

MARIN COUNTY FREE LIBRARY COMMISSION
Proposed Agenda
Wednesday, November 13, 2024
4:00 p.m.

Novato Library
1720 Novato Boulevard, Novato, CA 94947

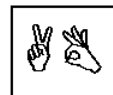
Directions: Highway 101 to DeLong Avenue/Downtown exit. Cross over the freeway continue to Novato Blvd (4th stop light), turn right. Continue north on Novato Blvd going through next traffic light. Pass intersection, the Library is on the right-hand side with a red tile roof.

NOTICE: In order to assure a quorum, please let Library Administration know if you are unable to attend the meeting (**call: 415-473-3222**).

“We have ways to be warm and happy in the winter ahead, too. But autumn’s fleeting, fragile days of crisp mornings and bursting colors can be moments that remind us to open our eyes to the world, and to cherish and care for it while we can.”

-Scott Simon, NPR

<u>ITEM</u>	<u>PRESENTER</u>	<u>STATUS</u>	
4:00pm 1.	Call to Order	Ream	Action
2.	Welcome and Introductions	Ream	Information
3.	Approval of Agenda	Ream	Action
4.	Approval of October 9, 2024 meeting minutes	Ream	Action
5.	Open Time for Public Expression		
6.	Reading & Correspondence File	Ream	Information
7.	President’s Report for October	Ream	Information
8.	Director’s Report for October	Adlawan	Information
9.	Announcements	Ream	Information
10.	New Business		
	a. Collections / Development Presentation.	Sadler & Arencibia	Information



Late agenda material can be inspected in Library Administration, between the hours of 8:00 a.m. and 5:00 p.m (Monday-Friday). Library Administration is located in Room 414 Marin County Civic Center, 3501 Civic Center Drive, San Rafael.

All County public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices or other accommodations to participate in this meeting, these may be requested by calling (415) 473-3222 (Voice) or (415) 473-6172 (TTY) **at least** 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.

Numbered List of attachments:

- 4. Minutes for October 9, 2024
- 8. Library Director's Report for September

Unnumbered Attachments:

None

Marin County Free Library**3501 Civic Center Drive, Suite #414, San Rafael CA 94903**www.marinlibrary.org**Brown Act:**

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

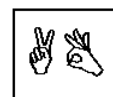
The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Co).

Meeting Locations

Bolinas Library	14 Wharf Road, Bolinas, CA 94924
Civic Center Library	3501 Civic Center Drive, Ste. #427, San Rafael, CA 94903
Corte Madera Library	707 Meadowsweet Drive, Corte Madera, CA 94925
Fairfax Library	2097 Sir Francis Drake Blvd., Fairfax, CA 94930
Inverness Library	15 Park Avenue, Inverness, CA 94937
Marin City Library	164 Donahue Street, Marin City, CA 94965
Novato Library	1720 Novato Blvd., Novato, CA 94947
Point Reyes Station Library	11431 State Route One, Point Reyes Station, CA 94956
South Novato Library	931 C Street, Novato, CA 94949
Stinson Beach Library	3521 Shoreline Highway, Stinson Beach, CA, 94970

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**Anne T. Kent/Map Annex Room
1600 Los Gamos Drive, Suite 182, San Rafael, CA 94903**

Directions: Highway 101 Take Lucas Valley Road to 1600 Los Gamos Drive. Follow the signs reading “Main Lobby” or “Sheriff” until once past the second building on the left you turn left into the driveway leading into the parking lot (If you reach the YMCA you’ve gone too far). Continue down the driveway until past the edge of the building on the left, then turn left and find a parking spot in front of the building. Enter through Lobby B and immediately on the left is the entrance to Suite.

--PROPOSED MINUTES—
Wednesday, October 9, 2024

- (1) **CALL TO ORDER**
Meeting was called to order at 4:09 pm. Sue welcomed everyone to the meeting and Sue stated to move some of the agenda items to after Public Expressions.

- (2) **ROLL CALL**

In Attendance

Sue Ream	Glynda Christian	Crystal Lewis
Sally Hauser	Linda Ward	Amelia Lahn
Ted Ridgeway		

Absent with Notification

Claudia Wilson	Nick Javaras	Ann Kaplan
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Absent Without Notification

Anya Schandler	Alison Blume
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Also Present

Lana Adlawan, Director of County Library Services
Juliet Schiller, Assistant Director of Support Services
Raemona Little Taylor, Assistant Director of Public Services
Gina Turrini, Administrative Assistant I
Dewey Livingston – Community Library Specialist
Doug Sides – Member of the Public
Susan – Member of the Public

- (3) **OPEN TIME FOR PUBLIC EXPRESSION** – Susan, a member of the public, addressed the commission regarding the garden at the Corte Madera Library. They voiced their concern and displeasure at the removal of the garden, hanging planters and wooden benches during

the process of the branch upgrades and installation of handicap pathways. They voiced their concern that no public opinion was taken for the changes and the implementation of a fountain.

- (4) ADOPTION OF AGENDA M/S/C – Glynda Christian / Sally Hauser
Agenda approved as submitted.

- (5) ADOPTION OF August 16, 2024 MINUTES M/S/C – Glynda Christian / Crystal Lewis
Minutes approved as submitted

ADOPTION OF September 13, 2024 MINUTES M/S/C – Linda Ward / Glynda Christian
Minutes approved as submitted

- (7) READING & CORRESPONDENCE FILE – Materials were sent to the Library Commission prior to meeting.

- (8) PRESIDENT’S REPORT AUGUST & SEPTEMBER – Sue did not have a report to give. But she did speak to the Corte Madera Library now being open to the public while work continues to be done.

- (10) DIRECTOR’S REPORT FOR SEPTEMBER – Lana started with requesting the commission to pay close attention to the staff report. Library received a grant from California State Library for Zip books for adding to the collection. This is a trial for this system. This is for new items in that we do not already have in the collection. District 3 did an open house with Supervisor Moulton Peters to welcome in the community at the Marin City Library. Lana and Juliet gave an update on the Corte Madera project.

- (11) NEW BUSINESS

a. Raemona gave a welcome for the importance of historic collections and introduced Dewey Livingston. Dewey Livingston gave the commission a brief history of the Anne T/ Kent Map Annex Room and how the collection came to the library. Dewey gave a tour of the space showing poignant examples from the collection, providing their historical significance and how they are used by those visiting the collection and their place in Marin history.

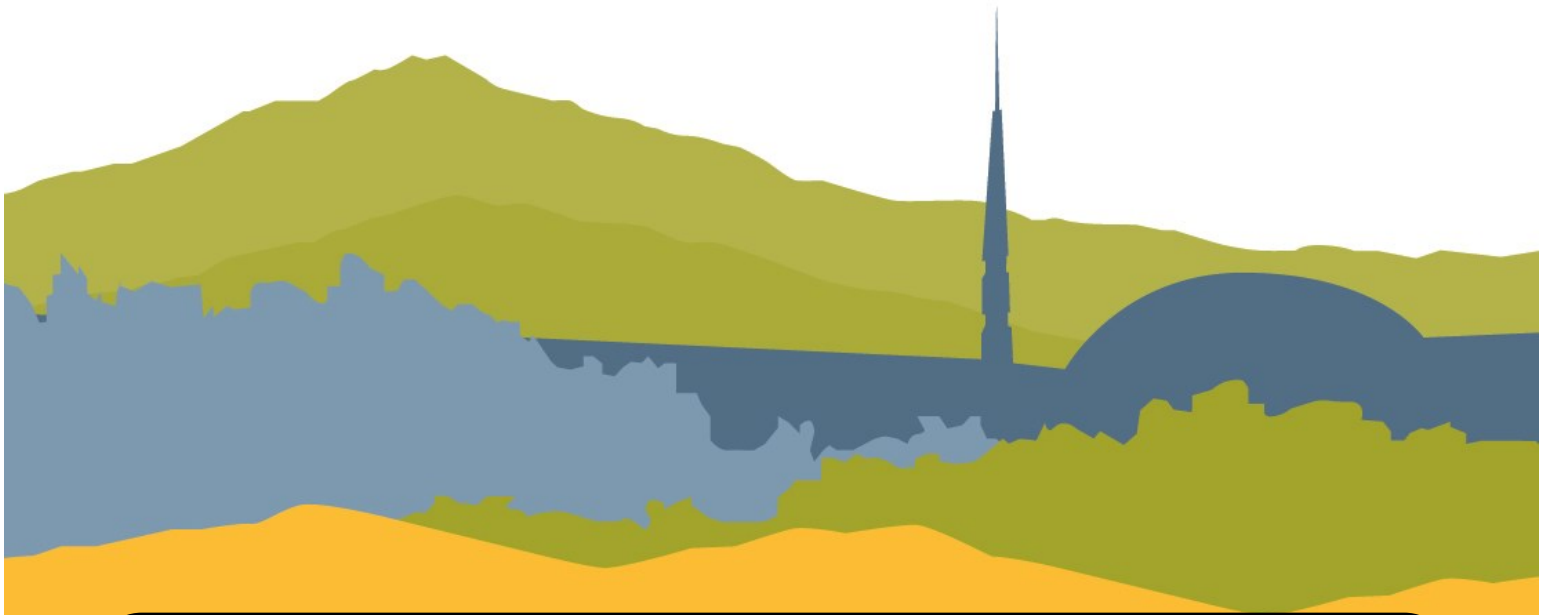
- (12) ANNOUNCEMENTS/BOOK RECOMMENDATIONS – Legacy of Marin City Exhibit will be extended into next year.

- (14) ADJOURNMENT – Meeting adjourned at @ 5:07 pm



Marin County Free Library Commission Report
Lana Adlawan, Director of County Library Services

OCTOBER 2024 ACTIVITIES



OUR MISSION:

We provide welcoming, equitable, and inclusive opportunities for everyone.

OUR VISION

We believe in empowered and thriving communities built on diverse voices and perspectives. We believe in a just Marin that advances equity for communities of color.

