTE, MARINet
- Mobile Library Assistant 1.0 FTE, Learning Bus
- Senior Librarian/Education Initiatives Coordinator, 1.0 FTE Marin City
- Technology Systems Specialist II 0.5 FTE, Technology Support, TEC

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN



At the March Budget Workshop Presentation on March 29, 2023. From L to R: Jose Rodas, Diana Barrera, Alejandra Cruz, Leching Chan, Ahmed Murad, Raemona Little Taylor, Leslie Galiani and Lana Adlawan.

Things are ramping up in your local library! As we welcome in spring and the abundance of wildflowers in our area, it will be a beautiful season ahead after all our winter rain. I welcome the green hills but also welcome a few consecutive days of sunshine! Library committees are busy planning programming for the next few months and it's wonderful to start to feel like the library can resume the level of programming we had before the pandemic.

Library staff from The Learning Bus and Finance, Accounting, and Human Resources team brought a presentation before the Board of Supervisors on March 29, 2023, outlining the library's Continuous Improvement efforts for the next fiscal year, focused on our Educational Equity goals (marinlibrary.org/education). We proposed the following to the Board:

- Increase weekly stops for The Learning Bus by 43%
- Expand staffing support to increase early literacy and school age programs and services at the Marin City Library and Sausalito Marin City School District campuses.
- Increase access to S.T.R.E.A.M and media rich environments for students in library makerspaces in Marin City and Novato.
- Design and build a new mobile outreach vehicle and associated programming for West Marin.

(Continued on next page)

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN (Continued)

- Invest in Educational Equity tools, training, and program supports for West Marin, Novato, and Marin City.
- Prioritize staff development and training opportunities focused on racial equity, diversity, inclusion and belonging.

These are just a few of the changes proposed for the library's budget in FY 2023-24, with additions in collections and a new mobile vehicle slated for the year. Feel free to view the presentation here: bit.ly/3GIhRMI

On March 21, the Board of Supervisors also approved an increase of 6.45 FTE in library positions. The additional positions are:

Community Library Specialists: 1.0 FTE Marin City, 1.0 FTE South Novato, 1.0 FTE Library Beyond Walls

Librarian I 1.0 FTE, Corte Madera (Increased position by 0.20 FTE)

Librarian II (2): 1.0 FTE Marin City, 1.0 FTE West Marin

Mobile Library Assistant 1.0 FTE, Learning Bus

Technology Systems Specialist II 0.5 FTE, Technology Support, TEC

We also increased one of our Communications/Marketing team staff members to full time with an 0.25 FTE adjustment.

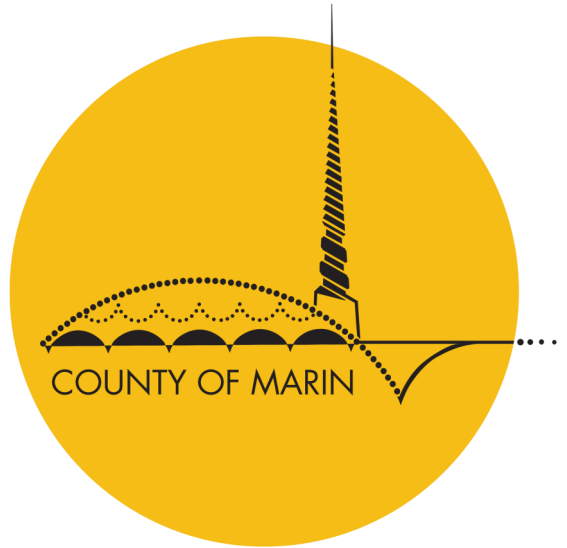
This support was possible with voter support for Measure B and through salary savings acquired this year and throughout the pandemic. We were able to bring these positions forward this fiscal year in anticipation of Measure B starting in FY 2024-25.

We're happy to be able to expand staffing and our services this year and beyond. Onwards and upwards with all of you!

In community,

Lana Adlawan
Director, County Library Services





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming,
equitable, and inclusive library services.

