

MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, April 10 2024
2:00 p.m.

POINT REYES STATION LIBRARY
11431 State Route 1, Point Reyes, CA 94956

Directions: Highway 101 to Lucas Valley Road, continue to follow until you reach
 1) Nicasio Valley Road, turn right and continue until you intersect with the Petaluma/Point Reyes Road, then turn left. Follow this road into Point Reyes Station. Turn right on Mesa Road, take a right into the first driveway on the right and drive uphill into the parking lot. The library is in the building below you; or,
 2) turn left on Nicasio Valley Road, continue until you reach Sir Francis Drake Blvd., turn right and continue until you reach Olema. Turn right and continue on Highway 1 into Point Reyes Station. Turn left on Mesa Road, take a right into the first driveway on the right and drive uphill into the parking lot. The library is in the building below you. **NOTICE:** In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (**call: 415-473-3222**).

“Once you learn to read, you will forever be free.”
 – Frederick Douglas

	<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>
2:00pm	1. Call to Order	Hauser	Action
	2. Roll Call	Hauser	Action
	3. Approval of Agenda	Hauser	Action
	4. Approval of March 13, 2024 meeting minutes	Hauser	Action
	5. Open Time for Public Expression		
	6. Reading & Correspondence File	Hauser	Information
	7. President’s Report for March	Hauser	Information
	8. Old Business		
	9. New Business		
	a. Adult Services	Doerge/Ash	Information
	b. Draft Commission 2024-2025 meeting schedule	Adlawan	Information
	10. Director’s Report for March 2024	Adlawan	Information
	11. Announcements/Book Recommendations	Hauser	Information
3:30pm	12. Adjournment	Hauser	Action



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

- 4. Minutes for March 13, 2024
- 9b. Draft Commission meeting schedule 2024-2025
- 11. Library Director's Report for March

Unnumbered Attachments:

MARINet Board minutes of February 1, 2024 held at Library Technical Services, 1600 Los Gamos, Suite #180 San Rafael, CA 94903

Marin County Free Library

3501 Civic Center Drive, Suite #414, San Rafael CA 94903 www.marinlibrary.org

Brown Act:

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA, 94970

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South Novato Library
921 C Street, Novato, CA 94940

Directions: From either North or South 101 exit at Nave Drive and turn onto Main Gate Rd. Follow Main Gate Road to C Street and turn left. The Library is past the North Bay Children's Center on the right. In order to assure a quorum, please notify us, if you are unable to attend meeting **473-3222**.

--PROPOSED MINUTES--
Friday, March 13, 2024

- (1) CALL TO ORDER
There was not a quorum. The meeting started @ 4:08 pm. There was a quorum at 4:20 pm.

- (2) ROLL CALL
Present
Ann Kaplan Claudia Wilson Linda Ward
Sally Hauser Nick Javaras Sue Ream
Margaret Kathrein Glynda Christian

- Absent with Notification
Ali Iqbal Daniel Sherman Amelia Lahn
Anya Schandler

- Also Present
Lana Adlawan, Director of County Library Services
Leching Chan, Administrative Services Associate
Leslie Galiani, Administrative Services Manager
Edna Guadiana, Administrative Services Associate
Raemona Little Taylor, Assistant Director of Library – Public Services
Mike Lissell, Member of the public

- (3) ADOPTION OF AGENDA M/S/C – M/S Javaras/Ward Agenda approved as submitted

- (4) ADOPTION OF February 16, 2024 MINUTES – M/S Kaplan/Ward Minutes approved as submitted.

- (5) OPEN TIME FOR PUBLIC EXPRESSION – NONE

- (6) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting.

(7) PRESIDENT’S REPORT FOR FEBRUARY

- Sue thanked Director Adlawan and MCFL staff who attended the recent LWV meeting and reported on Library Services.
- The MCFL Strategic Plan will be taken to the Boad of Supervisors for approval at their April 2 meeting.

(8) OLD BUSINESS

a. Strategic Plan Update: Director Adlawan presented the report below:

MCFL Strategic Plan Update

Library Commission
March 13, 2024

Strategic Plan Framework

FINAL DRAFT

VISION

We believe in empowered and thriving communities built on diverse voices and perspectives. We believe in a just Marin that advances equity for communities of color.

MISSION

We provide welcoming, equitable, and inclusive opportunities for everyone.

ORGANIZATIONAL VALUES

We work together to center anti-racism and equity.

Diversity

We actively celebrate diverse perspectives while promoting affirming environments that honor each individual's unique history and lived experience.

Respect

We recognize and center the inherent value in every individual and embrace our differences to foster belonging and connection.

Adaptability

We respond to and evolve with changing community needs.

Communication

We acknowledge, include, and uplift all community voices with transparency and accountability.

Creativity

We challenge the routine, value the imagination of others, and infuse joy into our work.

Our Commitment to Anti-Racism and Equity

COMMUNITY POWER

We prioritize the voices of Marin's diverse communities to guide civic engagement.

JOYFUL LEARNING

We provide joyful and inclusive learning experiences for everyone.

COLLECTIVE IMPACT

We cultivate trust and center relationship building with partners to create positive changes in our communities.

Community Power FINAL

We prioritize the voices of Marin's diverse communities to guide civic engagement.

ANTI-RACISM & EQUITY GOALS

- Center the voices of communities of color to foster belonging and establish the Library as a welcoming, preferred, and safe place for all
- Develop listening techniques that facilitate learning and understanding of the lived experiences of communities of color and individuals with privilege
- Center the active participation and perspectives of communities of color in decision-making processes
- Develop new Library career pathways to remove barriers for local communities of color and low-income individuals to join the Library's workforce

WHAT DOES SUCCESS LOOK LIKE?

- The Library will model inclusive and anti-racist engagement strategies internally and externally
- Community members will feel a shared sense of belonging and ownership at the Library
- Staff will facilitate dialogue around race and equity with community partners
- Community members will improve social connections and mutual understanding by discovering their diverse or shared life experiences



Events for all ages during the celebration of Black History Month



Poverty & Racial Justice Film & Conversation Series



The Library showcases art and hosts talks from artists of color

Anti-Racism & Equity Strategic Plan

Marin County Public Library

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Joyful Learning FINAL

We provide joyful and inclusive learning experiences for everyone.

ANTI-RACISM & EQUITY GOALS

- Expand Library offerings to create an environment that supports self-expression and celebration of all cultures
- Explore unconventional program models to reach a broad audience and make Library offerings more accessible
- Revise Library staffing models and classifications to align staff strengths in service to our communities
- Enhance outreach and partnerships to make joyful learning experiences accessible for all community members

WHAT DOES SUCCESS LOOK LIKE?