LIBRARY ACTIVITIES AND OUR EQUITY FOCUS

Children's Services



Three librarians from MCFL presented our wonderful Conscious Kids kits at the ALSC conference in Denver at the end of September! The response was incredibly inspiring, and we were invited back to present again in the spring for the Best of ALSC webinar series!

Corte Madera library is back in action! They have resumed weekly story times, Lego Club, Crafternoons, and Read to a Dog. This month's displays were Latinx Heritage and Dia de Muertos. Crafts were tiny pumpkin patch and sugar skull decorating (minus the sugar).

Libraries around the county have been celebrating Latinx Heritage Celebration this month with displays and fun events. For example, Civic Center hosted Cuentos con Ritmo, a music, movement, rhythm, and storytelling program for kids. Cuentos con Ritmo or "Story with Rhythm" is an engaging program for kids 0 through 5 years old and their caregivers (any level of Spanish language experience welcome). Through stories, music, movement, rhymes and games, this language program provides a fun and energetic setting where children interact with the Spanish language in a natural way. Bolinas Library hosted the wonderful, musical Cascada de Flores to celebrate Latinx Heritage, share their musical heritage, and build multicultural bridges. Cascada de Flores shares original stories in Spanish and English, using songs, a variety of instruments, dance, and theater.

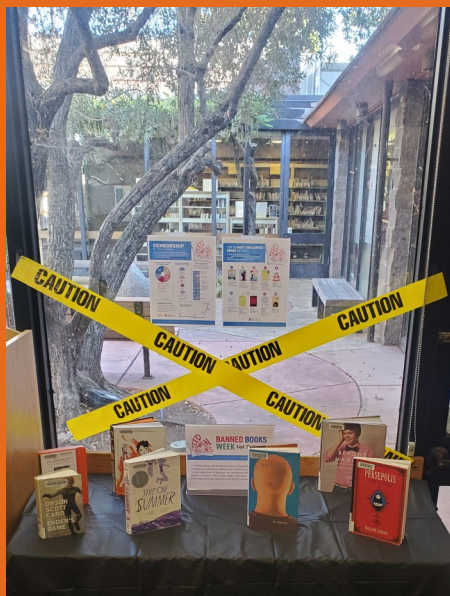
The library also visited the Bay Area Discovery Museum for one of their regular free days. Books were distributed to families and library services were promoted alongside the Bookmobile.

Bolinas continues their Wednesday craft program, playing with apples and pumpkins, making faces and other cool designs with beans, flowers, leaves, and other found and curated objects.

Fairfax Library continues to strengthen its partnership with the local parks with a Junior Ranger Park program. Park Ranger Kourtney brought her joy and knowledge to a group of young patrons who learned about paper, local paper mills of the past, and got to try their hand at making paper.



Teen Services

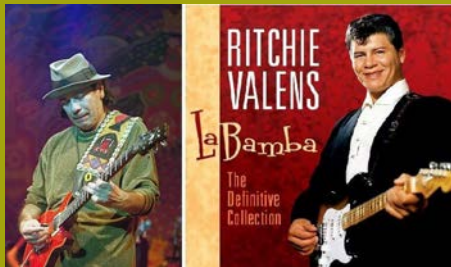


Homework Helpers programs are going strong at Civic Center, Corte Madera, Novato and Fairfax libraries. We have just started offering all homework help as drop-in programs to remove barriers to attending, increase access, and encourage more students to participate. The new teen volunteers this year are doing great work!

Novato teens are loving the “Loot Boxes” with 25 people signed up! Participants receive a “Loot Box” filled with books in the genres they are interested in, plus trinkets, crafts, and/or treats. The books are returned, but the teens get to keep everything else.

Teen-focused book displays this month across the county libraries featured Latinx books, banned and challenged books, and Spooky Reads.

Adult Services



Fairfax Library hosted a live (via zoom) event with the League of Women Voters of Marin & Sonoma Counties on October 1 offering a non-partisan and unbiased look at the Pros & Cons of the ten State ballot propositions that appeared on the November 5th ballot. The presentation helped to demystify the ballot and explain what a “yes” vote meant and what a “no” vote meant. In addition, attendees heard the existing law, proposed changes, fiscal impact, the supporters & opponents as well as the campaign financing for each measure. Patrons could come to the Fairfax Library to watch in person or join via zoom to participate.

SURJ Marin partnered again with MCFL to continue their Poverty & Racial Justice Film & Conversation Series with the topic: Race, Poverty and elections: Why Vote? They closed out this Poverty and Racial Justice Series of six by looking at the ways in which voter disenfranchisement can help perpetuate cycles of poverty. They explored the systems that make it almost impossible for people of color to run for office, to vote in elections and to have their interests represented in local and national government. They discussed this topic with people who have seen these impediments at work in their communities.

Adult Services celebrated Latinx Heritage with various adult programs throughout MCFL. MCFL’s own, and creator of salsa competition, award-winning “Salsa Mia!,” Jose Rodas presented a workshop called, “Salsa Secrets: A Latin American Flavor Journey / Secretos de la Salsa: Un Viaje de Sabores Latinoamericanos,” at Civic Center Library. Jose guided participants through the art of crafting authentic homemade salsa, sharing his secrets and techniques that have made his recipes a fan favorite for over 20 years. Cascada de Flores played music from the heart at Civic Center Library, Bolinas and Marin City. Rock music historian Richie Unterberger presented the event “La Bamba: Latinx Performers in Vintage Rock” at the Fairfax Library. He showed vintage film clips of major Latinx rock performers from the 1950s through the 1980s. Included were songs by artists such as Santana, Ritchie Valens, Thee Midnites, the Sir Douglas Quintet, Linda Ronstadt, and Los Lobos.

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Adult Services

(Continued)



Adult Services partnered with Zero Waste Marin during North Bay Zero Waste Week for a film screening of the movie, *Common Ground*, which explores the current issues with our food system, and considers how regenerative agriculture and improving soil health can help address these challenges.

Novato Library, in celebration of one amazing year of our Seed Library, gave out 8,142 packets of seeds. They joined forces with the Marin Master Gardeners at a seed and plant exchange on October 29. Talks were given on seed saving and participants brought plants and seeds to exchange with other patrons. Marin Master Gardeners was there to give seed saving answers. Marin Master Gardeners also presented at Civic Center on Gardening with Native Plants, and at Fairfax on Fall Garden Prepping for Spring.

Collection Development & Management

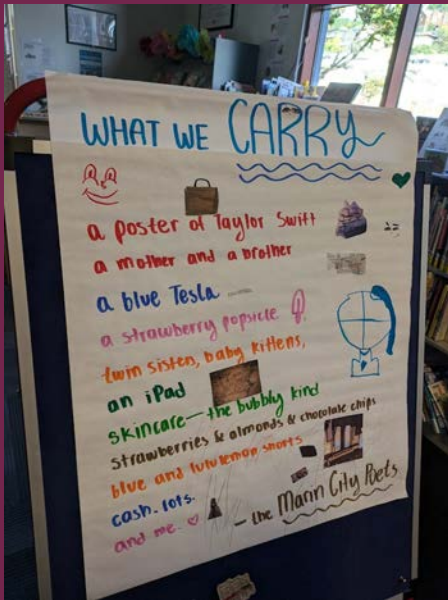
Collection Development and Management

Katrina and Michelle are among a group of selected County employees who are participating in a 2-month long Leadership Training course that is offered in partnership with Dominican University's Institute for Leadership Studies. The aim of the program is to create leaders at all organizational levels as well as to become better leaders.

Clara and April attended the CHQ, or "Collection Headquarters" forum at Berkeley Public Library to learn about upcoming enhancements and exchange knowledge and best practices with other local library systems using this service. CHQ is an analytics software platform that provides MCFL with evidence-based collection management. Several modules allow the collection development team to create spending plans, pull circulation data at the branch level, monitor performance, and manage and maintain the entire collection. It also features a powerful module to analyze the collection against industry accepted Diversity, Equity, and Inclusion (DEI) topics and it identifies gaps within each DEI category at the branch and system levels to refine and develop our collections.

The Racial Equity Alliance is now implementing the Anti-Racism & Equity Strategic Plan with the aim of completing the planning process by May 2025. Members of our team who are participating with their invaluable input include: Katrina, Michelle, Chris and Aura.

Educational Equity



Marin City

In the Branch: Marin City dove into the school year and the election season with both feet!

On-Site Events: The branch hosted Ronnie Striplin, reading some very impactful community poetry; Cascada de Flores performed for Latinx Heritage Month ; and Zero Waste Marin was presented for a movie about regenerative agriculture. The branch hosted the Marin Youth Poet Laureate and created a wonderful communal poem.

Marin City picked up our long-dormant Read to a Dog program with reading dog, Stinson, and introduced him to a new generation of readers! In addition, we hosted WildCare's Animal Ambassadors program (didn't get the tortoise a library card, though. Maybe next time.)

Off-Site Events: The branch joined a community "Get Out the Vote" event and asked young future voters about their priority issues. The children of Marin City stated they want: "more weekends, less homework"; "pick up your trash"; "Sonic is cool"; and "my mommy is pretty."

We took a group to Junior Ranger Day at Muir Woods National Monument, culminating with the swearing-in of a one-year-old junior ranger. We're all so proud!

We participated in Felecia Gaston's Marin City Homecoming weekend, sharing local history through kids' activities and running a community cataloguing effort to support Marin City's history through preservation. Thanks to the wisdom of the gathered community, we have a much better idea who's in all our old photographs.

At the School Site: The students of MLK Academy spent a lot of time learning about Latinx and Filipino Heritage this month! They made luchador masks, danced to Celia Cruz's, "Freeze Dance," learned about Halohalo (A refreshing Filipino dessert) and played the game Tapatan (a game similar to Tic Tac Toe that the kids enjoyed so much that some student went home to teach the game to their families!). We have been working with the instructors of the middle school classes to purchase new classroom sets of books, including Fish in a Tree, The Outsiders, New Kid, and The Absolutely True Story of a Part-Time Indian (our thanks to the Sausalito Women's Club and the Friends of the Marin City Library for supplying the funding for these materials.)