**MARIN COUNTY FREE LIBRARY
COMMISSION MEETING SCHEDULE
JULY 2023- JUNE 2024**

MONTH	DATE	LOCATION	PRESENTATIONS	PRESENTER(S)
JULY	12		NO MEETING	
AUGUST	9	NOVATO 4 PM	SPANISH SERVICES STRATEGIC PLAN	GARCIA & AVALOS ADLAWAN & LITTLE TAYLOR
SEPTEMBER	13	CIVIC CENTER 4 PM	MEASURE A FUND REVIEW FACILITIES OVERVIEW	GALIANI & HILL
OCTOBER	11	INVERNESS 2 PM	RACIAL EQUITY ALLIANCE	BERTUCCI & LITTLE TAYLOR
NOVEMBER	8	FAIRFAX 4 PM	CHILDREN'S SERVICES	HARTWELL-MANDELLA & MILES
DECEMBER	13	CALIFORNIA ROOM ANNEX 4 PM	TEEN SERVICES / WEBSTARS WINTER CELEBRATION	BARRAGAN, DOUGLAS & RUSSO MCCALL
JANUARY	10	CORTE MADERA, 2 PM	MEASURE A FUND REVIEW FACILITIES OVERVIEW	GALIANI & HILL
FEBRUARY (FRIDAY)	16	MARIN CITY 10 AM	EDUCATIONAL EQUITY	BRYANT, MCCALL & LITTLE TAYLOR
MARCH	13	SOUTH NOVATO. 4 PM	ADULT SERVICES	ASH & DOERGE
APRIL	10	POINT REYES 2 PM	MEASURE A FUND REVIEW FACILITIES OVERVIEW	GALIANI & HILL
MAY	8	STINSON BEACH, 2 PM	E-SERVICES & COMMUNICATION/MARKETING	CLEMONS, MAGNUS & WAYE
JUNE	12	LOCATION TBD 5 PM	ANNUAL MEETING & ELECTIONS / SOCIAL EVENT	

MARINet Board Meeting Minutes

Thursday, February 2, 2023 - Online Meeting



Present:

Board Chair: Lana Adlawan (MCFL)

Board: Abbot Chambers (Sausalito), Anji Brenner (Mill Valley), Linda Kenton (San Anselmo), Gary Gorka (Dominican), Crystal Duran (Belvedere Tiburon), Catherine Quffa and Jill Tokutomi (San Rafael), Teresa Capasso (Larkspur), and Sarah Frye (College of Marin).

MARINet Staff: Jessica Trenary

Guests: Franklin Walther (Mill Valley), Julie Magnus (MCFL), and one member of the public

Adlawan called the meeting to order at 12:03 pm.

- I. Roll Call/Determination of a Quorum
- II. Introduction of Guests
- III. Public Comment Period – A member of the public had three comments: 1) requested that all MARINet libraries buy item suggested by patrons and give the first reserve to the patron that requested the item; 2) that libraries do not allow reserves on items that will not fill, for various reasons, like the item is missing, and 3) that libraries buy e-books in advance of their publication date so patrons can place reserves on them.
- IV. Approval of Minutes from Previous Meetings (*Action*) – **Kenton moves to approve the January 2023 meeting minutes, Duran seconds. COM, MVY abstained from the vote. Roll call otherwise unanimously approved.**
- V. Business Topics:
 - A. Approval of MARINet funding formula (*Action*) – Trenary will send an updated version for the Board to sign. Tokutomi would like consultant to also review the cost sharing formula in future. **Duran moves to adopt the funding formula with one correction: BET's percentage change from last year to current year decreased -0.25%. Chambers seconds. Roll call unanimously approved.**
 - B. DRWG budget proposal (*Discussion*) – Walther gives the Digital Resources Working Group recommendations of digital resources and Overdrive spending for FY23-24 budget. Brenner would like DRWG to investigate offering from Washington Post. Chambers says there is possible risk and missed opportunity in underfunding the digital collections as a group, MARINet-wide. Gorka offered to help in spending when possible. Kenton suggested libraries might benefit from a list of Overdrive targeted spending based for their percentage of the cost sharing formula. Tokutomi is exploring Palace Project for San Rafael. Frye appreciates NYT Academic subscription. Trenary will put together a list of databases accessible to academics.
 - C. BiblioCommons BiblioApp Checkout (*Action*) – Magnus gave an overview of BiblioApps Checkout. Tokutomi asked about pricing. Kenton wants Board to be aware of adding features increases overall budget. Magnus says there may be staff training, but cost savings. **Duran moves to implement this feature now and fund**

MARINet Board Meeting Minutes

Thursday, February 2, 2023 - Online Meeting



using PYFB (prior year fund balance). Chambers seconds. Roll call unanimously approved.