- Align funding and resources to increase educational success for all youth of color
- Learning experiences are accessible to all ages and abilities and are centered around the passions and interests of our diverse communities
- The community experiences joy-based pathways to learning about anti-racism and equity through uplifting and educational experiences
- The Library is seen as a place to engage in cultural exchanges and celebrations that foster respect for other cultures



Ramadan Storytime at the Library



Learning Colors in Spanish through Music and Story



The SHOP community creative maker space

Collective Impact FINAL

We cultivate trust and center relationship building with partners to create positive changes in our communities.

ANTI-RACISM & EQUITY GOALS

- Collaborate with schools and community-based organizations to share learnings, lived experiences, and resources to develop shared anti-racist and equitable outcomes
- Develop and maintain community partnerships that support communities that are most underserved
- Develop a communication strategy that meets the needs of communities and organizations to keep them engaged and informed of the Library's offerings
- Expand existing programs and create new ones that help community members access opportunities both in their neighborhoods and throughout the county
- Emphasize outreach and engagement models with communities of color not currently served by the Library that eliminate language, technology, and mobility barriers

WHAT DOES SUCCESS LOOK LIKE?

- The Library cultivates a learning environment by creating accessible spaces, encouraging open dialogue, and nurturing relationships that promote anti-racism and equity practices
- Collaborating with community partners, the Library aligns efforts toward common goals to foster lasting change through coordinated, sustained, and people-focused initiatives
- By enhancing awareness of Library services amongst low-income communities and people of color, individuals can consistently benefit from their connection with the Library



Teen WebStars program



Art event in partnership with Marin City Arts & Culture



The Library's booth at the Marin County Fair

b. Annual Event Committee

- Sue let the commission know that she is looking for volunteers to assist Commissioner Lahn to plan and organize the June Social meeting. Commissioner Kaplan volunteered to assist Commissioner Lahn with the planning of the annual meeting in June.

(9) NEW BUSINESS –

a. Measure A/B Fund Review and Facilities Overview – Leching Chan and Leslie Galiani reported on the Measure A/B Fund Review.

REVENUE SOURCES & FACILITIES EXPENDITURES: MEASURE A																								
FUNDING SOURCE:	Measure A Tax Revenue (2480)										Measure A Totals	Grant Funding	County Contribution	ADA Funding	ADA Funding	MCFL Fund Balance (2476)	ADA Funding	MCFL Fund Balance (2476)	Sanjour Project Community Contribution A Trust Fund	Sanjour Project Community Contribution B Trust Fund	MCFL Fund Balance (2476)	MCFL Fund Balance (2476)	Grants Totals	
	FY 17-18 \$500K	FY 18-17 \$500K	FY 17-18 \$500K	FY18-19 \$500K	FY19-20 \$500K	FY20-21 \$1M	FY21-22 \$1M	FY22-23 \$1M	FY23-24 \$1M	4th Qtr 1/21/2024	FY17-18 \$170K	FY 18-21 \$170K	FY 20-21 \$1.5M	FY 21-22 \$1M	FY 21-22 \$600K	FY22-23 \$700K	FY 22-23 \$700K	FY23-24 \$700K						
CAPITAL IMPROVEMENT PROJECTS:	\$ 134,372	\$ 11,195	\$ 8,421							\$ 154,988														
CA Room (Annex)										\$ 154,988														
CCE Rater Assessment	\$ 11,102									\$ 11,102														
CCE Utility Upgrades	\$ 5,873									\$ 5,873														
CCE Electrical Panels	\$ 35,595	\$ 24,779								\$ 60,374														
CCE Cafe Counter Project	\$ 19,180									\$ 19,180														
CCE Fitness Cafe Counter Project	\$ 11,102									\$ 11,102														
CMA Rater Assessment	\$ 11,102									\$ 11,102														
CMA Study Improve And/or Replace	\$ 8,500									\$ 8,500														
CMA Book Rest Project	\$ 37,981									\$ 37,981														
CMA Electrical Panels	\$ 35,595	\$ 24,779								\$ 60,374														
CMA Air Quality				\$ 1,248						\$ 1,248														
CMA Children's Fit Construction														\$ 35,534										
CMA Children's Bin Shaving														\$ 40,613										
CMA PROJECTS: Roof Repairs, Fire Safety				\$ 148,578	\$ 194,278	\$ 219,444	\$ 29,990	\$ 51,990	\$ 65,284				\$ 554,808	\$ 371,356			\$ 140,748				\$ 1,712,206			
CMA HVAC Project - Meas A							\$ 38,450	\$ 3,347	\$ 41,797												\$ 41,797			
FBI Rater Assessment	\$ 11,102									\$ 11,102														
FBI Utility Upgrades	\$ 5,873									\$ 5,873														
FBI Electrical Panels	\$ 35,595	\$ 24,779								\$ 60,374														
FBI Path of Travel	\$ 43,533	\$ 64,830								\$ 108,143														
FBI ADA Parking Sign													\$ 48,889											
FBI Roof				\$ 65,580	\$ 120,249	\$ 38,512	\$ 10,206		\$ 232,547															
FBI Gordon Design															\$ 12,540									
FBI Gordon Project - Non Meas A															\$ 2,662	\$ 60,324	\$ 326,046				\$ 20,000			
FBI Life & Safety						\$ 41,247	\$ 292,113	\$ 327,547	\$ 660,947															
FBI Rater Assessment	\$ 11,102									\$ 11,102														
NOV Utility Upgrades	\$ 5,873									\$ 5,873														
NOV Electrical Panels	\$ 35,595	\$ 24,779								\$ 60,374														
NOV HVAC	\$ 35,824	\$ 43,280	\$ 790,230							\$ 859,103														
NOV Firefight. Ambulance																								
NOV PROJECTS: Roof, Fire Safety, Children's Bin				\$ 65,584	\$ 114,336	\$ 152,001	\$ 8,112		\$ 359,783				\$ 429,647		\$ 4,553									
MCI - Furniture	\$ 2,664									\$ 2,664														
DMO Landscaping & Hardscape	\$ 21,700									\$ 21,700														
DMO Handicaps				\$ 30,000						\$ 30,000														
Main Community Foundation Learning Bus													\$ 100,000											
Marin County Library Foundation Learning Bus													\$ 50,000											
General Fund Learning Bus													\$ 100,000											
New Learning Bus		\$ 100,000								\$ 100,000														
EV Charging Station - Los Gatos			\$ 25,061							\$ 25,061														
Automated Meter Reading (AMR) Los Gatos																					\$ 4,560		\$ 4,560	
Radio Frequency Identification (RFID)						\$ 300,000				\$ 300,000				\$ 8,877							\$ 30,824		\$ 39,801	
Refresh Project (All Branches)														\$ 440,839							\$ 75,408	\$ 48,544	\$ 127,791	
Refresh Project (All Branches) Non-Meas A Funds																					\$ 79,221		\$ 79,221	
TOTALS as of 3-13-2024	\$ 383,848	\$ 199,199	\$ 295,510	\$ 844,866	\$ 1,375,801	\$ 964,861	\$ 449,224	\$ 370,829	\$ 1,380,565	\$ 4,115,804	\$ 179,000	\$ 100,000	\$ 483,889	\$ 984,655	\$ 76,147	\$ 540,627	\$ 49,324	\$ 327,897	\$ 333,861	\$ 77,344	\$ 8,848,087			