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Educational Equity (Continued)



Marin City (Continued)

At The Lab Makerspace: We're working on moving to a new larger space at the end of this year or beginning of next year in the same location, but in a larger room!

We're looking to potentially partner with the Tiburon Makerspace to find a way to offer plastic recycling at The Lab!

In addition, we've helped several community partners create signage and awards. We have a number of regulars and the word about The Lab is starting to bring in new faces into the space to see what's happening at The Lab.

South Novato

The Shop: The Shop has seen a significant increase in daily attendance this last month. Much of this increase is thanks to field trips and class visits returning into the standard rotation of outreach. Many days have been averaging over 25 visitors and a high of 60 recently thanks to the return of a popular event, "Make a Pinata, Break a Pinata," which was hosted to celebrate Latinx Heritage Celebration Month.

Higher level projects have been coming out of The Shop. With Halloween coming up, many costumes, props and decorations have been a priority for patrons. This has created a large demand on the sewing corner as we have been assisting many first-time users this month.

Last, the interns have been taking much larger roles in portions of The Shop assisting users, servicing tools, and adding to our space. The library's new picnic table is a symbol of the newest interns being fully trained given that they built it entirely on their own.

The Library: South Novato Library's Youth Services Librarian brought books and joyful learning to his kindergarten and pre-kindergarten book club at Lynwood Elementary Boys and Girls Club. This after-school book club is the start of a new collaboration with the local non-profit. Some of the program highlights are read-alouds, songs, and movement to promote early childhood literacy and the love of books and storytelling.

The library also had displays for Latinx heritage, Banned Books Week and Indigenous Peoples' Day. There was a "Guess the Latin American flag" game, Spanish word scavenger hunt, and a piñata making event in The Shop. Drawbridge also had a program here this month.

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Educational Equity

(Continued)



West Marin

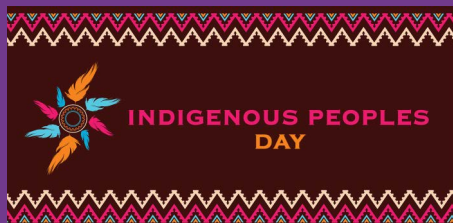
It's Health Fair season in West Marin! Library Staff will have MCFL outreach and information tables at San Geronimo Valley, Point Reyes Station, Bolinas, and Tomales.

Alex and Madeline attended the Association of Bookmobile and Outreach Services conference in Indianapolis, IN. While there, they saw all kinds of nifty outreach vehicles and learned about best practices in library outreach from colleagues around the country. A vehicle survey is currently underway in all West Marin communities.

Fratello Marionettes performed a lively, musical Halloween-themed show at the Inverness Library, delighting young and old. 61 attendees included many Inverness School children.

Lily, Mattie, and Vanessa attended the California Library Association conference in Pasadena, CA learning from and connecting with colleagues from throughout the state. They also attended the all-day Building Equity Based Summers session.

Communications & Publicity



October was a month filled with meaningful celebrations and initiatives that brought our community together in learning, reflection, and joy. We continued to honor Latinx Heritage Month with engaging resources and programs, celebrating the depth and richness of Latin American cultures. Indigenous Peoples' Day also took center stage, with resources and events that honored Indigenous histories, resilience, and cultural contributions. To support mental well-being in our community, we curated a World Mental Health Day booklist, offering a selection of reads to inspire and uplift.

We published several popular blog posts this month, including a seasonal Fall in Love with the Library Again feature, encouraging patrons to dive into new collections, discover digital resources, and explore upcoming programs. Our International Music Day booklist also resonated with patrons, showcasing the universal language of music and the way it bridges cultures and brings people together. Check out our [Staff Blogs](#) on our website for more highlights and recommendations: bit.ly/3CqcAnX

On social media, we celebrated National Friends of the Library Week, highlighting the dedication of our library friends and volunteers whose support makes our programs and services possible. We promoted Veteran's Resources at the Civic Center Library, connecting veterans with essential support services, and highlighted the California Freedom to Read Act, celebrating this critical step for intellectual freedom and access to information. Our social media posts also spotlighted our Homework Help programs, ensuring students across all ages have access to free academic support. Stay connected with us online for updates on our programs and events throughout the season—follow us on [Facebook](#) to join the conversation! (facebook.com/marincountyfreelibrary)

Profiles in
Mental
Health
Courage
PATRICK J.
KENNEDY
& STEPHEN FRIED

BUT
WHAT
WILL
PEOPLE
SAY?
NAVIGATING MENTAL HEALTH
IDENTITY, LOVE, AND FAMILY
BETWEEN CULTURES
SARAJ KHAIR KOBRIE

Languishing
From an Endless Struggle to
a World That Wants Us Down
COREY KYTES

How We Break
Navigating
the Wear and
Tear of Living
Vincent Deary

THE UNAPOLOGETIC
GUIDE TO
BLACK
MENTAL
HEALTH
Navigate an Opposed System,
Learn Tools for Emotional Wellness,
and Get the Help You Deserve
JESSICA VALDES, PhD

I Want
to Die
but I
Still
Want
to Eat
Tteokbokki
Book Sehee

Self-
Care
for
Black
Men
100 Ways to Heal
and Liberate
Jen-El Cardozo, LICSW

FACING
THE
UNSEEN
The Struggle for Center
Mental Health in Medicine
DAMON TREWEE, M.D.

MEN
HAVE
CALLED
HER
CRAZY
ANNA MARIE
TENDLER

BOOKSALES DONATIONS ADVOCACY
FUNDRAISING VOLUNTEERING COMMUNITY
PARTNERSHIPS SPECIAL EVENTS
MEMBERSHIP DRIVES SUPPORT
CELEBRATIONS RESOURCES PROMOTION
COLLABORATION LIBRARY LOVE

Thank the Friends.



NATIONAL Friends of Libraries WEEK
OCTOBER 20-26, 2024
AN INITIATIVE OF UNITED FOR LIBRARIES



PERSONNEL UPDATE

We have many updates to share with the Library Commission.

As part of MCFL's Antiracist Strategic Plan, we hired our first Media Manager! Andre Clemons was chosen from 100 applicants due to his leadership style, art direction, graphic design skills, motivation to uplift and grow his team members, and for his out-of-the box thinking for marketing and communications for the whole library system. Please join us in congratulating Andre in this important and impactful role!

- **Upward Mobility:** Since January, twenty employees have earned promotions.
- **Career Progression:** Seven employees transitioned from contingent roles to regular positions this year.
- **Substitution Relief:** We have onboarded 26 contingent hires available to provide branch support as needed.
- **Vacancy Fulfillment:** Thirty-two vacancies have been successfully filled this year.
- **Vacancy Rate Success:** Our department has maintained a 10% vacancy rate for over six months.
- **Program Success:** Two Webstars were hired into regular staff positions.
- **Community Representation:** Seven of the thirty-two filled positions were certified bilingual hires, enhancing accessibility.
- **Diversity and Growth:** Among all positions filled this year, 53% identify as BIPOC, and 47% as white, reflecting our commitment to a diverse team.
- **Legacy of Service:** Four retirees collectively served 103 years with the library.
- **Recruitments:** In 2024, 288 candidates were interviewed across 34 recruitments for various library positions.

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PERSONNEL UPDATE

Additionally, we are pleased to share:

- We are wrapping up interviews for several roles, including hiring two Undergraduate Webstars who will support 200 older adult residents in five housing units across Marin County
- We are in the interview process for additional ESL instructors to offer support to community members seeking to improve or acquire English as a second (or third!) language
- We are in the interview process for two roles in the California History Room: Librarian I and Librarian II
- We are about to hold interviews for a Technology Systems Specialist III for MarinNet
- We have an internal recruitment opportunity for a Technology Systems Specialist III
- We plan to launch a recruitment for an Administrative Assistant III for the Library Administration offices
- We're scheduling interviews for an internal recruitment for an Administrative Services Associate
- We're offering professional development opportunities such as American Library Association courses to grow and support our staff

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

The California Library Association Conference was held in Pasadena, California this year and we had the opportunity to send several of our staff members, including those that participated in a day-long pre-conference on Building Equity Based Summers. This pre-conference complements our work of moving away from more traditional models of summer engagement to celebration the close connection between the public library and school library in holistically supporting literacy efforts for all, year round. The conference was perfect timing for all California library staff to celebrate the passage of the California Freedom to Read Act, which prohibits censorship in public and school libraries and offers protections to library workers in protecting the fundamental right to free and open access to information.

In October, we also celebrated National Friends of Libraries Week from October 20-26, 2024. MCFL cannot thank our local chapters and County Friends Board enough for their tireless work in the raising of funds and advocacy for the Marin County Free Library. Thank you, Friends!

Facilities, facilities, facilities!

Thank you to the Library Commission, Friends of the Marin County Free Library and the Marin County Library Foundation for all their advocacy and support during the campaign for additional funding for Measure B, a parcel tax which has started collection this fiscal year. With this support and voter endorsement, we are ready to embark on necessary facility improvements to ensure our physical locations reflect the innovative and responsive service we provide daily to the public.