- D. FY23-24 Budget (*Discussion*) – Trenary gave an overview of the budget changes, noting additions of Collection HQ and updated DRWG recommendations. She negotiated a reduced price for Decision Center, but did not include the subscription in the budget. Trenary reduced the reserve fund contribution from 5% to 3%. Quffa said many budgets will need to stay flat because of uncertainty in the economy. Brenner asked for clarification on the LINK+ costs. Trenary will bring back two budgets one with Decision Center and one without.
- E. Future Board Meeting Place/Time (*Discussion*) – Adlawan worked with County Counsel and NorthNet to determine that MARINet can continue to meet virtually. Trenary says that MCFL and three City Representatives would need to be attending the meeting within Marin County. Anyone meeting virtually would need to post the agenda 72 hours in advance and make the location accessible to public. Adlawan suggests first Thursday of the month from 9:30 am to noon. Board agrees. Exec Committee will work on a triannual in-person meeting schedule.
- F. MARINet Staffing, Succession Planning (*Action*) - Adlawan says HR has approved Trenary for temp promo to Systems Administrator until June 2023. Adlawan says County HR is working on class/comp study for Sys Admin position. Quffa put together a proposal for staffing consultant. Adlawan will work with County Counsel to approve boilerplate language. Duran recommends giving the Exec Committee power move forward. They should make three changes to proposal: timeline (issue March, April/May consultant research and then report), not to exceed amount (\$20K), and a target report date (June). **Kenton motion to authorize the Exec Committee to issue the RFP with changes noted and select the staffing consultant. Brenner seconds. Roll call unanimously approved.**

VI. Standing Agenda Items

- A. Collaboration/Partnership (*Discussion*) – Board discusses a few opportunities for partnership. Chambers shares information about Kanopy's Plus Packs and Biblio+, with different model for streaming.
- B. Equity (*Discussion*) Belvedere Tiburon – Duran led a discussion around three articles, "How To Create an Autism-Friendly Environment," *Library Journal's* "Creating Accessibility in Libraries," and *SLJ's* "How Universal Design Will Make Your Library More Inclusive."
- C. System Administrator's Report (*Discussion*) –Trenary reports that transfer of PayPal funds is in progress and will have a fines report for next month. Brenner appreciates list of ongoing projects so the Board has more information about workload.

MARINet Board Meeting Minutes

Thursday, February 2, 2023 - Online Meeting



D. Topics for Future Agenda (*Discussion*)

- Approve MARINet FY23-24 Budget (*Action*)
- April Board Retreat (*Discussion*)
- Goals for MARINet, including possible green initiatives (*Discussion*)
- Fines to Libraries (*Action*)
- Records Retention (*Action*)
- MARINet Staffing, Succession Planning (*Action*)
- Loan Periods for Park Passes (*Discussion*)

E. Approval for Next Virtual Meeting (*Action*) – Adlawan determined no action needed.

F. Library Announcements (*Discussion*)

- Duran: CLA conference in Sacramento, BET proposal accepted and presenting on green and sustainability activities and programs
- Frye: Construction starts next week, shouldn't impact delivery immediately. Building should open Fall 2025. More information here: <http://measurebcom.org/> *The 1619 Project* common read open to everyone with speakers and events information here: <https://library.marin.edu/blog/common-read>
- Quffa: Recruitment open for Library Director, deadline 02/07.
- Gorka: Construction in progress, library closed for noise, dust, temperature. Summer will be more intense construction. Fall 2023 planned opening.
- Adlawan: Brenner volunteered to join the Exec Committee. All 10 MCFL branches will have renovations in 2023.
- Brenner: Popular after hours events return for the first time post-covid. Next up: "Naked Truth" on March 3rd.
- Capasso: New Librarian I starting soon. Next up recruitment for Director.

Adlawan adjourned meeting at 2:19 p.m.

Minutes respectfully submitted by MARINet Staff