MARIN COUNTY FREE LIBRARY															
2470 & 2480	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
5 Year Projection	Actuals FY 2016-17	Actuals FY 2017-18	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Actuals FY 2021-22	Actuals FY 2022-23	Adopted Budget FY 2023-24	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28	Projected FY 2028-29	
Property Taxes	\$ (12,658,651)	\$ (13,083,655)	\$ (13,726,973)	\$ (14,300,383)	\$ (14,898,529)	\$ (16,106,558)	\$ (16,608,851)	\$ (15,794,295)	\$ (16,043,428)	\$ (16,284,079)	\$ (16,528,340)	\$ (16,776,265)	\$ (17,027,909)	\$ (17,283,328)	
Measure A	\$ (2,466,059)	\$ (2,519,181)	\$ (2,575,190)	\$ (2,628,357)	\$ (2,689,034)	\$ (2,718,156)	\$ (2,791,066)	\$ (2,845,000)	\$ (2,906,403)						
Measure B										\$ (4,700,000)	\$ (4,803,400)	\$ (4,909,075)	\$ (5,017,074)	\$ (5,127,450)	
Other Revenue	\$ (960,282)	\$ (1,327,027)	\$ (2,800,054)	\$ (3,117,738)	\$ (3,583,764)	\$ (2,829,858)	\$ (1,834,940)	\$ (3,017,660)	\$ (3,254,867)	\$ (3,643,645)	\$ (4,063,459)	\$ (4,533,489)	\$ (5,057,675)	\$ (5,642,495)	
Total Revenue	\$ (16,084,992)	\$ (16,929,863)	\$ (19,102,217)	\$ (20,046,478)	\$ (21,171,327)	\$ (21,654,572)	\$ (21,234,857)	\$ (21,656,955)	\$ (22,204,198)	\$ (24,627,725)	\$ (25,395,199)	\$ (26,218,829)	\$ (27,102,659)	\$ (28,053,273)	
Salaries & Benefits	\$ 11,067,637	\$ 10,984,029	\$ 11,458,067	\$ 11,448,501	\$ 11,361,377	\$ 12,347,887	\$ 11,682,984	\$ 14,846,312	\$ 11,312,984	\$ 14,950,236	\$ 15,054,888	\$ 15,160,272	\$ 15,266,394	\$ 15,373,259	
Services and Supplies	\$ 3,544,562	\$ 3,346,768	\$ 3,273,044	\$ 3,674,271	\$ 3,849,098	\$ 4,020,302	\$ 4,151,505	\$ 4,780,113	\$ 4,680,113	\$ 4,878,742	\$ 4,981,195	\$ 5,085,800	\$ 5,192,602	\$ 5,299,602	
Capital Assets	\$ 48,887	\$ 396,326	\$ 729,032	\$ 396,775	\$ 1,660,234	\$ 696,130	\$ 467,422	\$ 2,148,016	\$ 827,960	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	
Other Expenses	\$ 667,245	\$ 380,737	\$ 493,666	\$ 1,002,795	\$ 1,381,186	\$ 1,681,854	\$ 1,111,629	\$ 2,256,834	\$ 1,809,120	\$ 2,169,135	\$ 2,600,793	\$ 3,118,350	\$ 3,738,902	\$ 4,482,944	
Total Expenses	\$ 15,328,431	\$ 15,107,860	\$ 15,953,809	\$ 16,522,342	\$ 18,251,895	\$ 18,746,173	\$ 17,413,540	\$ 24,031,275	\$ 18,629,577	\$ 24,497,766	\$ 25,134,422	\$ 25,859,818	\$ 26,691,096	\$ 27,648,804	
Net Library Costs	\$ (756,561)	\$ (1,822,003)	\$ (3,148,408)	\$ (3,524,136)	\$ (2,919,432)	\$ (2,908,399)	\$ (3,821,317)	\$ 2,374,320	\$ (5,574,621)	\$ (129,958)	\$ (260,777)	\$ (359,012)	\$ (411,563)	\$ (404,469)	

as of 3-13-2024

	5 YR Growth Rate
Property Taxes	1.5%
Measures A & B	2.2%
Other Revenue	12.9%
Total Revenue	4.5%
Salaries & Benefits	0.7%
Services & Supplies	2.1%
Capital Assets	141.3%
Other Expenses	19.9%
Total Expenses	4.5%

MARIN COUNTY FREE LIBRARY													
Measure A	0	1	2	3	4								
5 Year Projection	Actuals FY 2016-17	Actuals FY 2017-18	Actuals FY 2018-19	Actuals FY 2019-20	Actuals FY 2020-21	Actuals FY 2021-22	Adopted Budget FY 2022-23	Projected FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Projected FY 2026-27	Projected FY 2027-28
Measure A	\$ (2,466,059)	\$ (2,519,181)	\$ (2,575,190)	\$ (2,628,357)	\$ (2,689,034)	\$ (2,718,156)	\$ (2,800,000)	\$ (2,777,955)	\$ (2,839,070)				
Other Revenue	\$ (40,260)	\$ (31,372)	\$ (12,324)	\$ (12,970)	\$ (41,301)	\$ (37,979)	\$ (23,563)	\$ (24,081)	\$ (24,611)				
Total Revenue	\$ (2,506,319)	\$ (2,550,553)	\$ (2,587,514)	\$ (2,641,327)	\$ (2,730,335)	\$ (2,756,135)	\$ (2,823,563)	\$ (2,802,036)	\$ (2,863,681)	\$ -	\$ -	\$ -	\$ -
Services and Supplies	\$ 49,554	\$ 67,992	\$ 46,678	\$ 103,694	\$ 155,197	\$ 17,345	\$ 26,928	\$ 27,493	\$ 28,070				
Capital Assets	\$ 11,195	\$ 158,236	\$ 702,295	\$ 195,483	\$ 580,819	\$ 248,549	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000				
Other Expenses	\$ 1,918,601	\$ 1,782,286	\$ 1,865,055	\$ 2,130,426	\$ 2,312,704	\$ 2,254,238	\$ 2,504,170	\$ 2,579,295	\$ 2,656,674				
Total Expenses	\$ 1,979,350	\$ 2,008,514	\$ 2,614,028	\$ 2,429,603	\$ 3,048,720	\$ 2,520,132	\$ 3,531,098	\$ 3,606,788	\$ 3,684,744				
Net Library Costs	\$ (526,969)	\$ (542,039)	\$ 26,514	\$ (211,724)	\$ 318,385	\$ (236,003)	\$ 707,535	\$ 804,752	\$ 821,063	\$ -	\$ -	\$ -	\$ -