Corte Madera Library: Progress continues on this project, to be completed in early 2025. The focus on this project is the installation of an HVAC system; creating a compliant path of travel from Meadowsweet Drive (which will create an ADA pathway from the parking lot and street to the front doors of the library); updating restrooms to be universal (and family friendly) rather than gender-specific; installation of EV chargers and additional parking spaces; and parking lot asphalt improvements. In October we needed to close two full days as there wasn't sufficient heat for patrons and staff. We have since installed a temporary heating system as we await final installation of the HVAC unit. Progress updates are continually updated on our website here: <https://marinlibrary.org/cma-upgrades/>

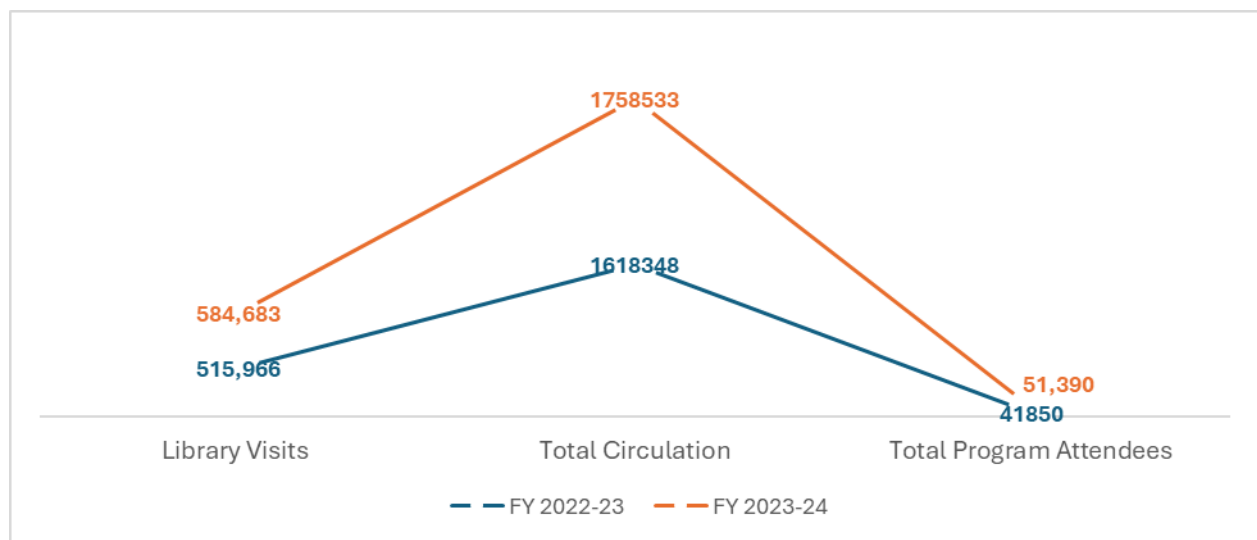
South Novato Library: Novato Unified School District (NUSD) has been working towards their goal of creating workforce housing in support of retention and recruitment efforts for the school district. MCFL has been in partnership with the NUSD since 2015, with close to a decade of service in the Hamilton area. Our current South Novato Library and The Shop are on school district property. The district is considering development and/or sale of existing properties to meet their fundraising needs for workforce development, and the property where the library is housed currently is under consideration. The District has been publishing regular progress updates for the community, as well as informing the Library and other impacted partners of their progress towards their goal. Find more information about the project here: <https://nUSD.org/workforce-housing/>. The Library's next steps in this development are to continue to be in close partnership and communication with NUSD to ensure the continuation of library services to this region.

MESSAGE FROM THE DIRECTOR OF COUNTY LIBRARY SERVICES, LANA ADLAWAN

(Continued)

Novato Library: MCFL completed a comprehensive facility assessment for all four County-owned facilities in October 2024. Novato Library has \$7 million in deferred maintenance and health and safety projects to complete. Novato will be the first library location to be addressed as a result of the facility assessment, as well as small health and safety issues at our other three County-owned locations of Fairfax, Civic Center and Corte Madera. The estimated timeline for Novato will be to issue a request for proposals for a contractor in January, with the work to be completed in two years. All other County-owned branches have the goal of completion by 2030. Due to the extension work needed at the Novato Library, we do anticipate a closure of some length to complete construction.

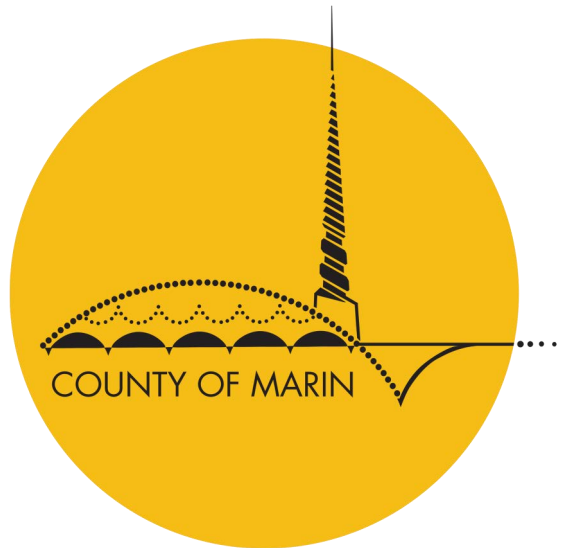
Lastly, each public library in California completes an annual data report on its performance for the year and submits it to the California State Library. Statistics for all California public libraries can be found here and the available data sets for the public are from FY 2022-23: <https://www.library.ca.gov/services/to-libraries/statistics/>. The statistics for FY 2023-24 will be published later this fiscal year but I did want to share some highlights of our performance from last year, which continues to improve every year post-COVID:



In community,

Lana Adlawan
Director, County Library Services





COMMISSION MEMBERS:

MCFL and the County of Marin

THANK YOU for your commitment to welcoming,
equitable, and inclusive library services.

MCFL Collections Overview

Collection Development Team

- ▶ Katrina Sadler - Library Services Manager - Technical Services
- ▶ Clara McFadden - Children & Teen Collection Development Librarian
- ▶ April Harper - Adult Collection Development Librarian
- ▶ Mildred Arencibia - Senior Librarian (eServices, Cataloging, Spanish Language Collection Development Librarian)

What is Collection Management?





Budget

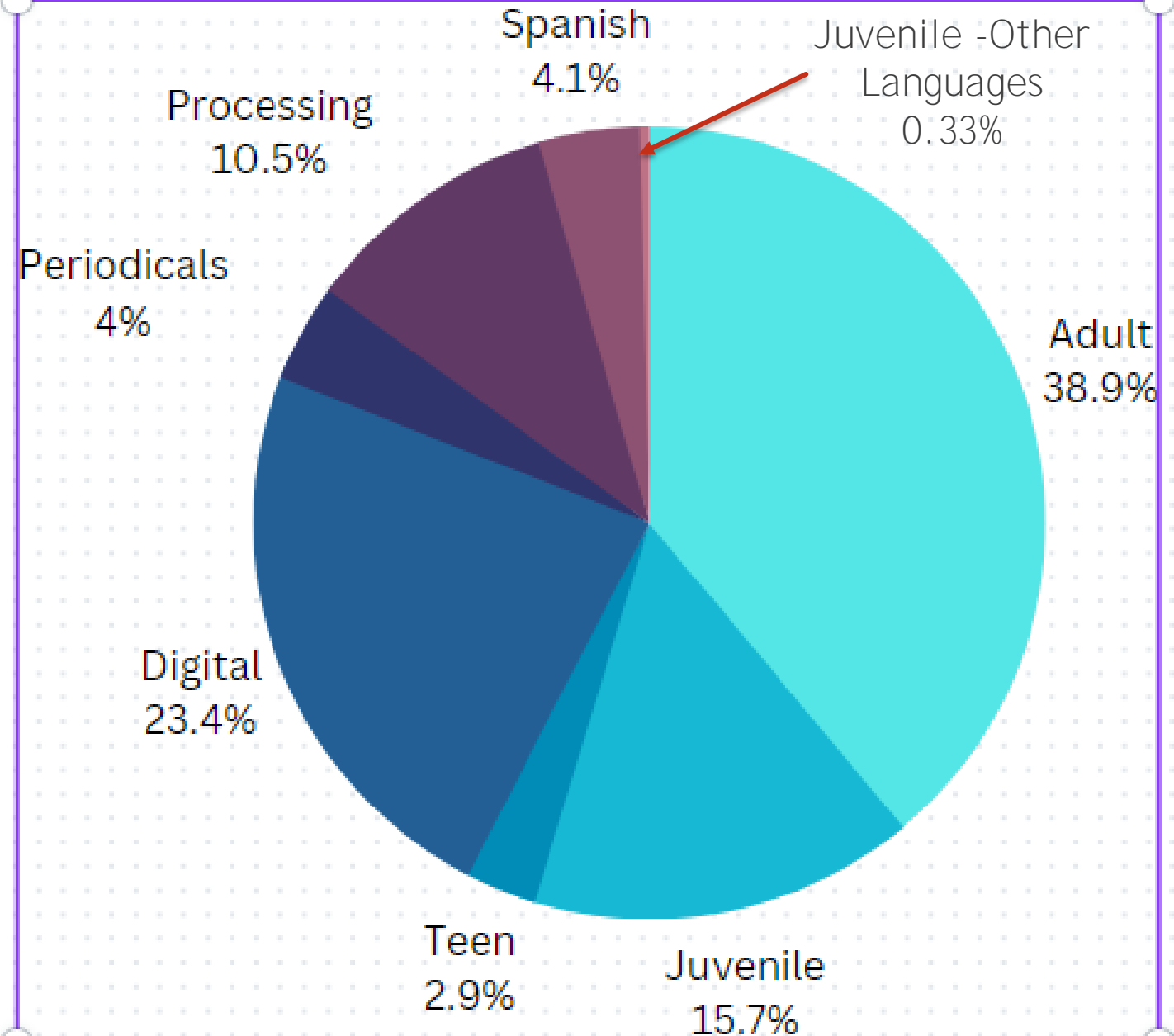
- ▶ MCFL's total materials budget is \$1,439,000
- ▶ Includes extra \$350K added for FY 2024-25 (Measure B to satisfy demand - OverDrive and Baker & Taylor leased materials)
- ▶ Budget covers physical materials, Hoopla, Kanopy, OverDrive, periodicals, and lease materials
- ▶ Also includes processing all physical materials (\$120,000 - 57% jump from previous fiscal year)
- ▶ Consortium spending is just under \$1 million (ILS, shared digital collections and resource platforms, online newspapers, OverDrive)

Budget Breakdown

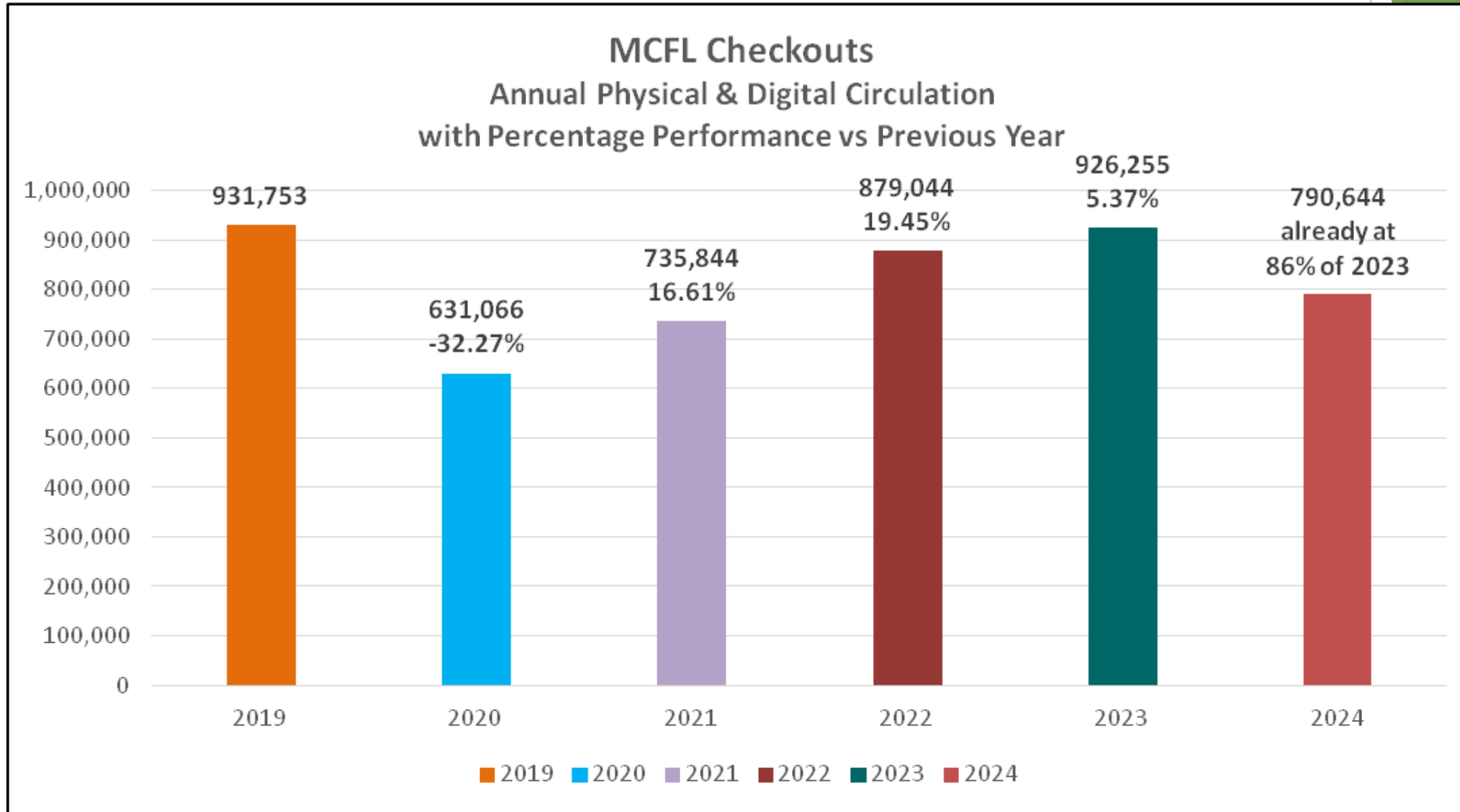
Average cost of adult materials in 2023:

- Book: \$27-\$30
- Large type book: \$37-\$40
- eBook: \$27-\$65
- eAudiobook: \$49 -\$79
- DVD/Blu-ray: \$27-\$37

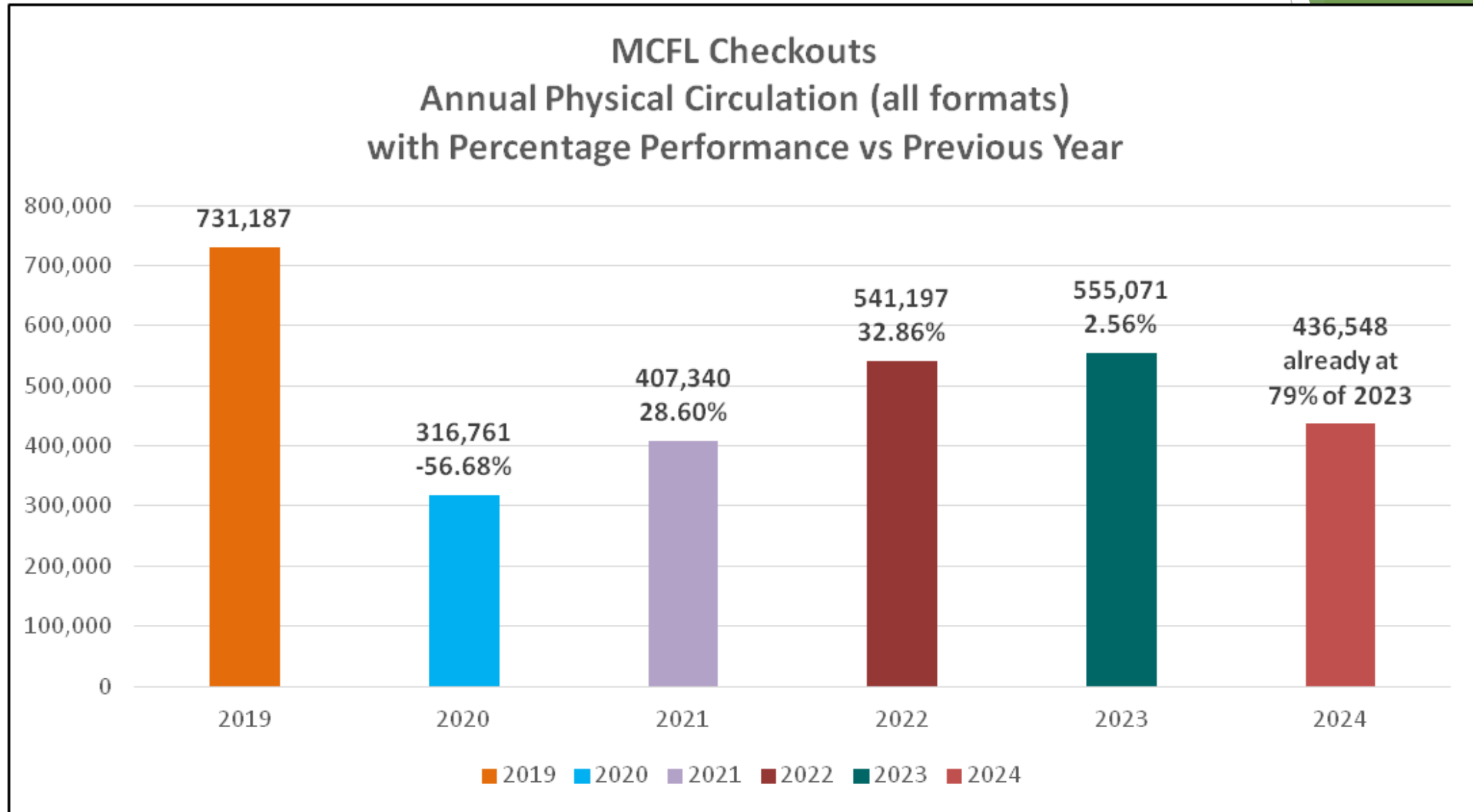
+ processing costs (average = \$5/item)



Circulation of All Materials (MCFL- Physical + Digital)