5 YR Growth Rate	
Property Taxes	1.5%
Measure A	2.2%
Other Revenue	12.9%
Total Revenue	4.5%
Salaries & Benefits	0.7%
Services & Supplies	2.1%
Capital Assets	141.3%
Other Expenses	19.9%
Total Expenses	4.5%

Proposed Measure B Budget Structure

Measure B Operating Budget

FUND: 3550
PROG #: 6500
ORG #: 35516501

Measure B Revenue Budget

Revenue	ORG #	Object	Estimated Revenue Budget
Special Tax/Assessment - Prop. Tax	35516501	411125	\$4,700,000

Measure B Operational Expense Budget

Operating Expense	ORG #	Object	Expense Budget
Salaries & Benefits (10% Personnel Cost)	35516501	480210	\$1,250,000
*Rents	3552-Various	522925	\$500,000
Collections	35516511	523330	\$350,000
<i>* RE Leases (TEC, MarinNet, CRMX, BOL, INV, MCI, PRE, WM LIT, SNO, STN)</i>			
Total Operating Budget			\$2,100,000

Measure B CAP Budget

FUND: 3550
PROG #: 6540
ORG #: 35546541

Capital Expense	ORG #	Object	Expense Budget
Capital Projects	35546541	540210	\$2,600,000
Measure B Library Capital Projects Budget			
Total CAP Budget			\$2,600,000

Total Measure B Budget	\$4,700,000
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M/S Ward/Christianson moved to support the Budget formula amounts as presented.

Lana Adlawan, Library Director reported on the Facilities Overview.

Marin County Free Library Quarterly Facilities Review

Lana Adlawan, Director of County Library Services
March 13, 2024



March 2024 Facility Assessment

Civic Center . Corte Madera . Fairfax . Novato

STRUCTURAL DEFICIENCIES

PROGRAMMATIC ELEMENTS

SUSTAINABILITY / SOLAR



FY 2023-24 FACILITY GOALS

Complete interior improvement projects for library branches.

Conduct a comprehensive building assessment of County-owned library facilities for capital improvements in FY 2023-24.

Begin phasing in staffing and other service enhancements and return to the Board of Supervisors to present recommendations which fully incorporate the renewal of the Measure B parcel tax, which was approved by voters in November 2022.



CORTE MADERA LIBRARY PROJECT May 2024 - October 2024 New Restrooms, HVAC, and ADA Accessible Path of Travel

PROPOSED NEW DESIGN-PROCESS





After a brief question and answer period, Sue Ream thanked Leching, Leslie and Lana for their updates.

(9) DIRECTOR’S REPORT FOR FEBRUARY 2024 – Director Adlawan reported on the following:

- Lana reported that we had over 43 applicants for the Assistant Library Director vacancy; six candidates will be interviewed next week.

(10) ANNOUNCEMENTS –

- The next meeting will be on April 10, @ 2pm in the Point Reyes Library. Commissioner Hauser has agreed to chair this meeting in President’s Ream absence.
- Commissioner Hauser gave a brief report on a book she had read called “Prophet Song”, by Paul Lynch.

(11) ADJOURNMENT – Meeting ended @ 5:35 pm

**MARIN COUNTY FREE LIBRARY
COMMISSION MEETING SCHEDULE
JULY 2024- JUNE 2025**

MONTH	DATE	LOCATION	PRESENTATIONS	PRESENTER(S)
JULY	10		NO MEETING	
AUGUST	16	MARIN CITY 10 AM	TEEN SERVICES / WEBSTARS	BARRAGAN, DOUGLAS & RUSSO SNELL
SEPTEMBER	13	THE SHOP 4 PM	MEASURE A/B FUND REVIEW FACILITIES OVERVIEW	GALIANI, CHAN & MERZA
OCTOBER	9	LOS GAMOS 4 PM	CALIFORNIA ROOM & ANNEX	BONNER & MAES
NOVEMBER	13	NOVATO 4 PM	COLLECTION DEVELOPMENT	SADLER & ARENCIBIA
DECEMBER	13	STINSON BEACH 2 PM	WINTER CELEBRATION STRATEGIC PLAN UPDATE / RACIAL EQUITY ALLIANCE	ADLAWAN
JANUARY	8	CORTE MADERA 2 PM	MEASURE A/B FUND REVIEW FACILITIES OVERVIEW	GALIANI, CHAN & MERZA
FEBRUARY	12	LOS GAMOS 4 PM	COMMUNICATIONS & MARKETING	CLEMONS & WADE
MARCH	12	CIVIC CENTER 4 PM	MOBILE OUTREACH SERVICES	CRUZ & LUMB
APRIL	9	POINT REYES 2 PM	MEASURE A/B FUND REVIEW FACILITIES OVERVIEW	GALIANI, CHAN & MERZA
MAY	14	FAIRFAX 4 PM	STRATEGIC PLAN UPDATE / RACIAL EQUITY ALLIANCE	ADLAWAN
JUNE	11	LOCATION TBD 5 PM	ANNUAL MEETING & ELECTIONS / SOCIAL EVENT	

Commented [LA2R1]: I'd like to include our entire team (once complete)! I'm putting my name as a placeholder.

Commented [RT3R1]: Sounds good.

Commented [RT4]: I would suggest adding a Racial Equity Alliance update.

Commented [LA5R4]: I want to lead in the SP updates with our equity focus / accomplishments, which is why I didn't call out Educational Equity or REA specifically. I want those interwoven in those report-outs and, potentially include members of the implementation team(s). If you feel strongly for the inclusion, happy to.

Commented [RT6R4]: I understand. At a glance, the schedule looks like it excludes those two priority areas since we still clearly articulate the other legacy areas of focus, but I'm open to evolving and iterating as we move forward with the new plan.