Circulation of Physical Materials - MCFL





Adult Top Circulating Collection

Fiction Circulation and Turnover by Collection

10/18/2023 to 10/23/2024   

All Audiences 

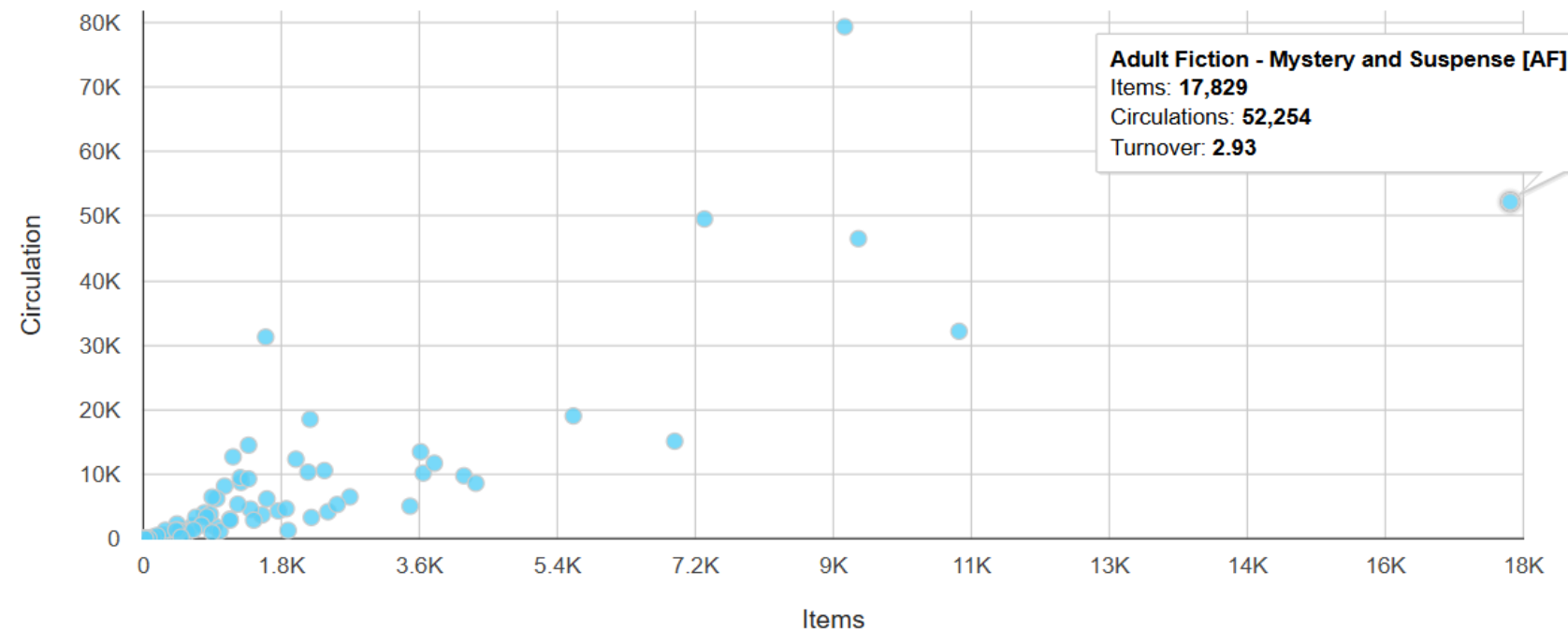
All Collections 

System Wide 

[Reset Filters](#)

Items: 0  17,829 Circulations: 0  79,411 Turnover: 0  20


Each dot on this chart represents one of your Fiction collections. Hover over a collection to view its circulation, turnover and number of items.





Juvenile Top Circulating Collections

Fiction Circulation and Turnover by Collection

10/18/2023 to 10/23/2024   

All Audiences 

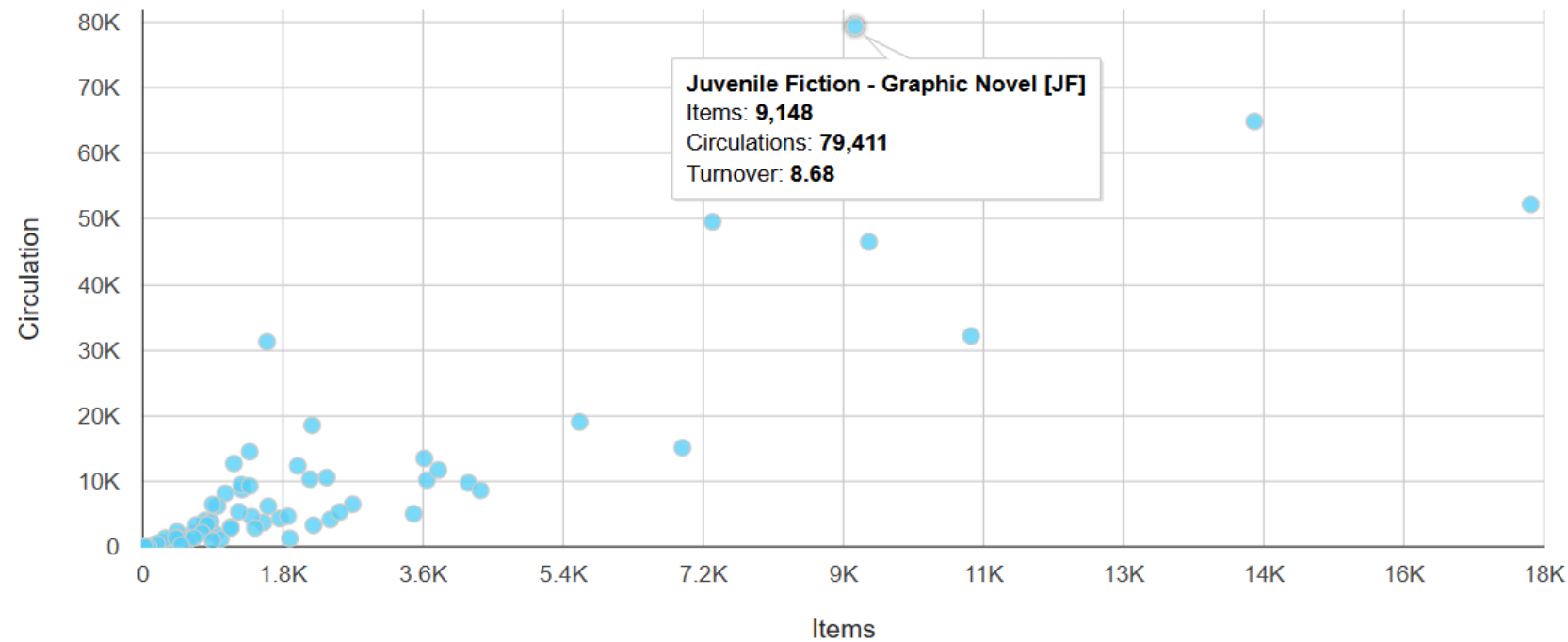
All Collections 

System Wide 

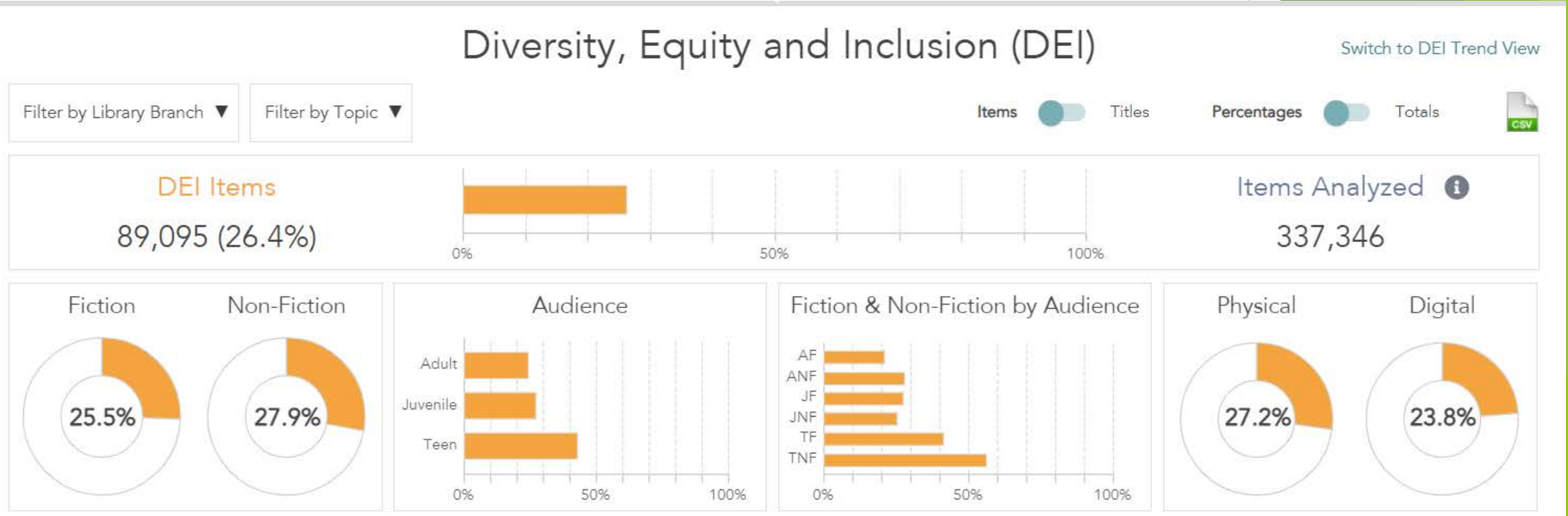
[Reset Filters](#)

Items: 0  17,829 Circulations: 0  79,411 Turnover: 0  20

Each dot on this chart represents one of your Fiction collections. Hover over a collection to view its circulation, turnover and number of items.



Collections & DEI



- All MCFL Collection Development Librarians are and have been working hard on increasing inclusive and expansive materials for the diverse communities we serve

Collections & DEI

Diversity, Equity and Inclusion (DEI) Trend

[Switch to DEI Current View](#)

Filter by Library Branch ▼

Filter by Topic ▼

Items



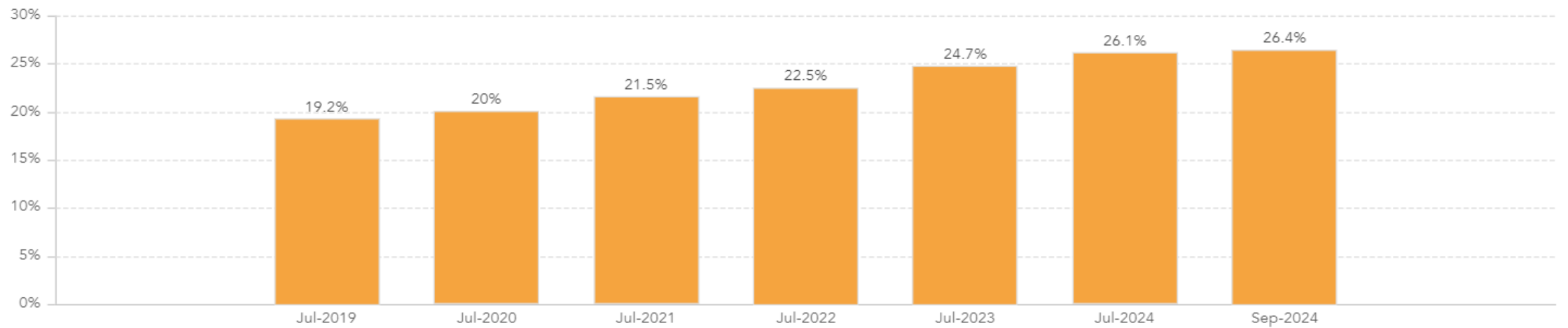
Titles

Percentages



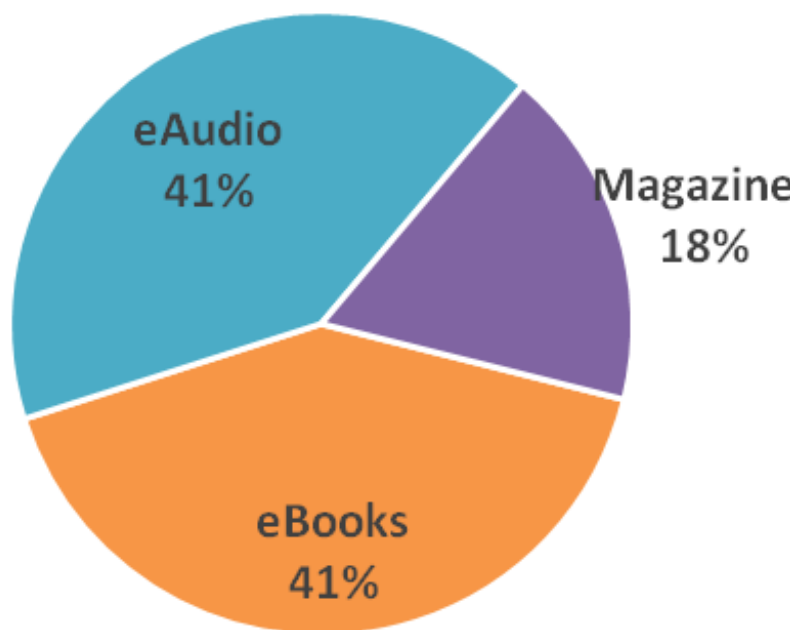
Totals

Overall DEI Items Over Time

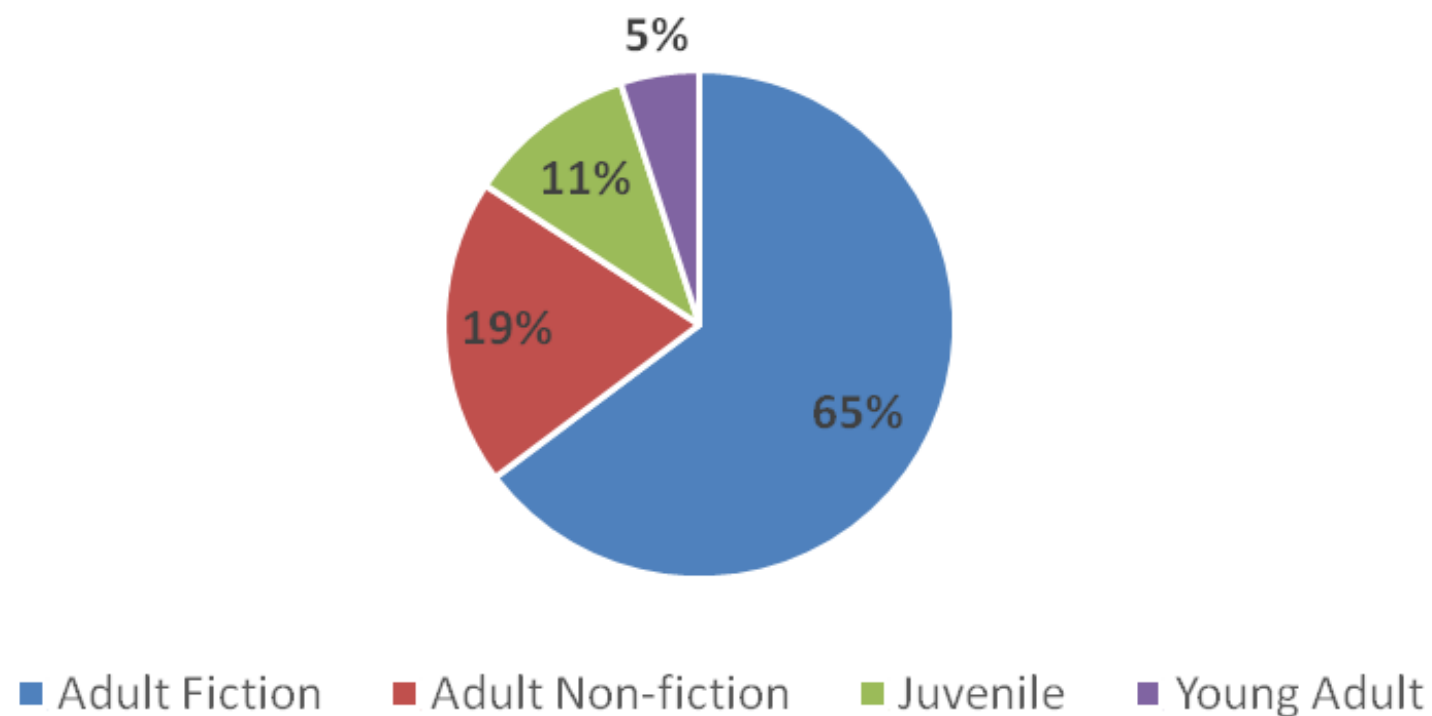


OverDriveCirculation - Consortium by Format

Overdrive Circulation by Format

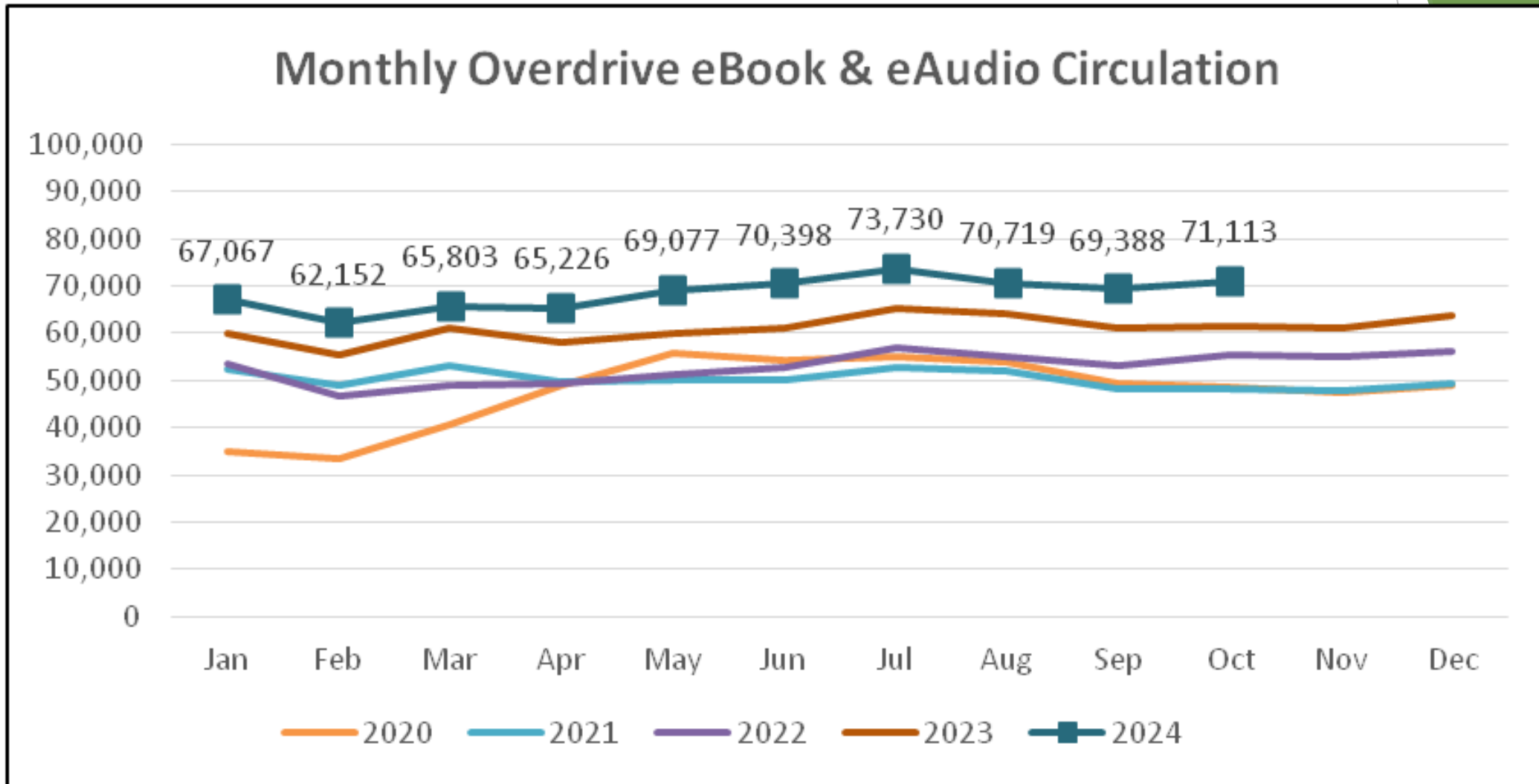


Overdrive Circulation by Audience



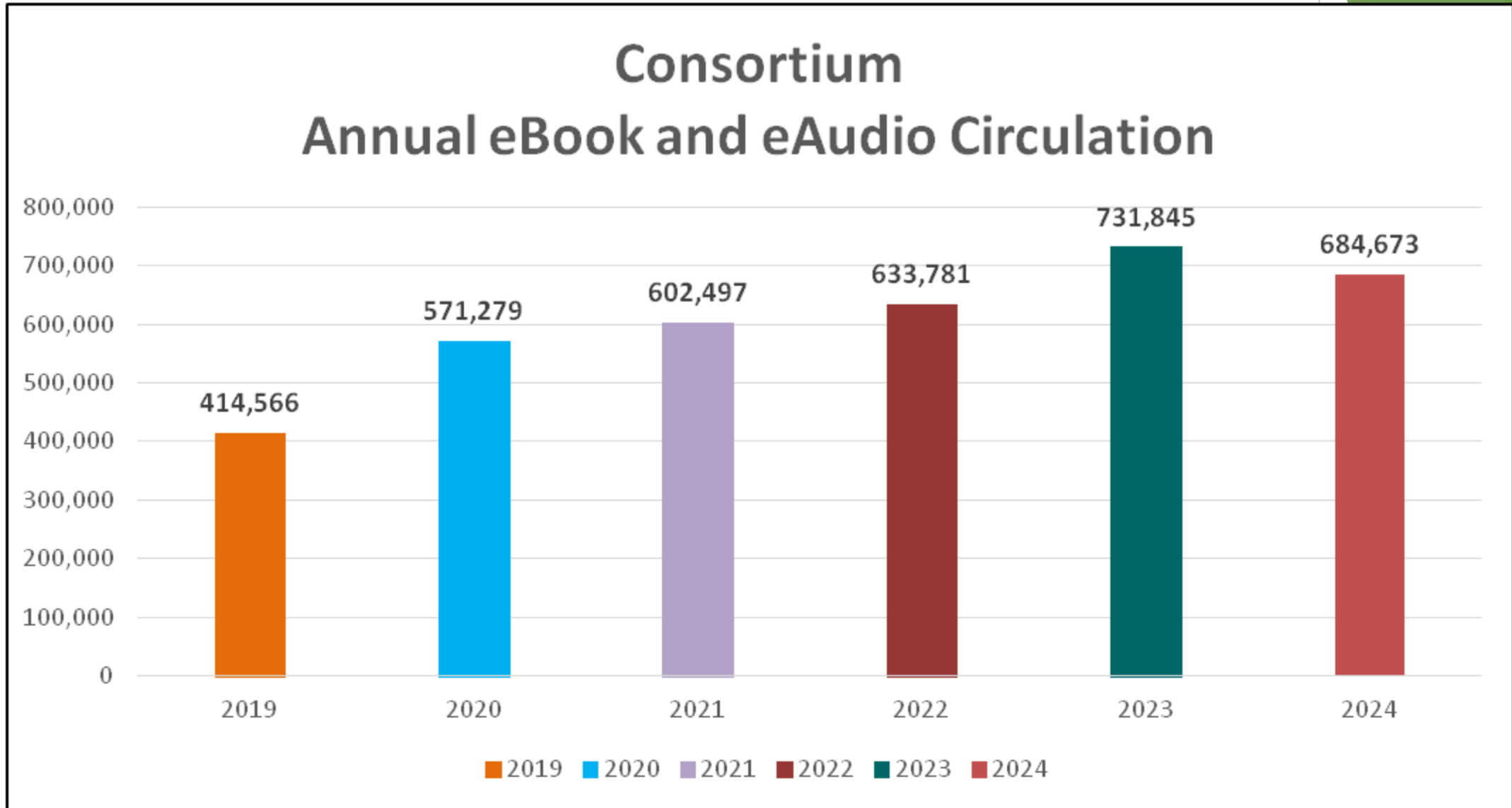
OverDrive Circulation - Consortium by Month

*includes circulation from reciprocal lending

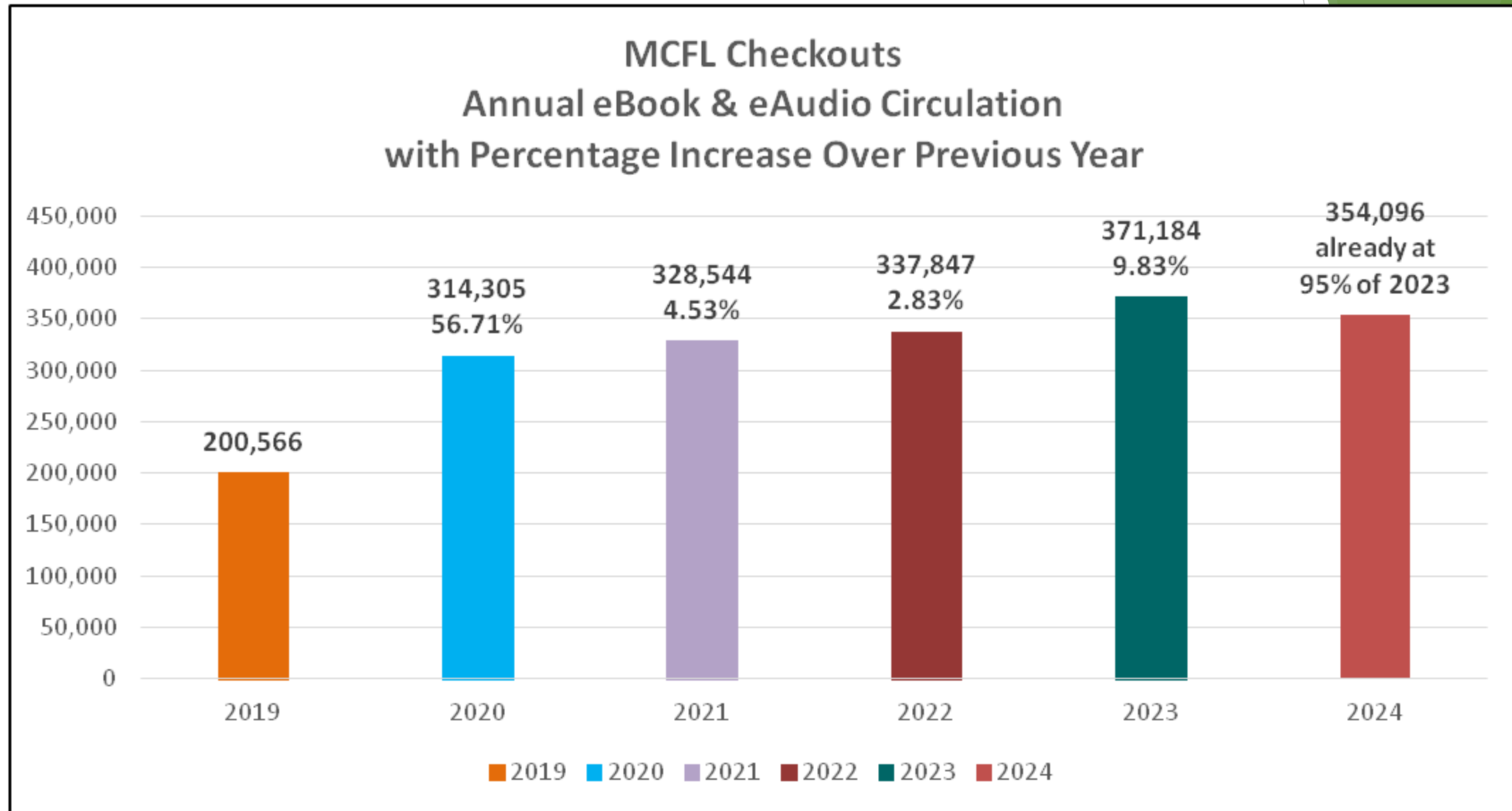


OverDrive Circulation - Consortium by Year

*includes circulation from reciprocal lending



OverDrive Circulation - MCFL By Year



Top Circulating Authors - Adult

FICTION

- ▶ James Patterson
- ▶ Frida McFadden
- ▶ Kristen Hannah
- ▶ John Grisham
- ▶ Danielle Steel

NON FICTION

- ▶ Rick Steves
- ▶ Erik Larson
- ▶ David Brooks

Top Circulating Titles - Adult

FICTION

- ▶ *Heaven and Earth Grocery Store* by James McBride
- ▶ *Long Island* by Colm Toibin
- ▶ *James* by Percival Everett
- ▶ *The Women* by Kristin Hannah
- ▶ *Sandwich* by Catherine Newman

NON FICTION

- ▶ *The Demon of Unrest* by Erik Larson
- ▶ *How to Know a Person* by David Brooks
- ▶ *The Light Eaters* by Zoe Schlanger

Top Circulating Authors - Children & Teen

CHILDREN

- ▶ Dave Pilkey (Captain Underpants)