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

MARCH 2024 ACTIVITIES



OUR MISSION:

Provide welcoming, equitable and inclusive opportunities for all to connect, learn and explore.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services

This month our libraries celebrated Women's History Month. The display in Fairfax highlighted female artists and included a booklist for kids.

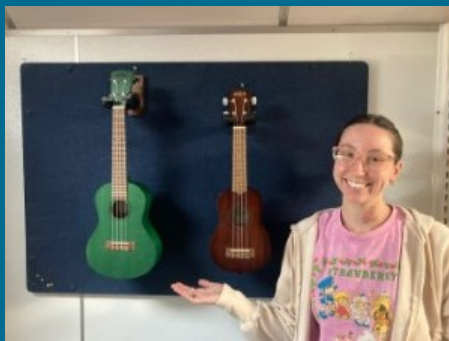
Fairfax Library started a weekly Spanish bilingual storytime with the charming and musical Arlette! Children and caregivers filled the children's room with laughter and fun. The Library is always looking for inclusive ways to engage and empower families, and we are so excited to expand our storytime offerings.

A dream has come true for the Bookmobile team this month! They have added 14 ukuleles for patrons to check out, as well as songbooks to help folks learn to play. Civic Center Library will also have ukuleles and songbooks to check out. Expanding access to instruments and musical learning for children and adults is a fun component of MCFL's mission to create inclusive opportunities to learn and explore.

A big Learning Bus highlight from March was a visit to the Discovery Museum together with the Bookmobile. On the Learning Bus, kids have been putting their fine motor skills to work as they cut and squeeze. They'll need strong muscles in those fingers for future handwriting! Children were also enthralled by the sink on the Learning Bus!

Native Bird Connections brought two wonderful raptor shows to the Fairfax Library this month. Patrons learned so much about these majestic animals and had a chance to see several different birds up close, including a white Red-tailed Hawk!

Bolinas Library continued its Wednesday family crafts program this month with rainbows! One week was making rainbow slime, while another was a collaborative group weaving project. The Library is truly engaged in the community and is always a fun and welcoming place to be.



Teen Services



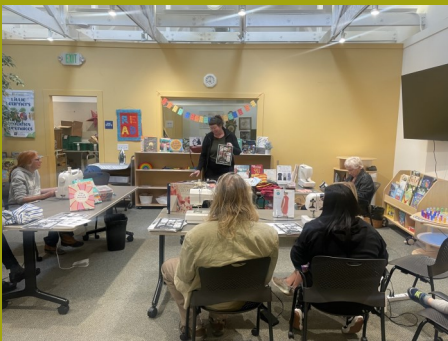
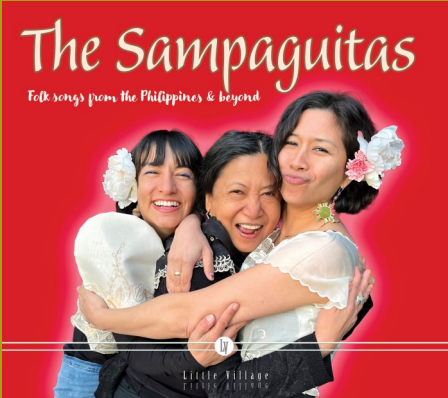
MCFL participated in the annual Marin Teen Girls' Conference in early March, partially filling a void left by the abrupt closure of the Spahr Center. With a giveaway library on one side, a lending library on the other, and an interactive poster to the side, we were busy all day. We shared the wealth of library resources and rekindled a love of reading for pleasure, often by handing someone a favorite childhood classic. Anyone thinking that teens don't read anymore can rest assured - the young women of Marin County have their priorities straight.

Fairfax Library held its first STEMfinity event this month, with teen volunteers Ryder and Skylar from Branson giving some great STEM demonstrations, like making rockets and slime. A group of 14 enthusiastic tweens enjoyed the program and all said they had a great time and would love to do it again!

South Novato Library held two scavenger hunts in March - celebrating Women's History and St. Patrick's Day - and created vibrant displays for books featuring Women's History and Award Winners. They also staffed a booth at Hamilton's Open House and the Food Bank.

Novato teens were invited to participate in our monthly gathering for Family Game Night on the first Wednesday of the month. We also held a Seed Swap event for all our patrons on the 9th of March. Our weekly All-Ages Crochet with Katie Boyle has been a hit with our patrons and will continue to meet until May 7th. Teens also have the opportunity to join us at Knitfest, a monthly event for all our local fiber artists. At the end of each month we gather for our Level Up Gaming Club and this month we played a Kirby game!

Adult Services



The **Point Reyes Library** had a successful introduction to its sewing workshop. Participants learned about the different tools and techniques for using the library's new sewing machine. The participants ranged from absolute beginners, to seasoned sewers and quilters. They shared stories and experiences and got busy making pillowcases to practice their skills. All participants are now certified to use our library's community sewing machine in the branch and plan to return to the library to continue to work on their projects.

Point Reyes Library's Spring Learning Series is Critical Thinking with Anthony Wright, Ph. D. The final two lectures in March were Tools of Thinking and Manipulative Techniques, and Media Literacy, Building Community & Trust. End-of-Life Doula and Hospice Nurse, Stephanie Crawford gave a two-part presentation to discuss advance care planning and end-of-life options.

This month, the **Fairfax Library** hosted cookbook author Eric Gower, who gave a fascinating and delicious presentation on matcha tea. He spoke about its history, the origins of the historical Japanese tea ceremony, traditional growing methods, and the tea's health benefits. Everyone had a chance to taste both hot and cold teas and learned about tasting notes as they sipped. Art lecturer Avril Angevine spoke about Japanese artist Yayoi Kusama, including her time in the United States collaborating with Andy Warhol and her celebrated polka-dot modern art. Avril showed photos of Kusama's exhibits from around the world.

The **Civic Center Library** had two very well-received sessions of Menopause 101 featuring a conversation led by menopause practitioner Dr. Claudia Levine. Dr. Levine explained various aspects of hormonal change, including how to recognize and manage the most common symptoms. The UC Marin Master Gardener presentation on succulents by Gary Bartl was thorough. He demonstrated how to repot them, and explained their growing habits and how to propagate and prune them. Finally, in honor of Women's History Month, The Sampaguitas, a trio of Filipina singers performed. Their exquisite voices weave together folk songs, protest songs, songs of love and home, and originals. Their name is from Sampaguita, the national flower of the Philippines!

(Continued on next page)

Adult Services

(Continued)

Highlights from the **Corte Madera Library** include a well-attended and fascinating lecture on the current exhibit at the de Young - Fashioning San Francisco: A Century of Style. The beading and Tai Chi classes have long wait lists, and the monthly puzzle swap continues to be popular.