- ▶ Mo Williams (Elephant & Piggie)
- ▶ Lincoln Pearce (Big Nate)
- ▶ Jeff Kinney (Diary of a Wimpy Kid)
- ▶ Mary Pope Osborne (Magic Tree House)

TEEN

- ▶ Sarah Maas (Court of Thorns & Roses)
- ▶ Suzanne Collins (Hunger Games)
- ▶ Laura Verdugo (Shadow & Bone)
- ▶ Alice Oseman (Heart Stopper)
- ▶ Neal Schusterman (Arc of the Scythe)

Top Circulating Titles - DVD

- ▶ *Arthur the King*
- ▶ *Sleeping Dogs*
- ▶ *Ted Lasso Season 2 TV*
- ▶ *Unsung Hero* Joel Smallbone
- ▶ *In The Land of Saints and Sinners*

Top Circulating Titles - Spanish

Spanish - Adult

- ▶ *Diarios de Motocicleta* (film)
- ▶ *Cronos* (film)
- ▶ *Guantanamo* (film)
- ▶ *En Agosto Nos Vemos* (book)
- ▶ *Totem* (film)
- ▶ *Cocote* (film)

Spanish - Children

- ▶ *El Pulpo se Escapa* (picture book)
- ▶ *Big Little/Grande chico* (board book)
- ▶ *Uju, miau, groar* (board book)
- ▶ *Aventuras de Otoño* (non fiction)
- ▶ *Animales Salvajes/Wild Animals* (board book)

New Digital Resources

- ▶ My China Roots - Chinese ancestry research database
- ▶ The History Makers - Oral history archive of thousands of African American lives

What's Next?

- ▶ LibCabinet (Deposit Collection Tool)
- ▶ Support San Quentin Prison with donations
- ▶ Support County of Marin Health & Human Services, Family Health Program with donations
- ▶ Zip Books Grant (community drive acquisitions)
- ▶ Automatic Materials Handler Machine