Novato Library is hosting A Matter of Balance: Managing Concerns About Falls. Sponsored by Vivalon, this eight-week course that began in March is for older adults and covers why falls happen and how to prevent them. Funding for the program is made available, in part, by the Marin County Area Agency on Aging. Also, Marin Master Gardener Lois Stevens presented Keeping Varmints at Bay. Nearly 30 people attended the talk, which provided tips and techniques for keeping deer, raccoons, rats, and other varmints away from the garden.

Collection Development & Management

On the Wall - Art Lending Program

Back in December 2023, we announced that the Collection Development team was busy paving the way to lend original art to patrons in the new year. We are happy to report that the team has finished setting up all the pieces for this new collection. Cataloging created thorough records featuring beautiful images of the artworks, artist-provided summaries, and links to the artists' websites. Marketing created snazzy labels to accompany the portfolios and a new page on our website (marinlibrary.org/art) detailing how the lending program will work. They are also busy creating short video interviews with some of the artists. The Acquisitions team added the final touches with packaging and labeling and sent the artwork to the branches. In the initial phase of the program, artworks will be available to borrow from the South Novato, Point Reyes Station, Inverness, Corte Madera, and Marin City libraries, with plans to expand the program to all ten Marin County Free Library branches in the future.

Children's Languages Collection

Cataloging has finished creating original records for all the children's books in Portuguese, Vietnamese, Ukrainian, and Russian that were purchased. The Acquisitions team is about to send the last batch of Portuguese books out to the participating branches. The Marketing team will then promote these new collections to spread awareness in the community. We hope these books will be a great help and joy for local families who speak these languages. The Collections team will periodically monitor circulation statistics and community demographics to inform decisions around budgeting, selection, and the potential addition of other languages in the future.

(Continued on next page)

Collection Development & Management

It's Time to Give Away Some Books!

Selectors have been busy liaising with branch staff to place orders for children's books to give away. Some of the orders placed this month include books for the Marin County Fair and the Lunch in the Library program.

New Instrument and Tool Collections

Last month we added something new to our collections: ukuleles and fruit pickers! We were able to take advantage of a great deal on quality ukuleles at a local musical store and have packaged them in beautiful cases. The ukuleles and related sheet music books are available for borrowing at the Bookmobile and Civic Center branches.

Educational Equity



South Novato

The South Novato Library team welcomed Cris Criollo as the Community Library Specialist, Adult/Spanish Services. Cris moved from Ecuador to the U.S. in 2017 and is passionate about social justice. She has a BA in sustainable development and a master's degree in environment and social studies, and she has worked with several government and nonprofit organizations. She is a board member of the International Analog Forestry Network and a former board member of the San Geronimo Valley Community Center. Along with planning bilingual programs and services for adults, Cris will be collaborating with Education Equity staff at the South Novato Library on intergenerational community events.

The South Novato Library had a month of fun and crafty activities in The Shop. Community Library Specialists working in The Shop prepped activities such as piñata making and collage. A group of fourth graders made collages and friendship bracelets. As usual, Wednesday was a day of sewing and fabric art creativities where community members of all ages practiced knitting, crocheting, hand sewing, and machine sewing.

The South Novato Library had two scavenger hunts for Women's History and St. Patrick's Day. There were displays for Women's History and Award Winners. The new Children's Portuguese collection is currently on display in the Kids Space. We had our weekly storytimes on Wednesdays and Saturdays. We staffed a booth at Hamilton's Open House and the Food Bank.

(Continued on next page)

Educational Equity



Marin City

Marin City has sprung into action this month! We hosted our first post-pandemic class visit and introduced a new generation of first graders to the wonders of the "big people library." We also hosted the Roving Ranger van from the Golden Gate Parks Conservancy and enjoyed a day of sensory exploration of nature. We're looking forward to our third annual Ramadan storytime this Saturday, March 30, in partnership with the Learning Bus. Our children's librarian, Amanda, also helmed the library's presence at the Marin Teen Girls Conference.

Offsite, the school libraries are buzzing, with new tablets for the Smarty Ants program in the elementary school and a full refresh in progress at the middle school. Thembi and Shayla are hard at work transforming the space into a brand-new learning destination. The Lab is expanding, with a new and functional laser cutter that Etienne promises is not being used in Tuesday coding classes with Branson. We're excited to open soon and show off all the possibilities packed into that new space!

Communications & Publicity

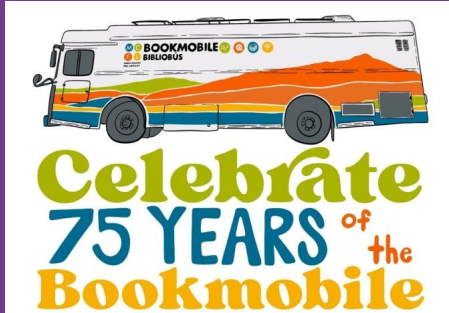


In March, we celebrated the rich tapestry of events, films, articles, and staff-curated booklists in honor of Women's History Month and International Women's Day. Our digital platforms and social media channels were vibrant with the spirit of empowerment and recognition.

Behind the scenes, our dedicated team poured their hearts into preparations for the exciting launch of the On The Wall community art lending program and the rollout of MCFL's Anti-Racism & Equity Strategic Plan. This endeavor involved crafting a diverse array of digital and physical marketing materials, as well as building informative webpages to enlighten our community and support our staff.

Our curated lists were a treasure trove of discovery, encompassing themes such as Women's History Month, Children's & Teen Literature Review, Celebrating Nowruz with Persian Cuisine & Culture, National Nutrition Month, the Oscars 2024, and a plethora of lists showcasing new and noteworthy titles. Delve into this literary feast by perusing our [Staff Lists \(bit.ly/3IQwbf\)](https://bit.ly/3IQwbf).

Across our social media platforms, we shone a spotlight on a multitude of engaging events and resources throughout March. From supporting initiatives like The Learning Bus and MCFL's Bookmobile Free Day at the Bay Area Discovery Museum to commemorating the Bookmobile's 75th Anniversary Tour and hosting Ramadan Storytime, we embraced every opportunity to foster community connection and learning. Additionally, we championed important causes such as the Veteran's Resource Center, The Community Forum for Advancing Racial Equity in Marin County, Stemfinity, Drawbridge Community Artist Program, National Pi Day, and World Poetry Day, among many others. Follow us to see all the things on [Facebook!](https://facebook.com/marincountyfreelibrary) (facebook.com/marincountyfreelibrary)



VETERANS RESOURCE CENTER

Volunteers will be able to meet with Veterans and their families to discuss:

- Healthcare
- Disability Compensation
- Vocational Rehabilitation & Employment
- Education & Training
- VA Life Insurance

Our Resource Center also has a computer available to Veterans, and more.

Please join us every 2nd Wednesday, 2:00-4:00pm at the Civic Center Library

For disability accommodations please phone 415-475-3220 (Toll-free, CA, Hours: 7:30 a.m. to 6:00 p.m. weekdays) or email freelibrary@marincountylib.org in advance of the event. The County will do its best to fulfill requests requested with as little notice as possible. Certain documents are available in alternative formats, upon request.

MARIN COUNTY FREE LIBRARY www.marinlibrary.org



PERSONNEL UPDATE

Please congratulate the following staff member on promoting to a new position!

Adrienne Graham, Librarian II (Novato)

VACANCIES UNDER REVIEW OR IN PROGRESS

Assistant Director of Library Services 1.0 FTE, Library Administration

Community Library Specialist, 0.5 FTE Inverness

Library Aide (4), 0.5 FTE Civic Center, (2) 0.5 FTE Novato, 0.62 FTE Fairfax

Library Assistant II, 1.0 FTE Novato

Library Assistant I, 1.0 FTE Marin City

Librarian II, 1.0 FTE Marin City

Librarian I (3), 1.0 FTE Novato, 1.0 FTE Civic Center, 1.0 FTE West Marin

MARINet Systems Administrator, 1.0 FTE, MARINet

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

March was a month of preparation for April! (I can't wait to report out on all the things happening in April!). As a preview, we were hard at work on getting the details and imagery right on our Anti-Racism & Equity Strategic Plan, headed to the Board of Supervisors on April 2. I want to celebrate a few MCFL teams for all their hard work this month: Strategic Plan Committee, Racial Equity Alliance, and the Marketing Team. They made time for multiple reviews of our plan to make sure we got everything right. Congratulations to all the teams for getting us over the finish line!

Our Education Initiative Coordinators, myself and our Assistant Director for Public Services, Raemona Little Taylor also provided a presentation on March 11 at the monthly membership meeting for the League of Women Voters of Marin County. Madeline Bryant (West Marin), Rashida Skaar (Marin City), and Natalie McCall (South Novato) all shared the work they are doing with local schools and students in improving educational outcomes for students of colors in their regions, where educational disparities are the highest.

We held our first round of interviews for our Assistant Director for Support Services position and will head towards second interviews in April. This position has been vacant for over one year as we reevaluated the duties of the position and worked more closely with the direct reports and teams for this position.

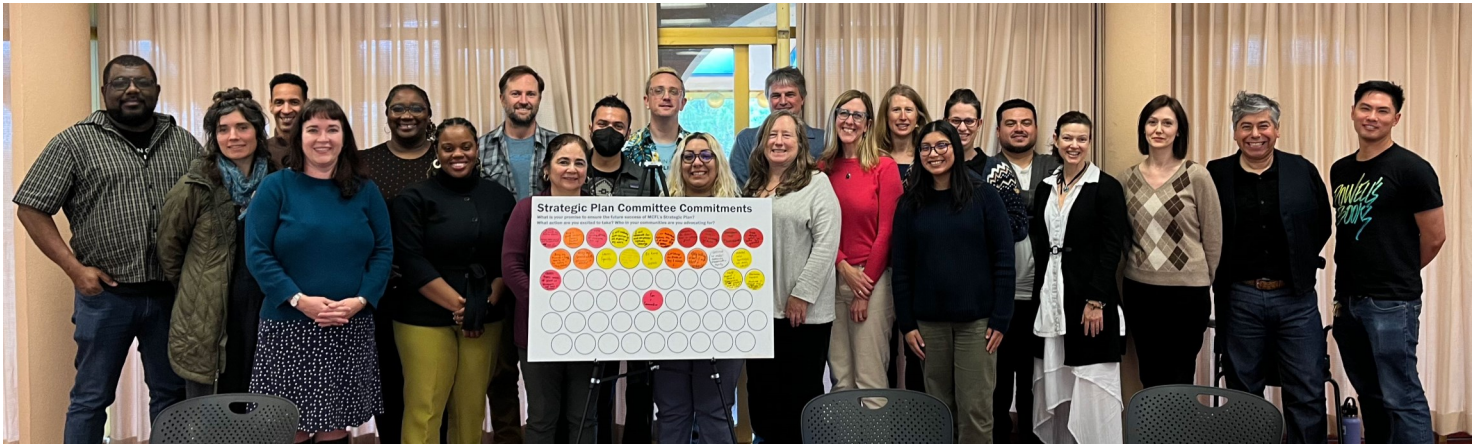
The Library has entered its two-year budget cycle again and is planning for the influx of Measure B funds in FY 2024-25, which will increase our revenue by approximately \$2 million the first year and 3% annually for the next nine years. We completed a comprehensive facility assessment of our four County-owned facilities, which will provide an estimated cost of improvements needed and a recommended timeline of implementation. Once the report is finalized, this information will be shared with the Library Commission.

In community,

Lana Adlawan
Director, County Library Services



MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN



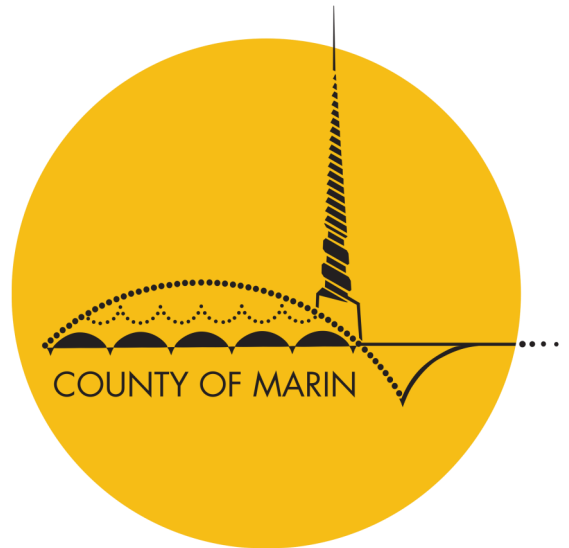
As we say goodbye to February, we also say hello to a new path for the Marin County Free Library with a new strategic plan. Our Strategic Planning Committee (featured above) has given much of themselves to this work, with great results. Other MCFL Committees, such as the Racial Equity Alliance and Spanish Services Committee were foundational in our planning process. They always centered our diverse communities and those who haven't historically been represented in library services. The collaboration of all groups led to a holistic assessment of our strengths and challenges, as well as MCFL's path forward as an anti-racist library system. Final drafts of our strategic plan are under review and will be brought forward to the Board of Supervisors on April 2. I cannot thank this team enough for their enthusiasm, commitment, passion, and dedication to bringing equitable outcomes to Marin County. In alphabetical order, please recognize these individuals for their historic work:

Alejandra Cruz, Alex Porrata, Andre Clemons, Ann Bertucci, Annemarie Russo, Anthony Puga, Aura Perez, Brian Campbell-Miller, Carri Abrahms, Channing Wong, Christopher Dowd, Diana Barrera, Etienne Douglas, Héctor Garcia, Janet Doerge, Lynne Maes, Madeline Bryant, Michelle Hirsch, Mildred Arencibia, Raemona Little Taylor, Sarah Butts, Sommer Schafer, and Stephanie Hartwell-Mandella.

In community,

Lana Adlawan
Director, County Library Services





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming, equitable, and inclusive library services.

MARINet Board Meeting Minutes

Thursday, February 1, 2024



Meeting Held at: 1600 Los Gamos, Suite #180 San Rafael, CA 94903

Present:

Board Chair: Lana Adlawan (MCFL)

Board: Crystal Duran (Belvedere Tiburon), Damon Hill (Larkspur), Anji Brenner (Mill Valley), Linda Kenton (San Anselmo), Catherine Quffa (San Rafael) and Abbot Chambers (Sausalito)

MARINet Staff: Jessica Trenary

Adlawan called the meeting to order at 9:34 a.m.

- I. Determination of a Quorum – Yes
- II. Public Comment Period – None
- III. Business Topics
 - A. Approval of Minutes from Previous Meeting (Action) – **Duran moves to approve the January 4, 2024 meeting minutes, Quffa seconds. Unanimously approved by a voice vote.**
 - B. Board Resolution - Approve Cost Sharing Formula (Action) – **Duran moves to approve the FY24-25 MARINet Cost Sharing Formula, Kenton seconds. Gorka (Dominican) submitted his absentee vote “yes” in writing ahead of the meeting. Unanimously approved by a voice vote.**
 - C. DRWG Chair Proposed Digital Resource Budget (*Discussion*) – Jess Roesch, Chair of the Digital Resources Working Group (DRWG), gave an overview of the group’s FY24-25 budget recommendations to the Board. Brenner asked Trenary to investigate hold notices via text message for electronic resources, like Overdrive.
 - D. Mid-Year FY23-24 Budget Review (*Discussion*) – Trenary updated the Board on MARINet’s current fiscal position and details around any budget variances thus far for FY23-24.
 - E. Reserve Fund – Purpose, Allowable Balances (*Discussion*) – Trenary shared her proposal that the Board adopt a Board Resolution which would detail the purpose and the allowable balances of the reserve fund. The Board discussed and would like Trenary to create a resolution for the March Board meeting noting that the reserve fund should be targeted at maintaining about 15% of the operating budget. Overages should be used to respond to community need.
 - F. FY24-25 Draft Budget (*Discussion*) – Trenary shared her draft budget for FY24-25. The Board would like the “Reserve Fund” on the summary page to note that those funds will be earmarked for Overdrive content in FY24-25.
 - G. MARINet Board Task Forces (*Discussion*) –

MARINet Board Meeting Minutes

Thursday, February 1, 2024



1. Board Support Task Force – Duran, Kenton, Brenner – Trenary updated the Board on the task forces meetings and work. Kenton and the group drafted a version of the board role descriptions. Quffa suggested updating language of “Library Director” because not all Board Members have that title. Adlawan suggested changes to MARINet staff employment language, clarifying “enhancing org’s public image” and updating Chair’s responsibility for annual meetings. More feedback can be sent directly to Trenary to incorporate into draft for next meeting.
 2. Staffing Task Force – Adlawan, Gorka – Adlawan continues to work with County HR on MARINet positions, including salary and job descriptions for the MARINet Systems Administrator. Kenton thought that meaningful changes to the job descriptions should come before the Board, but that the Task Force should balance moving ahead quickly and getting Board input when needed.
 3. Organization Restructuring – Adlawan, Quffa, Hill, Gorka – The group scheduled reoccurring meetings to discuss: monthly equity board discussions and the MARINet Cost Sharing Formula. The group proposed that annually the Board should set a longer strategic plan, which would include outlining – in broad strokes – Board agendas. The Executive Committee would still be tasked with drafting the agenda, but Board members could ask the Exec Comm to add agenda items that aligned with MARINet’s principles. Trenary added a list of regularly scheduled agenda items to the bottom of each agenda.
 4. Collections Management Task Force – Chambers, Brenner, Frye, Adlawan – Chambers and Brenner shared their discussion around shared buying versus individual selection at the branch/library level. Both agree that libraries should select items based on their community interest, but that some buying – like popular bestsellers to fill holds – might be more effectively purchased jointly. Another area where the consortium might work together is purchasing in foreign language materials. Chambers is piloting a program to bring depth to the Sausalito collection without spending additional funds. Next, the group will pull statistics and gather data.
- IV. Standing Agenda Items
- A. Equity Discussion – Follow up from Jan. meeting (Discussion) – Brenner asked Board members review the check-list she included in the packet about committing to actions to help hearing-impaired patrons.
 - B. Equity Discussion – Larkspur (Discussion) – Agenda item was held for time. Hill will lead a discussion at the March MARINet Board Meeting.
 - C. Systems Administrator Report (*Discussion*) –Trenary offers to connect staff with Baker & Taylor for a Collection HQ DEI module training. Trenary will schedule. Trenary notes the CENIC refresh project is moving ahead and the number #1 priority of MARINet. She also notes continued negotiations with Innovative about the 4-year contract, which may

MARINet Board Meeting Minutes

Thursday, February 1, 2024



need another Board Resolution so that the contract can include LINK+ with the stipulation that it can be cancelled with proper notice.

D. Library Announcements (*Discussion*)

- Quffa – San Rafael’s Library Foundation is moving ahead with a proposed ballot measure focused on a new library building at Albert Park.
- Duran – Gave an update around construction costs and loans for Belvedere Tiburon’s completed library expansion project.
- Brenner – Mill Valley has seen an increase in patrons attending in-person programming. Recently they have hit their capacity allowed at a few programs, with patrons on the waitlist to attend.
- Frye – College of Marin’s new library is still slated to open in January 2026.

Adlawan adjourned the meeting at 11:12 a.m.

Minutes respectfully submitted by Trenary